

MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
October 15, 2024

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on October 15, 2024, at 7:01 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Chairman Evans, Comm Reps Dowling, Meyer, Poeschel

Absent: Commissioner Friedman, Comm Rep Sernett

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Parks, Planning and Maintenance Hugen, Director of Recreation Miletic, Director of Finance & IT Hopkins; Executive Assistant Flynn, IT Specialist Hassler

Audience: President Chhatwani, Commissioners McGinn, McGregor, and Dressler (7:09pm); Comm Reps Beranek, Bettencourt, Kulkarni

2. Approval of Agenda:

Commissioner Evans asked to have the word “unknown” removed from the motion for item 6.A. Executive Director Talsma stated that the second statement of the motion in item 6.A. will be amended to “Replacement of hydraulic cylinder and piston on the elevator at Bridges of Poplar Creek Country Club to Advanced Elevator for a total of \$57,600 with additional time and material costs.”

Comm Rep Poeschel made a motion, seconded by Comm Rep Dowling to approve the agenda as amended. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Dowling made a motion, seconded by Comm Rep Meyer to approve the minutes of the September 17, 2024, meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. **New Business:**

A. Bridges Elevator Cylinder and Piston Replacement / M24-089

Comm Rep Dowling made a motion, seconded by Comm Rep Meyer, to recommend to the full board the purchase and installation of a chair lift from AmeriGlide for \$7,500 including estimated costs for electrical work and permit fees.

Executive Director Talsma noted that this is part of the elevator repair process and is a stop gap until we can get the elevator back in use. This chair lift will take a single person up the stairs and is an emergency way to get people with disabilities up to the second floor at Bridges of Poplar Creek. Breakfast with Santa and a couple of weddings are coming up. This chair lift will stay in place after the elevator is repaired.

The motion carried by voice vote.

Comm Rep Dowling made a motion, seconded by Comm Rep Poeschel to purchase the replacement of the hydraulic cylinder and piston on the elevator at Bridges of Poplar Creek Country Club from Advanced Elevator for a total of \$57,600 with additional time and material costs.

Director Huguen explained that the \$57,600 is the cost to replace the cylinder that is currently below the elevator. The cylinder has been leaking. Advanced Elevator will conduct an inspection to see if the cylinder has leaked into the soil. This will determine if additional time and materials are needed.

Commissioner McGinn asked what is leaking. Director Huguen said hydraulic oil is leaking.

Comm Rep Meyer asked how often they do the load test. Director Huguen said this is not required by the state. We failed based on having lost a few gallons of reservoir.

Commissioner Evans asked when the elevator was installed. Director Huguen said he believes it was in 1994.

The motion carried by voice vote.

B. Sycamore Playground Purchase / M24-085

Comm Rep Poeschel made a motion, seconded by Comm Rep Dowling to recommend to the full board the purchase of Sycamore Park Playground Equipment for the new playground from Cunningham Recreation (Game Time) for a total of \$125,364.15.

Executive Director Talsma reminded the committee that the Sycamore Park project is through an intergovernmental agreement with School District 54 and the school district will reimburse us for the playground and construction costs.

Director Hugen presented a drawing of the playground. He noted that the school requested the playground be an active space, and this design will meet that need. There will also be a 2–5-year-old area and swings, all with a synthetic fall surface. The supplier is offering a matching funds grant, providing a \$200,000 playground for \$125,000. This will be purchased in 2025, but board approval is needed in 2024 to receive grant approval.

The motion carried by voice vote.

C. 2025 Zamboni Purchase / M24-086

Comm Rep Meyer made a motion, seconded by Comm Rep Dowling to recommend to the full board the approval to purchase the Zamboni 526 by Zamboni Company USA, Inc. through our Sourcewell contract for a total of \$133,867.55.

Executive Director Talsma stated that we have two original Zambonis, both of which have been rebuilt to get some extra years out of them. One will be replaced this year, and one next year.

Director Hugen noted that this purchase is going through Sourcewell, our cooperative purchasing agency.

Commissioner Evans asked if this unit is tankless. Director Hugen replied that it uses propane.

The motion carried by voice vote.

D. 2025 Early Order Chemical & Fertilizer Purchase / M24-087

Comm Rep Poeschel made a motion, seconded by Comm Rep Dowling to recommend to the full board to award to Simplot Turf for their lowest bid products for the total not to exceed \$92,065.86, Heritage Landscape Supply Group for their lowest bid products for the total not to exceed \$7,032.89 and Advanced Turf for their lowest bid products for the total not to exceed \$1,482.21.

Executive Director Talsma stated that this is for the 2025 budget, but we need to purchase now for discounts and rebates. Director Hugen added that by locking in the price now, we will receive returns the following year.

The motion carried by voice vote.

E. Parks, Planning & Maintenance Board Report / M24-084

Comm Rep Dowling made a motion, seconded by Comm Rep Meyer, to include the Parks, Planning & Maintenance October Board Report in the October Executive Director's Report.

Director Hugen said that the Vogelei project is coming along nicely. The bocce courts are fully installed, along with the greens and tee boxes for the multi-golf course (disc, par, and

foot golf); the greenhouse is being constructed; and earthwork and stonework for the asphalt area has started. He added that over at Seascapes the parking lot is gone, and construction fencing is up.

The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Poeschel said it is good to see all of the improvements in the buildings and parks. Everything looks great.

Comm Rep Meyer said that all of this is happening more quickly than he imagined.

Comm Rep Dowling said she appreciates the new app at The Club. She attended a forum about curating community spaces for moments of deep joy and authentic curiosity. For her, this comes from the parks, so thank you. She added that the Nobel prize went to someone who had been studying institutions. She is happy to have joined this institution, with efficiency and transparency and success/awards. Executive Director Talsma added that the keynote speaker at the conference highlighted that parks contribute to life longevity.

Commissioner Evans said he attended several sessions on arts in the parks at the conference. He got a lot out of it and walked a minimum of 15,000 steps per day.

8. Adjournment:

Comm Rep Poeschel made a motion, seconded by Comm Rep Dowling to adjourn the meeting at 7:28 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant