

## Payment Schedule 2022/2023

## School District 54

Kimberly Barton, STAR & Camp Program Manager, KBarton@HEParks.org, 847-285-5535, heparks.org/star-school-program

Billing dates:		Dates included	Dates NOT included in Billing Cycle
		in Billing Cycle	(Requires pre-registration and an additional fee)
1	8/10/2022	Aug. 15- Sept. 9	
2	9/10/2022	Sept. 12-Oct. 7	9/21- Half Day
3	10/10/2022	Oct. 11- Nov. 4	10/10- No Attendance Day
4	11/10/2022	Nov. 9– Dec. 12	11/7- No Attendance Day
			11/8- No Attendance Day
			11/21-11/23 Parent-Teacher Conferences
5	12/10/2022	Dec. 13 – Jan. 23	Winter Break- 12/23-1/9
6	1/10/2023	<mark>Jan. 24- Feb 21</mark>	1/16- Martin Luther King- No Attendance Day
			2/17- Half Day
			2/20- Presidents Day- No Attendance Day
7	2/10/2023	Feb. 22 – Mar. 20	
8	3/10/2023	Mar. 21- Apr.25	3/27-3/21
9	4/10/2023	Apr.16-May 26	4/4- Election Day- No Attendance Day
	Final		4/7- No Attendance day
	Payment		5/3- Half Day
			5/24- Half Day

The yearly tuition for STAR has been divided into an installment plan. There are 9 monthly installments and the installment amount is based on the schedule your child's registration option.

## **School Day off Program**

The school day-off program coverage is <u>not</u> included in the annual tuition price. Pre-registration is required for any and all days off school programs. \*A Sack lunch required if not otherwise indicated\*

Half Days – Your child will be held at their elementary school after dismissal at 11:40am (LV,FV,MAC,ARM,MUIR), 12:15pm (LP). Only children registered in the STAR program can attend these half days. \*A Sack lunch required \*. Pre-registration is required. The cost is \$25/day per child.

Full Days – Childcare is offered from 7:00 AM – 6:00 PM. The drop off and pick up location is at the Triphahn Center. The School Days off Program is available for STAR and non-STAR participants. The cost is \$50/day per child.

## Cancel/Change/Refund Policy

A completed STAR Cancel/Change form must be submitted no less than 2 weeks before child's discontinuation in the program in order to receive a prorated refund. If a proper form is not filled out, the parent will be responsible for tuition and fees until the form is received by the STAR office. If the STAR Manager determines that a refund is due, a refund will be issued to the family household. Cancellations must be received at least 30 days after the last day attended for a full refund. All requested attendance changes must be received by 12:00 PM on the Thursday prior to the week requesting changes. Changes go into effect on the following Monday.

No refund is given if a child is absent from school and does not attend STAR. A child who has been ill and absent from school for five (5) consecutive days will be given a credit provided a doctor's note is submitted. There are no refunds for vacations, discipline suspensions or other personal reasons. Program and billing questions should be directed to Kimberly Barton, STAR & Camp Program Manager at 847-285-5535.