

Memorandum M24-063

To: B&G Committee
From: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Parks, Planning & Maintenance – July Board Report
Date: 7/12/2024

MOTION

Motion to recommend to the full board to include the Parks, Planning & Maintenance July Board Report in the July Executive Directors Report.

ADMINISTRATION & CAPITAL PROJECTS

Pine Park Renovation:

The 5- to 12-year-old playground has been completed with installation, drainage and EWF (engineered wood fibers) installed. HEParks staff is still working on the installation of the 2-5 playground and has an anticipated completion date of July 21. Following this work our asphalt contractor will need to lay asphalt between the two playgrounds and then HEParks staff will complete the grassing around the two playgrounds. We anticipate opening both playgrounds August 10.



Also at Pine Park, HEPD staff are in the process of changing the pickle ball posts and nets to inground posts. Pine was installed with flush mount post that allows for easier install and changing of post but with our weather and the tension on the post this style did not work. This work is being completed on July 13 and 14.

Hunters Ridge OSLAD:

A public meeting is currently scheduled to take place on Tuesday July 23 at 6pm at the Hunters Ridge playground. After public input is gained the final park renovation plans will be submitted to the board for approval in August. The OLSAD application is due on September 13, 2024.

AQUATICS AND BUILDINGS

Triphahn Center:

- Wall coverings were removed in the sauna to prep for new equipment. A new controller and sauna heater were installed by Accurate Industries and the inside of the sauna was rebuilt by HEParks staff.
- Multiple power outages were occurring on the south side of TC – Pinnacle Electric was able to isolate the issue to RTU #13 compressor.
- A new compressor (5-ton) was needed and installed on the senior side air conditioner.
- New 25-ton compressor was installed on the north side.
- North side boiler start-up and tuning was completed for air conditioning VAV boxes.
- State fire marshal inspection was completed on the new water heaters that were installed earlier this year – will need to add locking switch covers to the shutoffs.
- Filters were replaced in all VAV spaces on the north side and in the classrooms.
- Air handler evaporation coils were cleaned for TC running track.

Bridges of Poplar Creek:

- New compressor installed on upstairs balcony RTU.
- Upstairs kitchen condensing coils and RTU#9 coils were cleaned to resolve issues.
- Walk-in cooler was not cooling due to high basement temps. Fans were added to exhaust the hot air from top of coolers to restore functioning.

The Club at Prairie Stone:

- Pool maintenance week: pools were drained and power-washed with a mild acid. Surge tanks were power-washed, and filters were manually cleaned. Hot tub was re-grouted and stainless steel buffed. Cleaned and tuned all three boilers and acid washed the Accutab chlorinators.
- Aqua Pure installed new filter controllers and will be back to troubleshoot VFD's. They are also repairing a leaking pipe flange and elbow on the lap pool effluent discharge pipe.
- ABB drive controller installed on activity pool VFD.

PARKS

Parks & Forestry:

- Sidewalk sections were removed at Charlemagne and concrete was re-poured; filled in and compacted stone for new sidewalk.
- New tennis hitting wall was installed at Charlemagne.
- Tent (20 x 40) was installed and removed for the fishing derby at South Ridge Park.
- Rip rap rock was installed around Fabbrini and the pickleball nets were repaired.
- Parking lot sink hole at Fabbrini was fixed, as well as the sewer drain.
- All lumber at the dog parks was checked for safety.
- Solar panel and fountain were installed at Princeton Pond.
- Tree planting was completed at South Ridge Park and Tropicana Park.
- Algaecide treatment was completed at Princeton Basin, Yorkshire Ponds, and Black Bear.
- ThorGuard systems were checked at all the parks to ensure they are working properly.
- Landscape maintenance and weeding were completed at various parks, the skate park, and The Club.
- Mulching was completed at several parks/dog parks, buildings, and schools.
- Tree maintenance and clean up at Victoria Wetlands, Willow Greenway West and Colony Preserve residential areas.
- Park ID signs installed at various locations.

Playgrounds:

- Tot playground (2-5) was removed at Pine Park and climbing component for new playground was brought over.
- Old mulch was dug out/removed at Pine Park and drainage was installed. New playground mulch (160 yards) was transported to and installed at the playground.
- Concrete sidewalk was removed at Pine Park and gravel was installed/compacted for new sidewalk.
- Layout of the holes for new playground at Pine Park.
- Final grading of the dirt around the new playground at Pine along with turf maintenance/seeding.
- New stair decks were installed at Evergreen playground from warranty.
- Mulch that had washed out of Sheffield playground was fixed and reinstalled.
- Slide was sanded at Beacon Point Park to make it safe for use.
- Basketball rims were fixed at Community Park and Charlemagne.
- New ADA swing has been ordered for installation at Maple Park.
- Completed routine playground inspections and maintenance.
- Playgrounds clean up and weed removals.

Athletic Fields:

- Routine prep and maintenance of fields.
- Foul lines painted at all baseball fields and all three permanent pitcher's mounds were fixed. Started collecting points on tablet so robot can begin painting foul lines.
- Flooded dugouts were cleared after the rain; worked on the mounds and opened up fields to dry.
- Inspections were done on backstops, bleachers, and goals.
- Redhawks football field was painted, as well as cricket and lacrosse fields.
- Prepped for softball tournament.
- Brought the set of players' benches from Victoria to the shop for 4th of July prep.
- All soccer fields were painted at Cannon. Painted over old soccer layouts at upper Cannon and painted 6 new micro fields in their place. Moved and secured soccer goals as needed.

**HOFFMAN ESTATES PARK DISTRICT
2024 BUDGET GOALS & OBJECTIVES
PARKS, PLANNING & MAINTENANCE DIVISION**

Key: C = Complete / O = On Track / D = Deferred / N= Not Complete

DISTRICT GOAL 1: HEALTHY AND ENJOYABLE EXPERIENCES

Objective/Goal	Performance Measures	Status
Sustainability Volunteers Group	<ul style="list-style-type: none"> • Reach out to past volunteers to develop this group. 	O
1Q Comments:	Plan is to contact the volunteers that sign up for earth day and/or seed bombing and gauge interest in being part of this group.	
2Q Comments:	A list of participants is being put together and staff will begin contacting them to gauge interest.	

DISTRICT GOAL 3: FINANCIAL STEWARDSHIP

Objective/Goal	Performance Measures	Status
Asset / Fleet and work order management system to tie into our existing GIS software.	<ul style="list-style-type: none"> • Research using an asset / fleet and work order management software that communicates with GIS. 	O
1Q Comments:	We have had presentations from Productive Parks and OpenGov.	
2Q Comments:	Still looking into other platforms.	

DISTRICT GOAL 4: OPERATIONAL EXCELLENCE

Objective/Goal	Performance Measures	Status
Structural Repairs at WRC	<ul style="list-style-type: none"> • Windows and skylights installation. • Evaluate racquetball courts and mini gym to optimize facility usage. 	O
1Q Comments:	Permits have been obtained and the contractor is set for installation in late spring/early summer.	
2Q Comments:	Currently scheduled for mid-August to begin construction.	

Purchase Electric & Autonomous Field Marker.	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop. 	C
1Q Comments – Complete	The unit has been purchased and is in use.	

Purchase Electric Autonomous Mower.	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop. 	C
1Q Comments - Complete	Unit has been purchased and weeklong training is scheduled for the week of April 22, 2024.	

Purchase Crew Cab.	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop. 	O
1Q Comments:	The vehicle has been ordered through state contract purchasing.	
2Q Comments:	Vehicles ordered through state contract purchasing. Waiting on delivery date.	

Purchase Dump Truck with salt spreader.	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop. 	O
1Q Comments:	Vehicle has been ordered through state contract purchasing.	
2Q Comments:	Vehicles ordered through state contract purchasing. Waiting on delivery date.	
Pine Park Playground	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop and install prior to third quarter. 	O
1Q Comments:	Playground has been purchased and is set to be installed by the end of June.	
2Q Comments:	Playground has been installed, 2-5 is being installed and then restoration.	
Vogelei Park Renovation	<ul style="list-style-type: none"> • Develop constructions plans, obtain permits, and go to bid for services. 	O
1Q Comments:	Contracts are being finalized with the state and with our engineering firm.	
2Q Comments:	OSLAD has been finalized, engineering has completed the topo and construction will begin in August.	
Asphalt Repairs	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop. 	C
1Q Comments:	A contractor has been selected and dates are being set to complete all repairs and maintenance.	
2Q Comments - Complete	Asphalt and parking lot maintenance completed.	
Indoor Courts Sand & Seal	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop. 	O
1Q Comments:	The contractor has been selected and dates are set for July and August.	
2Q Comments:	The contractor has been selected and dates are set for July and August.	
Seascape Aquatic Play Feature (play feature in the pool)	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop. 	O
1Q Comments:	Working with multiple vendors on the design to be presented at the April board meetings.	
2Q Comments:	The aquatic feature is going to be refurbished instead of replaced and this work will take place in September/October.	
Outdoor Sports Courts Resurface	<ul style="list-style-type: none"> • Purchase through bid process or purchasing Coop. 	C
1Q Comments:	A contractor has been selected and courts are set to be completed by the end of June.	
2Q Comments - Complete	Courts have been completed.	
Hire Contractor for Controlled Burns	Hire contractor to complete controlled burns in sections of Victoria Park and Hunters Ridge (other sections of these parks will be mowed).	O
1Q Comments:	The contractor is waiting for the appropriate weather to complete the burns. If not this spring it will be in the fall.	
2Q Comments:	Burns were not completed in the spring; looking to schedule this in the fall.	

DISTRICT GOAL 5: ENVIRONMENTAL AWARENESS

Objective/Goal	Performance Measures	Status
Hold Special Events for Environmental Awareness.	<ul style="list-style-type: none"> Hold Earth Day, Seed Bombing, Invasive Removal and Seed Collection events. 	O
1Q Comments:	Events have been scheduled.	
2Q Comments:	Earth Day and Seed Bombing have been completed and Invasive Removal and Seed Collection are scheduled.	

Audubon International	<ul style="list-style-type: none"> Start the certification process for becoming Audubon Cooperative Sanctuary Program for Golf Courses. 	O
1Q Comments:	Will be completed later in 2024.	
2Q Comments:	Process will be started in the late fall.	

Arboretum Status at Vogelei	<ul style="list-style-type: none"> Once greenhouse and tree nursery are complete apply for and receive complete certification. 	D
1Q Comments:	Part of the OLSAD Project.	
2Q Comments:	This will not be completed until the end of 2025 when the OSALD project is completed.	

Install Smart Rain Irrigation Controls.	<ul style="list-style-type: none"> Purchase and install new irrigation controls on park irrigation boxes. 	C
1Q Comments:	Installation is scheduled for May 2024.	
2Q Comments - Complete	Installation is complete.	

DISTRICT GOAL 6: CUSTOMER SERVICE

Objective/Goal	Performance Measures	Status
Parks Continuing Education	<ul style="list-style-type: none"> Park Maintenance Supervisors will be attending continuing education events in 2024. 	O
1Q Comments:	Staff attended the IAPD/IPRA and the ILCA (Illinois Landscape Contractors Association) conferences during the 1 st Quarter.	
2Q Comments:	Staff attended an MIPE event in June on playground design.	