



1685 West Higgins Road, Hoffman Estates, Illinois 60169
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The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA
BUILDINGS & GROUNDS COMMITTEE MEETING
TUESDAY, MARCH 17, 2020
7:00 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
 - February 18, 2020
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. South Ridge Park OSLAD Earth Work Contract / M20-032
 - B. South Ridge Park OSLAD Utilities Contract / M20-033
 - C. South Ridge Park OSLAD Concrete Contract / M20-034
 - D. South Ridge Park OSLAD Asphalt Contract / M20-035
 - E. South Ridge Park OSLAD Playground Install Contract / M20-036
 - F. South Ridge Park OSLAD Fall Surface Purchase & Install Contract/ M20-037
 - G. Purchase of Ford F250 Crew Cab/ M20-041
 - H. Purchase of Ford F250 Regular Cab 4x4 / M20-043
 - I. Parks, Planning & Maintenance Board Report / M20-038
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.



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**MINUTES
BUILDING AND GROUNDS COMMITTEE MEETING
February 18, 2020**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on February 18, 2020 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kinnane, Commissioner R. Evans, Comm Reps Aguilar, Friedman, Poeschel, Sernett

Absent: Comm Rep Bettencourt

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Huguen

Audience: President Kaplan, Commissioners Chhatwani, McGinn, K. Evans, Kilbridge, Comm Reps Macdonald and Wilson

2. Approval of Agenda:

Comm Rep Poeschel made a motion, seconded by Comm Rep Sernett to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner R. Evans made a motion, seconded by Comm Rep Poeschel to approve the minutes of the January 21, 2020 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. **Old Business:**

None

6. **New Business:**

A. **Purchase of Ford T350 Transit Cargo Van/M20-019:**

Director Hugen reviewed the item noting that it was through the Illinois State Contract Purchasing Program. Executive Director Talsma noted that the accessories and safety materials had to be purchased separately.

Comm Rep Friedman made a motion, seconded by Comm Rep Aguilar to recommend the board approve the purchase of the 2020 Ford T350 Transit Cargo Van from Landmark Ford for \$31,423 as outlined in M20-019. The motion carried by voice vote.

Chairman Kinnane asked about the motion dollar amount for only the van and it was noted that the accessories and safety materials did not require to be bid out.

B. **Purchase of Two sand Pros for BPC/M20-022:**

Director Hugen reviewed the item.

Comm Rep Sernett asked if the old machinery was being sold for scrap and Director Hugen noted that it would require removal of all non-metal parts and better to sell it on www.govdeals.com.

Comm Rep Poeschel made a motion, seconded by Commissioner R. Evans to recommend the board purchase the Toro Sand Pro 2040 and Toro Sand Pro 5040 from Reinders through the joint purchase contract for a purchase price of \$35,139.61 as outlined in M20-022. The motion carried by voice vote.

C. **IGA with Village and Forest Preserve/M20-028:**

Executive Director Talsma reviewed the item noting it was the East/West Project portion and that the district had put in \$10,000 with approximately another \$26,000 budgeted for this year. He explained that it was a re-approval of the agreement between the Village, Forest Preserve and Park District.

Director Hugen explained that the North/South Project portion was being held up by the railroad as they would not allow the use of the underpass that belonged to them.

Commissioner K. Evans noted that the completion of the East/West portion of this project was a huge success and that the railroad was looking for access for more track and using the underpass as a bargaining chip.

Chairman Kinnane noted that the railroad wanted to double track all tracks in Elgin and expand.

Commissioner McGinn asked about the 70% Federal funding for the project and Executive Director Talsma noted that the Federal Government was giving \$470,000, Forest Preserve \$70,000 and the Village and Park District both \$36,000. He also explained that the grant could expire if they did not complete the project now.

Comm Rep Sernett made a motion, seconded by Comm Rep Poeschel to recommend the board approve the revised IGA for the Shoe Factory Road Bike Path as outlined in M20-028. The motion carried by voice vote.

D. Carpet Installation at The Club/ M20-021:

Director Hugen reviewed the item noting that this was a separate issue from the renovation of the club and a budgeted item as per the GIS system recommendation. He explained that the cost included the removal of the carpeting, moving and replacing the equipment as well as the installation of the new carpeting. He explained that the budget was for \$100,000 which also included the replacement of the rubber flooring with hardwood in the current weight room.

Comm Rep Sernett asked about the sub flooring and Director Hugen noted there was a ¼ inch of sub flooring.

Chairman Kinnane asked about additional tiles for future replacement and Director Hugen explained that the contractor would add 10% material to their measurement and Executive Director Talsma noted that the district would also add to the order to make sure they had replacement tiles. It was expected to take 2-3 days per section.

Chairman Kinnane asked about member inconvenience and Director Hugen noted there should not be much inconvenience as the project would be done by section but they might have to close the elliptical section for two days.

Comm Rep Sernett asked if they were familiar with Scharm's work and Director Hugen explained that they had done all the carpeting and hard woods at BPC as well as TC preschool.

Commissioner Chhatwani asked about Danny Flooring and Executive Director Talsma explained that the awarded \$24,200 was budgeted and within the Executive Director's spending authority so it did not need to be approved again by the board.

Commissioner K. Evans asked about laminate for that flooring and it was noted that it was not recommended because they needed more bounce to the floor than laminate would offer.

Commissioner R. Evans asked if everyone bid on the same item and Director Hugen noted that they did and no one had offered an alternative (that would have to have been approved by staff).

Comm Rep Friedman made a motion, seconded by Comm Rep Sernett to recommend the board approve a contract with Scharm Flooring for the purchase and installation of carpet tiles for The Club for the low bid price of \$45,381 plus an additional 5% contingency (\$2,270) as outlined in M20-021. The motion carried by voice vote.

E. South Ridge Park OSLAD Construction Contract/M20-020:

Director Hugen explained that the district had received only two bids with extremely high mark up primarily due to the inclusion of the general contractor in the contract. He also explained that staff felt they could get more reasonable bids if they re-bid the project out by phase. He explained the district was looking at using Mr. Buczkowski as the general contractor to coordinate the work.

Commissioner R. Evans made a motion, seconded by Comm Rep Poeschel to recommend the board reject all bids and rebid this project for a March approval as outlined in M20-020. The motion carried by voice vote.

F. Playground Installation at Princeton Park/M20-017:

Director Hugen reviewed the item noting that Hacienda Landscape had work for the district installing Victoria Playground in 2016 and was recommended by Schaumburg Park District for work done last year. He explained that the project should come in \$10,000 under budget.

Comm Rep Sernett made a motion, seconded by Comm Rep Friedman to recommend the board approve a contract with Hacienda Landscaping for the installation of playground equipment at Princeton Park for the low bid price of \$75,801 and an additional 5% contingency (\$3,790) as outlined in M20-017. The motion carried by voice vote.

G. Path Snow Plowing/M20-023:

Director Hugen noted that they were testing equipment to maintain paths and in the meantime, signage was being created to explain how the park district treated snowy paths.

Commissioner R. Evans asked about the life expectancy of the brushes and Director Hugen noted it was 10 to 15 years if only used on snow. He explained that the purchase would be a 2021 capital expense.

No motion as this was an informational memo.

H. PP&M Board Report/M20-016:

Director Hugen reviewed the report noting that the TC north roof had its final inspection scheduled for next week. He also noted that Minnesota Ice would start heating the TC ice rink in April that would take between 30 and 50 days. He also explained that they would install a flow system with venting and plastic off the rink to prevent the bad smell that the district experienced with the previous rink renovation.

President Kaplan asked about the period of time from March 13 to April and Director Hugen noted that they would be demolishing the floor. President Kaplan asked about the hockey operation and Director Kapusinski noted that the district would work off one rink over the summer season.

Comm Rep Sernett asked about outdoor ice rinks and Director Hugen noted that there had been one at Pine Park many years ago. Executive Director Talsma noted that they preferred to have residents skating indoors and Director Hugen explained that it took overnight to create layers of ice, required days of below freezing temps and often only offered 2 or 3 days of use per season.

Comm Rep Aguilar made a motion, seconded by Comm Rep Poeschel to send the PP&M Report M20-016 to the board for approval as presented. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Sernett and Poeschel thanked staff for their research and detailed information.

Comm Rep Aguilar complimented staff on a good job.

Commissioner R. Evans said he heard all good comments about the art work at The Club.

Comm Rep Friedman noted that they had a great basketball week with Windy City Gusto on site for games.

Chairman Kinnane said he was hearing good things about The Club renovation and wanted to compliment two staff; front desk at TC Brian and Emma as well as reminding all of the Fish Fry to start at BPC February 28th.

8. Adjournment:

Comm Rep Friedman made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 7:45 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary

MEMORANDUM M20-032

TO: Buildings & Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: South Ridge Park OSLAD Earth Work Contract
DATE: 3/17/2020

Background:

In 2019, the District was awarded an OSLAD grant for the South Ridge Park project. Staff has spent the last year working with WT Group on the planning, permitting, and construction design. The bids for the construction of the park were released and set to be opened at 10:00 a.m. on February 11, 2020. WT Group had supplied a list comprised of 19 contractors deemed qualified bidders for this project. Staff sent bids to the entire list, but only received two bids, both of which were too expensive. Since staff were unable to accept a bid at the initial attempt, it allowed for the opportunity to evaluate their approach to the project and make changes as needed.

When the District originally applied for the grant in August 2018, the amount applied for was based on unit cost plus a mark-up of 3-5%. Since then, the price has increased greater than projected. In order to account for the difference, District staff will serve as the general contractor on the project. By the District staff acting as the general contractor, it will keep pricing down and create the opportunity to receive more competitive bids. Also, staff decided it would be most efficient and cost effective to rebid the project in phases.

Implications:

Phase one of the project is the earth work. We did not receive any bids for this phase of the project, and therefore, had to issue an addendum to have the timeline extended one week to 10:30 a.m. on Thursday, March 19, 2020. WT Group and staff are reaching out to those on the bidders list to find out, first, why bids were not received for the original bid, and, second, to obtain confirmation that contractors will be bidding with the extension.

We are expecting the bids for this phase of the project to range from \$270,000 to \$350,000. The budget for the grant application for the South Ridge Park project was drafted by section per OSLAD guidelines; section examples included “parking lot expansion”, “playground”, “splash pad”, etc. When the project is bid, it is handled differently than was outlined in the sections of the OSLAD application. In actuality, the bids are done in phases such as “playground installs”, “fall surface supply and install”, “course equipment”, etc. Staff has developed a budget template for 2020 for the South Ridge Park project to show the original budget compared to our current bid numbers.

Please see the attachment for the budget of the South Ridge Park project.

Recommendation:

No recommendation is needed at this time; staff will present a recommendation to the A&F Committee on 3/24/20 based on the bid results received on 3/19/2020.

ESTIMATED COST BASED ON OSLAD SUBMISSION		CURRENT COST SPENT/ESTIMATED FOR 2020	
Parking Lot Expansion	\$165,615.00	Playground Installs	\$142,054.00
ADA Path Rebuilds/Concrete Walk and Pads	\$351,474.00	Fall Surface Supply and Install	\$114,400.00
Playground	\$210,854.00	Fall Surface from Burke	\$47,322.00
Fitness Challenge Course	\$210,854.00	Burke Fitness Course Equipment	\$61,955.00
Splash Pad/ Restroom and Filter Building	\$233,083.00	Splashpad Equipment	\$89,485.00
Open Air Shelter	\$16,569.00	Utilities	\$270,805.00
Tennis/Pickleball Courts	\$2,800.00	Concrete	\$228,000.00
Landscaping and Restoration	\$35,700.00	Asphalt	\$180,000.00
Fishing Pier/Kayak Launch	\$30,000.00	Contingency	\$22,550.00
Amenities	\$12,000.00		
Design Fees	\$45,000.00		
GRAND TOTAL	\$1,313,949.00	ESTIMATED COSTS	
		Shelter	\$20,000.00
		Landscaping	\$15,000.00
		Dock	\$25,000.00
		Mulch	\$10,000.00
		Nailer Boards for turf fall surface	\$3,500.00
		Old Playground	\$10,000.00
		Restroom	\$20,000.00
		Earth Work - Bid to Open 3/19/2020	\$300,000.00
		GRAND TOTAL	\$1,560,071.00

Estimated Cost Based on OSLAD Submission	\$1,313,949.00
Current Cost Spent/Estimated for 2020	\$1,560,071.00
Estimated Over Budget	\$246,122.00

MEMORANDUM M20-033

TO: Buildings & Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: South Ridge Park OSLAD Utilities Contract
DATE: 3/17/2020

Background:

In 2019, the District was awarded an OSLAD grant for the South Ridge Park project. Staff has spent the last year working with WT Group on the planning, permitting, and construction design. The bids for the construction of the park were released and set to be opened at 10:00 a.m. on February 11, 2020. WT Group had supplied a list comprised of 19 contractors deemed qualified bidders for this project. Staff sent bids to the entire list, but only received two bids, both of which were too expensive. Since staff were unable to accept a bid at the initial attempt, it allowed for the opportunity to evaluate their approach to the project and make changes as needed.

When the District originally applied for the grant in August 2018, the amount applied for was based on unit cost plus a mark-up of 3-5%. Since then, the price has increased greater than projected. In order to account for the difference, District staff will serve as the general contractor on the project. By the District staff acting as the general contractor, it will keep pricing down and create the opportunity to receive more competitive bids. Also, staff decided it would be most efficient and cost effective to rebid the project in phases.

Implications:

Phase two of the project is utilities. For this phase of the project, we received only the following bid:

1. AJ Oleson Construction \$270,805

The lowest qualified bidder was AJ Oleson Construction for a total of \$270,805. The District has checked references and WT Group has them listed as a qualified contractor. Capital budget for the South Ridge Park project plus ADA budget totals \$1,300,000.

The budget for the grant application for the South Ridge Park project was drafted by section per OSLAD guidelines; section examples included “parking lot expansion”, “playground”, “splash pad”, etc. When the project is bid, it is handled differently than was outlined in the sections of the OSLAD application. In actuality, the bids are done in phases such as “playground installs”, “fall surface supply and install”, “course equipment”, etc. Staff has developed a budget template for 2020 for the South Ridge Park project to show the original budget compared to our current bid numbers.

Please see the attachment for the budget of the South Ridge Park project.

In working with WT to develop new budget expectations, they had priced utilities work at \$326,740. This number is based on unit cost from other bids this year, so staff is confident that the price of \$270,805 is a good price for this piece of the project.

Recommendation:

Staff recommends that the B&G Committee approve to the full board the contract to AJ Oleson Construction for a total of \$270,805 plus a contingency of \$8,000 to complete the utilities at South Ridge Park.

MEMORANDUM M20-034

TO: Buildings & Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: South Ridge Park OSLAD Concrete Contract
DATE: 3/17/2020

Background:

In 2019, the District was awarded an OSLAD grant for the South Ridge Park project. Staff has spent the last year working with WT Group on the planning, permitting, and construction design. The bids for the construction of the park were released and set to be opened at 10:00 a.m. on February 11, 2020. WT Group had supplied a list comprised of 19 contractors deemed qualified bidders for this project. Staff sent bids to the entire list, but only received two bids, both of which were too expensive. Since staff were unable to accept a bid at the initial attempt, it allowed for the opportunity to evaluate their approach to the project and make changes as needed.

When the District originally applied for the grant in August 2018, the amount applied for was based on unit cost plus a mark-up of 3-5%. Since then, the price has increased greater than projected. In order to account for the difference, District staff will serve as the general contractor on the project. By the District staff acting as the general contractor, it will keep pricing down and create the opportunity to receive more competitive bids. Also, staff decided it would be most efficient and cost effective to rebid the project in phases.

Implications:

Phase three of the project is the concrete. We received bids from the following contractors:

- | | |
|------------------------------|-----------|
| 1. GLI Services | \$278,600 |
| 2. Paul Herrera Construction | \$220,400 |
| 3. Schaeffgas Brothers INC | \$403,000 |

The lowest qualified bidder was Paul Herrera Construction for a total of \$220,400. The District has checked references and WT Group has them listed as a qualified contractor. Capital budget for the South Ridge Park project plus ADA budget totals \$1,300,000.

The budget for the grant application for the South Ridge Park project was drafted by section per OSLAD guidelines; section examples included “parking lot expansion”, “playground”, “splash pad”, etc. When the project is bid, it is handled differently than was outlined in the sections of the OSLAD application. In actuality, the bids are done in phases such as “playground installs”, “fall surface supply and install”, “course equipment”, etc. Staff has developed a budget template for 2020 for the South Ridge Park project to show the original budget compared to our current bid numbers.

Please see the attachment for the budget of the South Ridge Park project.

In working with WT Group to develop new budget expectations, they had priced concrete work at \$254,180; staff is confident that \$220,400 is a good price for this work, even though it is over the 2018 budgeted amount.

Recommendation:

Staff recommends that the B&G Committee approve to the full board the contract to Paul Herrera Construction for a total of \$220,400 plus a contingency of \$6,000 to complete the concrete work at South Ridge Park.

MEMORANDUM M20-035

TO: Buildings & Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: South Ridge Park OSLAD Asphalt Contract
DATE: 3/17/2020

Background:

In 2019, the District was awarded an OSLAD grant for the South Ridge Park project. Staff has spent the last year working with WT Group on the planning, permitting, and construction design. The bids for the construction of the park were released and set to be opened at 10:00 a.m. on February 11, 2020. WT Group had supplied a list comprised of 19 contractors deemed qualified bidders for this project. Staff sent bids to the entire list, but only received two bids, both of which were too expensive. Since staff were unable to accept a bid at the initial attempt, it allowed for the opportunity to evaluate their approach to the project and make changes as needed.

When the District originally applied for the grant in August 2018, the amount applied for was based on unit cost plus a mark-up of 3-5%. Since then, the price has increased greater than projected. In order to account for the difference, District staff will serve as the general contractor on the project. By the District staff acting as the general contractor, it will keep pricing down and create the opportunity to receive more competitive bids. Also, staff decided it would be most efficient and cost effective to rebid the project in phases.

Implications:

Phase four of the project is asphalt. We received bids from the following contractors:

- | | |
|-------------------------------|--------------|
| 1. ALAMP | \$220,335 |
| 2. Accu-Paving | \$228,680 |
| 3. Evans and Sons | \$180,357 |
| 4. Maneval Construction | \$197,520 |
| 5. Schroeder Asphalt Services | \$205,687.50 |
| 6. Chicagoland Paving | \$180,000 |

The lowest qualified bidder was Chicago Land Paving for a total of \$180,000. References have been checked by the District and WT Group has the Chicago Land Paving listed as a qualified contractor. Capital budget for the South Ridge Park project plus ADA budget totals \$1,300,000.

The budget for the grant application for the South Ridge Park project was drafted by section per OSLAD guidelines; section examples included “parking lot expansion”, “playground”, “splash pad”, etc. When the project is bid, it is handled differently than was outlined in the sections of the OSLAD application. In actuality, the bids are done in phases such as “playground installs”, “fall surface supply and install”, “course equipment”, etc. Staff has developed a budget template for 2020 for the South Ridge Park project to show the original budget compared to our current bid numbers.

Please see the attachment for the budget of the South Ridge Park project.

The asphalt phase of the project is in line with where staff thought the numbers would be according to our 2018 OSLAD budget.

Recommendation:

Staff recommends that the B&G Committee approve to the full board the contract to Chicago Land Paving for a total of \$180,000 plus a contingency of \$5,000 to complete the asphalt work at South Ridge Park.

MEMORANDUM M20-036

TO: Building and Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: South Ridge Park OSLAD Playground Install Contract
DATE: 3/17/2020

Background:

In 2019, the District was awarded an OSLAD grant for the South Ridge Park project. Staff has spent the last year working with WT Group on the planning, permitting, and construction design. The bids for the construction of the park were released and set to be opened at 10:00 a.m. on February 11, 2020. WT Group had supplied a list comprised of 19 contractors deemed qualified bidders for this project. Staff sent bids to the entire list, but only received two bids, both of which were too expensive. Since staff were unable to accept a bid at the initial attempt, it allowed for the opportunity to evaluate their approach to the project and make changes as needed.

When the District originally applied for the grant in August 2018, the amount applied for was based on unit cost plus a mark-up of 3-5%. Since then, the price has increased greater than projected. In order to account for the difference, District staff will serve as the general contractor on the project. By the District staff acting as the general contractor, it will keep pricing down and create the opportunity to receive more competitive bids. Also, staff decided it would be most efficient and cost effective to rebid the project in phases.

Implications:

Phase five of the project is the playground installs. We received bids from the following contractors:

South Ridge Park Playground Install			
Name	Hacienda Landscaping	Innovation Landscaping	GLI Services Inc
Bid Bond	X	X	X
<i>Site Security</i>			
Total Cost for Site Security during Install	\$5,600.00	\$4,500.00	\$3,984.00
<i>Install of Playground Equipment</i>			
Total Cost to Install Gametime Playground	\$27,500.00	\$32,051.60	\$44,400.00
Total Cost to Install FIT-2628 Elevate Fitness Course	\$21,000.00	\$24,782.00	\$20,352.00
Total Cost to Install Both Playgrounds	\$48,500.00	\$56,833.60	\$64,752.00

<i>Drainage Pipe Install</i>			
795 lin. Ft. 4" Perforated HDPE Drain Tile Cost per lin. ft.	\$20.00	\$26.00	\$16.95
795 lin. Ft. 4" Perforated HDPE Drain Tile Total Cost	\$15,900.00	\$20,670.00	\$13,475.25
6 4" Connectors Cost per lin. ft.	\$60.00	\$45.00	\$20.00
6 4" Connectors Total Cost	\$360.00	\$270.00	\$120.00
8 Cleanouts per connector	\$100.00	\$250.00	\$75.00
8 Cleanouts total cost	\$500.00	\$2,000.00	\$600.00
2 "90's", 4 "Y" and 1 "T" Connectors per connector	\$70.00	\$50.00	\$20.00
2 "90's", 4 "Y" and 1 "T" Connectors total cost	\$490.00	\$350.00	\$140.00
96 lin. Ff 8" PVC SDR 26 Drain Tiles per connector	\$30.00	\$65.00	\$26.95
96 lin. Ff 8" PVC SDR 26 Drain Tiles total cost	\$2,880.00	\$6,240.00	\$2,587.20
3 8" Connectors per connector	\$90.00	\$65.00	\$68.00
3 8" Connectors total cost	\$270.00	\$195.00	\$204.00
Total Cost of South Ridge Installation of Drainage Pipe TOTAL COST	\$20,400.00	\$29,725.00	\$17,126.45
<i>Synthetic Turf Stone Base Install</i>			
Vulcan 210 Stone Install 12,327 sqft 6" Depth per cu yard	\$2.00	\$1.60	\$2.15
Vulcan 210 Stone Install 12,327 sqft 6" Depth Total Cost	\$24,654.00	\$19,723.20	\$26,503.05
Total Cost for Stone Install	\$24,654.00	\$19,723.20	\$26,503.05
<i>Splash Pad Features (equipment) Install</i>			
Total Cost to install Splash Pad Features TOTAL COST	\$48,500.00	\$37,800.00	\$53,160.00
TOTAL COST OF ALL ITEMS TO COMPLETE INSTALL	\$142,054.00	148.581.80	\$165,525.50
<i>Alternate add Unit Pricing</i>			
Hourly Cost- Laborer	\$130.00	\$110.00	\$115.00
Hourly Cost- Supervisor	\$140.00	\$135.00	\$175.00
Hourly Cost- 6 Wheeler w/ Driver	\$130.00	\$180.00	\$135.00
Hourly Cost- Skid Loader w/ Operator	\$180.00	\$250.00	\$185.00

The lowest qualified bidder at a total of \$142,054 was Hacienda Landscaping, who also won the bid to install Princeton Park this year. References have been checked by the District and WT Group has Hacienda Landscaping listed as a qualified contractor. Capital budget for the South Ridge Park project plus ADA budget totals \$1,300,000. The total budget for the playground is \$210,854 which includes multiple phases.

This phase of the project will exceed its portion of the budget. The application for OSLAD was based on prices configured in August 2018 and since then the cost of materials and services have increased greater than projected. Specifically for this phase, the increase in cost is due to the cost of materials in stone, cost of drainage, and the cost of the install of the splash pad.

Please see the attachment for the overall budget for the South Ridge Park project.

Recommendation:

Staff recommends that the B&G Committee approve to the full board the contract to Hacienda Landscaping for a total of \$142,054 plus a contingency of \$3,550 to complete the playground install work at South Ridge Park.

MEMORANDUM M20-037

TO: Buildings & Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: South Ridge Park OSLAD Fall Surface Purchase & Install Contract
DATE: 3/17/2020

Background:

In 2019, the District was awarded an OSLAD grant for the South Ridge Park project. Staff has spent the last year working with WT Group on the planning, permitting, and construction design. The bids for the construction of the park were released and set to be opened at 10:00 a.m. on February 11, 2020. WT Group had supplied a list comprised of 19 contractors deemed qualified bidders for this project. Staff sent bids to the entire list, but only received two bids, both of which were too expensive. Since staff were unable to accept a bid at the initial attempt, it allowed for the opportunity to evaluate their approach to the project and make changes as needed.

When the District originally applied for the grant in August 2018, the amount applied for was based on unit cost plus a mark-up of 3-5%. Since then, the price has increased greater than projected. In order to account for the difference, District staff will serve as the general contractor on the project. By the District staff acting as the general contractor, it will keep pricing down and create the opportunity to receive more competitive bids. Also, staff decided it would be most efficient and cost effective to rebid the project in phases.

Implications:

Phase six of the project is the fall surface purchase and install. The Burke Fitness Court comes with turf provided by Perfect Turf; to avoid having two different types of turf connecting to each other, we shared the specifications of the fitness course turf for this bid. The bid was also written to accept equals approved by the District prior to bidding. Other vendors could have called to purchase the turf from Perfect Turf and install, or provide the District an equivalent in the same color. The package was sent to five turf suppliers, but we only received bids from Perfect Turf, which was to be expected. The price of \$6.43 per square foot for the turf is a very good price in the playground turf market.

Turf Fall Surface Purchase and Install at South Ridge Park	
Name	Perfect Turf LLC
Bid Bond	X
<i>Installation of Owner Purchased Turf</i>	
Total Cost to Install Fitness Area Turf	\$29,400.00
<i>Purchase of Perfect Turf Playground Turf or Equivalent Turf and Materials</i>	
Cost of Playground Turf Cost per sqft	\$6.43
Cost of Playground Turf Total Cost	\$50,300.00
<i>Installation of Playground Turf in Game time Playground Area</i>	
Total Cost to Install Game Time Playground Area Turf	\$34,700.00
Addendum #1: Total Cost of Fall Surface Drop Test	Included
TOTAL COST OF ALL ITEMS TO COMPLETE INSTALL	
	\$114,400.00

The lowest qualified bidder was Perfect Turf for a total of \$114,400. References have been checked by the District and WT Group has Perfect Turf listed as a qualified contractor. Capital budget for the South Ridge Park project plus ADA budget totals \$1,300,000.

Perfect Turf will not exceed the budget for this phase of the project as the Fitness Challenge Area was budgeted for \$210,854 which includes equipment, turf, turf install, equipment install, gravel, earthwork, concrete and drainage.

Recommendation:

Staff recommends that the B&G Committee approve to the full board the contract to Perfect Turf for a total of \$114,400 to complete the fall surface purchase and install work at South Ridge Park.

MEMORANDUM M20-041

TO: Buildings & Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Purchase of 2020 Ford F250 Crew Cab
DATE: 3/17/2020

Background:

The 2020 capital budget allocated \$36,000 for the replacement of a Park’s Crew Cab. To remain in our fleet, our current 1993 Chevy Silverado extended cab truck would need a new transmission and body work done. Since the truck has 107,106 miles on it, it makes more sense economically to replace the truck than to pay for the maintenance and repairs.

Implications:

Staff researched the Illinois State Contract Purchasing Program and found a suitable replacement using the state contract at Bob Ridings Fleet Sales PC#19-416CMS. The replacement is a 2020 Ford F250 Crew Cab Pickup with an eight foot long bed. This truck has a standard package price of \$26,645. After careful evaluation of the standard package, staff has added the following to the package: cloth seats, rear springs and stabilizers, all terrain tires, trailer brakes, and rearview camera. These additions plus the delivery, license, and title will cost \$1,631. Purchasing through Bob Ridings using the state contract price, the total price will be \$28,276. Also, the following accessories will need to be added to the truck: rail mounts, hitches, and a bed lining. The total for the accessories is \$1,087.14. In addition to the accessories, a safety kit will need to be added, which will cost \$79.

- 2020 Ford F250 Crew Cab: \$ 28,276
- Accessories: \$ 1087.14
- Safety Materials: \$ 79
- Total Purchase Price: \$ 29,442.14

The total purchase price of \$29,442.14 will not exceed the budgeted amount of \$36,000.

Staff Recommendation:

Staff recommends that the B&G Committee approve to the full board the purchase of the 2020 Ford F250 Crew Cab for a total price of \$28,276 from Bob Ridings Fleet Sales with accessories from R.A. Adams and Rhino Linings of DuPage for \$1087.14 and a safety kit from Pro Safety for \$79.

MEMORANDUM M20-043

TO: Buildings & Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Purchase of 2020 Ford F250 Regular Cab 4x4
DATE: 3/17/2020

Background:

The 2020 capital budget allows \$36,000 for the replacement of a Park’s Regular Cab Truck. The new vehicle will be replacing a 2001 Dodge 4x4 which is being repurposed to serve as a multi-use vehicle for the Parks, Planning, and Maintenance Department.

Implications:

Staff researched the Illinois State Contract Purchasing Program and found a suitable replacement using the state contract at Bob Ridings Fleet Sales PC#19-416CMS. The replacement is a 2020 Ford F250 Regular Cab 4x4 with an eight foot long bed. This truck has a standard package price of \$26,180. After careful evaluation of the standard package, staff has added the following to the package: cloth seats, rear springs and stabilizers, all terrain tires, trailer brakes, snow plow package, and rearview camera. These additions plus the delivery, licensee and title total \$1,951. Purchasing through Bob Ridings using the state contract price, the total price will be \$28,131. The truck will need to be equipped with the following accessories: two side boxes, rail mounts, hitches, and bed lining. The cost of the accessories will total \$3,019.70. A safety kit will need to be purchased for \$79.

- 2020 Ford F250 Crew Cab: \$ 28,131
- Accessories: \$ 3,019.70
- Safety Materials: \$ 79
- Total Purchase Price: \$ 31,229.70

The total purchase price of \$31,229.70 will not exceed the budgeted amount of \$36,000.

Staff Recommendation:

Staff recommends that the B&G Committee approve to the full board the purchase of the 2020 Ford F250 Regular Cab 4x4 for a total price of \$28,131 from Bob Ridings Fleet Sales along with the accessories from R.A. Adams and Rhino Linings of DuPage for \$3,019.70 and the safety kit from Pro Safety for \$79.

Memorandum M20-038

To: B&G Committee
From: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks, Planning & Maintenance
RE: Parks, Planning & Maintenance February Board Report
Date: 3/17/2020

TC NORTH ROOF

The roof has been completed; final punch list items that needed to be addressed were approved following completion.

TC ICE RINK 2 RENOVATION

Minnesota Ice started staging equipment on March 2 and began removing all brine from the rink. Once all brine was removed, they began to remove all ice from the floor. The ice removal was completed in two days. Dasher board removal is scheduled for the week of March 9th.



THE CLUB RENOVATIONS

Club renovations are moving along nicely. Staff worked very hard to complete all tasks in order to meet the soft opening date, March 14. Flooring is finished, minus the turf which will be replaced. All equipment has been delivered, assembled, and installed. New LED lighting, security cameras, and a sound system of 20 speakers were installed, too.

GREAT LAKES PARK TRAINING INSTITUTE

We had four staff members attend this three-day conference; it is a training opportunity for park and public land professionals within municipal, county, state, regional and national agencies. It provides a forum for the exchange of ideas, opportunities to network with and learn from peers, and exploration of current issues and techniques in the field of parks and recreation. Staff attended the following educational sessions:

- Lead your way – Simple Communication Strategies for Every Personality
- Creating Inclusive Universally Accessible & ADA Compliant Outdoors Recreation Experiences for Everyone Together
- Connecting Children with Nature through Nature Play and Learning

- The Future of Parks
- Invasive Species Identification
- Innovative Boardwalks / Prefabricated Boardwalk Installation
- Designing Pollinator Gardens
- Playground Maintenance And Safety Strategies
- Impact of Climate Change on Tourism and Parks in the Midwest
- General Security Plans For Open Areas

PRINCETON PARK RENOVATIONS

Removal of the old splash pad started on February 24, 2020. The new splash pad will be double the size of the old splash pad; to account for the difference in sizes, staff removed the landscape wall around the splash pad, as well as the current water source, electrical source, and the earth work.



The removal of the playground is set to begin the week of March 16, 2020. Hacienda Landscaping starts the installation of the new playground the first or second week of April.

OTHER

Other items that were worked on, completed, or started in February at Parks, Planning and Maintenance Department:

- Planning for court resurfacing at Olmstead, Willow and Fabbrini.
- Planning for crack fill and sealcoating at multiple locations.
- Planning and developing timelines for OSLAD at Birch.
- Indoor court resurfacing proposals have been received and are being evaluated.
- Broken glass in hockey area repaired.
- Prep work for ice rink replacement.
- Working on new commissioner/volunteer sign outside board room.
- Rebuilt dog park structures
- TC Northside boiler repairs
- Steam room mechanicals at The Club repaired.
- Repairs were completed to RTU 5/6 at TC.
- Filter inventory at all facilities.
- Replaced probes in activity pool at The Club.

- Facility Landscaping completed at TC, The Club, and Maintenance
- Park Inspections
- Lake Ice Checks
- Tree work at Poplar Park
- Routine vehicle checks
- Winter maintenance on snow plows and snow blowers
- Maintenance and repairs to multiple vehicles and equipment.