

**MINUTES**  
**BUILDINGS & GROUNDS COMMITTEE MEETING**  
**April 16, 2024**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on April 16, 2024, at 7:00 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kaplan, Commissioner MacGregor, Comm Rep Poeschel, Sernett and Utas, Student Rep Sebasan

Absent: Comm Rep Macdonald

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Parks, Planning and Maintenance Hugen, Director of Recreation Miletic, Executive Assistant Flynn, IT Specialist Hassler

Audience: Commissioners Dressler, Evans, and Friedman; Comm Reps Beranek, Bettencourt, and Henderson, Rich Dahome

**2. Approval of Agenda:**

Commissioner MacGregor made a motion, seconded by Comm Rep Poeschel to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Commissioner MacGregor made a motion, seconded by Comm Rep Sernett to approve the minutes of the March 19, 2024, meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

6. **New Business:**

A. Vogelei OSLAD Engineering / M24-032

Comm Rep Utas made a motion, seconded by Comm Rep Poeschel to recommend to the full board the approval of a contract with Ericksson Engineering for their engineering and consulting services for a total of \$120,000.

Director Hugen stated that staff worked with Ericksson Engineering during the application process for the OSLAD grant. We also used this firm last year in planning the TC playground. He added that the proposal was in line with the budget (10% of total cost).

Commissioner MacGregor asked what topographical mapping is. Director Hugen said that a civil engineer can create a map with the slope of every square inch on the property.

Commissioner McGinn asked what the normal percentage of project cost for engineering services is. Director Hugen said the normal range is between 8% and 15%.

The motion carried by voice vote.

B. BPC Bridge Abutments / M24-031

Commissioner MacGregor made a motion, seconded by Comm Rep Poeschel to recommend to the full board an update to the Bridges Fund 14 Hole Renovation budget to add an additional \$25,000 to complete all original planned renovations, including tee boxes, bunker repairs, and new bridge abutments at Bridges of Poplar Creek Country Club.

Director Hugen noted that staff had originally planned for tee box and bunker renovations and bridge abutments on select bridges where the asphalt was failing. The estimate for the bridge abutments was left out of the budget, although it was part of the original plan. The bridge abutments help level out the asphalt and bridges by putting in concrete.

Both sides of the bridge on hole 1, one side on holes 12 and 13, and both sides on holes 16 and 17 need bridge abutments.

Director Hugen explained that there are three inches of asphalt up against the bridge. The bridges move slightly, and the asphalt moves with them. Through this motion as well as through freezing and thawing, the asphalt cracks. The concrete will be 18 inches thick up against the bridge and will hold the bridge in place, resulting in safer crossing for players and course maintenance staff.

The motion carried by voice vote.

C. Parks, Planning & Maintenance Board Report and 1<sup>st</sup> Quarter Goals / M24-036

Commissioner MacGregor made a motion, seconded by Comm Rep Sernett, to include the Parks, Planning & Maintenance April Board Report in the April Executive Director's Report.

Director Huguenot noted that the new pickleball courts at Pine Park opened on Monday, April 15.

Comm Rep Poeschel asked about the Audubon certification. Director Huguenot stated that our certification had lapsed, and staff will redo this. The District is operating the golf course as environmental stewards and the certification will support this. This is a 2–3-year process.

Commissioner Evans asked whether the battery chargers for the mowers were included in the approved spending for the mowers. Director Huguenot said yes, the chargers were part of the original purchase price.

Commissioner Evans asked if the staff doing electrical work at Seascapes are licensed electricians. Director Huguenot said they are not fully licensed by the state (requires an apprenticeship), but they have done some level of certification on their own.

The motion carried by voice vote.

7. **Committee Member Comments:**

Student Rep Sebasian volunteered at BPC, picking up garbage. She said there was a large pile of garbage at a building near the hospital. Director Huguenot said they have been working with the hospital and the village regarding this issue.

Comm Rep Sernett said she was impressed with how quickly the pickleball court gate was fixed and garbage cans were picked up at Fabbrini after she notified staff. We run a tight ship here and she is very pleased.

Commissioner MacGregor said he is excited to see Vogelei moving along.

Comm Rep Poeschel said she noticed the robot marker is in use, and asked if another vehicle is coming on. Director Huguenot said yes, we now have a mower and a striper.

Comm Rep Utas said it is very good for staff to pick up so quickly after the storms.

Commissioner Kaplan saw the autonomous striper marking the field, and the staff member was watching. Director Huguenot said until the field manager is comfortable with it being perfect, he will stand and monitor. Also, Havenshire will be out for a full week to train staff on mowing, so you may see two people standing and watching that unit. Commissioner Kaplan added that Steve Winner's father passed away.

8. **Adjournment:**

Comm Rep Poeschel made a motion, seconded by Comm Rep Utas to adjourn the meeting at 7:18 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant