



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**AGENDA**  
**REGULAR BOARD MEETING NO. 1074**  
**TUESDAY, FEBRUARY 22, 2022**  
**Immediately Following A&F Committee Meeting**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. RECOGNITION
  - A. IAPD Distinctive Board Members
    - Pat Kinnane
    - Raj Chhatwani
5. APPROVAL OF MINUTES (attached)
  - A. Regular Board Meeting Minutes 1/25/2022
6. COMMENTS FROM THE AUDIENCE
7. CONSENT AGENDA [Click here to access all Board & Committee Packets](#)
  - A. Crack Fill and Sealcoat / M22-012 (see B&G February packet)
  - B. Concrete at Seascape / M22-013 (see B&G February packet)
  - C. Hoffman Park Playground Equipment / M22-014 (see B&G February packet)
  - D. Huntington Park Playground Equipment / M22-015 (see B&G February packet)
  - E. AMITA Health Contract / M22-019
  - F. Balanced Scorecard / M22-018
  - G. Open and Paid Invoice Register: \$389,127.64 (see A&F February packet)
  - H. Revenue and Expenditure Report and District Wide Operations Statement (see A&F February packet)
  - I. Acceptance of B&G Minutes 1/18/2022 (see B&G February packet)
  - J. Acceptance of Rec Minutes 1/18/2022 (see Rec February packet)
  - K. Acceptance of A&F Minutes 1/25/2022 (see A&F February packet)
8. PRESIDENT'S REPORT
9. ADOPTION OF EXECUTIVE DIRECTOR'S REPORT
10. OLD BUSINESS

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.



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Regular Board Meeting  
February 22, 2022  
Page 2

11. NEW BUSINESS
12. COMMISSIONER COMMENTS
13. EXECUTIVE SESSION
  - A. Minutes, pursuant to 5 ILCS 120/2 Section 2(c)(11) of the Open Meetings Act.
    - January 25, 2022
  - B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act.
14. Potential discussion and possible vote on matters regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the Open Meetings Act.
  - A. Executive Director's Employment Contract Renewal
15. ADJOURNMENT



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**MINUTES  
REGULAR BOARD MEETING NO. 1073  
January 25, 2022**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on January 25, 2022 at 7:01 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kinnane, Commissioners Chhatwani, Dressler, Evans, Friedman, Kaplan, and McGinn

Absent:

Also Present: Executive Director Talsma, Director of Finance Hopkins, Director of Parks, Planning and Maintenance Hugen, Director of Recreation Kapusinski, Director of Golf and Facilities Bechtold, Executive Assistant Flynn

Audience: Comm Reps Kulkarni (phone), Musial, Winner, Utas and Wilson, Dr. and Mrs. Hoover, Christine Christian, Jenny Jones, Christine Tusa and Mitch Haizel.

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner Dressler made a motion, seconded by Commissioner Chhatwani to approve the agenda as amended. The motion carried by voice vote.

**4. Recognition**

President Kinnane presented the Best of Hoffman Award to Christine Christian, followed by the Best of the Best of Hoffman to Dr. Hoover. President Kinnane then presented the Employees of the 4<sup>th</sup> Quarter to Missy Motoyka-Ciavarella (PT) and Christine Tusa (FT), as well as the Employees of the Year to Jenny Jones (PT) and Mitch Haizel (FT).

**5. Recess for A&F Committee Meeting:**

Commissioner Chhatwani made a motion, seconded by Commissioner McGinn to recess the Board Meeting at 7:17 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

**6. Reconvene Following A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to reconvene to the Regular Board Meeting at 7:34 p.m. The motion carried by voice vote.

Comm Reps Kulkarni, Musial, Utas, Wilson and Winner left the meeting.

**7. Approval of the Minutes:**

Commissioner Chhatwani made a motion, seconded by Commissioner Dressler to approve the minutes of the Regular Board meeting held December 21, 2021 as presented. The motion carried by voice vote.

**8. Comments from the Audience:**

None.

**9. Consent Agenda:**

Commissioner Dressler made a motion, seconded by Commissioner Chhatwani to approve the consent agenda items A through H.

On a Roll Call: Carried 7-0

Ayes: 7 Chhatwani, Dressler, Evans, Friedman, Kaplan, McGinn, Kinnane

Nays: 0

Absent: 0

- A. Court Repairs at Multiple Locations / M22-003 (see B&G January packet)
- B. Purchase of Smithco Spray Star 3185 Sprayer / M22-004 (see B&G January packet)
- C. Seascape Pool Floor Renovations / M22-006 (see B&G January packet)
- D. Open and Paid Invoice Register: \$622,951.03 (see A&F January packet)
- E. Revenue and Expenditure Report and District Wide Operations Statement (see A&F January packet)
- F. Acceptance of B&G Minutes 10/19/2021 (see B&G October packet)
- G. Acceptance of Rec Minutes 10/19/2021 (see Rec October packet)
- H. Acceptance of A&F Minutes 12/21/2021 (see A&F October packet)

**10. President's Report:**

President Kinnane said that he was very sorry to hear about the passing of Hap Wittkamp. Hap was the first person that President Kinnane met when he came to Triphahn Center.

**11. Adoption of Executive Director's Report:**

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to adopt the Executive Director's Report as presented. The motion carried by voice vote.

**12. Old Business:**

None

**13. New Business:**

A. Bridges Top Tracer Bathroom Facility / M22-005

Commissioner Evans stated he feels at this point, spending this amount of money of something that has not been in use very long, and adding on such a large amount to a new project is something that should be put off for a year.

Commissioner Friedman asked if there was a bathroom in the original plans for the TopTracer facility. Director Bechtold said that yes, the initial general scope included a bathroom, but then the project was scaled back to save money.

Executive Director Talsma stated that after the TopTracer facility opened, we realized it was a mistake to leave it out.

Commissioner Dressler asked if the original budgeted amount included a bathroom. Executive Director Talsma stated it did not. Commissioner Dressler also said she does not want to spend that kind of money, but sees the benefit. She then asked how much business Bridges saw at the TopTracer facility after opening. Director Bechtold responded that we had 198 hours of rental without advertising.

Director Bechtold added that the number one question throughout December was where the bathroom is.

Commissioner Chhatwani stated that the facility is designed for all ages. A bathroom would be necessary for a parent with a child, as well as older residents.

Commissioner McGinn noted that other areas will be using the bathroom as well, including the patio and gazebo area.

Commissioner Friedman asked to confirm that the bathrooms were gender neutral and ADA compliant. Director Huguen replied yes.

On a Roll Call: Carried 6-1  
Ayes: 7 Chhatwani, Dressler, Friedman, Kaplan, McGinn, Kinnane  
Nays: 1 Evans  
Absent: 0

**14. Commissioner Comments:**

Commissioner Friedman said it was a successful opening to the basketball season. He is coaching two teams this season. He noted that his teams had games at both Willow and Triphahn Center, and the flow at both facilities was good. He is grateful to have his teams playing.

Commissioner Dressler is looking forward to attending the IAPD/IPRA conference for the first time. She also thanked the park district for allowing the Hoffman Estates Chamber of Commerce to have their meetings at the Triphahn Center for the first six months of the year.

Commissioner McGinn said he was sad to lose Hap Wittkamp, saying he was an inspiration. He is also sad to see Pat Bodame and Liz Blake leave the District. Finally, he is looking forward to attending the conference.

President Kinnane said that given all of the circumstances over the last two years, he would like to commend staff and Executive Director Talsma for everything they have done.

**15. Executive Session**

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan to move to Executive Session at 7:47 p.m. for the purpose of:

- A. Minutes, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act
  - October 26, 2021
  - November 9, 2021
- B. The purchase or lease/sale of real property for the use of the public body (park district), pursuant to 5 ILCS 120/2 Section 2(c)(5) of the Open Meetings Act.
- C. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to 5 ILCS 120/2 Section 2(c)(1) of the Open Meetings Act.

**16. Adjournment:**

Commissioner Chhatwani made a motion, seconded by Commissioner Dressler to adjourn the meeting at 8:49 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Cindy Flynn  
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT  
REGULAR BOARD MEETING NO. 1074**

**EXECUTIVE DIRECTOR'S REPORT**

**February 2022**

**PARKS DIVISION REPORT**

**ADMINISTRATION**

Bids were received for parking lot crack fill and sealcoat, Seascape concrete work, as well as the proposals for Hoffman Playground. The request for qualifications for architectural services is set to go out February 16, 2022 for the renovations at Willow Recreation Center. Once this process is complete staff will develop a timetable for the renovation at WRC. Staff was able to attend the IPRA/IAPD Conference and attended many great sessions. Custodial supplies proposals were received and orders placed for all facilities.

We are pleased to welcome Bryan Strampel as the district new Forestry and Landscape Manager. Bryan will come to us from Northbrook Park district where he served as a Horticulture Specialist. Bryan has twelve years' experience in forestry and landscape work and we are extremely excited about what he will bring to the district.

**BRIDGES DRIVING RANGE ENHANCEMENT**

With the cracking of the drywall mudd due to the constant moisture changes and sway effect of the building the parks construction team sealed all drywall with 1x6 boards. The storage closet had a ceiling and heater installed to make sure all the IT, fire panels and other equipment can be in a temperature-controlled environment. New bay number signs were built and installed over the walkway to identify each bay. Currently the sound system and interior building signage are being installed.





## **VOGELEI HOUSE (NWSRA)**

Staff completed walk throughs with NWSRA and Integrity (contractor) to layout the building electrical and IT plan. NWSRA also had a meeting with their interior designer to develop a plan for furniture. The contractor has continued to work on interior items and outside when weather allows. We have a construction progress meeting schedule for February 16, 2022.



## **PARKS DEPARTMENT**

Other items completed by the parks team in January listed below:

- Replaced thermostat and wiring on unit at TC in the utilities room.
- Replaced fan motor on heater in the generator room at TC.
- Turn off Bubblers at North Ridge, North Twin and South Twin.
- HVAC and electrical repairs at multiple facilities.
- Install new LED light fixture for TC hot tub.
- Started the install of hand dryers in the lockers rooms for the ice rinks.

- Installed new basketball hoop motor at TC.
- Installed two new basketball switches at The Club.
- Cattails at Black Bear Park were cut down to ice level and removed. In the spring an aquatic herbicide will be applied to control spread of cattails.
- Custodial supplies inventoried and organized.
- Parks chemical storage room was cleaned, shelving installed and organized.
- Snow removal at facilities, parks and school sidewalks.
- Constructed and installed park ID sign at Birch Park.
- Installed No Fishing/Ice Skating Only sign at appropriate ponds and No Skating/Ice Fishing Only at appropriate ponds.
- Finished the install of flooring and cabinets at TC, except for room 107 which will be completed during spring break.
- Custodial maintenance at all facilities.
- Vehicle safety and emission test completed.
- Vehicle checks and repairs.
- Mower cleaning and winter repairs.
- Vehicle preparation for snow plowing and snow blower maintenance.

### RECREATION DIVISION REPORT

*Recreation Division*



Programs for All update – seven children were enrolled into winter figure skating and one child was enrolled in indoor winter soccer.

Steve Dietz, the current Willow Facility Manager, was promoted to the new Superintendent of Recreation position. With the Willow position now vacant, the priority effort will be to replace the Aquatic Manager followed by the Willow Facility Manager.



*Triphahn Center*



*Willow Recreation Center*

#### **Triphahn Center Fitness**

|                   |                  |                   |                  |                          |
|-------------------|------------------|-------------------|------------------|--------------------------|
| <u>Membership</u> | <u>1/31/2021</u> | <u>01/01/2022</u> | <u>1/31/2022</u> | <u>2022 YTD Var. +/-</u> |
| <b>Total</b>      | <b>510</b>       | <b>523</b>        | <b>498</b>       | <b>-25</b>               |

Cook County mandated the COVID vaccination requirement on January 3, 2022. This has impacted membership numbers this month.

| Pass                             | % Visited in December | % Visited in January |
|----------------------------------|-----------------------|----------------------|
| TC Fitness Adult                 | 54%                   | 51%                  |
| TC Fitness Junior/Student        | 57%                   | 50%                  |
| TC Fitness Senior                | 57%                   | 52%                  |
| <b>Average Paid Members</b>      | <b>56%</b>            | <b>51%</b>           |
| TC Gym Pass *                    | 17%                   | 43%                  |
| TC Silver Sneakers *             | 11%                   | 13%                  |
| TC Tivity Prime *                | 7%                    | 8%                   |
| TC Renew Active *                | 14%                   | 19%                  |
| <b>Average Insurance Members</b> | <b>12%</b>            | <b>21%</b>           |

**Passes with \* are the free health insurance memberships.**

### **Willow Rec Center Fitness & Racquetball**

| <u>Membership</u> | <u>1/31/2021</u> | <u>01/01/2022</u> | <u>1/31/2022</u> | <u>2022 YTD Var. +/-</u> |
|-------------------|------------------|-------------------|------------------|--------------------------|
| Fitness           | 94               | 103               | 110              | +7                       |
| Racquetball       | 46               | 36                | 36               | 0                        |
| <b>Total</b>      | <b>140</b>       | <b>139</b>        | <b>146</b>       | <b>+7</b>                |

| Pass                             | % Visited in December | % Visited in January |
|----------------------------------|-----------------------|----------------------|
| WRC Fitness Adult                | 49%                   | 41%                  |
| WRC Fitness Junior/Student       | 30%                   | 38%                  |
| WRC Fitness Senior               | 43%                   | 23%                  |
| <b>Average Paid Members</b>      | <b>41%</b>            | <b>34%</b>           |
| WRC Gym Pass *                   | --                    | --                   |
| WRC Silver Sneakers *            | 17%                   | 18%                  |
| WRC Tivity Prime *               | 6%                    | 0                    |
| WRC Renew Active *               | 38%                   | 22%                  |
| <b>Average Insurance Members</b> | <b>20%</b>            | <b>13%</b>           |

### **Winter Group Fitness enrollment:**

| Class              | Winter 2022 |
|--------------------|-------------|
| 50+ Forever Strong | 6           |
| 50+ Basic Exercise | 19          |
| Fitness Boot Camp  | 15          |
| Women of Steel     | 9           |
| Senior Tai Chi     | cancelled   |



## Dog Off-Leash Areas

|                   |                  |                   |                  |                          |
|-------------------|------------------|-------------------|------------------|--------------------------|
| <u>Membership</u> | <u>1/31/2021</u> | <u>01/01/2022</u> | <u>1/31/2022</u> | <u>2022 YTD Var. +/-</u> |
| <b>Total</b>      | <b>536</b>       | <b>700</b>        | <b>698</b>       | <b>+2</b>                |



## General Programs

### General Programs:

| Program                    | Winter 2021 | Winter 2022 |
|----------------------------|-------------|-------------|
| Baton & Poms               | 24          | 40          |
| A&A Music (piano & guitar) | 6           | n/a         |
| Choir & Theater programs   | 5           | 11          |
| Shotokan Karate            | 55          | 102         |
| Tae Kwon Do                | 20          | 40          |
| Gymnastics                 | 69          | 126         |
| Racquetball lessons        | n/a         | 6           |
| Racquetball leagues        | n/a         | 19          |

### Dance:

- There are 176 dancers enrolled in the winter/spring session compared to 111 last winter.
- Staff has been prepping for the spring recital and placed all costume orders this month.
- Stars Dance Company competed in their first competition since before COVID on February 5 in Des Plaines.

### Outdoor Recreation:

- Nine people participated in the Snowshoe Hike on January 29 in our partnership with the Cook County Forest Preserve.
- A Free Ice Fishing Clinic was held on January 9 with 86 participants. Last year there were 58.
- An Ice Fishing class on January 16 had 2 participants and January 23 had 12 participants.
- The Ice Fishing Derby is scheduled for February 6. Right now there are 13 enrolled.



## 50+ Club

### Senior Center January & early February events:

- Paramount Theater to see Cinderella 1/5: 14 participants
- Lunch & Learn on Social Security/Estates 1/12: 15 participants
- Seniors out Socializing 1/21: 5 participants
- Pub Trivia 1/27: 33 participants
- January Birthday Lunch 1/28: 18 participants
- Paramount Theater Groundhog Day 2/2: 6 participants
- Bingo Night 2/8: 5 participants

Drop-in activities have seen a decrease in participation due to the Cook County Vaccine Order. A new TC Facility “Vax Pass” was created for drop-in users to have their vax card checked once and issued a free facility Vax Pass. Drop-in attendees simply swipe in at the service desk upon each visit to show clearance.

Drop-in Chair Volleyball was added back to the schedule due to high interest on Wednesdays from 10 to 11am.

Upcoming events with enrollment to date:

- Valentine’s Day Luncheon 2/14: 15 participants
- Seniors out Socializing 2/18: 4 participants
- Pub Trivia 2/24: 28 participants
- February Birthday Lunch 2/25: 5 participants



## Early Childhood

Little Stars Child Care has 37 children enrolled; last December there were 18 children. The third LSC classroom opened on January 10. Two part-time teachers have transitioned to their full-time teacher roles within the LSC, Charlotte Chiero and Remya Nedumpurath. A third LSC full-time teacher will begin on February 14. Having three full-time teachers provides one consistent teacher in each classroom everyday alongside a half-day part-time preschool teacher in the morning and afternoon.

LSC open houses will be held on February 12 and March 12 to boost enrollment in each classroom.

## Part-Day Preschool 21/22

| 20-21 TC       |           | 21-22 TC       |            | +/-        | 20-21 WRC      |           | 21-22 WRC      |           | +/-        |
|----------------|-----------|----------------|------------|------------|----------------|-----------|----------------|-----------|------------|
| Threeschool    | 0         | Threeschool    | 13         | +13        | Threeschool    | 0         | Threeschool    | 5         | +5         |
| 2's Playschool | 6         | 2's Playschool | 23         | +17        | 2's Playschool | 0         | 2's Playschool | 11        | +11        |
| 3's & 4's      | 49        | 3's & 4's      | 77         | +28        | 3's & 4's      | 31        | 3's & 4's      | 32        | +1         |
| <b>Total</b>   | <b>55</b> | <b>Total</b>   | <b>113</b> | <b>+58</b> | <b>Total</b>   | <b>31</b> | <b>Total</b>   | <b>48</b> | <b>+17</b> |

WRC preschool is still looking for a director-qualified part-time teacher.

The preschool program was awarded \$3,960 and \$22,440 from the Child Care Workforce Grant. These funds are used for teacher bonuses as the grant was created to support teachers returning to the workforce during COVID.

Winter Early Childhood enrichment: Five classes are running at TC with 38 students and WRC has four classes running with 28 students. These enrichment classes are offered immediately after preschool dismissal giving students an extended day in their classroom. Enrichment was not offered last year for comparisons due to COVID and not mixing students.

Other winter Early Childhood enrollment:

- 6 in Tot Rock



*School Age - STAR and Day Camps*

## STAR Enrollment

|                  | 3 days before | 3 days after | 5 days before | 5 days after | Total enrolled |
|------------------|---------------|--------------|---------------|--------------|----------------|
| Armstrong        | 4             | 11           | 15            | 17           | 47             |
| Fairview         | 1             | 16           | 17            | 33           | 67             |
| Lakeview         | 1             | 2            | 14            | 36           | 53             |
| Lincoln Prairie  | 3             | 5            | 18            | 15           | 41             |
| MacArthur        | 0             | 8            | 22            | 24           | 54             |
| Muir             | 3             | 5            | 12            | 24           | 44             |
| Total for D54    | 12            | 47           | 98            | 149          | 306            |
|                  |               |              |               |              |                |
| Whiteley         | 6             | 13           | 30            | 42           | 91             |
| Thomas Jefferson | 1             | 10           | 5             | 35           | 51             |
| Total for D15    | 7             | 23           | 35            | 77           | 142            |

\*\* District 15 will be changing their school times effective Wednesday, February 23 due to a bus driver shortage. Communication was sent out to all our STAR families notifying them that their final two monthly payments will be adjusted due to the adjusted time of care provided.

**Kinder STAR enrollment:**

NEW! Morning Kinder STAR (in afternoon Kindergarten at school)

|                  | 3 days | 5 days |
|------------------|--------|--------|
| Whiteley         | 1      | 0      |
| Thomas Jefferson | 3      | 4      |

Afternoon Kinder STAR (in morning Kindergarten at school)

|                  | 3 days | 5 days |
|------------------|--------|--------|
| Whiteley         | 5      | 8      |
| Thomas Jefferson | 3      | 7      |

**No School Days**

| Short Description                               | Enrolled |
|---|----------|
| 1/26 D54 Half Day off TC                        | 30       |
| 1/18 D15 Full Day off WRC                       | 13       |
| 1/17 D15 Full Day off WRC                       | 12       |
| 1/17 D54 Full Day off TC                        | 11       |
| 1/3 D54 Full Day off TC-Bolingbrook Water Park  | 9        |
| 1/3 Full Day off D15 WRC-Bolingbrook Water Park | 7        |
| 1/3-1/7 D15 Full Week off WRC                   | 19       |
| 1/3-1/7 D54 Full Week off TC                    | 16       |
| 1/4 D15 Full Day off WRC                        | 5        |
| 1/4 D54 Full Day off TC                         | 11       |
| 1/5 D15 Full Day off WRC-Field Museum           | 13       |
| 1/5 D54 Full Day off TC-Field Museum            | 21       |
| 1/6 D15 Full Day off WRC                        | 11       |
| 1/6 D54 Full Day off TC                         | 12       |
| 1/7 D15 Full Day off WRC-Bowling Elk Grove      | 9        |
| 1/7 D54 Full Day off TC-Bowling Elk Grove       | 17       |

**TOTAL 216**



**Hoffman Basketball Academy**

- The season was paused for two weeks in early January due to high COVID cases.
- Opening day of games was held on January 22.
- One-on-one trainings also resumed January 17 with seven trainings this month.
- Fundamental camps will resume in spring due to limited gym space.

**Baseball**

- Spring registration is now open. There are 82 players to date (an increase of 32 players compared to last year).
- With our partnership with Rage Baseball, camps will be created for players and offered in March before the spring season begins.

**Soccer**

- Indoor soccer registration has 71 players compared to 74 last year.
- HUSC Soccer essentials classes have 35 participants in winter, compared to 22 last year.

**E-Sports**

- ESZ hosted 1 birthday party in January 2022.
- ESZ hosted 1 Fortnite tournaments with a total of 13 participants
- ESZ hosted 2 Free Play days with a total of 11 non-member participants

| <b>Membership</b>    | <b>Nov 2021</b> | <b>Dec 2021</b> | <b>Jan 2022</b> |
|----------------------|-----------------|-----------------|-----------------|
| Total                | 13              | 15              | 14              |
|                      |                 |                 |                 |
| Pass Visits          | 31              | 21              | 4               |
| # of Members visited | 12              | 9               | 2               |

**New! Adult Pickleball League**

- Monday nights from 7 to 9pm. Two divisions: Level 3.0+ players and New/Social Players. The maximum is 24 teams and to date there are 18 teams enrolled.





**Hockey:**

|                       | <b>2021</b> | <b>2022</b> |
|-----------------------|-------------|-------------|
| Tot Level             | n/a         | 43          |
| Hockey Level 1        | 41          | 34          |
| Hockey Level 2        | 31          | 44          |
| <b>TOTAL – Winter</b> | <b>72</b>   | <b>121</b>  |

Fall/Winter league hockey will conclude at the end of February/early March. Spring league registration opens early March for the season starting in April.

Fall/Winter League enrollment:

| <b>Level</b>      | <b>Enrollment</b> |
|-------------------|-------------------|
| New! NWHL Mites   | 20                |
| CUHL Travel Mites | 16                |
| NWHL Squirts      | 35                |
| NWHL PeeWees      | 23                |
| NWHL Bantams      | 31                |
| NWHL Midgets      | 30                |
| NWHL Girls U10    | 13                |
| NIHL Girls U14    | 16                |
| <b>TOTAL</b>      | <b>184</b>        |

There are no comparisons from last fall as COVID restricted league play last fall.

- Wolf Pack Prime (an extra team for specific levels) was created for players to add more playing time to their season. There are 18 enrolled for Squirts, 17 for PeeWees and 15 for Bantam for a total of 50 players playing on an additional team.
- Adult Hockey League concluded in January. A spring league will begin in April.

**Figure Skating:**

- A winter break camp was held the week of January 3 with 26 skaters.
- Winter figure skating classes began this month with 365 participants! (compared to 168 last year)
- There are 24 skaters with an unlimited Freestyle pass for this month.

**Public Skate for January:**

- January 3: 54 pre-reg & 123 walk-ins = 177
- January 5: 51 pre-reg & 99 walk-ins = 150

- January 7: 58 pre-reg & 102 walk-ins = 160
- January 9: 113 pre-reg & 140 walk-ins = 253
- January 23: 147 pre-reg & 151 walk-ins = 298



## *Aquatics*

### **The Club Swimming Lessons:**

| <b>Swim Lessons</b> | <b>Winter 2022</b> |
|---------------------|--------------------|
| Parent Tot          | 22                 |
| Tot Swim            | 7                  |
| Group Lessons       | 105                |
| Private Lessons     | 31                 |
| <b>TOTAL</b>        | <b>165</b>         |

Lessons were not offered in Winter 2021 due to COVID guidelines.

### **Seascape 2022 passes sold to date:**

|                      | Nov | Dec | Jan | <b>Total Summer<br/>2022 Passes Sold</b> |
|----------------------|-----|-----|-----|--|
| Seascape pass        | 36  | 41  | 12  | <b>89</b>                                |
| Seascape senior pass | 3   | 9   | 1   | <b>13</b>                                |



## *Communications and Marketing*

### **Special Projects:**

- Cook County Vaccination requirements – communication
- Job Fair
- HR onboarding materials

### **Promotions:**

- Community Fitness Week
- Winter Break Activities
- Public Skate
- Seascape Pass Sales
- Spring T-Ball & Baseball
- Spring Soccer
- Adult Pickleball League

- Golf Season passes
- BPC Weddings
- Preschool Open Houses
- Now Hiring

**Email campaigns:** 7 e-blasts were sent out this month.

- All District – January 1 Email
- All District – Fitness and programs
- Senior Center – January Newsletter
- All District – Focus on fun and programs registration
- Dog Park Members
- All District December – January Activities
- All District – We’re Hiring

**Social Media:**

- Glen Ellyn Speed Skater chosen for Olympic Team had highest number of likes & reactions of any post during January.
- 51 posts in January
- Most popular series of posts:
  - Public Skate and Preschool Open Houses. Public skate posts tend to be shared more often than any other type of post. The preschool Open house posts had more interaction because they were multi-image posts.

**# of Followers:**

| Account                        | Social Media Platform | January 2022 | January 2021 |
|--------------------------------|-----------------------|--------------|--------------|
| <b>Bridges of Poplar Creek</b> | Facebook              | 1118         | 1046         |
|                                | Instagram             | 142          | 121          |
|                                | Twitter               | 160          | 164          |
| <b>The Club</b>                | Facebook              | 1687         | 1643         |
|                                | Instagram             | 361          | 311          |
|                                | Twitter               | 40           | 39           |
| <b>HEParks</b>                 | Facebook              | 5300         | 5062         |
|                                | Instagram             | 1002         | 808          |
|                                | Twitter               | 1092         | 1070         |
| <b>Ice Academy</b>             | Facebook              | 111          | 92           |

|                      |           |     |     |
|----------------------|-----------|-----|-----|
| <b>Wolf Pack</b>     | Facebook  | 408 | 329 |
|                      | Instagram | 388 | 329 |
| <b>Senior Center</b> | Facebook  | 134 | 116 |

**Website:**

- Overall January 2022 highest page views: Home, Program Guide, Public Skate, Figure Skating & Ice Arena. (Compared to January 2021 highest page views: Home, Program Guide, Sledding, TC Fitness, Public Skate)
- The all-district email blasts continue to be the highest drivers of the traffic to the website. Thursdays & Mondays are the highest visited days of the week.

**Press Releases:**

- Submitted small written articles about events leading to an increase in small community printed blurbs. These smaller informal articles are being printed more often than larger formal articles.

**BRIDGES DIVISION REPORT**

**Bridges General Programs**

- Preferred Tee Time contracts have been sent out using our new electronic form software PandaDoc. This new method was a big help in tracking and receiving them back in a timely manner. Captains were able to sign electronically and pay their license fee all online with final executed contracts being instantly returned to the Captain. The deadline for the renewal is February 25 with an early \$60 off promotion if received by February 11. Currently we have 20 contracts received for this season.
- League Contracts are being drafted and will be going out mid-February. We have been in communication with all leagues and we believe all leagues will be returning for the 2022 season.
- Golf Merchandise has been ordered for the 2022 season. The shop will have apparel from Columbia and Adidas this season. The hard goods lines will consist of Callaway, Taylor Made, and Tour Edge.
- Staff has created our Event Schedule for 2022. Bridges has the following events planned:
  - March Madness Golf Event: March 19
  - New Event: TopTracer Team Event: March 27
  - Breakfast with the Bunny April 2
  - Par 3 Challenge: April 6
  - New Event: Spring Senior Scramble: May 18
  - ProAm Scramble: October 9

- Turkey Shoot: November 5
- New Event: TopTracer Team Event: November 12
- Breakfast with Santa & Winter Fest: December 10
- With the assistance from the C&M department, the new 2022 golf outing brochure, rate cards, and golf information ads have been created. Staff is finishing final edits and will have all updated information on the website by the end of February.
- Staff is working on getting ready for TopTracer Range to open in early March. We will continue to monitor the weather and snow and we will open as soon as we feel we can retrieve range balls on a regular basis.

### Golf Rounds

| MONTHLY ROUND TOTALS |      |      |      |      |                |
|----------------------|------|------|------|------|----------------|
| 2018                 | 2019 | 2020 | 2021 | 2022 | 5 Year Average |
| 0                    | 0    | 0    | 0    | 0    | 0              |
| YTD ROUND TOTALS     |      |      |      |      |                |
| 2018                 | 2019 | 2020 | 2021 | 2022 | 5 Year Average |
| 0                    | 0    | 0    | 0    | 0    | 0              |

### Range Information

| MONTHLY RANGE BASKET SALES TOTALS |      |      |      |      |                |
|-----------------------------------|------|------|------|------|----------------|
| 2018                              | 2019 | 2020 | 2021 | 2022 | 5 Year Average |
| 0                                 | 15   | 0    | 0    | 0    | 3              |
| YTD RANGE BASKET SALES TOTALS     |      |      |      |      |                |
| 2018                              | 2019 | 2020 | 2021 | 2022 | 5 Year Average |
| 0                                 | 15   | 0    | 0    | 0    | 3              |

### Food & Beverage

- Staff is very excited to have Jenny Jones start as our new Bar & Grill Service Manager next month. Jenny has been a part of our team in a part-time capacity for several years. Her hard work and customer service experience has truly excelled and we look forward to her guiding our Service team this coming season.
- Staff is currently preparing for the Fish Fry which begins March 4. We will once again be offering curbside pickup for those wanted to-go orders. Check out the Bridges website for more information and our menu!

### January Events

1 meeting, no food servicing 25 guests  
 1 baby shower servicing 25 guests

February Events

1 memorial luncheon servicing 24 guests  
1 anniversary party servicing 45 guests

2022 weddings

10 ceremony/receptions (5 cancelled to move to different county or facility not enforcing the vaccine mandate)  
1 reception only

2023

1 ceremony/reception

**Golf Maintenance Summary**

We are getting things in order to get the season started off on the right foot.

- All cutting equipment have had fluids changed and cutting units sharpened
- All maintenance vehicles have been checked over and ready for season
- All small engine equipment is getting checked before season starts
- Course amenities have been ordered and awaiting delivery
- Awaiting delivery of maintenance and golf courses chemicals for 2022
- Smithco sprayer to be delivered this coming week and will start familiarizing with unit
- Assistant position has been submitted to multiple platforms for employment
- C&M department has produced flyers for employment for maintenance staff
- Small dead trees have been cut down from property

We are very excited to get this season started which will hopefully be very soon!

**THE CLUB DIVISION REPORT**



**January 2022**

| <b>Membership Totals</b> | <b><u>1/31/2021</u></b> | <b><u>1/01/2022</u></b> | <b><u>1/31/2022</u></b> | <b><u>Var. +/-</u></b> |
|--------------------------|-------------------------|-------------------------|-------------------------|------------------------|
| Totals                   | 1943                    | 2160                    | 2119                    | -41                    |

**Member Services/Sales**

- The Club experienced another set-back in January with Cook County announcing they were mandating proof of vaccine for facility use on January 3. This made an impact on our new member enrollments as well as cancellation numbers. We finished the month

with 110 new enrollments, and unfortunately 128 (plus approximately 15 more that cancelled in December as soon as we put out the communication) cancellations. Almost all of the cancellations indicated it was because of the vax mandate.

- We had about 150 members take advantage of the no charge hold option we offered to those who were unable or unwilling to provide proof of vaccination. These members will be removed from hold status when the mandate lifts.
- We are looking forward and planning for March to be an exciting month as we believe all mandates will be lifted and expect members on hold to return, as well as those who do not want to work out with masks to return as well.
- We had 1,483 unique visits in January. Meaning, approx. 70% of members are visiting/using the facility at least once a month. This is not a bad number given the restrictions, but should definitely be higher for a fitness facility in January.

### **Operations and Fitness Departments:**

- We needed to pull back on a lot of our planned rentals and activities in January, because of the vax mandate. For example, we would typically run adult volleyball tournaments throughout the winter months, but because this would require vax proof from the participants, these organizations cancelled with us and went elsewhere. We also had to cancel our Parent's Night Out event because we serve a pizza dinner as part of that event, and 2 birthday parties and 2 overnight lock-ins cancelled with us as well.
- Looking past this somewhat disappointing month, The Club staff are looking forward to adding in some great programming beginning in March. We are going to offer a teen weight training intro class, personal training for golfers, teen yoga and parent-baby yoga classes, and an early childhood art class.
- We have also gotten word that some of the corporate park companies will begin to bring back staff mid-March. With this, we will likely bring back one or two noon time group fitness classes.

### **Member Spotlights:**

- We continue our Member Spotlights this month with the Judi S. and Andrew A who both have taken advantage of the available Personal Trainers at The Club for different personal goals. Please click on this [link](#) to read about their journeys.

## **ADMINISTRATIVE SERVICES DIVISION REPORT**

### **A. Administrative Services**

- Implemented the Cook County Test or Vaccination requirement for all employees. All departments worked diligently to get the vaccination status of all active employees. Getting this information was a big lift and everyone involved did a great job! The vaccination cards were entered into BS&A for easy access and reporting.
- Out of approximately 350 active employees, nine employees opted to test instead of vaccination. Of those nine, two ended up getting vaccinated. Two additional

employees opted to quit instead of submitting to testing. All full-time and part-time childcare employees were already vaccinated per policy.

- Managed a few issues regarding our vision insurance changing administrators over to Blue Cross/Blue Shield. These issues caused some confusion with incorrect letters being sent to staff but they did not interrupt service.
- Attended multiple PDMRA trainings including the Safety Coordinator update.
- Began updating our hiring process and updating our orientation. We started moving our new hire packets over to PandaDoc, which will be completed in February. We also collaborated with C&M on a PowerPoint titled “Introduction to Hoffman Estates Park District”.
- Assisted legal counsel on a confidential personnel issue.

#### B. Human Resources

- Processed 7 new part-time hires
- Processed 1 new volunteer
- Assisted in the hiring process and participated in interviews for the new Superintendent of Recreation.
- Posted the Bridges and Club full-time Building Maintenance Associate and the Assistant Golf Maintenance Supervisor.
- Promoted and held a Job Fair on January 5 at the Triphahn Center to help fill summer seasonal positions.
- Continued working with NovaTime on the FMLA module. We are currently in the testing phase.
- On boarded part-times employees promoted to full-time (Parks –Tim May and Jose Flores; Preschool teachers –Charlotte Chiero and Remya Menon—effective 1/1/2022).
- Provided on boarding orientation to new Full-Time Bar and Grill Service Manager at Bridges, Jenny Jones (promotion), start date 2/14/2022.
- Collaborated with Finance on portions of the audit.

### **ADMINISTRATION & FINANCE DIVISION REPORT**

#### A. **Finance/Administration**

- Staff continues working on year-end account verification and preparation for the 2021 audit process.
- In conjunction with the District’s annual audit for year ending 2021, Lauterbach & Amen will be conducting the first day of review on February 3<sup>rd</sup>. The weeklong review will be completed remotely this year during the week of March 7<sup>th</sup> through 11<sup>th</sup>.
- W2s were processed and distributed to staff for year ending 2021 and submitted electronically to the Social Security Administration as required.
- All quarterly state and federal payroll filings were completed as required.
- Three staff attended IAPD/IPRA 2022 conference.



- Staff participated on the IAPD/IPRA 2022 Exhibit Committee.
- Staff participated on the IAPD/IPRA 2022 Joint Conference Committee.
- Processed applicable monthly returns as required.
- Working with staff on pending open purchase orders in connection with finalizing 2021.
- Processed Club/TC/WRC cancellations, including attaching documentation to RecTrac household member and member holds prior to February billing.
- Completed BSA software updates.
- Assisted with training of new FT staff on aspects of RecTrac.
- Created a new Service Desk Notes process that eliminates problems with file conflicts, inconsistencies in formatting, inconsistencies with data entry and combining of information required for all staff.
- Completed NRPA Annual Survey
- Streamlined and automated the process for recording Lightspeed transactions into the accounting software.
- Created a draft version of touchscreen design that is more user friendly and better aligned with modern interfaces.
- RecTrac Enhancements/Processes
  - Automated additional reporting for recreation
  - Quarterly email pull for C&M
  - Vaccine Mandate
- Payroll Cycle Processing
  - 01/07/22        \$282,792.37
  - 01/21/22        \$249,627.80

**B. Administrative Registration/EFT Billing**

- EFT Billings for:
  - a. Sponsorship/Marquee
  - b. LSC (weekly)
  - c. Club/TC/WRC Fitness
  - d. eSports
  - e. STAR
  - f. Pre School
  - g. Hockey
  - h. Freestyle
- Administrative
  - a. Program Cancellations/Refunds
  - b. Program Fee/Rule Adjustments
  - c. TC Desk Coverage
  - d. Child Care Statements

- e. 2021 Registration Boxing for Storage
- f. COVID Program Credits
  - Daddy & Me
  - Mommy & Me
  - Soccer

- Administrative Registration for:
  - a. Scholarship Applications
  - b. ZVAC Pass Registrations

**C. Technology**

- IT is reviewing policies and procedures in preparation for the PDRMA Cyber Security Coverage renewal in July 2022.
- Worked with new Peerless account manager to audit lines. A list of analog lines no longer needed was provided to Peerless to start the decommission process. In addition, IT is working with Peerless to convert various analog lines to digital.
- The Kyocera 6500i copier/printer in the TC mailroom is nine (9) years old and parts are becoming hard to find for repair. IT is obtaining quotes from various vendors for a replacement copier/printer.
- IT is working with vendors to obtain quotes for monitor replacements.
- IT is working with vendors to obtain quotes for computer desktop replacements.

**D. Recommendation**

Staff recommends that the A&F Committee forward the February Administration & Finance Report to be included in the February Executive Director's Report for Board approval.

## Updates 1.28.2022

Dear Commissioners:

### **Upcoming Events**

- [Jan 28 - Mommy and Me Dance – Cancelled](#)
- [Feb 6 - Ice Fishing Derby](#)
- [Feb 6 - Public Skate – \\* 19+VAX required](#)
- [Feb 11 - E-Sports Fortnite Tournament](#)
- [Feb 12 - Little Stars Childcare – Open House](#)
- [Feb 12 - E-Sports Kids Night Out](#)
- [Feb 17 - Girls Night Out – Cancelled](#)
- [Feb 18 - Daddy & Me Dance – Cancelled](#)
- [Feb 21 - Public Skate 2/21 \\*\\*\\* Proof of COVID-19 VACCINATION REQUIRED ages 19+ \\*\\*\\*](#)
- [Feb 27 - Public Skate – \\*19+ VAX required.](#)
- [Mar 6 - Public Skate – \\*19+ VAX required](#)
- [Mar 11 - E-Sports Fortnite Tournament](#)

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The Hoffman Estates Chamber of Commerce will host a Community Update event with Mayor Bill McLeod on Tuesday, February 22 at the NOW Arena, from 7:30 to 9:00 a.m. This event will be in-person, and registration will include a hot breakfast buffet. Mayor McLeod will provide a recap of 2021 and present the 2022 initiatives for the Hoffman Estates community. Please let Cindy know if you are interested in attending, as registration is required.

### [Save the Date: IAPD Legislative Zoom Breakfast – Monday, February 28](#)

The annual IAPD Joint Legislative Breakfast will be take place as a virtual program this year, on Monday, February 28 at 10:30 a.m. This year’s event will also include legislators and districts from the Northern suburbs as well as Lake and McHenry counties. Although this is currently a “save the date”, please let Cindy know if you are interested in attending, and then when registration information is available she will get you set up to “attend” the virtual event.

### [Loretta “Lollie” Guiney, 1930 - 2022](#)

Long-time commissioner with HEParks (from 1997 to 2013), Loretta Guiney passed away on Wednesday. Her son Jon sent an email to share the news of her passing, as well as the tentative memorial plans. The wake is tentatively scheduled for Monday, January 31 at Ahlgrim Funeral Home, followed by a funeral mass on Tuesday at St. Hubert Catholic Church. We will send flowers on behalf of the commissioners, community reps, and staff, and will share more specific details of the arrangements when they become available.

### [New Superintendent of Recreation – Steve Dietz](#)

We are happy to announce that Steve Dietz has accepted the position of Superintendent of Recreation, vacated by Pat Bodame. Steve has worked with HEParks since August of 2021 as the Facility Manager of Willow Rec Center. He has several years of experience in the Parks and Recreation industry, as he previously worked with the Arlington Heights Park District as an Athletics and Facility Manager. We look

forward to having Steve step into this new role, and are certain he will bring great vision and management to the department.

**Hoffman Estates Chamber Welcome Home Brochure – Featuring HEParks Parks and Facilities**

The Hoffman Estates Chamber of Commerce has published its latest “Welcome Home” brochure, which is given to new residents of Hoffman Estates, and is available at various locations throughout town. You can find highlights of HEParks in the attached PDF, which includes select pages from the brochure, including our paid advertisement, as well as other pages that mention our facilities, picture our parks, or highlight the District in other ways.

Have a great weekend!

Thanks,  
Craig

# Welcome HOME



A guide for new residents courtesy of the  
Hoffman Estates Chamber of Commerce & Indus-29



fun for everyone in the

# NEIGHBORHOOD



hoffman estates park district

1685 W HIGGINS RD, HOFFMAN ESTATES 60169

HEPARKS.ORG 847-885-7500

Check out our online program guide at [heparks.org](http://heparks.org).

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NEW FUNCTIONAL FITNESS AND STRENGTH AREA WITH 15,000+ POUNDS OF WEIGHTS, 100+ PIECES OF NEW EQUIPMENT AND MORE!

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\*MONTHLY DUES APPLY



## CLUB

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THECLUBS.COM 847-285-5400

5050 GEORGE BLVD, HOFFMAN ESTATES 60167



## BRIDGES OF POPLAR CREEK

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- ~ BAR AND GRILL
- ~ WEDDINGS, BANQUETS, RENTALS



*New!* Interactive driving range experience. Perfect for nights out or improving your game.

TOP TRACER RANGE



## CHAMBER WELCOME



Hello neighbor and welcome to Hoffman Estates, a northwest suburban community that continues to “Grow to Greatness” as our village motto states. This

annual guide is an informative resource to familiarize yourself with everything that Hoffman Estates has to offer for their residents – especially new residents!

For more than 31 years the Hoffman Estates Chamber of Commerce & Industry has been supporting and advocating for Hoffman Estates area businesses by hosting community events that our residents enjoy. Hoffman Estates offers high-quality lifestyle amenities, excellent dining options and entertainment avenues for everyone. Our community is filled with hundreds of acres of various park district properties,

forest preserves and over 27 miles of bike paths featuring two loop systems.

The Hoffman Estates Chamber of Commerce & Industry is one of your community resources to assist you in getting to know Hoffman Estates and your new home.

Please stop by our office at 2200 West Higgins Rd., Ste. #201 to pick up your community map and welcome bag. Visit our website at [www.hechamber.com](http://www.hechamber.com) for community events and special offers from our local businesses.

Again, welcome to Hoffman Estates and your new home!

*Sincerely,*  
*Tricia A. O'Brien ACE*  
*President/CEO*  
*Hoffman Estates Chamber of Commerce & Industry*



## PARK DISTRICT

**H**offman Estates Park District (HEParks) is your local source for recreation, special events, fitness and programming for the entire family. As a member of our district, you can enjoy nationally recognized parks and programming right in your neighborhood. Find everything you need to know about your park district at [HEParks.org](http://HEParks.org). Be the first to know about new programs and events by following HEParks on social media @HEParks.

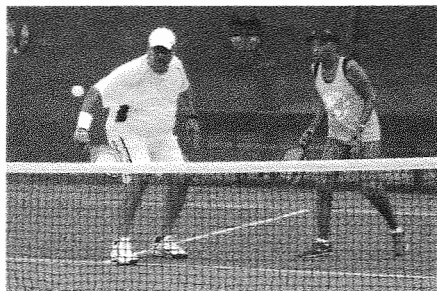
HEParks operates two community centers, Bridges of Poplar Creek Country Club, a premier 18-hole golf course with clubhouse; The Club at Prairie Stone, a modern and spacious fitness center, a twin ice arena, an E-Sports Zone, two community fitness centers, Seascape Family Aquatic Center, two dog parks, a free Senior Center, five free splash pads, 14 miles of trails, 80 parks and over 40 playgrounds. The complete list of parks with playground photos and walking maps is available online.

Check out HEParks programs that everyone in your family will love! Seasonal programs include full-day child



care, part-day preschool, hockey leagues and lessons, swim lessons, figure skating, dance, adult and youth sports, cultural arts, summer camps, before and after school care, fitness programs, outdoor adventures, birthday parties, fishing and





adult trips. Explore [HEParks.org](http://HEParks.org) to learn about and register for all of the great programs offered each season.

Take to the courts – pickleball, racquetball, volleyball and basketball drop-in activities will keep you active and playing year-round. The district offers indoor drop-in pickleball at The Club at Prairie Stone, Willow Recreation Center and the Triphahn Center, with year-round outdoor play available on the lit, 10-court complex at Fabbrini Park. Indoor schedules for drop-in volleyball, basketball and racquetball vary seasonally. Drop-in dates and times are available at [HEParks.org](http://HEParks.org).

New at the district! Bridges of Poplar Creek Country Club recently opened the new Bridges, Powered by Top Tracer Range Technology, interactive driving range experience. Enjoy a night

out playing golf with friends or work on your swing to improve your game through ball-tracking technology. Learn more and reserve your next outing at [bridgesofpoplarcreek.com](http://bridgesofpoplarcreek.com).

New facility updates! The Club at Prairie Stone fitness center is the largest and most spacious fitness club in Hoffman Estates.

The facility includes dedicated group fitness classes, a dedicated cycle studio, a mind-body studio, multiple cardio areas, an indoor track, multiple basketball gyms, an indoor lap pool and an activity and lessons pool. The newly renovated 10,000-square-foot free weight area includes a performance turf, lifting racks and HIIT training equipment.

Learn more about the ultimate fitness experience in Hoffman Estates at [theclubps.com](http://theclubps.com).





**1st Place Sports Bar & Grill**

1736 W. Algonquin Rd. | Hoffman Estates  
 (847) 359-3333  
[www.firstplacebar.com](http://www.firstplacebar.com)

**Apple Villa Famous Pancake House & Restaurant**

3101 Barrington Rd. | Hoffman Estates  
 (847) 765-2000  
[www.applevillapancakes.com](http://www.applevillapancakes.com)

**The Assembly American Bar & Cafe**

2570 Hassell Rd. | Hoffman Estates  
 (847) 843-3993  
[www.assembly-bar.com](http://www.assembly-bar.com)

**Bahama Breeze Island Grille**

406 E. Golf Rd. | Schaumburg  
 (847) 884-7060  
[www.bahamabreeze.com](http://www.bahamabreeze.com)

**Bar Down Sports Grill/Poplar Creek Bowl**

2354 W. Higgins Rd. | Hoffman Estates  
 (847) 310-9585  
[poplarcreekbowl.com](http://poplarcreekbowl.com)

**Bridges of Poplar Creek Country Club**

1400 Poplar Creek Dr. | Hoffman Estates  
 (847) 781-3681  
[www.bridgesofpoplarcreek.com](http://www.bridgesofpoplarcreek.com)

**Buffalo Wild Wings**

2540 New Sutton Rd. | Hoffman Estates  
 (847) 645-0333  
[www.buffalowildwings.com](http://www.buffalowildwings.com)

**Catering Made Simple**

1544 Fleetwood Dr. | Elgin  
 (847) 754-1090  
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Rookies Pub & Grill  
[www.rookiespub.com](http://www.rookiespub.com)

old republic kitchen-bar  
[www.oldrepublicbar.com](http://www.oldrepublicbar.com)

CAFE

## Updates 2.4.2022

Dear Commissioners:

### **Upcoming Events**

- **Feb 6 - Ice Fishing Derby**
- **Feb 6 - Public Skate – \* 19+VAX required**
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### **IAPD Legislative Reception and Conference – March 8 and 9, Springfield**

This year’s Legislative Conference will not include a “Parks Day at the Capitol”, but IAPD will still be hosting their Legislative Reception/Dinner on Tuesday, March 8 at Springfield’s Illini Country Club, followed the next morning by a Legislative Conference. This educational program will provide information on IAPD’s legislative advocacy program, as well as all pending legislation affecting IAPD’s membership. Hotel rooms must be reserved by February 21, so please let Cindy know if you would like to attend this event.

### **Keith Evans – Notes from IAPD/IPRA Conference**

Keith has summarized his takeaways from the sessions he attended at the IAPD/IPRA Conference last week, and they have been attached for your information. Craig has responded to some of Keith’s questions in red.

Have a great weekend!

Craig

**Friday 8:30 110 Legal/Legislative Part I -**

Best new legislation - Parks can apply for DCEO tourism grants - will this be available to offset our hosting hockey tournaments? **This is a grant that provides for capital improvements that increase tourism. Hockey would be our main area but not at a level that would probably get this grant.**

Best financial news - Property Tax refund recapture (allows parks to recover refunds over and above tax cap increase) **This is automatic and yes we will receive these prior period refunds now.**

Long shot - IDOT must allocate bike path spending along with state route road improvements - be interesting to see if we could finagle funding for the pass through easement between Higgins & Golf that runs alongside the east fence of Triphahn Center **Yes, we discussed but I would think the these program would be for paths alongside state roads and not for pass throughs.**  
(CE 2104)

**Friday 10:00 207 Repurposed and Unexpected Parks -**

Best message - As shopping malls and corporate campuses are being abandoned - look for opportunities to carve out space to repurpose as green space, even top level of parking decks can be used as park space. **We do watch for opportunities to do this in redevelopments like Bell Works we have proposed some ideas.**

Anything goes idea - could a section of Poplar Creek (the waterway, not the golf course) be reclaimed as a usable (narrow) kayak/canoe access way? Village and Forest Preserve might have an interest. Not sure of safety of passages under roadways/tollway. (CE 2207)

**I don't think there is a waterway at Bridges large enough for that purpose. Most of the flow through are through culverts, the same as our parks.**

**Friday 1:00 1007 Democratizing Parks Through Arts/Culture -**

Best Message - CPD hires artists to run creative projects in the community, possibly resulting in a permanent installation like a mural, sculpture. Partner with arts foundation like The Backyard Experience (local - my suggestion). **We can check with local high schools.**

Interesting Concept - "Queering the Parks" mainly a youth program, try to get youth leaders to arrange/design events. Started out slow, gains momentum, had success with an outdoor expo with vendor support, 1000 attended (3 years into program). Would suggest partnership with Schaumburg Parks and STDLibrary to draw from a bigger demographic. The term "Queer" is very inclusive, we can go outside the gender definition and include disabled. Made contact with an Elgin Parks gentleman who runs pride events in Elgin, I gave him my card and asked him to send his contact info. (CE 2309)

**Friday 3:45 137 Read Beyond the Beaten Path Parks/Libraries -**

Best Message - combine summer camp with reading theme with STDLibrary or Palatine Lib. Reward for completion could be family night at pool.

Question - Do we collaborate with a library on camps or any reading programs (or seniors)? **We have done some small programs with the Willow site PLD.**

Good idea - "Story walks" seem like a natural collaboration. Groups walk through a park with a book divided into pages and hung on signs throughout the park. Popular during COVID. Parent/child event. Library will do in any language, they provide the books/split funding. Also ask Rotary for \$\$ help.

Other good Idea - "Little Free Library" in the park, kept stocked by library volunteers. I saw these in Seattle neighborhoods. (CE???? missed it) **There are some of these in Hoffman, most located in people's yards. It is a book exchange type concept.**

### **Saturday 10:30 203 Celebrating Nature Preserves -**

Legal Definition - Nature Preserves dedicated to biodiversity, apply to state for designation, subject to use restriction. A halfway designation (waterway or land reserves) allows more human use.

Challenge - Reestablishing biodiversity of prairies in IL is time and resource consuming. Cook County Forest Preserves replanted many acres with native Indiangrass (see reddish brown tall grass in Ned Brown and A Janura forest preserves), it is a great start, but lacks the biodiversity of the original prairie. To reestablish biodiversity, a variety of other plants need to be introduced, which involves volunteers collecting seeds and transporting/planting them in the restoration area. Some plants are very rare, therefore expensive. The county used indiangrass because it is cheap, easy to sow and plentiful. Great start, and a good habitat for animals, but the next step takes time (10 years minimum) and lots of volunteers (fortunately, projects like this tend to attract people over time willing to pitch in). (CE3106) **We did create the biodiversity swale at Vogelei and continue to do some of this type of work with our natural shoreline management program.**

### **Saturday 12:30 121 Recreational Property Liability Status -**

Best idea - must have property inspection program, pavement, playgrounds, buildings. Areas with more usage = more frequent inspections **Yes, we do park and playground inspections regularly.**

Important concept - Tort Immunity Act requires willful and wanton conduct to prove liability of an agency. Tough to prove but it can be done. **Yes very difficult but always can be challenged. Good PDRMA attorneys help with this.**

Caution - are there hills in HEParks used for sledding other than in designated areas? If kids are sledding in a dangerous area, and we know about it (sledding leaves a lot of evidence) and agency does not post prohibited activity signs, we could be liable for injury. **The only place this happened was individuals going the wrong side at Seascapes, where we put fencing and signage. Similarly** - "Stay on Trail" signs needed for natural areas. (CE 3203)

### **Saturday 2:00 124 Not in my Backyard -**

Best idea - Even though Supreme Court stopped fed mandate on OSHA vax rules for employees, there is nothing stopping individual agencies from implementing vax requirements on staff. **Yes, we have the mandated vax policy for FT and that or testing for PT.**

Good question - retention of security cam data (90 days is recommended but can be shorter) must be written in policy and adhered to, with limited access time to review if there is an incident. FOIA-able **Yes we have a reoccurring authorization from the Secretary of State Local Records Commission for the continuous disposal of video every 30 days.** (CE 3304)

**Note** - mobile app never worked for me, could not sign up for CE (maybe I was not allowed because of not being a professional?) **Sorry, not sure why it was an issue.**

## Updates 2.11.2022

Dear Commissioners:

### **Upcoming Events**

- **Feb 11 - E-Sports Fortnite Tournament**
- **Feb 12 - Little Stars Childcare – Open House**
- **Feb 12 - E-Sports Kids Night Out**
- **Feb 17 - Girls Night Out – Cancelled**
- **Feb 18 - Daddy & Me Dance – Cancelled**
- **Feb 21 - Public Skate 2/21 \*\*\* Proof of COVID-19 Vax Required for ages 19+ \*\*\***
- **Feb 27 - Public Skate – \*19+ VAX required.**
- **Mar 6 - Public Skate – \*19+ VAX required**
- **Mar 11 - E-Sports Fortnite Tournament**
- **Mar 12 - E-Sports Kids Night Out**
- **Mar 20 - Public Skate – \*19+ VAX required**
- **Mar 21 - Public Skate – \*19+VAX required**

### **Soup-er Bowl Saturday Drive-Thru Food Drive – Saturday, February 12 – 9am to 1pm**

The Schaumburg-Hoffman Estates Lions Club, along with the Windy City Bulls, are hosting a drive-thru food drive at the NOW Arena tomorrow, February 12, from 9:00 a.m. to 1:00 p.m. Besides non-perishable food, the group will also be collecting eyeglasses, hearing aids and old phones. Here is a [link](#) to share with family and friends. Food items will be donated to the Schaumburg Township and Hanover Park Food Pantry. If you plan to drop off donations, there is no need to get out of your car, but please do wear a face mask.

### **Ice Fishing Derby – Daily Herald Article**

This year's Ice Fishing Derby was held Sunday, February 6, bringing about 60 contestants to South Ridge Park. See the attached article from Monday's Daily Herald for highlights of the event.

### **HE Chamber Presents the Community Update with Mayor McLeod – Tuesday, February 22 – LAST CHANCE**

The Hoffman Estates Chamber of Commerce will host a Community Update event with Mayor Bill McLeod on Tuesday, February 22 at the NOW Arena, from 7:30 to 9:00 a.m. This event will be in-person, and registration will include a hot breakfast buffet. Mayor McLeod will provide a recap of 2021 and present the 2022 initiatives for the Hoffman Estates community. Please let Cindy know if you are interested in attending, as registration is required and due by this Monday 2/14.

### **IAPD Legislative Zoom Breakfast – Monday, February 28**

The annual IAPD Joint Legislative Breakfast will be take place as a virtual program this year, on Monday, February 28 at 10:30 a.m. This year's event will also include legislators and districts from the Northern suburbs as well as Lake and McHenry counties. Registration has begun, so please let Cindy know if you would like to join the Zoom, and she will get you set up to "attend" the virtual event.

### **IAPD Legislative Reception and Conference – March 8 and 9, Springfield**

This year's Legislative Conference will not include a "Parks Day at the Capitol", but IAPD will still be hosting their Legislative Reception/Dinner on Tuesday, March 8 at Springfield's Illini Country Club, followed the next morning by a Legislative Conference. This educational program will provide information on IAPD's legislative advocacy program, as well as all pending legislation affecting IAPD's membership. Hotel rooms must be reserved by February 21, so please let Cindy know if you would like to attend this event.

**Cook County to follow Governor Pritzker's Release of the Mask and Vaccination Mandates**

As mentioned in a previous email, the CCDPH shared with the District that they plan to follow the governor's lead and timeframe in lifting the mask and vaccination orders, provided key health metrics continue to improve through the end of the month. We will continue to follow all guidelines.

Have a great weekend!

Thanks,  
Craig

2-7-22

# Hoffman Estates ice fishing derby draws anglers of all ages

BY RICK WEST

[rwest@dailyherald.com](mailto:rwest@dailyherald.com)

About 60 winter anglers turned out Sunday for the Hoffman Estates Park District's annual Catch and Release Ice Fishing Derby at South Ridge Park.

Prizes were awarded in kid and adult categories, for both longest and smallest fish as well as most variety of species caught.

Park district employees drilled the holes and provided equipment for those who needed it.

"We're trying to make it more accessible for everyone and get more people in to the sport," said Kyle Goddard, athletics manager for the park district. "We're hoping people who haven't tried it before get a chance and have some fun."

Goddard measured and recorded each fish caught, including a fourteen-inch



[RICK WEST/rwest@dailyherald.com](mailto:rwest@dailyherald.com)

**Oliver Harcarik, 11, of Hoffman Estates poses for a picture with the 14-inch largemouth bass he caught Sunday during the Hoffman Estates Park District's annual catch-and-release ice fishing derby.**

largemouth bass hauled in by 11-year-old Oliver Harcarik.

Harcarik posed for pictures with his catch before dropping it in one of the release holes. A

seasoned fisherman, he said this was his second year at the derby.

"It's fun, I really like it," he said.



## Updates 2.18.2022

Dear Commissioners:

### **Upcoming Events**

- **Feb 18 - Daddy & Me Dance – Cancelled**
- **Feb 21 - Free Admission Day at The Club at Prairie Stone**
- **Feb 21 - Kid's Day Off at The Club at Prairie Stone**
- **Feb 21 - ESports \$5 Play Day**
- **Feb 21 - Public Skate 2/21 \*\*\* Proof of COVID-19 Vax Required for ages 19+ \*\*\***
- **Feb 27 - Public Skate – \*19+ VAX required.**
- **Mar 5 - Try Hockey for Free**
- **Mar 6 - Public Skate – \*19+ VAX required**
- **Mar 11 - E-Sports Fortnite Tournament**
- **Mar 12 - E-Sports Kids Night Out**
- **Mar 19 - Birds of Prey Paint an Owl**
- **Mar 20 - Public Skate – \*19+ VAX required**

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### **Fish Fry at Bridges of Poplar Creek – March 4 through April 15**

We are looking forward to the return of the Friday Night Fish Fry at Bridges, beginning March 4. The hours are 4:30 to 9:00 p.m. each Friday through April 15, and you can choose to eat at Bridges, or order for pickup between 5:00 and 8:00 p.m. Click this [link](#) for a menu and details, and feel free to share any social media posts you see from HEParks!

Have a great weekend!

Thanks,  
Craig