



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



AGENDA
REGULAR BOARD MEETING NO. 1068
TUESDAY, AUGUST 24, 2021
7:00 p.m.
TRIPHAHN CENTER – ROOM 113
(Northside, 50+ Activity Rooms)

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. RECESS FOR A&F COMMITTEE MEETING
5. RECONVENE FOLLOWING A&F COMMITTEE MEETING
6. APPROVAL OF MINUTES (attached)
 - A. Regular Board Meeting Minutes 07/27/2021
7. COMMENTS FROM THE AUDIENCE
8. CONSENT AGENDA [Click here to access all Board & Committee Packets](#)
 - A. Triphahn Center - Garibaldi's Liquor License / M21-071 (see Rec August packet)
 - B. OSLAD at Beacon Pointe / M21-079 (see A&F August packet)
 - C. Mandatory COVID-19 Vaccination Policy / M21-078 (see A&F August packet)
 - D. Willow Recreation Center Cell Tower Addendum / M21-080 (see A&F August packet)
 - E. IMRF Authorized Agent / M21-077 / R21-002 (see A&F August packet)
 - F. Balanced Scorecard / M21-076 (see A&F August packet)
 - G. Open and Paid Invoice Register: \$577,481.37 (see A&F August packet)
 - H. Revenue and Expenditure Report, District Wide Operations Statement and Spring Activity Statistics (see A&F August packet)
 - I. Acceptance of B&G Minutes 07/20/2021 (see B&G August packet)
 - J. Acceptance of Rec Minutes 07/20/2021 (see Rec August packet)
 - K. Acceptance of A&F Minutes 07/27/2021 (see A&F August packet)
9. PRESIDENT'S REPORT
10. ADOPTION OF EXECUTIVE DIRECTOR'S REPORT
11. OLD BUSINESS

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.



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12. NEW BUSINESS
13. COMMISSIONER COMMENTS
14. ADJOURNMENT



MINUTES
REGULAR BOARD MEETING NO. 1067
July 27, 2021

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on July 27, 2021 at 7:01 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kinnane, Commissioners Chhatwani, Dressler, K. Evans, Friedman, and Kaplan

Absent: Commissioner McGinn

Also Present: Executive Director Talsma, Director of Finance Hopkins, Director of Recreation Kapusinski, Director of Golf and Facilities Bechtold, Director of Administrative Services Cahill, Executive Assistant Flynn

Audience: Jennifer McIlrath, Garbu Family; Comm Reps Wilson, Winner and R. Evans (left at 7:07), Jennie Bechtold, Stacey Lysoivanov

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Kaplan made a motion, seconded by Commissioner K. Evans to approve the agenda. The motion carried by voice vote.

4. Recognition:

A. 15-Year Service Proclamation:

Director Bechtold was recognized for his years working with the District from 2006 to 2021.

B. Best of Hoffman:

The Garbu Family was recognized as the Best of Hoffman for July 2021 for their volunteer work during various spring cleanup events.

C. Employees of the 2nd Quarter

- Part-Time: Stacey Lysoivanov was recognized for her work managing the Seascape facility, and assisting with the transition of new Aquatics Manager.

- Full-Time: Mitch Haizel was recognized for his work keeping many aspects of the District operational, from Seascope to splash pads to the ice rinks and all HVAC and electrical systems.

Ron Evans left the meeting at 7:07 p.m.

5. Recess for A&F Committee Meeting:

Commissioner Dressler made a motion, seconded by Commissioner Chhatwani to recess the Board Meeting at 7:17 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

Stacey Lysoivanov, Jennie Bechtold and the Garbu family left the meeting.

6. Reconvene Following A&F Committee Meeting:

Commissioner Friedman made a motion, seconded by Commissioner Chhatwani to reconvene to the Regular Board Meeting at 7:30 p.m. The motion carried by voice vote.

7. Approval of the Minutes:

Commissioner K. Evans made a motion, seconded by Commissioner Kaplan to approve the minutes of the Regular Board Meeting June 22, 2021 as presented. The motion carried by voice vote.

8. Comments from the Audience:

None

9. Consent Agenda:

Commissioner Chhatwani made a motion, seconded by Commissioner Dressler to approve the consent agenda items A-E.

On a Roll Call: Carried 6-0-1

Ayes: 6 Chhatwani, Dressler, K. Evans, Friedman, Kaplan, Kinnane

Nays: 0

Absent: 1 McGinn

A. Open and Paid Invoice Register: \$924,849.59 (see A&F July packet)

B. Revenue and Expenditure Report, Financial Analysis, and District Wide Operations Statement (see A&F July packet)

C. Acceptance of B&G Minutes 06/15/2021 (see B&G July packet)

D. Acceptance of Rec Minutes 6/15/2021 (see Rec July packet)

E. Acceptance of A&F Minutes 6/22/2021 (see A&F July packet)

10. President's Report:

A. Appointment of Jennifer McIlrath as Community Representative to the Recreation and Facilities Committee

Commissioner Chhatwani made a motion, seconded by Commissioner Kaplan to appoint Jennifer McIlrath to the Recreation and Facilities committee as a Community Representative. Ms. McIlrath thanked the commissioners and she was congratulated.

President Kinnane reported that he attended an IAPD webinar on cyber safety. There is a hotline available 24/7 to report instances of cyber bullying. The organization will follow up with the reported instances. President Kinnane stated that cyber bullying is at epidemic levels.

President Kinnane sat in on Michelle Mussman's Town Hall meeting, where he learned there is simply not enough mental health resources for children.

President Kinnane attended the Historical Sites Commission Open House. Several residents approached him saying how fantastic the HEParks programs are. President Kinnane said he gave accolades to Director Kapusinski, as she keeps creating new programs.

11. Adoption of Executive Director's Report:

Executive Director Talsma provided an update on the complaints of ticks and mosquitoes. The Park District does not spray for these. We continue to refer people online. We have a Land Definition and Management Plan which defines how each type of park is maintained. We have received emails from several residents of Bergman Point, which has a dry well water retention basin. We do not control the water level, and we maintain this area as we maintain a defined basin. Please forward any complaints to Executive Director Talsma and Director Huguen.

President Kinnane asked if the residents' property lines go all the way to the basin. Director Huguen stated that no, there is 35 feet of property that is maintained by mowing between the property lines and the native area. Residents cannot mow into the native area.

Commissioner Chhatwani asked if we had heard any complaints about coyotes. Executive Director Talsma replied that we have not received any calls about coyotes directed to us. President Kinnane stated that the Village is working with the Kane County Wildlife Relocation Service. When a resident calls, their goal is to trap the coyotes in the neighborhood and release them in a distant location.

Commissioner Kaplan made a motion, seconded by Commissioner Chhatwani to adopt the Executive Director's Report as presented. The motion carried by voice vote.

12. Old Business:

None

13. New Business:

None

14. Commissioner Comments:

Commissioner Friedman noted that the baseball fields have been great, those at Fabbrini Park in particular. He thanked Director Hugen for keeping the fields well-maintained. He added that the new staff at Bridges are all very friendly and courteous; and welcomed new Director Cahill, Executive Assistant Flynn, and Community Rep McIlrath.

Commissioner Kaplan thanked Director Bechtold for having the traps raked at Bridges; and thanked new Comm Rep McIlrath for joining the Recreation and Facilities Committee.

Commissioner Dressler welcomed new Director Cahill and Comm Rep McIlrath; she also thanked Director Hugen for his patience with the Eagle Scout sand volleyball project at Lincoln Prairie School.

President Kinnane welcomed Director Cahill and Comm Rep McIlrath.

15. Adjournment:

Commissioner Chhatwani made a motion, seconded by Commissioner Friedman to adjourn the meeting at 7:46 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

**HOFFMAN ESTATES PARK DISTRICT
REGULAR BOARD MEETING NO. 1068**

EXECUTIVE DIRECTOR'S REPORT

August 2021

ADMINISTRATIVE

Staff has developed a plan for Illinois Department of Natural Resources OSLAD grant at Beacon Point. The public meeting at Beacon Point is set for August 17 at 5:30p.m. Please see memo M21-074 which is included in the B&G Packet.

BIRCH PARK

The project at Birch was moving along nicely until the first week of August when the weather turned and has created some non-ideal working conditions. Over the month of July, Hacienda Landscaping installed the playground; 90% of the concrete was completed with only a small curb and playground ramp remaining; all the asphalt for the paths, parking lot and sport court are complete. Park District crews installed the new shelter and started moving dirt to backfill around the parking lot to prep for seed. AJ Oleson Construction began moving soil the first week of August but then the rain started and has put all earth work on hold. Currently we are planning to complete earthwork by August 25 and seeding by August 27 (all weather-dependent). Once seeding is completed then HEParks crews will begin the landscaping portion of the project.

You can follow this project on a weekly basis at the following link via our weekly drone footage.
<https://www.heparks.org/birch-park-oslad-project-renovation/>



VANDALISM

We wish we could report that we had no vandalism in the past month but unfortunately we cannot do that. The restrooms and concession at Cannon Crossings were vandalized as vandals broke into the concession stand (Garibaldi's) by prying the garage door frame off the building. While in the concession stand, they did no physical damage to the area, but took drinks and lots of ice cream. They did not stop with the concession stand, though, as they were able to get into the bathrooms and destroy

a sink and toilet as well. Staff was able to install a stand-alone camera system at Cannon Crossing that we are currently monitoring. Since the install we have had no issue at Cannon Crossing. If the stand-alone system is successful, this is what will be installed at Fabbrini as well.

On the evening of August 11, a vandal decided to drive his vehicle through the football field at Sycamore Park, doing donuts through the center of the field. District staff was able to clean up the damage and complete repairs to the turf with a goal to have grass established prior to the first Red Hawk football game. This is being investigated and there may be camera footage from the school.



BRIDGES DRIVING RANGE ENHANCEMENT

Permits were obtained from the village for the project. HEParks crews continued to complete the earthwork and were able to finish rough grading the area for the building as well as building the landscape berm that will separate the patio from the first tee. Following construction meetings, HEParks crews completed the dig-out of the footing locations for the concrete contractor to complete the footings. Mother Nature had other ideas and put the concrete on hold until the week of August 16.



PARKS DEPARTMENT

Crews worked on completing much of the work that was started at Black Bear Frisbee Golf Course by widening fairways, spraying for weeds and covering these areas with new mulch. Crews then continued with tree work and started working on district-wide pruning to raise the height on trees to clear pathways, as well as allow for mowing equipment to move freely beneath the trees. Our pruning was put on hold with two major storms in the last three weeks that has left many parks with downed trees, numerous branches and lots of cleanup. Parks that have been affected with closure of paths, amenities damaged or unsafe conditions due to storm damage were Fabbrini, Armstrong, Highland, South Ridge, Black Bear, Maple, Walnut Pond, Essex, Victoria and Chestnut. At all other parks, we have had mowing crews cleaning up branches to be able to mow the grounds again.

A new Variable Frequency Drive (VFD) was installed by Dual Temp in the Ice Compressor Room. The VFD allows the fan and the compressors to communicate to allow our ice to stay at proper temperature. Once it was installed everything was working great, but then at some point over the evening a relay switch failed in the VFD causing ice temperatures to rise. We had to close the ice for the day; HEParks staff was able to jump out the VFD while Dual Temp was scheduled to come back. The VFD is now running properly and the fan and compressors are working how they should.

Both zip lines at South Ridge and Princeton are back out of service. We have new cables on the way from GameTime. After speaking with the GameTime representative they are currently doing a new design for how the cable attaches. There is currently too much friction on the cable. This can be caused by an individual not using the zip line properly and bouncing on the zip line instead of riding the zip line in the way it is intended. Once new cables are installed, staff will place signs on the zip lines informing patrons how to use them.

The following is a brief list of other items completed by staff during July.

- Seascape defender filter cleaning.
- TC water shut-off valve replacement for men's and women's bathrooms.
- TC AHU-1 belt replacement and adjustments completed.
- Installed new solar security light at Victoria Park.
- Re-built Fabbrini drinking fountain.
- Installed new valves for field park fountain.
- Installed new hot water valve at BPC for downstairs washing machine.
- Pressure tested Princeton Park splash pad and set features.
- Installed new expansion tank for hot water at Sycamore Park.
- Fertilizer application made at Canon, Fabbrini, Eisenhower, Cottonwood and Sycamore Fields.
- Drainage was added at South Ridge splash pad to help with water overflow; drain line was then covered with synthetic turf.
- Dead shrubs were removed from South Ridge and new plantings were installed.
- Dead tree at South Ridge entrance was replaced with a Cherry tree; area was then top-dressed and re-seeded, and plans for the area were made to control wear areas once re-opened.
- Ponds were treated for algae at Princeton, North Ridge, and Yorkshire Woods.
- Sycamore football was aerated and over seeded.

- Bergman was cleaned up for sight lines at Ela and Algonquin Roads.
- Ballfield maintenance and game prep.
- GIS updating maps and assets.
- Parks garbage at all locations has begun.
- Custodial maintenance at all facilities.
- Playground checks.
- Vehicle safety and emission test completed.
- Vehicle checks and repairs.

Recreation Division



Staff Update:

- Jodi Schultz, the current Camps/STAR Program Manager, will be transitioning to a new position with HEParks at the end of August. Jodi's new position, Facility Manager, will be responsible for the following areas: Triphahn Center operations, Senior Center programs & events and all district-wide events. Jodi will also oversee Brian Johnson, the Facility Operations Manager who manages the desk and rental operations at Triphahn Center. We plan to replace Jodi's current position by mid-September; the job is currently posted and applications are being accepted.
- Stephan Dietz will begin on August 20 as the Facility Manager at Willow Rec Center. Stephan comes to HEParks from Arlington Heights Park District as a Facility & Athletic Manager. Stephan will oversee all Willow and dog park operations in addition to Vogelei and E-Sports Zone. Stephen replaces Debbie Albright who retired last year.

Enrollment & Budget:

Summer enrollments listed in the board report do not compare 2021 enrollment to prior year 2020 enrollment due to the pandemic impacting enrollment in 2020.

In comparing 2021 actual revenue to 2021 budgeted revenue, the following programs have already exceeded (or will soon exceed) the 2021 budgeted revenue prior to fall registration:

Program	2021 Budgeted Revenue	7/31/21 Actual Revenue
General Programs (Baton, Garden Plots)	\$5,823	\$8,446
General Contractual Programs (Young Rembrandts, Pickleball workshop)	\$5,279	\$8,716
Music Contractual lessons	\$2,736	\$2,437

Tumbling Times Gymnastics	\$24,630	\$21,665
Explorers Camp	\$68,120	\$224,254
Kinder Camp	\$9,552	\$22,724
Preschool Kids Camp	\$8,064	\$10,610
Outdoor Adventure (fishing)	\$3,590	\$5,231
Contractual Athletic lessons	\$5,256	\$36,328
Basketball Academy	\$5,180	\$34,606
Baseball	\$30,000	\$43,204
Outdoor Soccer	\$22,860	\$25,043
Indoor Soccer	\$3,150	\$4,986
Cricket Rentals	\$6,000	\$10,140
Figure Skating lessons	\$224,140	\$224,037
Youth Hockey League	\$100,612	\$107,012



Triphahn Center



Willow Recreation Center

Triphahn Center Fitness

<u>Membership</u>	<u>07/31/2020</u>	<u>01/01/2021</u>	<u>07/31/2021</u>	<u>2021 YTD Var. +/-</u>
Total	673	509	528	+19

Pass	% of members who visited in July	Total Members
TCIA Fitness Adult	50%	337
TCIA Fitness Junior/Student	55%	74
TCIA Fitness Senior	59%	101
TCIA Gym Pass	25%	4
TCIA Silver Sneakers	16%	107

TCIA Tivity Prime	12%	76
TCIA Renew Active	11%	44
Total	45%	674

Willow Rec Center Fitness & Racquetball

<u>Membership</u>	<u>07/31/2020</u>	<u>01/01/2021</u>	<u>07/31/2021</u>	<u>2021 YTD Var. +/-</u>
Fitness	150	93	92	-1
Racquetball	69	52	29	-23
Total	219	145	121	-24

Pass	% of members who visited in July	Total Members
WRC Fitness Adult	39%	54
WRC Fitness Junior/Student	86%	14
WRC Fitness Senior	35%	23
WRC Gym Pass	0%	0
WRC Silver Sneakers	18%	11
WRC Tivity Prime	6%	16
WRC Renew Active	14%	7
Total	36%	125

Group Exercise Enrollments

Class	July
50+ Gentle Yoga	5
50+ Forever Strong	25
50+ Basic Exercise	17
Sunrise Yoga	0
Fitness Boot Camp	17
Women of Steel	6



Dog Off-Leash Areas

<u>Membership</u>	<u>07/31/2020</u>	<u>01/01/2021</u>	<u>07/31/2021</u>	<u>2021 YTD Var. +/-</u>
Total	664	586	704	+118



General Programs

Special Events:

- On Saturday, July 10, we hosted Unplug Illinois Day at South Ridge Park. This event was a great event and had a big turnout. With the newly renovated splash pad, we offered a park-wide scavenger hunt that ended at South Ridge, continued our walking campaign, offered free fishing clinics and had children show their best artwork with chalk. The Village of Hoffman Estates also collaborated with us and provided a lot of the games and activities for the day.

General Programs:

Program	Summer Enrollment 2021
Baton & Poms	31
A&A Music (piano & guitar)	10
Palatine Choir	4
Horsemanship	4
Shotokan Karate	90
Tae Kwon Do	40
Gymnastics	244
Kid/Tot Rock (2 sessions)	47
Youth Drawing (2 sessions)	21
Dance Class	95
Dance Camps	22

A one-day Magic class was held on July 28 with 11 participants.



50+ Club

- Pub Trivia had 37 participants at the June event.
- Vegas Dinner Party held on July 15 was a huge success with 57 participants. The theme was “Rat Pack” with a singer & piano player entertaining the crowd after dinner.
- Minute to Win It on July 26 ran with 17 participants.
- Upcoming events include: Lunch with the Mayor (8/18), Kinky Boots Tour (9/1)



Early Childhood

Preschool & Kinder Camps ended in July at both Triphahn and Willow.

Camp	TC- PSK 4 day	TC- PSK 2 day	TC- Kinder camp	WRC- PSK	WRC – Kinder camp	WRC- Ready for Kinder
Session 1	16	6	18	14	14	15
Session 2	15	8	16	15	19	17
Session 3	10	11	16	12	12	15
Session 4	13	7	15	9	12	16

Little Stars Child Care has 29 children enrolled; last July there were nine children.

Little Stars Grand Opening event became a family event called “Fun in the Sun”. About 80 people attended. They all seemed to have a great time playing the games, making a tie-dye bandana, eating some popcorn, and getting some balloon art. Five tours were given and all five have enrolled starting in August or September.

Registration for next fall’s 2021/22 part-day preschool is currently open. There are 158 children enrolled for school next year (an increase of 19 students that enrolled in July), 109 at Triphahn and 49 at Willow. In addition, for “pre preschool” program, there are 18 enrolled in 2’s Playschool at TC and 11 at WRC. There are 10 in 3’s Playschool at TC and 5 at WRC.



School Age - STAR and Day Camps

Summer Camp

Summer Camps ran from 9:00 am to 3:30 pm at four locations: Lincoln Prairie School, Macarthur School, the Triphahn Center and Willow Recreation Center. Early Stay (7:00 am-9:00 am) and Late Stay (3:30 pm-6:00 pm) were offered at Lincoln Prairie School, Macarthur School and Willow

Recreation Center. Those in Jr. Explorers at Triphahn Center were offered transportation to and from Early Stay and Late Stay at Macarthur and Lincoln Prairie Schools. Registration is listed in the chart below.

Field trips were kept within our park district facilities bringing in a few outdoor vendors, as well as just using our wonderful resources within the park district. Swimming at Seascape was also brought back this summer; two days per week for each camp.

Lincoln Prairie School

	<u>July 5-9</u>	<u>July 12-16</u>	<u>July 19-23</u>	<u>July 26-30</u>
Early Stay	10	11	8	6
Explorers Camp	49	49	49	47
Late Stay	15	17	10	11

Macarthur School

	<u>July 5-9</u>	<u>July 12-16</u>	<u>July 19-23</u>	<u>July 26-30</u>
Early Stay	7	6	7	7
Explorers Camp	48	54	54	52
Late Stay	11	9	12	11

Willow Recreation Center

	<u>July 5-9</u>	<u>July 12-16</u>	<u>July 19-23</u>	<u>July 26-30</u>
Early Stay	9	10	12	7
Explorers Camp	51	50	51	52
Jr. Exp.	13	12	14	11
Late Stay	8	8	11	9

Triphahn Center

	<u>July 5-9</u>	<u>July 12-16</u>	<u>July 19-23</u>	<u>July 26-30</u>
Explorers Camp	15	15	15	16

STAR

We are looking forward to our 2021-2022 STAR season, and planning is underway. We currently have 272 registrations for district 54 (up 62 from last month) and 154 registrations for district 15 (up 18 from last month), plus 34 registrations for Kinder STAR (up 3 from last month).



Athletics

Hoffman Basketball Academy

- We hosted two weeklong fundamentals camp in July during the day.
 - Our Feeder Basketball camp had 44 players in it!
 - It was coached by the boys' and girls' varsity basketball coach from HEHS.
 - Our HBA weeklong fundamentals camp had 20 players in it!
- Our now 13U (was 12U in the spring) AAU team competed in a tournament in Aurora the last weekend in July.
 - They went 2-1! This is their fourth tournament and first time with a winning record. The improvements have been remarkable
- Our HBA Summer In-house basketball league started the week of July 12 with practices and games on July 24.
 - We have 57 players competing in our summer league.
- Every Tuesday and Thursday in July we ran our Shooting and Ball Handling camps.
 - Each camp had 20 players

Overall, we had 171 players come through the Academy's door this month.

Baseball / Softball

- HEParks youth baseball and Rage baseball have formed a relationship to help offer HEParks residents a higher level of quality baseball.
 - Rage will help grow our baseball program by offering:
 - Travel A and B level teams
 - Camps during the summer
 - Additional baseball facilities (indoor cages, turf, portable mounds)
 - Coaching clinics
- Fall Baseball registration ended on July 31. Practices begin the week of August 9.
 - 86 players are registered.

Adult Softball

- Adult Softball league ran with eight teams. The league ended July 12.

Soccer

- On July 23, we conducted Try Soccer for Free Day at Cannon Crossings and we had a great turnout for the event. Our goal was to continue to promote soccer and introduce those to the sport that may have never played it. We had 44 kids come out for the event.
- Fall outdoor soccer registration is now open. Currently we are at 206 registrations, as the season is getting ready to start in August.
- New HUSC Soccer Essentials classes for summer:
 - 94 in soccer basics
 - 10 in soccer skills
 - 8 in personal training
 - 38 in summer camp

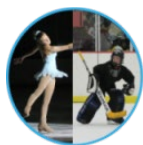
Fishing: 31 participants in the July session of Learn to Fish and 42 in the free Fishing Clinic on July 10.

E-Sports

- There are 16 members of E-sports Zone.
- During the month of June, we had 44 total visitors to the ESports Zone.
- We have booked our first two birthday parties in August and have a lot more interest for more parties.
- We have added new events named Kid's Night Out.
- Our grand opening event will take place on August 28.

Pickleball

- On Thursday, July 22, we hosted Zane Navratil at the outdoor Pickleball courts at Fabbrini. Zane is the #2 ranked Pickleball player in the world. He was a pleasure to work with and we offered four training sessions at two hours a piece with Zane. The groups were maxed out eight people and we had 27 total people register for the event. It was an amazing turnout and we hope to have Zane back again during the winter.



Ice Operations

Hockey:

- Summer hockey clinics ended this month with 48 participants.
- Hockey development lessons ended this month with 45 participants.
- MooseJaw 3v3 league ran through the beginning of August. There were 29 teams and 64 players enrolled as individuals that joined teams.
- Summer Camps were offered full day 9am-3pm or half day 9am-noon. July camp enrollment:
 - o Week of July 6: 14 full day & 4 half day
 - o Week of July 12: 15 full day & 3 half day
 - o Week of July 19: 10 full day & 7 half day
- Great Lakes Hockey Camp was offered to our community the week of July 26. An ex-Wolves player ran this program.
- Fall Hockey league registration opened July 7. To date, there are 115 players registered. There are 43 players registered for the August pre-skates clinics.
- A new Back-to-School Tournament will be held the weekend of August 21-22.
- Adult Hockey league registration is open for fall.

Figure Skating:

- Summer figure skating lessons ended the last week of July with 178 skaters.
- There were 83 skaters enrolled in July freestyle.
- 256 private lessons were taught in July.
- Summer Camp enrollment:
 - o Week of July 12: 22
 - o Week of July 19: 21
 - o Week of July 8: 18

Public Skate:

- Public Skate was offered on July 11 and July 25. There were 47 pre-registered and 49 walk-ins on July 11. Public skate on July 25 had 43 pre-registered and 51 walk-ins.

*Aquatics*

There were 1,647 pool passes sold by the end of July 2021 compared to 1,366 in 2019. That is an increase of 140 sold in July compared to 75 sold in July 2019.

Seascope Admission & Membership

Membership Type	Sold in May	Sold in June	Sold in July
Seascope Memberships	470	977	147
Seascope Memberships-Senior	28	24	1
TOTAL YTD Memberships sold	498	1,499	1,647

Membership Daily Scans	May	June	July
Seascope Member Visits	52	3,823	4,875
TOTAL YTD member visits		3,875	8,750

Daily Admission	May	June	July
Daily 2-61	96	6,686	7,472
Senior 62 +	3	114	218
TOTAL YTD daily admission	99	6,899	14,589

On July 12, Seascope Season passes were sold at 50% off to mark the halfway point through summer. We have sold an additional 110 passes since July 12.

Seascope has extended their end of season hours to include Monday 8/9 11:30-7:30pm, Tuesday 8/10 11:30-7:30pm, and Fridays 3:30-7:30pm starting 8/13 through Labor Day.

Seascope Swimming Lessons:

Seascope swim lessons ended for the 2021 season on July 29.

Swim Lessons Enrollment	June session	July session
Group/Tot/Parent Tot	103	104
Private Lessons	24	17

The Club Swimming Lessons:

Swim Lessons	June	July
Group/Tot/Parent Tot	104	106
Private Lessons	17	26



Communications and Marketing

Special Projects:

- Fall brochure conversion to a web-based digital guide
- COVID masks updates & communication
- Summer Concert Series – community engagement
- July National Park & Recreation Month – Did you Know Campaign
- Safari Scavenger Hunt

Design Work:

- Sunderlage Farm open house
- Dance Company tryouts
- Try Soccer for Free
- Fall Hockey League
- Try Figure Skating for Free
- Senior Center Trips

Promotions:

- Seascape Mid-Summer Pass Sales
- Safari Scavenger Hunt
- Pop Up Fitness in Parks
- Unplug & Play Day
- Kids Night Out at E-Sports Zone
- Birds of Prey Display
- Storytime in Park
- Little Stars Fun in Sun

Email campaigns: Three e-blasts were sent out this month, mainly highlighting the launch of fall registration. Two group specific emails went out: Senior July newsletters and Fall Hockey registration.

Social Media:

- 72 posts in July
- Top interactive posts:
 - 1) South Ridge Splash Pad
 - 2) South Ridge & Princeton zip lines
 - 3) Preschool registration open
 - 4) Mask updates
- C&M continues to push information out into the community. Not being able to rely on getting program information into the public’s homes via the printed quarterly program guide, C&M has increased social media presence and ad spending. Some of the ad spending includes facility location ads, special events promotions, and program advertisements.
- Variety in posting schedules. C&M incorporated videos, carousel images, lives, drone footage, still photos and graphics into this month’s social media schedule.
-

of Followers:

Follower Count of HEParks Managed Social Media Accounts by Month					
Monthly Follower Count					
Account	Social Media Platform	Jul7 2021	June 2021	May 2021	April 2021
Bridges of Poplar Creek	Facebook	1,096	1,091	1083	1081
	Instagram	130	129	129	128
	Twitter	160	161	161	163
The Club	Facebook	1,646	1647	1642	1644
	Instagram	350	346	344	333
	Twitter	40	40	39	39
HEParks	Facebook	5,489	5,369	5293	5213
	Instagram	954	912	888	866
	Twitter	1,076	1,073	1073	1072
Ice Academy	Facebook	101	100	100	98
Wolf Pack	Facebook	366	358	356	349
	Instagram	369	366	362	354
Senior Center	Facebook	123	122	121	120

Website:

Mobile usage of website and significant changes to website structure:

- In July 2019, of the 17,934 HEParks.org users, 11,847 (66.06%) of the users accessed the site via mobile devices. 5,254 (29.30%) via desktop and 832 (4.64%) via tablets. In July of 2021, of the 19,467 website users, 14,192 (73.44%) of users accessed the website via mobile device. Desktop viewers accounted for 25.22% of users (4,874) and tablet users accounted for 1.34%.
- During July, C&M Staff streamlined website information by combining pages, updating navigation systems, removed redundant pages, and expanded the type of information included on pages.
- Increased information on pages included FAQs, forms, and information typically provided by program managers to class participants. The goal is to make the website the hub for all information.
- The combination of webpage information was the groundwork required for the production/rollout of the fully web integrated fall program guide.

Highest visited pages

- Highest visited pages in July 2021: Seascape, Program Guide, Splash Pad, Dog Park

Press Releases:

- Stars Tryouts
- Soccer Registration

Bridges General Programs

- Our third class in our Junior series, the Tigers program, rounded out our summer series. This class was sold out with 24 students. This class offers both range and on course classes.

Golf Rounds

MONTHLY ROUND TOTALS					
2017	2018	2019	2020	2021	5 Year Average
4,950	5,062	4,592	5,282	5,315	5,040
YTD ROUND TOTALS					
2017	2018	2019	2020	2021	5 Year Average
17,061	16,130	14,274	10,802	17,301	15,114

Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2017	2018	2019	2020	2021	5 Year Average
3,227	2,967	3,762	3,835	3,407	3,440
YTD RANGE BASKET SALES TOTALS					
2017	2018	2019	2020	2021	5 Year Average
12,085	10,306	11,972	7,022	12,625	10,802

Food & Beverage

Event Totals:

July Events

- 1 breakfast meeting servicing 20 guests
- 5 golf outings with food servicing 511 guests
- 2 ceremony/receptions servicing 191 guests
- 50+ club dinner for 60 guests
- 1 memorial luncheon for 200 guests
- 1 shower for 30 guests

August Events

- 3 showers servicing 188 guests
- 8 outings with food servicing 775 guests
- 1 reception only servicing 108 guests
- 2 ceremony/receptions servicing 220 guests

Weddings Remaining in 2021

- 7 ceremony/receptions

2022

- 1 reception only
- 7 ceremony/reception

Golf Maintenance Summary

In July our high averaged 80.5 degrees (3 degrees below average) and low averaged 67 degrees (3 degrees above average). We received about 1.57" (3.70" average) of rain which comes to 42% of our normal totals. This makes 6 out of 7 months this year where we received less than 50% of our normal rainfall totals. For the month we saw 28 total playable* days and weekends in July we had 7 playable* days. *Playable is being defined as highs between 55-90 degrees and less than .05" rain.

With aerification coming up quickly I think it is worth answering a few common questions.

What is aerification?

In its most basic form aerification is the process of poking holes in the playing surfaces.

What are the benefits of aerification?

Aerification loosens compacted soils allow oxygen and moisture deep into the soil profile. The increased oxygen can help stimulate microbial activity which can help with thatch breakdown. Additionally, the increased air exchange can help with healthy root development.

What types of machines are used to aerate?

We have three aeration machines at the golf course, two are traditional machines that will accept tines up to 7" in length. The last machine is called a deep tine and is able to accept tines up to 14" in depth. We are able to get tines in a wide range of diameters to work with these machines. We use tines as small as 8mm (about size of pencil) once a month on greens to help with gas exchange. During fall and spring aerification we can increase those sizes to 1/2" all the way to 7/8" to make sure we are impacting areas appropriately.

Why do you aerify just when everything is getting good?

We try to schedule aerification when we know we will have some of the best growing conditions. The goal is to try and have surfaces healed as quickly as possible. If done at the proper time it is not uncommon to be 90% healed within 5-6 days. If done too late in the year that 5-6 days can quickly turn into 10-12+.



You can see healthy turf in all the old aerification holes.



Additional support shown in the first week of August found multiple plugs while cutting cups with 9"+ roots from this springs deep tine aerification.

Here is a list of a few other things that we did this month.

- Regularly mowed or rolled all playing surfaces.
- Setup course for daily play.
- Hand-watered surfaces regularly to make up for inadequate irrigation coverage.
- Edged and fly mowed bunker faces.
- Applied preventative chemical applications on playing surfaces.
- Applied granular fertilizer applications to multiple playing surfaces.
- Spot sprayed around course for weeds.
- Vented and topdressed greens.
- Repaired irrigation system failures to pipes, heads, and control systems.
- Worked on detail items like string trimming, edging sprinklers, cleaning up sticks, trimming yardage plates, and checking ornamental beds for weeds.

- Filled divots on tees and fairways regularly.
- Worked to edge all mulch beds and rock beds on course.
- Pruned trees and removed suckers on trees.
- Installed some drainage in 18 approach.



July 2021

Membership Totals	<u>7/31/2020</u>	<u>1/01/2021</u>	<u>7/31/2021</u>	<u>Var. +/-</u>
Totals	2521	1992	2089	+97

Member Services/Sales

- We enrolled 138 new members in July, adding another net positive month of membership enrollments in this year. Again, we exceeded our 2019 new enrollment number for the month (129 new enrollments July 2019)
- We sold a total of 125 student summer passes. These passes will expire on Aug 15th, as the students return to classes and school.
- We had 1627 unique visits in July. That is, 77% of our members with active passes used the facility in June. This is another increase from the month prior.
- We do expect membership numbers and visit frequencies to slow a bit in August, which is traditionally one of our slowest months for both new members and visits due to other activities (i.e. school beginning again) keeping people very busy.
- The promotional email we sent to previous members with an offer of \$0 enrollment had an awesome response bringing in over 30 new members in July. We will send out something similar toward the end of August to help boost August enrollment numbers.
- We will continue to use targeted email communications, member referral incentives and social media marketing to target new member enrollments.
- We are beginning to plan for an Open House at the facility on Saturday, October 2. Updates will be provided in upcoming Board Reports.
- Kids Club was set up to open in August, but after the covid resurgence and an in-depth review of this area of operations, staff has created a new plan for this service. The Club has seen positive membership growth this year without offering the full service child card option at the Club. This area of operations comes with a large expense with little to no additional revenue. Staff is in the process in developing specialized kids programing for this area that will coincide with a specialty group fitness class for parents. Members may be charged a nominal fee for these specialty classes for the children to participate, while they enjoy their group fitness classes. Offering these programs will allow us to ensure staffing and class expenses are budgeted at a minimum break-even mark for the facility. With this new programing direction, we estimate the annual savings for the facility to exceed \$30,000.
- Staff has continued to work with the Windy City Bulls on updating the 3-year agreement as originally discussed. Per the board's approval, the final contract has been executed to make The Club the official practice center of the Windy City Bulls. It was agreed upon to go with the

moveable basketball hoops, instead of the permanent dropdown hoops. This worked better for both parties. No additional changes were made to the executed contract beyond what was previously discussed.

Operations and Fitness Departments:

- Open climbs have started again on Saturdays 10a-12p, averaging between 5 and 10 climbers.
- Staff is prepping for the gymnasium refinishing where new lines will be painted for the NBA-sized court that will run sideways along the middle and east gyms. We will also be painting some additional NBA 3-point lines on the floor of the existing baskets. Because some areas will be closed for this project, adjustments were made to the group fitness schedule with some classes needing to be cancelled and some classes running outdoors (weather permitting).
- The Club offered an outdoor class at The HE Village's Hideaway Brew Garden in July, a "HIIT the Happy Barre" class (approx. 25 in attendance).
- The Club instructors also ran three "Pop-Up Fitness in the Parks" events in July. On Sat. July 10 we offered a Bootcamp at 7a at Vogelei (11 participants); on July 21 we offered Zumba at South Ridge Park (over 25 participants); and on July 25 we offered an early morning gentle yoga (11 participants). We continue to receive very positive feedback from the participants about all of these outdoor classes.
- The Fitness Program Manager and General Manager have been working on developing a model for team strength and conditioning coaching/training for youth teams. Staff hope to offer this first to one club/team as a beta test to work out the details/pros/cons and then use this model to carry and offer to other teams and organizations.

Books and enrichment

Events related to books and those that enrich your mind, such as book signings and sales, book clubs and writers' groups, lectures, classes and discussions. Submit your events at www.dailyherald.com/share; deadline is two weeks prior to event.

Storytime in the Park: 10 a.m. Tuesday, Aug. 10, Willow Park, 905 Norman Drive, Hoffman Estates. Palatine Public Library will be hosting Storytimes at Willow Park. All children up to age 5 must register and be accompanied by a parent/guardian. Free. Visit www.heparks.org.

RECAP OF WEEKLY UPDATES TO THE BOARD

Updates 7.23.2021

Upcoming Events

- [Jul 25 - FREE Yoga – Pop-Up Fitness in the Park](#)
- [Jul 31 - Kids Night Out](#)
- [Aug 4 - 50+ Lunch with HE Historian](#)
- [Aug 6 - Storytime in the Park](#)
- [Aug 6 - Youth Self Esteem & Leadership Lab](#)
- [Aug 7 - FREE Bootcamp – Pop-up Fitness in the Park](#)
- [Aug 7 - Try Figure Skating for Free](#)
- [Aug 10 - Storytime in the Park](#)
- [Aug 15 - Birds of Prey Viewing](#)
- [Aug 15 - FREE Yoga – Pop-Up Fitness in the Park](#)
- [Aug 18 - 50+ Lunch with the Mayor](#)
- [Aug 24 - Senior Center Open House](#)

Bridges Featured on NBC News Channel 5

A golf tournament hosted at Bridges of Poplar Creek raised money for former coach Steve McMichael, who suffers from ALS. [Click here to view the video.](#)

Volunteer Appreciation Event

On Tuesday, August 3, the district is hosting a volunteer appreciation event for all of our wonderful volunteers! The event will be held at Seascape and is open to the volunteers along with their families. Please see attached for the flier for the event.

As in year's past, we would love if our Commissioners would attend to meet and greet our volunteers. In the past, Commissioners have served food; however, all the food is buffet self-serve and to expedite the line, we will have people serve themselves. The event runs from 5:30 p.m. – 7:30 p.m. Please let Cindy know by Friday, July 30, if you are available on August 3. Please extend an invitation to your family members to attend this free event, too. So far we have Raj and Pat M attending.

NRPA Conference

NRPA Conference is Tuesday, 9/21 – Thursday, 9/23 in Nashville. The conference will be offered both in-person and virtual. The directors will be attending in-person this year. Please notify Cindy if you would like to attend the conference in-person or virtually. We have heard from a few Commissioners so far, and this will be the final reminder for the conference.

Confirmed so far:

In-person – Linda and Keith

Virtual – Raj and Marc

***The following documents were attached to this email: Volunteer Appreciation Flyer*

To say "thank you" for all that you do...



Volunteer Appreciation Day!

**FREE
Food!**
Served from 6-7pm

Tuesday, August 3
5:30 - 7:30pm
Seascape Family Aquatic Center
1300 Moon Lake Blvd

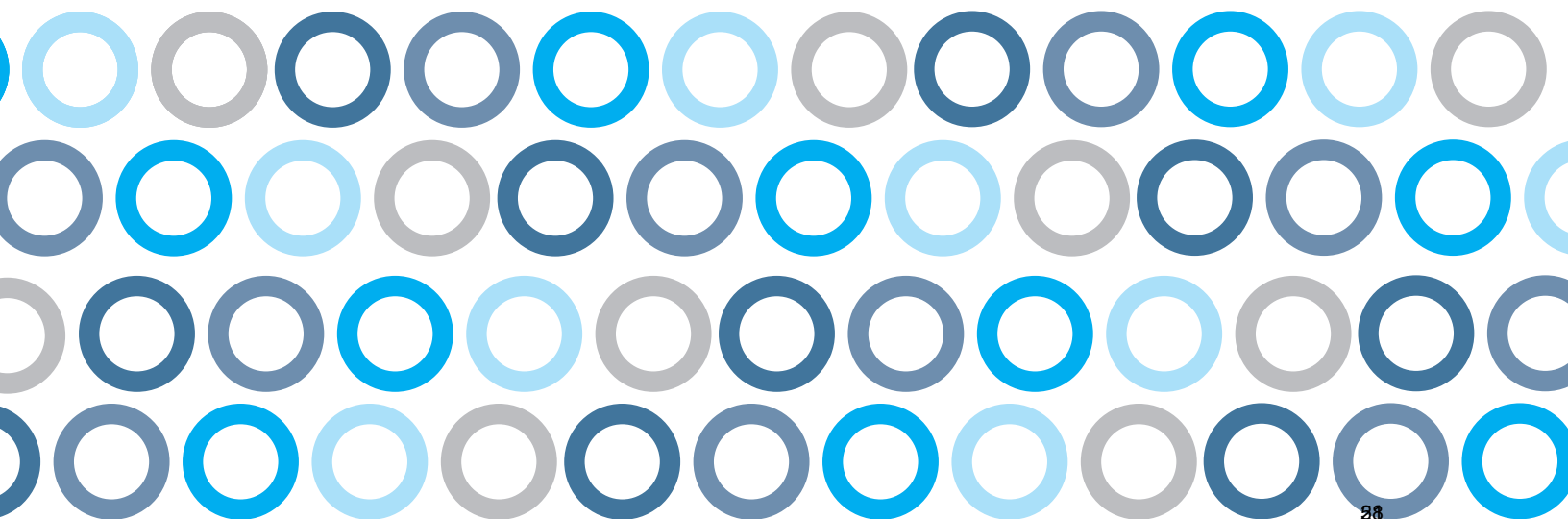
**Swim for
FREE!**

Bring the family for a night of slip slidin' fun!

RSVP by Friday, July 30 at pbodame@heparks.org and leave name, phone number and the number of people from your family who will be attending.

Cancelation due to weather: check Seascape hotline at 847-310-3626 or Triphahn Front Desk at 847-885-7500.

Please enter at the fence next to the concession stand. Dinner provided 6-7pm.



Updates 7.29.2021

Upcoming Events

Jul 31 - Kids Night Out

Aug 6 - Storytime in the Park

Aug 6 - Youth Self Esteem & Leadership Lab

Aug 7 - FREE Bootcamp – Pop-up Fitness in the Park

Aug 10 - Storytime in the Park

Aug 14 - Try Figure Skating for Free

Aug 15 - FREE Yoga – Pop-Up Fitness in the Park

Aug 15 - Birds of Prey Viewing

Aug 18 - 50+ Lunch with the Mayor

Aug 24 - Senior Center Open House

Aug 26 - 50+ Pub Trivia

Aug 28 - E-Sports Zone Grand Opening

NRPA presents webinar: “The ADA is Back! Was it Really Ever Gone?”

This webinar, scheduled for Thursday, August 12 at 2:00 p.m., will review two ADA settlements that took place recently, and discuss the resources parks and recreation agencies need to keep compliant. Please click this [link](#) for more details, and let Cindy know if you are interested in attending.

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As of today, we have Raj, Pat M. and Linda attending, with Marc listed as tentative.

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NRPA Conference is Tuesday, 9/21 – Thursday, 9/23 in Nashville. The conference will be offered both in-person and virtual. The directors will be attending in-person this year. Registrations have been finalized for Commissioners:

In-person – Linda and Keith; Virtual – Raj and Marc

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Served from 6-7pm

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Seascape Family Aquatic Center
1300 Moon Lake Blvd

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Please enter at the fence next to the concession stand. Dinner provided 6-7pm.



Updates 8.6.2021

Upcoming Events

Aug 7 - FREE Bootcamp – Pop-up Fitness in the Park

Aug 10 - Storytime in the Park

Aug 14 - Try Figure Skating for Free

Aug 15 - FREE Yoga – Pop-Up Fitness in the Park

Aug 15 - Birds of Prey Viewing

Aug 18 - 50+ Lunch with the Mayor

Aug 28 - E-Sports Zone Grand Opening

Sep 2 - 50+ Pub Trivia

Sep 11 - Little Stars Open House

Sep 29 - 50+ Lunch with HE Historian

Oct 2 - Community Fitness Day – Triphahn & Willow Fitness Centers

Oct 2 - Fall Fishing Derby

Covid-19 Mask Update

The following verbiage has been added to the website and social media outlets:

“On July 29, 2021, Cook County entered into the substantial spread category of COVID-19 and its variants. Based on recommendations from the CDC and IDPH, we highly recommend that all patrons, regardless of vaccination status, wear a mask in all public indoor settings until further notice.” Further, the following guidelines relating to staff are posted: “All HEParks Staff are required to wear a mask while within public indoor settings and when unable to socially distance in shared office workspaces, regardless of vaccination status.”

The following signage is placed at these facilities:

TC

Masks are required for all unvaccinated guests, any child age 2–17, and for everyone in public common areas.

Masks are highly recommended for all vaccinated adults in the fitness club, senior center, and ice rinks.

WRC

Masks are required for all unvaccinated guests, any child age 2–17, and for everyone in public common areas.

Masks are highly recommended for all vaccinated adults in the fitness club.

Club

Masks are required for all unvaccinated guests and any child age 2–17.

Masks are highly recommended for all vaccinated adults

Bridges

Masks are required for all unvaccinated guests.

Masks are highly recommended for all vaccinated guests.

Committee of the Whole/Park Tour –Changed to Virtual Tour Going Forward

The virtual version of the Park Tour seems to work well, so we will continue to present the tour in this manner going forward. Therefore, the Committee of the Whole has been canceled for Tuesday, August 17, and will be replaced with a Regular Buildings and Grounds Committee meeting, followed by a Recreation and Facilities Committee Meeting. The virtual Park Tour will be presented during the B&G meeting on Tuesday, August 17, as well as the A&F meeting on Tuesday, August 24.

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IAPD presents webinar: “Anti-Asian Harassment and By-Stander Training”

Scheduled for Wednesday, August 25 at 11:00 a.m., this webinar will teach participants what to look for and the positive impact that bystander intervention can have on individuals and communities. The presenter, Cat Sheih, will walk through five strategies for intervention and how to prioritize your own safety while intervening and showing you peers that racism is not tolerated. Let Cindy know if you are interested in attending, and she will register you on your behalf.

REMINDER: if you are not receiving regular communication from the **Hoffman Estates Chamber of Commerce** in your HEParks.org email account, please let Cindy know so she can get you added to the distribution list.

Hoffman Estates Chamber of Commerce presents the Illinois Legislative Update Luncheon – Friday, September 17, 2021

Join eight of our State Senators and State Representatives on Friday, September 17 for an Illinois Legislative Update Luncheon. The event will be held from 11:30 a.m. to 1:00 p.m. at the AMITA Health Women & Children’s Hospital in Hoffman Estates. Please let Cindy know if you would like to attend.

Other Upcoming Hoffman Estates Chamber of Commerce Events

Please let Cindy know if you are interested in any of the following events that require registration:

- Multi-Chamber Before Hours Luau Style – 2401 Plum Grove Rd., Palatine - Wednesday, Aug.11, 7:30-9:00 a.m. – a morning of breakfast, networking and raffles.
- Bell Works Back-to-Business Series – 2000 AT&T Center Drive – Friday, Aug. 13, 7:30-9:00 a.m. – Financial Management with Sybil Ege.
- Business after Hours @ Congo River Adventure Golf – 1325 N. Barrington Rd.- Wed., Aug. 18, 5:00-7:00 p.m. – network while playing a round of mini-golf (no registration needed)!
- Multi-Chamber Networking Event – Hideaway Brew Garden/NOW Arena – Thurs, Aug. 19, 5:00-7:00 p.m. – Windy City Bulls, appetizers and two drink tickets!
- Ribbon Cutting at Crank Revolution – 1636 W. Algonquin Rd. – Friday, Aug. 20, 12:00 p.m. – Join Mayor McLeod to celebrate the grand opening of Crank Revolution Bike Shop (no registration needed).

Updates 8.13.2021

Upcoming Events

Aug 14 - Try Figure Skating for Free

Aug 15 - FREE Yoga – Pop-Up Fitness in the Park

Aug 15 - Birds of Prey Viewing

Aug 18 - 50+ Lunch with the Mayor

Aug 21 - Try Hockey for Free!

Aug 28 - E-Sports Zone Grand Opening

Sep 2 - 50+ Pub Trivia

Sep 11 - Little Stars Open House

Sep 29 - 50+ Lunch with HE Historian

Oct 2 - Community Fitness Day – Triphahn & Willow Fitness Centers

Oct 2 - Fall Fishing Derby

Oct 9 - Pumpkin Swim

Storm Damage

Two major storms in the last three weeks have left many parks with downed trees, numerous branches and lots of cleanup needed. Parks that have been affected with closure of paths, amenities damaged or unsafe conditions due to storm damage include Fabbrini, Armstrong, Highland, South Ridge, Black Bear, Maple, Walnut Pond, Essex, Victoria and Chestnut. As of today (8/13/2021) all paths are cleared and open. Outside of parks, Bridges of Poplar Creek had numerous large trees down and multiple branches as well. In order to get cleanup accomplished in an efficient manner, the parks department was able to rent another chipper to have one at the golf course and our owned one in the parks. All of our parks that did not have fallen trees have had crews with trailers picking up branches and stock piling them at the maintenance facility. We have been receiving numerous calls every day about branches and trees and are letting residents know that we are working on all the storm damage.

It is also worth noting that any damage to a resident's property during a period of severe weather and high winds that causes a live tree to fall onto their property is not a liability of the Park District. Though extremely unfortunate, such a cleanup and insurance claim for private property would be through their homeowner's insurance or the HOA. We may help remove certain trees through our clearing process as part of being a good neighbor, but any liability for damage is own the home owner.

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REMINDER: We will hold the August Committee and Board meetings in Room 113 of the Triphahn Center. In light of the updated Covid-19 guidelines, it is highly recommended that everyone wear a mask when indoors at our facilities.

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