

**MINUTES**  
**REGULAR BOARD MEETING NO. 1108**  
**January 28, 2025**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on January 28, 2025, at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Chhatwani, Commissioners Dressler, Evans, Friedman, Kaplan, MacGregor, and McGinn

Absent:

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Administration & Finance Hopkins, Executive Assistant Flynn, Superintendent of IT Agudelo

Audience: Comm Reps Harner, Pilafas, Wilson and Winner, Superintendents Barton and Wirth, Felicia Felau, Tom Oswald, Stephanie Felber, Humberto Padilla, Kevin O'Grady (7:30)

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner MacGregor made a motion, seconded by Commissioner Kaplan, to approve the agenda as presented. The motion carried by voice vote.

**4. Recognition**

President Chhatwani recognized Tom Oswald as Best of Hoffman for the 4<sup>th</sup> Quarter 2024, and Stephanie Felber as Best of the Best of Hoffman (Volunteer of the Year).

President Chhatwani recognized Humberto Padilla as the Full-Time Employee of the 4<sup>th</sup> Quarter 2024, and Juan Barrera as the Part-Time Employee of the 4<sup>th</sup> Quarter 2024.

President Chhatwani recognized Humberto Padilla and Kevin O'Grady as the Full-Time and Part-Time Employees of the Year, respectively.

5. **Comments from the Audience:**

None

6. **Recess for A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Evans to recess the Board Meeting at 7:13 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

Kimberly Barton, Nick Wirth, Tom Oswald, Humberto Padilla, Kevin O’Grady left the meeting.

7. **Reconvene Following A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Kaplan to reconvene to the Regular Board Meeting at 7:36 p.m. The motion carried by voice vote.

Comm Reps Harner, Pilafas, Wilson and Winner left the meeting.

8. **Approval of the Minutes:**

Commissioner McGinn made a motion, seconded by Commissioner McGregor to approve the minutes from the Special Board Meeting held December 10, 2024 and the Regular Board Meeting held December 17, 2024.

The motion carried by voice vote.

9. **Consent Agenda:**

Commissioner Evans made a motion, seconded by Commissioner Dressler to approve the consent agenda items A through L.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, MacGregor, McGinn

Nays: 0

Absent: 0

- A. District Vehicle Purchase / M25-001 (see B&G January packet)
- B. Vehicle Insurance Claim Purchase / M25-004 (see B&G January packet)
- C. Flooring Purchase and Installation for Bridges of Poplar Creek / M25-007 (see B&G January packet)
- D. Driving Range Hitting Mat Renovation / M25-002 (see B&G January packet)
- E. Purchase and Installation of Hunters Ridge Playground Equipment / M25-009 (see B&G January packet)
- F. LifeFitness Spin Bike Purchase for The Club / M25-006 (see Rec & Facilities January packet)
- G. Fitness Equipment and Flooring Purchase for The Club / M25-007 (see Rec & Facilities January packet)

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- H. Open and Paid Invoice Register: \$1,329,420.87 (see A&F January packet)
- I. District-Wide Operations Statement and Revenue and Expenditure Report (see A&F January packet)
- J. Acceptance of B&G Minutes 11/19/2024 (see B&G January packet)
- K. Acceptance of Rec & Facilities Minutes 11/19/2024 (see Rec & Facilities January packet)
- L. Acceptance of A&F Minutes 12/17/2024 (see A&F January packet)

**10. President's Report**

President Chhatwani said that she the MLK breakfast at the Village Hall with Executive Director Talsma, Deputy Director Bechtold, Director Miletic and Superintendent Flynn. She added that upcoming community events include the Black History Month event at the Village Hall (Feb. 15), the Mayor's Community Breakfast at the NOW Arena (Feb. 19), and the IAPD Legislative Breakfast at the Schaumburg Golf Club (Mar. 1).

**11. Adoption of Executive Director's Report:**

Commissioner MacGregor made a motion, seconded by Commissioner Kaplan, to adopt the Executive Director's Report as presented.

The motion carried by voice vote.

**12. Old Business:**

None

**13. New Business:**

A. 2025 Budget & Appropriation Ordinance / M25-012 / O24-006

Commissioner Kaplan made a motion, seconded by Commissioner MacGregor to approve the Final 2025 Budget & Appropriation Ordinance O24-006 as presented.

On a Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, MacGregor, McGinn

Nays: 0

Absent: 0

**14. Commissioner Comments:**

Commissioner Dressler thanked staff for inviting them to attend the IAPD/IPRA Conference; she congratulated marketing for getting the blue ribbon in the short video category.

Commissioner McGinn said he enjoyed the conference; it is nice to get a better understanding of our own agency and board; he is proud to be a part of it.

Commissioner Kaplan said it was a great conference; he was glad they could all attend and bring back ideas; it was nice to see staff there and be energized by attending all of the sessions.

Commissioner MacGregor thanked the district for the opportunity to attend the conference. It was a fascinating conference and it was nice to see everyone there helping others.

Commissioner Friedman said the conference was great. He added he will be meeting with the athletics program manager and volunteer coach about something good to implement.

Commissioner Evans enjoyed the opportunity to attend the conference. He feels that the Illinois conference has more sessions that apply to us.

President Chhatwani said she was happy that all seven of them attended; we are all different but respect each other's values.

**15. Adjournment:**

Commissioner Evans made a motion, seconded by Commissioner McGinn, to adjourn the meeting at 7:49 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant

The following questions were asked and answered via email prior to the meeting:

1. Division Report District Goal # 4 Operational Excellence  
I am curious what the PDRMA PATH program is and how many HEPD employees may be participating? Do we prepare a lot of quarterly checks?  
[The PATH program is a wellness program provided by PDRMA to our health insurance participants \(and spouses\). Approximately 60% of our employees participate. Last year PDRMA sent quarterly checks, although this year the quarterly reimbursement has decreased from \\$100 to \\$50 and PDRMA will only send an annual check.](#)
2. What are the issues with the Elevator professionals? Is this Advanced Elevators and their work at BPC?

This is for the regular elevator service to all our elevators (not for the Bridges project or any other specific project). We are looking to change from Advanced Elevators to a different company. Instead of bi-annual payments, it would now be quarterly payments.

3. What rolls up in the Commodities category? We had a significant upside to budget ACT 703 BUD 863 positive variance \$160K.  
Is this fertilizer, oil & gas, or some other electric/natural gas expense that we locked in a cheaper contract price?  
Commodities include tangible items purchased by the District. Small equipment (including technology), Uniforms, Supplies, Fuel, Fertilizer, etc.
4. Budget and Appropriation Ordinance – Beginning cash in ordinance to be approved tonight is lower than beginning cash in the ordinance approved in December by \$35,290. Why is that?  
For the rollover accounts that changed, the year-end amounts (projections) were updated at the end of December, which would affect year-end / beginning cash balance.
5. Payment to Lauterbach and Amen of \$2000 marked as final payment for audit. Why so late?  
Wasn't the audit completed in May or June?  
L&A charged us an additional amount for implementing the GASB. This was not part of the original contract and was negotiated later for completion.