







1685 West Higgins Road, Hoffman Estates, Illinois 60169 **heparks.org t** (847) 885-7500 **f** (847) 885-7523

AGENDA ADMINISTRATION & FINANCE COMMITTEE MEETING TUESDAY, MAY 28, 2024 7:05 P.M.

- 1. ROLL CALL
- 2. APPROVAL OF AGENDA

 Motion to approve the agenda as presented.
- 3. APPROVAL OF COMMITTEE MINUTES
 - April 23, 2024 *Motion to approve the minutes of the April 23, 2024 meeting as presented.*
- 4. COMMENTS FROM THE AUDIENCE
- 5. OLD BUSINESS
- 6. NEW BUSINESS
 - A. Natural Gas Contract / M24-045

Motion to recommend to the full Board to enter into a variable rate natural gas contract for a period of two years.

- B. Permissive Drivers for Personal Use Vehicles / M24-046
 - Motion to recommend to the full board the approval of a change to Personnel Policy 11.8.17, Section 2.D.
- C. Balanced Scorecard 1Q2024 / M24-038

Motion to recommend to the full Board the approval of the Balanced Scorecard for the first quarter of 2024.

- D. Administration & Finance Report / M24-044
 - Motion to recommend to the full board to include the May Administration & Finance Report in the May Executive Director's Report.
- E. Open and Paid Invoice Register: \$780,568.63

Motion to recommend to the full board the approval of the Open and Paid Invoice Register as presented, with a total of \$780,568.63.

- F. District Wide Operations Statement and Revenue and Expenditure Report

 Motion to recommend to the full board the approval of the District Wide Operations

 Statement and the Revenue and Expenditure Report as presented.
- 7. COMMITTEE MEMBER COMMENTS
- 8. ADJOURNMENT

Motion to adjourn the meeting.