

Memorandum M21-103

To: B&G Committee
From: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Parks, Planning & Maintenance October Board Report
Date: 11/16/2021

ADMINISTRATION

Project planning for 2022 has started. Numerous project will have bids released in November that we started planning (designing) and getting ready for bid.

BIRCH PARK

Contractor is working on producing final as built for WT Group to complete the RFI for the MWRD final inspections. We are planning to have Birch Park be the site of 2022 Kids to the Park Day as a showcase of the OSLAD project.

You can follow this project on a weekly basis at the following link via our weekly drone footage.
<https://www.heparks.org/birch-park-oslad-project-renovation/>

BRIDGES DRIVING RANGE ENHANCEMENT

The Top Tracer Building continues to move along nicely. Once the structure is up you would think that the rest of the project should be easy or quick, but it is quite the opposite. Completing a project of this magnitude during a pandemic when supplies are not easy to obtain has been a challenge but one that we have been able to control. Staff is meeting with the contractors almost daily to stay on top of timelines and adjust as needed. The building now has power, after ComEd had to change the transformer that the power was coming from (which delayed electric by over a week). As the photo below shows, concrete on the exterior has been completed and next week staff will start to build fire pits and the serving hut. The landscaping surrounding the building has been prepared for sod (set to take place 11/16/2021). Staff worked with the gutter installation crew to provide proper in-ground drainage for the gutters to allow all water to be taken away from the building and dispersed on the driving range. Inside the building, staff has been busy installing all the TVs, drywall taping, mudding and painting, installing trim work and painting trim.

We are aware that everyone's number one question is when will it be ready to open. This is not easy to give a definite date as we are still waiting on supplies such as exterior siding, ceiling fans and lights, to name a few.



PARKS DEPARTMENT

This has been a crazy year when it comes to mowing and park maintenance. Our splash pads were open longer than they have ever been open. Mowing has continued through the first week of November with grass still actively growing. Landscape beds that are usually ready for winter maintenance in October have been pushed into November. Staff has adjusted well and multi-tasked to keep up with park mowing and landscaping during October while working other projects.

The following is a brief list of other items completed by staff during October.

- Added soils and hydro mulched bare areas in parks
- Haunted Hoffman Family Fest setup
- Hosted seed collection/educational event at Charlemagne Park
- Completed roofing at Bridges
- Installed new artificial targets at Bridges
- Installed new target poles at Bridges
- Constructed character backdrop signs for Haunted Hoffman Fest
- Moved equipment in fitness area at The Club for refinishing the floor
- Contractor painted the floor in fitness area at The Club
- Contractor completed install of North Side hot water tanks
- Winter blow-out at Seascape
- Installed new Lift station float at Seascape
- Installed new gas valve The Club kids' corner RTU
- Installed new flame roll out switch in Athletico RTU at The Club
- Winter blow-out of all splash pads
- Closed down and blow-out of Park restrooms
- Trouble shoot TC Fitness center RTU, found bad heat exchanger. Replacement heat exchanger is under warranty and being delivered
- Trouble shoot lighting on lower Cannon, found burnt up breakers. Contractor came to replace burnt wiring and breakers
- Cleaned out chlorinators for the lap pool, activity pool and spa at the club
- Changed Vestibule heater filters
- Cleaned burners on RTU's; changed filters if needed
- Turned on plumbing chase heaters before winter blowouts
- Parks Garbage
- Custodial maintenance at all facilities
- Playground checks
- Vehicle safety and emission test completed
- Vehicle checks and repairs