

AGENDA
BUILDINGS & GROUNDS COMMITTEE MEETING
TUESDAY, APRIL 15, 2025
7:00 P.M.

1. ROLL CALL
2. APPROVAL OF AGENDA
Motion to approve the agenda as presented.
3. APPROVAL OF COMMITTEE MINUTES
 - MARCH 18, 2025
Motion to approve the minutes of the March 18, 2025 meeting as presented.
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. Purchase of Vogelei Park Playground Equipment / M25-038
Motion to recommend to the full board the purchase of Vogelei Park Playground Equipment from Play Illinois (Burke) for a total of \$312,859.20.
 - B. Purchase of Vogelei Park Splash Pad Equipment / M25-039
Motion to recommend to the full board the purchase of Vogelei Park Splash Pad Equipment from Imagine Nation, LLC for a total of \$76,849.50.
 - C. Purchase of Vogelei Park Shelter / M25-040
Motion to recommend to the full board the purchase of Vogelei Park Shelter from Team Reil for a total not to exceed \$41,000.
 - D. Parks, Planning & Maintenance Board Report and 1st Quarter Goals / M25-037
Motion to recommend to the full board to include the Parks, Planning & Maintenance April Board Report and 1st Quarter 2025 Goals in the April Executive Director's Report.
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT
Motion to adjourn the meeting.

MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
March 18, 2025

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on March 18, 2025, at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Chairman Evans, Commissioner Friedman, Comm Reps Dowling and Sernett

Absent: Comm Reps Poeschel and Meyer

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Deputy Director Bechtold, Director of Administrative Services Rivas, Director of Recreation Miletic, Executive Assistant Flynn, IT Specialist Hassler

Audience: President Chhatwani, Commissioners Dressler, Kaplan, McGinn, and MacGregor; Connor Schwarz; Comm Reps Kulkarni, Beranek, and Henderson

2. Approval of Agenda:

Commissioner Friedman made a motion, seconded by Comm Rep Dowling to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner Friedman made a motion, seconded by Comm Rep Sernett to approve the minutes of the February 18, 2025 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. **New Business:**

A. WRC Renovations Construction Plan and Contract / M25-024

Comm Rep Sernett made a motion, seconded by Comm Rep Dowling, to recommend to the full board the approval of the construction contract for the Willow Recreation Center to Bear Construction for \$129,700 with a 15% contingency for a grand total of \$149,155.

Executive Director Talsma stated that we have had positive communication with residents about the upcoming changes, and have met with program leaders and participants about moving locations around.

Director Huguenot noted the following:

- Bear Construction will complete a lot of the structural work, and most of the finish work will be completed in-house.
- One racquetball court will be converted into a fitness area, and two windows will be added.
- The main entrance doors will look similar to those on the north side of the Triphahn Center.
- The mini gym will be converted in a gymnastics center. A large existing closet will be converted into a viewing area where parents can view but not hear the gymnastics instruction/participation. Storage for gymnastics equipment will be moved to a new area on the right side of the gym.
- Concrete walls will be removed from the front desk; a new hallway will be created going toward the office; the existing front desk area will move 12-15 feet toward the gym; new furniture and cabinets will be installed by HEParks staff.

Commissioner Evans asked if there would be any change to the ventilation in the racquetball room. Director Huguenot said the contractor looked into this, but nothing needed to be changed or added.

President Chhatwani asked about the timeframe for the project. Director Huguenot said the plan is to do this after school is back in session, beginning August 18 and wrapping up by the first week in October.

The motion carried by voice vote.

B. Sycamore Playground Installation /M25-026

Comm Rep Sernett made a motion, seconded by Comm Rep Dowling to recommend to the full board to approve the Sycamore Park Playground installation to Paul Herrera Construction for a total of \$72,700 with a 10% contingency of \$7,270 for a total of \$79,970.

Director Huguenot explained that this is for the project we are doing in conjunction with School District 54's renovation of Lincoln Prairie School. The old playground will be removed when school ends, and the new one will go in before school starts again in the fall. The playground

equipment is already at the maintenance shop; this bid is for the installation. He noted that the lowest bidder was disqualified for not having any references for installing commercial playground equipment and for not having their bid notarized.

Executive Director Talsma reminded the committee that the School District will reimburse the Park District for the cost of the playground equipment and installation.

The motion carried by voice vote.

C. Sycamore Park Fall Surface and Installation / M25-031

Commissioner Friedman made a motion, seconded by Comm Rep Dowling to recommend to the full board to approve the purchase of the fall surface and installation from Perfect Turf for a total of \$104,250.

Director Huguenot noted that there are no contingencies because the stone base and all other work is taking place through the bid that was just approved.

The motion carried by voice vote.

D. Cipri Park Playground Equipment / M25-027

Commissioner Friedman made a motion, seconded by Comm Rep Dowling to recommend to the full board the purchase of the Cipri Park Playground Equipment from Game Time for a total of \$81,363.15 through Omnia Contract #2017001134.

Director Huguenot noted the following:

- Cipri Park playground is up for replacement this year.
- He shared drawings of the 5-12, 2-5 playground pieces, basic swings and some other stand along features.
- There will be synthetic turf; residents noted that the park floods and sweeps the mulch away. We will add underground storage for that water.
- There is an 8-12 week order timeframe from the date of approval.
- Kids Around the World will remove the existing playground and take for re-use.

Commissioner Evans asked how well artificial turf holds up under swings. Director Huguenot responded that at South Ridge, a heavily used park, we stand the turf back up once/week with an extension on a trimmer. And twice per year we add extra pellets to the turf. This process keeps the turf looking new.

The motion carried by voice vote.

E. Cipri Park Fall Surface/Installation and Playground Equipment Installation / M25-032

Comm Rep Sernett made a motion, seconded by Comm Rep Dowling to recommend to the full board the purchase of the Cipri Park Fall Surface and Playground Equipment Installation from Perfect Turf for a total of \$177,850 with a 10% contingency for a total of \$187,850 through Omnia Conttract #R230201.

Commissioner Evans asked if this includes the water issue. Director Hugen said that the water issue will be taken care of by in-house staff, and the curb is already there.

The motion carried by voice vote.

F. District Utility Vehicles and Mower Purchase / M25-028

Commissioner Friedman made a motion, seconded by Comm Rep Dowling to recommend to the full board the approval of the purchase of two utility vehicles and one mower from Revels Turf and Tractor, LLC for a total of \$72,763.00.

Director Hugen stated that this purchase is to replace a couple of older units plus an additional mower for the fleet.

Commissioner Evans asked about the price difference between the two vehicles. Director Hugen explained that one has a 5 ½ foot bed with a hydraulic dump; the other is slightly larger than a golf cart utility vehicle.

The motion carried by voice vote.

G. Parks, Planning & Maintenance Board Report / M25-025

Commissioner Friedman made a motion, seconded by Comm Rep Sernett, to include the Parks, Planning & Maintenance March Board Report in the March Executive Director's Report.

Director Hugen noted that the photos from The Club renovation that were in the board report were from before the project was finished. It has changed a lot since then and looks very nice. Also, the new driving range area at the golf course is scheduled to open by the end of April.

The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Sernett said she is happy to be getting out to the parks to walk the paths in the warmer weather.

Comm Rep Dowling said she went to a play in Chicago where all they do is gymnastics. She noticed a large sign in The Club advertising the Fish Fry, but hadn't noticed that sign saying

the spin bikes were available for testing. She voted for the commissioners. And she read that gym attendance is expected to increase by 8.7 percent next year.

Commissioner Friedman said he finished coaching the 1st/2nd grade team, and his 5th/6th grade team won their tournament.

Commissioner Evans thanked the committee members for attending and thanked Director Hugen for all of the explanations.

8. Adjournment:

Commissioner Friedman made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 7:33 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

The following questions were asked and answered via email prior to the meeting:

Regarding B & G M25-024:

The \$20,000 budget for the front entrance renovation being done in house. Is the \$20,000 budget just for the materials then? How much are we saving on labor by doing the work in house versus Bear construction doing the entire project themselves?

Staff will be doing a large amount of labor. Bear Construction is completing all of the structural work for the WRC project, and staff will do anything non-structural including the front desk upgrades.

As always, this will be significant savings, amounting to at least \$50,000 on the WRC project.

MEMORANDUM NO. M25-038

TO: B&G Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Purchase of Vogelei Park Playground Equipment
DATE: 4/15/2025

Motion:

Recommend to the full board the purchase of Vogelei Park Playground Equipment from Play Illinois (Burke) for a total of \$312,859.20.

Background:

As part of the Vogelei Park OSLAD grant structure, the capital budget for the entire OSLAD project is \$1,200,000. The new playground equipment is part of this budget. The budget breakdown for the entire OSLAD project is attached to this memo. The budget numbers for this project were set over a year and half ago – with price fluctuations, some figures will be lower than estimates and some will be over the estimates. The purchase of the playground equipment will be through Sourcewell contract #010521-BUR.

Rationale:

As part of the OSLAD process and prior to the submittal of the grant application, staff held public meetings to gather input on the design of this park. As with most playgrounds, the number one request was to keep kids active.

The goal of the Vogelei OSLAD project is to make Vogelei Park a fully inclusive site. The playground will feature many standalone items that can be enjoyed by multiple users at one time. The fall surface will be a combination of poured-in-place rubber and synthetic grass. The design of the playground is attached to this memo.

Scope of Work	Budget	Notes
Engineering & Planning	\$ 120,000.00	Consultant work is estimated at 11% of the project total prior to consultant fees
Earthwork & Utilities	\$ 30,000.00	Majority of work to be completed in house.
Playground Equipment	\$ 315,000.00	Pricing from Burke
Playground Install	\$ 120,000.00	Based on industry average.
Playground Surfacing (turf and poured in place)	\$ 200,000.00	Price for material and install from Perfect Turf based on 2023 pricing of \$22 sqft with 7,611 sqft of surface.
Playground Concrete	\$ 15,000.00	376 linear feet of concrete curbing at an estimated price of \$36(industry average in 2023) per linear foot, plus 10%.
Splash Pad Equipment	\$ 80,000.00	Price Quote from Water Play
Splash Pad Install	\$ 35,000.00	Install cost at 50% of equipment cost.
Splash Pad Concrete	\$ 25,000.00	2,000 sqft area at \$25 per sqft for concrete pad at four to six inches thick.
Shelter	\$ 38,000.00	Price estimates provided by superior recreational products.
Shelter Concrete	\$ 25,000.00	Area between playground and splash pad is 1200 sqft at \$25 per sqft
Walking Paths	\$ 35,000.00	New Paths completed, crackfill and seal coat on existing paths.
Greenhouse & Install	\$ 38,000.00	Partially Completed
Tree Nursery (product only)	\$ 6,000.00	see plant list
Shoreline Establishment (product only)	\$ 1,700.00	see product list
Outdoor Classroom (grading and product)	\$ 1,300.00	Minor earthwork and grassing. Cost is associated with seating and signage.
Bank Shot Sports	\$ 35,000.00	
Bank Shot Sports Asphalt Surface	\$ -	Included with walking paths
Bocce Ball Courts	\$ 45,000.00	Completed
Multigolf Course	\$ 10,000.00	Completed
Sensory Garden (product only)	\$ 10,000.00	See plant list
Accessories & Signage	\$ 15,000.00	
Total	\$ 1,200,000.00	

COLOR KEY

- AQUA
- LIME
- YELLOW
- RED
- PURPLE
- B YELLOW/RED
- B PURPLE/GRAY
- B LIME/BLACK



3D Designer: Heidi



CIRRUS DUO® SWING



VISIO™ PASSAGE TUNNEL



360 LOOP®



LEVEL X® EXTREME



NICHE CAPSULE™



SYNERGY® COUNTER



PLAYENSEMBLE® TITAN CHIMES HUE

MEMORANDUM NO. M25-039

TO: B&G Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Purchase of Vogelei Park Splash Pad
DATE: 4/15/2025

Motion:

Recommend to the full board the purchase of Vogelei Park Splash Pad Equipment from Imagine Nation, LLC for a total of \$76,849.50.

Background:

As part of the Vogelei Park OSLAD grant structure, the capital budget for the entire OSLAD project is \$1,200,000. The new splash pad equipment is part of this budget. The budget breakdown for the entire OSLAD project is attached to this memo. The budget numbers for this project were set over a year and half ago – with price fluctuations, some figures will be lower than estimates and some will be over the estimates, but the project is on track to come within the overall grant budget.

The new splash pad is just one of the major changes to Vogelei Park as part of the overall OSLAD Grant for this location. The splash pad, playground and shelter will all be completed at the same time. The purchase of this equipment will be through Sourcewell Contract #010521-WTR.

Rationale:

As part of the OSLAD process and prior to the submittal of the grant application, staff held public meetings to gather input on the design of this park. The splash pad will be in the same location as the current splash pad and will be roughly the same size with all new surfaces.

Imagine Nation is the provider of Waterplay (manufacturer of splash pad equipment) which we have used at both Community Park and Princeton Park. The goal is to keep all of our smaller splash pads with the same manufacturer so that equipment and parts are interchangeable.



Vogelei Park

Copyright 2022 Waterplay Solutions Corp. Artist's visual interpretation of the project. Cannot be considered factual representation of the final product.





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MEMORANDUM NO. M25-040

TO: B&G Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Purchase of Vogelei Park Shelter
DATE: 4/15/2025

Motion:

Recommend to the full board the purchase of Vogelei Park Shelter to Team Reil for a total not to exceed \$41,000.

Background:

As part of the Vogelei Park OSLAD grant structure, the capital budget for the entire OSLAD project is \$1,200,000. The shelter is part of this budget. The budget breakdown for the entire OSLAD project is attached to this memo. The budget numbers for this project were set over a year and half ago – with price fluctuations, some figures will be lower than estimates and some will be over the estimates, but the project is on track to come within the overall grant budget.

The shelter will match the shelters that are at South Ridge Park and Birch Park. We began using these structures because in-house staff are able to complete the installation, and the product is made of all steel. The purchase of this shelter will be using The Interlocal Purchasing System (TIPS) contract #23010402.

Rationale:

As part of the OSLAD process, staff held public meetings to gather input on the design of the park renovations, and a request that was voiced numerous times was to have a shade structure near the playground and splash pad. The shelter will be located between the playground and the splash pad.

Memorandum M25-037

To: B&G Committee
From: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Parks, Planning & Maintenance – April Board Report
Date: 4/15/2025

MOTION

Recommend to the full board to include the Parks, Planning & Maintenance April Board Report in the April Executive Directors Report.

ADMINISTRATION & CAPITAL PROJECTS

BPC Driving Range Hitting Mat Area Renovation

Forever Lawn began the installation of the new tee box area on 4/9/2025. The cold and wet weather has put them behind to start the year. Staff removed more areas of grass and asphalt in preparation for restoration. Sod has been ordered and expected to arrive on Monday 4/14/2025. We anticipate opening the new artificial tee surfaces 4/18/2025.

New Park at Seascape

The fall surface material is set to arrive on 4/18/2025 with installation taking place the following week. Staff is currently working on the restoration of the area by preparing it for sod and plants, while also completing a layout for the fence and canopy.

Hunters Ridge Playground

Staff were able to remove the old playground from Hunters Ridge park, and they also removed all existing engineered wood fibers and drainage. Team Reil was onsite to start the installation of the playground on 4/8/2025. All aspects of the installation are weather dependent, so an opening date is currently unknown.

Vogelei OSLAD

Staff began with phase two by ordering plants for the sensory garden and developing the plans for the layout. Staff and members from Ericksson Engineering have been working on the total scope of the project with the playground, splash pad and shelter being part of the April board meetings. The remainder of the multi-golf course tee boxes and greens have been built in the shop and will be installed based on the weather. Starting on 4/11/2025 we will be installing the Bank Shot Sports court poles and backboards. Staff will also be working on completing the greenhouse by installing fencing around it and completing the structure.

AQUATICS AND BUILDINGS

Triphahn Center:

- Installed new belt and adjusted pulley on exhaust fan above dance room.
- Marked and cleared electrical rooms, per OSHA guidelines.
- Started replacement of outlets in Zamboni room that need to be switched to GFCI's.
- Installed electrical box covers in upstairs off ice closet at roof access.
- Installed new burner assembly for hot tub boiler.
- Installed new pressure relief valve on spa boiler.
- Installed new shut off valve on urinal #1 on north side.
- Re-calibrated Aquasol controller probes.
- Installed a new switching relay for pneumatic system air compressor.

Bridges of Poplar Creek:

- Completed and passed elevator inspection and full load test.
- Replaced upstairs kitchen thermostat.
- Installed new light fixture in upstairs bathrooms.
- Installed fountain electrical panels.
- A replacement cooler is being ordered for upstairs back bar cooler which has a bad compressor.
- Tested and confirmed voltage to new kitchen appliances. Re-certified kitchen hood ANSUL system.
- Repaired a broken pipe in halfway house that did not drain out over winter.

The Club at Prairie Stone:

- Camera mount was installed in the back fitness area.
- Completed layout for sound panels – installed brackets and panels in the blue room.
- Installed new core module and computer board on lap pool Seresco – had core module updated and programed by Seresco.
- Started up new exhaust fan that was previously installed. Lap pool dehumidifier is now fully operational.
- Installed new motion sensor in women's club locker room sink. Installed a new shower mixing valves in men's club locker room.
- Brand new boiler installed for the activity pool – had Modern Energy set gas pressure correctly for us.
- Marked and cleared out electrical rooms, per OSHA guidelines.
- Replaced two high bay lighting fixtures on the red wall.

Vogelei:

- Removed electric supply from gaming tables in old E-Sports area. Relocated two outlets to columns, removed data cables that fed gaming computers. Left data cables and ports that were attached to the walls for future use.

Other:

- Installed RPZ's in outdoor restrooms for season startup.
- Installed rebuilt handrails for the play feature at Seascapes.
- The district 2013 International 7400 SFA 4x2 truck blew its engine this past month. In order to have a new engine installed it would be roughly \$50,000. The truck has 38,213 miles and 3,285 hours (which converts to 197,100 more miles). Staff will be looking into a replacement unit for the 2026 budget.

PARKS

Parks & Forestry

- Completed prescribed burns at Bridges of Poplar Creek and Victoria Wetlands South.
- Completed felled tree cleanup at Bridges, including removing stumps, limbs, etc.
- Inspected landscape beds at T.C., Vogelei, WRC and The Club.
- Completed algae abatement at Black Bear, Princeton Basin, Yorkshire Basin East & West and Vogelei.
- Conducted shore clean-up/litter removal at Vogelei Park.
- Completed park I.D. sign clean-up and inspections at various parks.
- Cleaned up downed trees at Bo's Run Dog Park, following storm/high winds.
- Seed processing and sorting was done at the Shop.
- Storm inspections and clean-ups for all East/Central parks and North parks.

Playgrounds:

- Conducted routine playground checks and maintenance.
- Windscreens were installed for pickle ball at Fabbrini and Pine Park, as well as court number signs. Windscreens for tennis courts also completed at Fabbrini.
- Completed raking and weed pulling for various playgrounds, along with trash removal.
- Snow removal for parks and buildings as needed.
- Mulch was removed from old playground at The Club. Drain line located, new drainage was installed and new gravel installed.
- Mulching and landscape bed maintenance was done at T.C.
- Repaired hanging pods chain at Brittany Park.
- Reinstalled top caps on block walls at Canterbury and Colony Park.
- Removed the old playground at Hunters Ridge and took metal to scrap yard. Removed concrete footings and plastic slide. Mulch was taken to Cannon parking lot and dirt transported to the golf course. Drains were located and cleaned out to make sure all are clear.

Athletic Fields:

- All baseball/softball fields turned over and cleaned. Continued turning over fields at Cannon and dragged all Central and North fields with the ABI.
- Cleaned dugouts and paved areas around ball fields.
- Inspections of backstops and bleachers. Bases were pressure washed.
- Aerated both soccer fields at Cottonwood, the three baseball fields, the soccer field at Fabbrini and the ball field at Armstrong. Aerated all North fields except Huntington (since it was too wet) and the football field at Sycamore.
- Seeded Cottonwood, Fabbrini, and Pebble – along with Olmstead soccer fields.
- All soccer fields were laid out and goals set with anchors.

**HOFFMAN ESTATES PARK DISTRICT
2025 BUDGET GOALS & OBJECTIVES
PARKS, PLANNING & MAINTENANCE**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT CORNERSTONE #1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures	Status
Parks Shoreline Maintenance	Maintain healthy shorelines with water views and access points.	O
1Q Comments:	Shorelines have been mowed and/or burned, and inspections have begun.	
Cipri Playground	Replace the playground and fall surface at Cipri Park.	O
1Q Comments:	Playground equipment is purchased and installer selected. Install is fall of 2025.	
Sycamore Park Playground	Install a new playground at Sycamore Park in the fall of 2025.	O
1Q Comments:	Playground equipment purchased; installer has been selected with work to be performed in summer of 2025.	
Bell Works Playground	Install a new playground at Bell Works once Bell Works has completed land donation.	D
1Q Comments:	Project is estimated to begin in 2026.	
Park Shelter Renovations	Renovate the park shelter at Olmstead Park and water overlook shelter at Fabbrini Park.	O
1Q Comments:	Shelters	
Dog Park Features	Install new dog park features at Bo's Run and Freedom Run.	O
1Q Comments:	Equipment has been ordered.	
Seascape New Park	Finish the new park at Seascape Family Aquatic Center to be open before the pool opens.	O
1Q Comments:	Estimated open date of May 16, 2025.	
Hunters Ridge OSLAD	If the OSLAD is awarded, start the first phase of the OSLAD project at Hunters Ridge.	O
1Q Comments:	No OSLAD, new playground renovation is underway.	
Vogelei Park OSLAD	Continue the Vogelei Park OSLAD project to be completed by year end.	O
1Q Comments:	Phase one is near completion with phase two in process.	

Facility Upgrades at WRC	Conversion of racquetball courts to functional fitness/ninja warrior; mini gym conversion to gymnastic center and facility front entrance renovations.	O
1Q Comments:	Project to start August 18, 2025.	

Vogelei Barn Upgrades	The upstairs of Vogelei Barn will be renovated to become a multipurpose space.	O
1Q Comments:	Project to start October 2025.	

BPC Patio Furniture	Purchase new patio tables and chairs at BPC.	C
1Q Comments - Complete	Purchase completed and equipment is out on the patio.	

BPC Driving Range Artificial Mats	Replace all artificial mats at the driving range with continuous artificial turf to match the new area installed in 2023.	O
1Q Comments:	Project started 4/9/2025.	

DISTRICT CORNERSTONE #2: SOCIAL EQUITY

Objective/Goal	Performance Measures	Status
ADA Certification	Staff members beginning the process of becoming ADA Certified to complete our next Accessibility Assessment.	O
1Q Comments:	Looking into options for certification.	

TC Spa Handicap Lift	Replace the handicap lift for the spa at TC.	O
1Q Comments:	Being scheduled.	

DISTRICT CORNERSTONE #3: FINANCIAL & ENVIRONMENTAL STEWARDSHIP

Objective/Goal	Performance Measures	Status
Hold Special Events for Environmental Awareness	Hold Earth Day, Seed Bombing, Invasive Removal and Seed Collection events.	O
1Q Comments:	Events are all planned.	

Audubon International	Continue the certification process for becoming Audubon Cooperative Sanctuary Program for Golf Courses	O
1Q Comments:	This process is ongoing.	

Arboretum Status at Vogelei	Once greenhouse and tree nursery are complete apply for and receive complete arboretum certification.	O
1Q Comments:	Once the OSLAD project is finished then staff will apply.	

Controlled Burns at Select Parks	Contract with vendor to complete controlled burns in sections of Victoria and Hunters Ridge Park.	O
1Q Comments:	Victoria Park complete. If necessary, Hunters Ridge burn will take place in the fall or winter.	

Groundmaster 7200 Mower	Purchase a Groundmaster 7200 mower.	C
1Q Comments - Complete	Purchase of new mower is complete, waiting on delivery.	
Utility Vehicle Purchases	Purchase a Workman HDX and Workman 2110 or similar.	C
1Q Comments - Complete	Purchase is complete, waiting on delivery.	
BPC Main Floor Vinyl Flooring	Replace all flooring at BPC on the main floor with vinyl.	C
1Q Comments - Complete	Project Complete	
Fleet Vehicle Purchases	Purchase two fleet trucks to replace a GMC 2500 and Dodge Ram 2500.	C
1Q Comments - Complete	Orders have been placed; delivery is set for May 2025.	
Kids Room and Playground Area Renovation	Convert old kids' room to multipurpose room and old playground area to outdoor fitness area.	O
1Q Comments:	Kids' room conversion is complete and outdoor is in progress.	
Wolves Offices & North Side Rooms Renovations	Convert Wolves' offices into usable space for HEParks staff and renovate north side offices to become multipurpose rooms.	O
1Q Comments:	Scheduled for August/September 2025.	
The Club Third Tennis Court Conversion	Convert the old third tennis court area into more fitness opportunities.	C
1Q Comments - Complete	Renovation completed.	

DISTRICT CORNERSTONE #4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures	Status
Engineering for The Club Roof Project	Release an RFP / obtain proposals for the engineering for the roof replacement at The Club.	O
1Q Comments:	Working with vendors to provide a proposal for roof construction.	
Facility RTU Replacements	Replace RTU 1 and 3 at TC and RTU 11 and 13 at The Club.	O
1Q Comments:	Planning is in place.	
Zamboni Purchase	Purchase a new Zamboni for ice operations.	C
1Q Comments - Complete	Order has been placed; expected delivery August 2025.	
Replace Stairs Treads at TC	Replace all stair treads at TC.	C
1Q Comments - Complete	Treads were replaced on 4/7/2025-4/11/2025.	
Valley Park Concrete Work	Replace and/or repair concrete paths at Valley Park and replace the concrete half basketball court at Valley Park.	O
1Q Comments:	Weather dependent work.	

Asphalt Repairs – Multiple Locations	Complete crack fill and sealcoating at the following district owned parking lots: The Club, Seascape, South Ridge South, Huntington Park. Path overlays will be completed at Huntington-South Ridge and Walnut Pond.	O
1Q Comments:	Agreement with contractor is in place, all work dependent on weather.	
BPC Kitchen Appliances	Replace Vulcan Warming Oven and Kitchen Sink with pre-rinse faucet assembly.	O
1Q Comments:	Oven has been ordered and receiving quotes for the faucet assembly.	
BPC Bridge Abutments	Install new bridge abutments from bridge to existing asphalt on remaining bridges not completed in 2024.	O
1Q Comments:	To be completed on 4/15/2025.	
BPC Patio Grill Station	Build a new area for an outdoor grill station at BPC in the area near the halfway house.	O
1Q Comments:	To be completed on 4/15/2025	
Resurface Whirlpool Bottom at The Club	Remove the existing tile bottom and have it resurfaced during normal pool closure for maintenance.	O
1Q Comments:	To be completed during pool shut down in August.	