

## Memorandum M23-101

**To:** B&G Committee  
**From:** Craig Talsma, Executive Director  
Dustin Hugen, Director of Parks, Planning & Maintenance  
**RE:** Parks, Planning & Maintenance – November Board Report  
**Date:** 11/21/2023

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### MOTION

Motion to recommend to the full board to include the Parks, Planning & Maintenance November Board Report in the November Executive Directors Report.

### ADMINISTRATION & CAPITAL PROJECTS

#### *Beacon Pointe Park:*

Beacon Pointe Park was completed this past month. Eight new trees were planted in areas where the district was able to amend the soil structure. We will start the process of finalizing all documents to close out this OSLAD Grant.



#### *Pine Park Renovation:*

The walking path around Pine Park was completed and has been opened to the public via Charleston Lane. The pickleball courts are finished except for one court still needed a post and a net which are set to arrive in late November. Staff have started the planning process for the new playground that will be located just north of the pickleball courts. The pickleball courts and soccer fields will open in the spring, and a construction fence will block off the area for the new playground.

#### *Willow Recreation Center Improvements:*

The concrete work near the south exit of the building toward the skate park is complete. Staff also installed a new walkway outside the upstairs door, a new landing between the stairs and a completely new ADA exit ramp. HEParks staff are working on the outdoor ceiling below the new walkway, as well as a new fence to separate the ADA exit ramp and dog park.

### ***Golf Course Tee Box Project:***

The tee box renovation was completed at Bridges of Poplar Creek. All the tee boxes that were constructed this fall are set to open for play in April of 2024.

- #4 all tees were reshaped to aim toward the green complex. A new forward tee (green) was built as well.
- #6 back tee (black) was leveled, and sod was installed.
- #7 back and middle (black and gold) tees were completely rebuilt, and sod was installed.
- #9 back and middle tee were completely rebuilt and are now one large tee box. A new forward tee (green) was installed so that a 150-yard tee shot will get you past the dog leg.
- #11 back and middle tee (black and gold) were completely rebuilt and are now one large tee box that is level and aims toward the green complex.
- #15 back and middle tee boxes were rebuilt. They will remain separate tees but are now level and aim to the middle of the fairway.



### ***TC Playground:***

The playground replacement at TC was completed with all new playground equipment, a new turf fall surface, a new sidewalk that borders the playground and new landscaping around the playground. District staff were able to complete the removal of the old playground, install the new drainage, complete all landscaping, and remove and re-install the border fence around the playground, with outside contractors completing the installation of the playground equipment, turf, and concrete work. In the spring, staff will complete the landscaping of the front entrance drive. Staff chose to wait as we did not want new plants to be harmed by winter weather.

## **AQUATICS AND BUILDINGS**

### ***The Club at Prairie Stone:***

- New impeller was installed on Accutab chlorination system.
- Replaced and installed new high bay lighting.

### ***Triphan Center:***

- New hydraulic ram was installed for Zamboni bucket.
- New flame sensor was installed for Rink 1 dehumidification system.
- New LED ceiling light troffers were installed in the Wolves locker room.
- Continued the installation of hot water heaters and waiting for delivery of expansion tanks.

- F.E. Moran installed new ammonia detection system. They installed separate emergency shutoffs for the ventilation and the compressors at each entrance of the compressor room. The alarm has been tied into the fire panel and will alarm when 250 ppm of ammonia is detected.

***Bridges of Poplar Creek:***

- New Jade economizer control for kitchen make up air unit was installed.

***Seascape/Splash Pads:***

- Concession stand and bath house were cleaned out and winterized, along with the exterior.
- Boiler room outside air louver covers were installed.

***Willow Rec Center:***

- Electrical work for exterior staircase lighting; a junction box was installed inside the mechanical room and a new feed will be run from this location once the concrete work is completed.

**PARKS**

Mulch bed and landscape maintenance were done at various park/playground and building locations, along with tree pruning and clean up.

***Parks & Forestry:***

- Halloween event prep work was completed. The hayride trailer was assembled, and Halloween trail signs installed/removed at Fabbrini.
- Turf installation, maintenance and seeding at Pine Park.
- Charlemagne storage building was sanded, scraped, and painted.
- Gravel base was installed for the shed at Vogelei; new shed built and installed under the stairs for NWSRA.
- Completed weatherization of park bathrooms and dog parks.
- Park water meters removed at Princeton, Huntington, Eisenhower, and Victoria Parks, along with backflow.
- Lake fountains removed at South Ridge, Vogelei and Bridges of Poplar Creek.
- Canopies removed from various playgrounds and parks for the winter season.

***Playgrounds:***

- Oakdale playground was completed.
- Drain lines repaired at TC playground and concrete sidewalk removed. Fence posts were dug out, installed, and concreted for playground fence. New fence was installed, and construction fence removed.
- TC playground was power washed; park bench and shade structure frame were installed.
- Playground tables were taken apart, painted, and rebuilt for new TC playground.
- Fence was installed at Beacon Pointe Park and park ID sign post was dug out and reinstalled.
- Swing repair done at Poplar Park and new beams installed at Olmstead Park.
- New playground decks installed at Maple Park and Valley Park Tot playgrounds.
- Routine playground checks/inspections were conducted, along with checks for vandalism after Halloween.

***Athletic Fields/Courts:***

- Routine checks and maintenance of baseball fields and softball fields.
- Tennis courts were cleaned and checks on courts and nets at Fabbrini. Courts were locked/unlocked prior to and after Halloween.

### ***Bridges Maintenance***

- Course preparation for winter months has begun with leaf removal for application of herbicides, mowing of tall grass areas that will not be burned and final mowing of playing surfaces.
- Irrigation blowout was completed.
- All tee boxes received final seeding and divot repair; tee markers were removed except for gold and silver tees for possible play.
- Shoreline invasive removal and burn preparation completed.