

Memorandum M22-104

To: B&G Committee
From: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Parks, Planning & Maintenance November Board Report
Date: 11/15/2022

ADMINISTRATION

The new makeup air unit at Bridges of Poplar Creek has been installed and heat is running. Cooling side will be started in the spring.

Brandon Conkle has been hired as the district Aquatic Technician and his first day of employment was November 9, 2022.

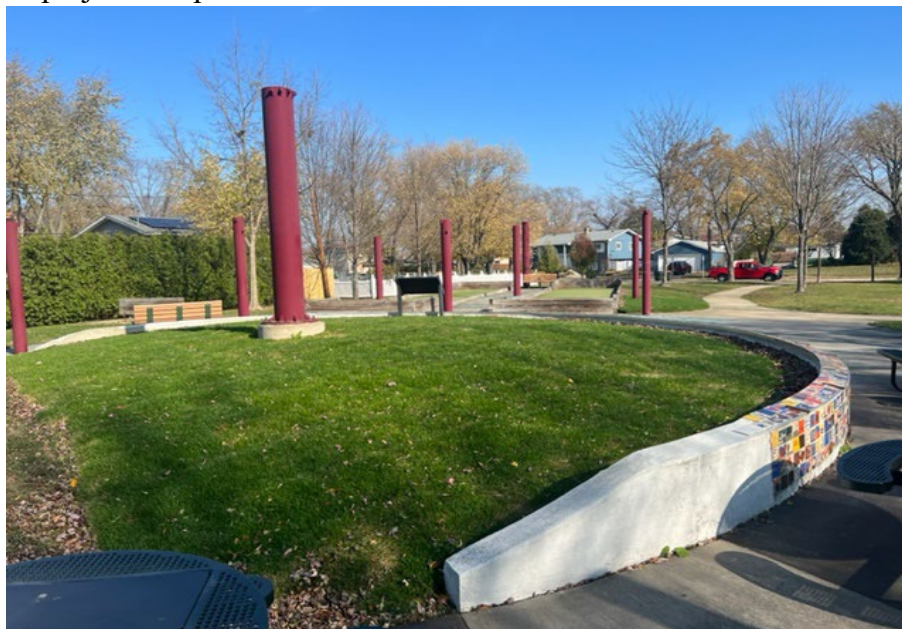
Staff has been preparing bid packages for outdoor sport court resurfacing, asphalt parking lot and path repairs, as well as the mowing contract and vehicle purchases.

A seed collection/native shoreline education event was held on October 15, with 20-30 residents participating at Charlemagne Park. The seed will be harvested at the parks building to be planted in the spring on numerous shorelines.

Staff completed a current tree/shrub inventory at Vogelei Park to aid in planning for earning the Class 2 arboretum status.

PARKS DEPARTMENT

- Started maintenance and repair on snow plows and snow blowers
- Daily maintenance and repairs on mowers
- Vehicle checks and routine maintenance
- Tropicana park sod project completed



- Preparation for Haunted Hoffman event
- All selected native areas have been mowed with the brush cutter attachment on the Bobcat track machine this month, in preparation for winter and burns.
- Numerous Park ID sign beds have been cleaned and edged, weed mat installed and mulched.



- All building planting beds have been cleaned, weeded and prepped for winter
- Select ponds were treated for the final time this year for algae
- Fall pre-emergent controls have begun being applied at select parks district-wide
- Thirteen trees were given to the Park District as part of the Morton Arboretum 100-year anniversary (with our Arboretum Status at Vogelei) to be planted at various locations in the parks system
- Installed lock boxes for cell phones outside hockey locker rooms at TC
- Installed new dry erase boards in hockey locker rooms
- Replaced bad/broken mirrors in hockey locker rooms
- Replaced all broken coat hooks in all hockey locker rooms
- Replaced old sit up seats with new seats on national fitness center out door gym at Fabbrini
- In the process of painting all trim and soffits at Seascape
- Had to remove 6 mattress out of hunters ridge creek where illegal dumping took place
- Playground maintenance and checks
- Removed all seasonal canopies in the district
- Installed ice use flags around the district at pond locations
- Installed the no skating signs throughout the district at proper ponds
- TC hot water boiler for air heating was cleaned and inspected. Needed to replace the flow switch, aquastat and ignition control module and hot surface igniter.
- Finished replacing damper handles at The Club gym ducts. Ducts would close causing limit switches to trip and not allow cooling or heating.
- Cleaned rink glass at TC
- No power to Fabbrini Park pickle ball lighting and bathroom. Diagnosed the main electrical panel and found that it lost two phases of power. ComEd was dispatched and restored power.
- Installed new safety cover on activity pool play feature button.

- Walk in freezer went bad. Freon was obsolete. Installed a new condenser compressor unit and evaporator.
- Accurate Industries came out to The Club to trouble shoot steam room valves. They were not able to identify any problems, they are scheduling a visit with their engineer to see if there is a design flaw or a better location for the steam vents since the ceiling is being saturated with water.
- High water alarm for seascape lift station. Cleaned out the pit of kid's toys and garbage that made its way to the pit and clogged the pump. Cleaned up float wiring and re-centered floating pump.
- Ice rink maintenance.