







1685 West Higgins Road, Hoffman Estates, Illinois 60169 **heparks.org t** (847) 885-7500 **f** (847) 885-7523

AGENDA ADMINISTRATION & FINANCE COMMITTEE MEETING TUESDAY, SEPTEMBER 24, 2024 7:05 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF AGENDA

 Motion to approve the agenda as presented.
- 3. APPROVAL OF COMMITTEE MINUTES
 - August 27, 2024

 Motion to approve the minutes of the August 27, 2024 meeting as presented.
- 4. COMMENTS FROM THE AUDIENCE
- 5. OLD BUSINESS
- 6. NEW BUSINESS
 - A. Verizon Wireless NASPO Contract / M24-080

Motion to recommend to the full board the approval of the Verizon Wireless two (2) year agreement through the National Association of State Procurement Officials (NASPO) for \$1,805 per month.

B. Administration & Finance Report / M24-079

Motion to recommend to the full board to include the September Administration & Finance Report in the September Executive Director's Report.

- C. Open and Paid Invoice Register: \$705,851.27
 - Motion to recommend to the full board the approval of the Open and Paid Invoice Register as presented, with a total of \$705.851.27.
- D. District Wide Operations Statement and Revenue and Expenditure Report

 Motion to recommend to the full board the approval of the District Wide Operations

 Statement and Revenue and Expenditure Report as presented.
- 7. COMMITTEE MEMBER COMMENTS
- 8. ADJOURNMENT

Motion to adjourn the meeting.