

The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

AGENDA
REGULAR BOARD MEETING NO. 1047
TUESDAY, NOVEMBER 26, 2019
7:00p.m.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. AWARDS:
 - A. Best of Hoffman: Jay Garstecki
5. COMMENTS FROM THE AUDIENCE
6. RECESS FOR A&F COMMITTEE MEETING
7. RECONVENE FOLLOWING A&F COMMITTEE MEETING
8. APPROVAL OF MINUTES (attached)
 - A. Regular Board Meeting Minutes 10/22/2019
 - B. Special Board Meeting Minutes 10/29/2019
 - C. Committee of the Whole Meeting Minutes 11/12/2019
 - D. Special Board Meeting Minutes 11/12/2019
9. CONSENT AGENDA ([Click here to access all Board & Committee Packets](#))
 - A. Audio & Video Recording at Board Meetings / M19-114 (See Nov. A&F packet)
 - B. Balanced Scorecard 3Q 2019 / M19-115 (See Nov. A&F packet)
 - C. Open and Paid Invoice Register: \$1,152,535.67 (See Nov. A&F packet)
 - D. Revenue and Expenditure Report (See Nov. A&F packet)
 - E. Acceptance of A&F Minutes 10/22/2019 (see Nov. A&F packet)
10. PRESIDENT'S REPORT
11. ADOPTION OF EXECUTIVE DIRECTOR'S REPORT
12. OLD BUSINESS



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Regular Board Meeting

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13. NEW BUSINESS
14. COMMISSIONER COMMENTS
15. ADJOURNMENT



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**MINUTES
REGULAR BOARD 1046
October 22, 2019**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on October 22, 2019 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan; Commissioners Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: Comm Reps Wilson, Winner, Utas, Macdonald, Kulkarni, Facility Manager Albig; BOH Mary Ellen Summerville and family; Steve Tomaszewsia/Solar

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

4. **Awards:**

A. **BOH:**

President Kaplan presented Mary Ellen Summerville with the Best of Hoffman Award for Volunteering noting that she was a new volunteer, present at many events, and generous with her time.

B. **Employees of the 3rd Quarter:**

FT: Debbie Albig was presented with the Employee of the 3rd Quarter as a great team player and strong supporter of the district and staff.

PT: Shannon McGreal was presented with the Employee of the 3rd Quarter because of her outstanding work with the Hockey program coordinating the picnic and other activities. Shannon could not attend the Board meeting.

5. **Comments from the Audience:**

None

6. **Recess for the A&F Committee:**

Commissioner Kinnane made a motion, seconded by Commissioner Chhatwani to recess for the A&F Committee at 7:08 p.m. The motion carried by voice vote.

7. **Reconvene to the Board:**

Commissioner R. Evans made a motion, seconded by Commissioner Kinnane to reconvene to Regular Board at 7:37 p.m.

On a Roll Call Vote: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

Also Present: Executive Director Talsma, Directors Hopkins, Kapusinski, Bechtold, Hugen; Comm Rep Macdonald, Kulkarni

8. **Approval of the Minutes:**

Commissioner K. Evans made a motion, seconded by Commissioner Chhatwani to approve the minutes of the September 17, 2019 meeting as presented. The motion carried by voice vote.

9. Consent Agenda:

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to approve the consent agenda as presented.

On a Roll Call: Carried: 7-0-0
Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan
Nays: 0
Absent: 0

- A. Fertilizer and Chemical 2020 Early Order Bid / M19-099 (See Oct. B&G packet)
- B. Program Guide Print Bid Results / M19-101 (See Oct. Rec packet)
- C. Teen & Senior Programs / M19-103 (See Oct. Rec packet)
- D. Fabbrini Pickle Ball Expansion / M19-100 (See Oct. Rec packet)
- E. TC Ice Rink 2 Renovation / M19-102 (See Oct. Rec packet)
- F. Open and Paid Invoice Register: \$747,532.83 (See Oct. A&F packet)
- G. Financial Analysis/Revenue and Expenditure Report (See Oct. A&F packet) Regular Board Meeting October 22, 2019 Page 2
- H. Acceptance of B&G Minutes 09/10/2019 (see Oct. B&G packet)
- I. Acceptance of Rec Minutes 09/10/2019 (see Oct. Rec packet)
- J. Acceptance of A&F Minutes 09/17/2019 (see Oct. A&F packet)

10. President's Report:

President Kaplan addressed the board noting that Hockey had begun. He also reminded them that a Special Board Meeting had been called for October 29, 2019 to review The Club proposed renovations at 7 p.m. at the Triphahn Center.

11. Executive Director's Report:

Commissioner Kilbridge made a motion, seconded by Commissioner McGinn to adopt the Executive Director's Report as presented. The motion carried by voice vote.

12. Old Business:

None

13. New Business:

None

14. Commissioner Comments:

Commissioner Kinnane thanked the Mayor and Trustees for his appointment as Chairman to the Historical Sites Committee.

Commissioner K. Evans noted that the Village's Bike and Pedestrian Committee that he sat on had made great strides in the past years and were looking to connect and pave the bike path section on Shoe Factory Road.

Commissioner R. Evans reminded everyone of the Foundation's Texas Hold'Em on November 9, 2019 at BPC. He asked for Volunteers (by this Thursday to be registered with the state) and participants for the evening.

Commissioner Chhatwani addressed the Commissioners, Comm Reps and staff to thank them noting that over the past years she had their respect and respected them.

President Kaplan reminded everyone of the Special Board Meeting October 29, 2019.

15. Executive Session:

Commissioner Kinnane made a motion, seconded by Commissioner Kilbridge to move to Executive Session at 7:45 pm for the purpose of:

- A. Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.
- B. Appointment, employment, compensation, discipline, performance, or dismissal of an employee pursuant to Section 2(c)(1) of the Open Meetings Act.

On A Roll Call: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to reconvene to regular session at 8:25 pm. The motion carried by voice vote.

16. Vote From Executive Session:

None

17. Adjournment:

Commissioner R. Evans made a motion, seconded by Commissioner Chhatwani to adjourn the meeting at 8:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma, Secretary

Peg Kusmierski, Recording Secretary



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**MINUTES
SPECIAL BOARD MEETING
October 29, 2019**

1. Roll Call:

A special meeting of the Hoffman Estates Park District Board of Commissioners was held on October 29, 2019 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan; Commissioners Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: Comm Rep Freidman, Macdonald, Wittkamp, Kulkarni; C&M Manager Burgess, GM Tusa, Fitness Manager DWKINS, Aquatics Manager Steinhoff, Member Services Manager Echlin, Operations Manager Zimmer, PT Staff Sue Rudner; participants (see attached list)

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to approve the agenda as presented. The motion carried by voice vote.

President Kaplan reviewed the rules of the meeting noting that comments on The Club would be heard under Item 5, that there was a time limit and that everyone needed to

address the board identifying themselves and noting if they were resident or not, club or tennis members or not.

4. **Comments from the Audience:**

None

5. **The Club Renovation Project Presentation/M19-104:**

Executive Director Talsma explained that staff had worked hard to come up with a compromise for tennis so that The Club could move forward. He explained that the survey referred to was a district-wide survey to support the district's Comprehensive Master Plan for future growth of the district and did not specifically address the tennis issue at The Club. He explained that 6500 (25% of total households) surveys had been randomly mailed to Hoffman Estates residents and that 905 had been returned. The surveys returned showed that the number one program requested was Adult Fitness and that indoor fitness and exercise facilities was rated second, only after walking and biking trails for facilities. He also explained that no tax dollars or bond issues would be used in the renovation costs of The Club and that resident taxes would not be impacted by this project. He also explained that the debt service had actually decreased over the past year as opposed to increased.

Executive Director Talsma explained that The Club had lost 120 members each of the last two years and the renovation was planned to stop those losses and gain new members.

Director Bechtold introduced the team at The Club and GM Tusa addressed the audience noting that The Club had been built in 2000 and had 100,000 square feet. She explained that the district had spent \$321,000 on fitness equipment since The Club was built. The industry standard is that 4% of total revenues should be reinvested in The Club each year.

Director Bechtold explained that of the 2780 members 1455 were residents and 1325 non-residents and that The Club had seen a steady decline in members for the past five years.

GM Tusa noted that The Club was unable to compete with the new fitness facilities and programs such as LifeTime and Orange Theory and Director Bechtold noted that there were 100 fitness facilities within a 10 mile radius of The Club.

Fitness Manager Dawkins addressed the audience noting that all the equipment was old and not competitive and that The Club was not keeping up with present fitness trends to attract members. He went on to explain that they were looking to add:

- Small group training
- Body weight resistance training
- Free weight training
- Boot camp classes
- Functional resistance training

- HIIT training (high intensive interval training)
- Cycle classes
- Active adult fitness programs
- Group fitness classes
- Mind and body classes
- Speed and agility classes

Director Bechtold noted that the Community Needs Assessment showed in order of resident priority, a need for adult fitness and wellness programs, outdoor fitness, and senior programming. Tennis lessons and leagues rated 21 of 32 items. He also noted that staff and the board had held open meetings at The Club on October 1 and 5 and heard tennis member's message to add tennis back to The Club. He also explained that a survey at The Club showed 304 in favor and 128 not in favor to replace tennis courts with fitness equipment.

GM Tusa explained that going forward the focus of staff would be on sales marketing, retention of members and the project itself.

Director Bechtold explained that staff had changed the initial plan to leave in one tennis court at The Club. He explained that one court could meet the needs of 100 to 125 tennis members and that The Club had 88 members or a total of 3% of The Club's membership. He explained that they would leave Court 1 for tennis, Court 2 for Strength Training, Court 3 for Functional Fitness and the group room for Mind and Body programming. He explained that The Club would continue to offer tennis lessons (there had been 166 individuals taking tennis lessons in the past year) but that they would need to begin charging court fees of between \$18 and \$36 in keeping with other facilities in the area.

Fitness Manager Dawkins noted that they would

- Add small group training in the function fitness area
- Enhance personal training
- Update the group fitness schedule
- Update the strength training

He went on to review the floor plans for the facility.

GM Tusa explained that they needed space for programming and better equipment to bring in and retain memberships.

Director Bechtold explained that Phase 1 would cost \$450,000 and Phase 2 would cost \$525,000 however, that would include \$425,000 to renovate the lockers as well as creating an outdoor fitness area.

CMS International, Mark Davis and Brian Dugger, Consultants for the renovation of The Club joined the conversation via telephone. They explained that they had not had any failed conversions in their history. They reviewed the recommended renovations to put The Club back into the fitness game and attract members.

Commissioner McGinn asked about the 100% success rate and Mr. Davis noted that they had a systematic way to make changes that had been 100% successful in the past.

Commissioner K. Evans asked about retaining only one court and Mr. Davis noted that the one court would be sufficient to address needs for 88 tennis members. He explained that maintaining 3 courts for 88 members would cost members \$400 monthly. He also explained that three courts were not enough to bring in tournaments or travel teams. Commissioner K. Evans asked if they had any other facilities that reduced their courts to one and Mr. Davis noted that they had not had that experience and did note that the single court would see much more use.

Commissioner R. Evans asked about the history on how long trends lasted and Mr. Davis explained that some change quickly, however the HIIT and small group had been on-going for the past 6-7 years while other trends were just taking off. He explained that the sports specific training for children was huge right now and could be accomplished in the functional fitness area.

President Kaplan asked if they felt the location was a disadvantage and Mr. Davis noted that it was not an ideal location but that improvements to the equipment and programs would make it a fitness destination. Mr. Davis also invited the staff and board members to contact him with any additional questions.

Liz Wilms (NR, tennis member) addressed the board and audience suggesting that staff look at using the administrative space at The Club for the additional fitness equipment and programs rather than the tennis courts. She distributed an outline for the board to consider.

Michael Kadro (NR, tennis member) addressed the board praising staff for their diligence, the audience for their enthusiasm and noted that the facility itself was in excellent condition. He explained that he would like to see three courts but appreciated the compromise. He suggested a small group of ongoing members to provide future feedback on The Club and asked staff to look at the option of scheduling the courts for 90 minute intervals. He also thanked the board for trying to do right by the community.

Richard Panichi (NR, tennis member) address the board explaining that something was lacking at The Club where other clubs had been successful. He explained that The Club had two great tennis coaches that turned out players that were ranked nationally and that should be marketed. He noted that he did not believe the tennis program had ever been well promoted.

Kate Boetto (R, member and tennis member) addressed the audience noting that management had made the determination to remove the courts and suggested they look at having four courts and expanding the program. She noted that they could add the fitness equipment without removing tennis. Ms. Boetto noted that renovation meant to restore to a better state but that what was being proposed was a complete alteration of space.

Finally, she addressed the board asking them to meet their obligations to the community and noted that she felt there had been a lack of transparency from the district.

Sandy Stewart (unincorporated Hoffman Estates, fitness member) addressed the board noting that she and others moved from facility to facility and in order to keep memberships, The Club needed to buy new equipment and be able to keep their excellent instructors.

JoAnne Whittaker (fitness member) asked about the charges for the extra classes and it was noted that more classes would be included in the memberships but that advanced classes could have an additional charge. Ms. Whittaker expressed concern that the younger members not have the disposable income for a membership, additional class cost and babysitting. Executive Director Talsma noted that the average Orange Theory membership was \$149/month and that The Club membership with additional fees for advanced classes and baby-sitting would not total that amount.

Amul Chepler (R, tennis member) addressed the board noting that there was much detail for Phase 1 but did not see that detail for Phase 2. Executive Director Talsma explained that \$425,000 of the Phase 2 was for locker renovation which should have been done some years ago and would not offer an ROI. He also explained that the detail would be contained in the 2021 Budget when Phase 2 would be implemented.

Jignesh Dixit (tennis member) addressed the board asking about a marketing strategy to attract members that would not include any additional monies.

Jeff Norden (NR, fitness member) addressed the board asking about Life Zone 360 and their success/failures. GM Tusa noted that she was familiar with the facility and their struggles since opening. Mr. Norden noted that those fitness facilities based upon trends were placed in significant locations to attract members and The Club was not in a significant location.

Tanya (R, not a member) addressed the board noting that the consultant had said that with marketing The Club could increase their memberships by 400 and asked if they would market tennis.

Agnes Krakowski noted that she had a child in Division 1 tennis and expressed concern that the children lose the opportunity to play tennis on this level.

Alana Blivdzis (R, tennis member) addressed the board noting that she was concerned about having only one tennis court. She was also concerned about The Club entering in so heavily into a market that was already in existence and asked how many members would be using the new equipment. She asked about the new hours and Executive Director Talsma noted that they would be looking to maximize hours going forward.

Beverly Buchinger (employee and tennis member) questioned if the 900 that responded to the survey drove the renovation and Executive Director Talsma explained that the

response was to a district-wide survey for the future of the park district and not specifically for The Club. He explained that the survey showed the number one interest in the community was for adult fitness programs and fitness centers.

Ayao Sakai (NR, fitness and tennis member) addressed the board noting that they had good courts that needed to be promoted. She explained the court clocks were out of order as well as the machinery. She also expressed a need for more than one court.

Joe Boetto (R, tennis member) thanked the board for the one court. He noted that he would be concerned about getting court time with only one court and hoped The Club would promote the great sport.

Sarah Koeckriz (staff) addressed the board noting that renovations were difficult but that if they did not make changes, The Club would not make it. She explained that the equipment was ancient and that they did need to market the programs but without better equipment that would not help. She explained that in order to get members and keep instructors they had to upgrade the equipment and programs.

Milt Evans (NR, tennis member) addressed the board noting that there was more than just tennis at The Club. He noted that he liked the changes but would be disappointed to lose tennis.

Victoria Johnson (NR, fitness member) addressed the board noting that the strength training area was lacking; that the equipment was old and The Club needed more equipment.

Executive Director Talsma addressed the audience noting that the issue would be discussed that evening but the vote would be at the November 12, 2019 budget meeting and invited all to attend.

The board took a break from 9:30 to 9:35 p.m. and the audience left.

Commissioner Chhatwani noted that it was a positive response to listen to the residents and change the initial plan.

Commissioner Kinnane noted that the staff did an outstanding job on the presentation. He noted that he felt the audience did not truly understand that the district was spending \$100,000 to maintain the courts because the membership fees did not. He also noted that he was elected to represent all of the community and that the tennis membership was about 1/10th to membership of the community. He recommended reassess the tennis program in 1-2 years for their success rate.

Commissioner McGinn noted that the board had listened to participants and modified the plan.

Commissioner K. Evans said he was impressed with the audience and how positive they were. He also suggested a change in the second bullet point of M19-104 to read, “In July, an update was given to the Recreation Committee and it was agreed to present the proposal”. Commissioner K. Evans asked if it was realistic to believe we could control the sound in the open space without spending more money. Executive Director Talsma noted that it would be difficult but they were looking into noise dampening equipment.

Director Bechtold explained that they had \$20,000 to \$25,000 for a dampening system and Director Hugen explained that they would repurpose the heavy curtains that surrounded the courts to provide dampening between courts.

Commissioner K. Evans asked if there were additional studies on under 40 and Executive Director Talsma explained that studies did show that 20 to 40 years were more willing to travel for their fitness experience.

C&M Manager Burgess noted that the district was targeting the economic, family, under 45 and disposable income groups.

Commissioner K. Evans asked when they would open and Executive Director Talsma noted that The Club would not close but the space would be usable by March 2020.

Commissioner Kilbridge noted that she liked the plan for the renovation but had concerns about spending so much money on this solution. She felt that a full-time sales manager would be necessary and noted that she also saw the consultant’s note about adding 400 members through advertising alone.

Executive Director Talsma explained that staff was evaluating the entire sales structure. Commissioner Kilbridge asked about the number of additional classes and Executive Director Talsma explained that staff was still working on the schedule.

President Kaplan noted that The Club was behind the trends now and that if they wanted to stay open, they would have to chase the trends.

Commissioner Kilbridge questioned the reality of discretionary income for the 40+ and questioned if the plan was realistic.

Commissioner R. Evans thanked staff for their hard work noting it was good to have the consultants on the phone. He also noted that he appreciated the passion that the group displayed. He asked about the district’s relationship with First Serve and it was noted that they were Independent Contractors until the end of the year. Commissioner R. Evans asked if they were not partly to blame for not advertising this program more. He also noted that one of the comments from the October 15th meeting was that a member loved being at The Club because he could get court time anytime he wanted; which was a part of the problem. He explained that he also felt that the district was lacking in the marketing of the program and memberships. Executive Director Talsma noted that staff would be making changes in the marketing program.

President Kaplan noted that the audience felt The Club a great place for tennis but it did not change that the interest was dwindling. He noted that his experience with millennials was that they had the disposable income. He asked if there would be a difference in the fees for residents and non-residents and it was noted that there would be; approximately \$30. He asked why the power rack cages were such a big thing and Fitness Manager Dawkins said that anyone using the cage would see that The Club had only one and feel that they would have to wait too often to use that equipment. He also explained that while some trends were new others had been around for 18 years.

President Kaplan noted that he was still concerned about the facility location and questioned if new members would be willing to travel. Fitness Manager Dawkins noted that many people worked out near where they worked versus where they lived and that Hoffman Estates was close to Schaumburg and Palatine as well as many other places of business.

Executive Director Talsma reminded the board that The Club Renovation would be an item on the next Committee of the Whole 2020 Budget Meeting November 12, 2019.

6. Commissioner Comments:

Commissioner K. Evans thanked staff for their hard work.

Commissioner R. Evans reminded all of the Texas Hold'em.

President Kaplan reminded all of the 5K at BPC.

7. Adjournment:

Commissioner Kinnane made a motion, seconded by Commissioner K. Evans to adjourn the meeting at 10:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary

CHANGES TO THE CLUB AT PRAIRIE STONE

Good Evening, Everyone,

My name is Liz Wilmes.

I have been a member since The Club opened, participating in group classes, working out, playing tennis, and taking personal training.

I have been thinking about your proposed changes and remember that you said that you have cut the staff down. Over the last several weeks I have been looking around at all the spaces that are currently being used.

With this in mind I would like to propose that you look at the administrative space and use that for your proposed changes.

For example:

- 1) keep the Synergy Room where it is,
- 2) open the wall at the back,
- 3) think about putting the weight room area and the Functional Strength Area in that space.

Thus:

- 1) you would keep the cardio areas as is,
- 2) have the second studio area as planned,
- 3) a whole new strength area,
- 3) keep the 3 tennis courts.

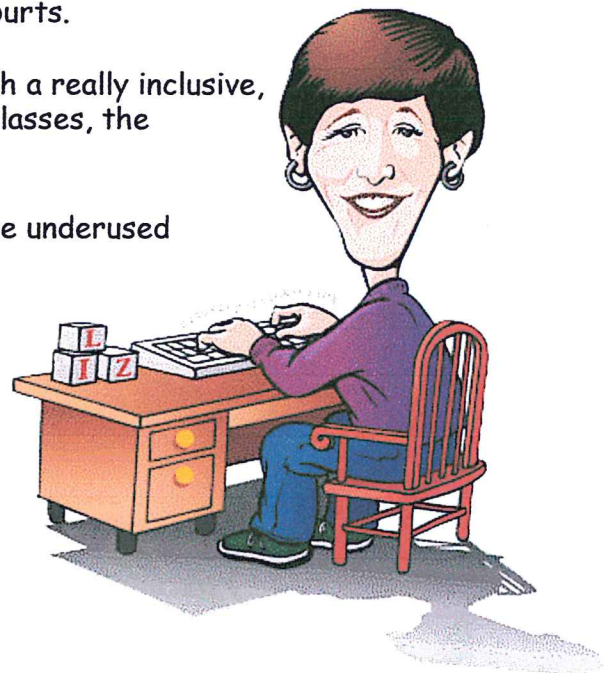
Just to sum up this WIN-WIN idea:

- 1) the plan would be cost effective since you have recently spent money on the Synergy Room and resurfacing the tennis courts.
- 2) it would efficiently use space for your new ideas,
- 3) the Club would now have a newly organized look with a really inclusive, viable strength training area, 2 studios for group classes, the cardio areas, plus the 3 tennis courts.

Please consider the basis of this plan, that is using the underused administrative area for your New Strength Area.

Thank you for listening -

Liz Wilmes



Brian Bechtold

From: Jennifer <jenniferdaehn@att.net>
Sent: Friday, October 25, 2019 1:49 PM
To: Brian Bechtold
Subject: New renovations

Hello Brian. I am a member at The Club. I am unable to make the upcoming meeting but I would like to share my input. I am all on board for these renovations whether it be with or without tennis courts. My focus when I work out is strength training. So I will only be addressing this area. Right now the club has a variety of machines, benches, cables, free weights, squat racks, dead lift racks, leg press machines, etc...it's good quality equipment and it's spread out through out the entire facility which helps make the equipment accessible during high volume times. My concern is if you make one of the tennis courts into a strength training area will you keep the volume of equipment to accommodate the serious weight lifting members? My husband left The Club last fall to join XSport at the arboretum because they have more hammer strength equipment which is best suited for his style of weight lifting. I followed him over there. It was dirty, crowded and the equipment was old and never maintained. All the weight lifting equipment was packed into a small place. We were like sardines over there. I left and came back to the club. My husband is still there. They recently renovated their space. They bought out the stores next door and behind them and made the gym bigger. They also added functional training area and some other training areas. But they did not update their weight lifting equipment. All they did was spread out their old worn out equipment. That was disappointing to the members who thought they were getting new equipment. The renovations you are offering us at The Club sound great but I'm concerned about being disappointed, like the xsport members, on weight lifting equipment. My husband says he sees more and more members of the club at xsport because they aren't interested in group training or functional training or boot camps. They just want to lift weights. If you and the park district want to increase your members and draw in new people or get back the ones you lost I highly recommend investing in high quality weight lifting equipment and making sure the volume is there to accommodate us. All the gyms are so centered on group exercise, hoping to draw in people that treat it like a social hour. But your every day hard core weight lifters are the members who show up day in and day out for the long run. Group people come and go every year. Your competition is xsport and south Barrington club. If you make the weight lifting area a priority you will see new members coming in. Many times weight lifters stay away from park districts and clubs because they can not accommodate their lifting style. So we are stuck with xsport style gyms. I'm hoping these changes to the club will be a balance that makes everyone happy. And I hope I don't have to go back to xsport. I really hated it there. It appears that the club is really involving the members so I hope you see this email and it becomes a discussion. Thank you for your time!

Sincerely,
Jennifer Daehn
Sent from my iPhone

Christine Tusa

From: Chris Trinco <ctrinco@gmail.com>
Sent: Friday, October 25, 2019 10:58 AM
To: Brian Bechtold
Cc: Christine Tusa
Subject: The Club improvements

Hey Brian,

Sadly I will not be able to attend the information meeting on October 29 (it's my birthday!).

It would be helpful if you or someone on the team could answer my question. As a dedicated long time loyal member of 9+ years, I'm super excited and embrace the change (I've often dreamed about ways the club could expand while working out).

I also understand that there's a large expense associated with these improvements.

Could you help explain how this will effect me as a member? Will there be an increase in my monthly dues? Is there an additional cost to use these new services?

Thus far I've only heard rumors or speculation on how this will be handled. I personally am chopping at the bit to utilize these new amenities. However, I'm not interested in spending more money per month.

Any incite or information is greatly appreciated!

Thank you!
Chris Trinco

GREG LORENOWICZ

gregloren1@gmail.com 773-225-9197

I really liked the idea of soccer field and Functional Fitness

- Soccer is growing in popularity and its hard to find a place to play during winter especially. I think it would do well for tennis courts are very often empty, not used.
- Functional Fitness zone would make you stand out against comp not many fitness centers have this; all turf section where you push, pull, sprint, work on full body movements is incredible, also great for strength/endurance classes.
- Strength training zone is "ok"; never have problems with Finding Mud

Check if you wish to be contacted:

Name Karla Persky

Address _____

Email Address bruckie79@yahoo.com

Phone 847-997-4452

Comments: Please use the space below and on the back of comment card for additional comments.

In regards to proposed changes. I'm open to the recommendations - but would suggest leaving ONE tennis court.

Date: 10/17/19

Christine Tusa

From: Christine Tusa
Sent: Saturday, October 26, 2019 1:51 PM
To: Dave Brunner
Subject: Re: The Club renovations

My apologies,Dave.

The free weight room would be relocated to the current tennis court space. This space has a few windows located higher up on the wall. So regarding natural light, the current tennis court space has less then the current weight room space.

One advantage to moving the weight area to a larger space is that we will be able to significantly expand our selection of weight training equipment. There is also a "phase 2" proposal for year 2021 that proposes adding an outdoor workout area off of the furthest court. This opening would likely bring some additional natural light into the area.

Please let me know if you have any further questions.

Thank you,

Sent from my iPhone

On Oct 26, 2019, at 1:07 PM, Dave Brunner <dave@cfbinc.com> wrote:

thank you, can you clarify my question below?

Does this mean all free weights will be in a room with little natural light and no first floor windows?

thanks Dave

From: Christine Tusa <ctusa@heparks.org>
Sent: Saturday, October 26, 2019 10:32:02 AM
To: Dave Brunner <dave@cfbinc.com>
Subject: Re: The Club renovations

Thank you for the feedback, Dave. I will share this along with the other emails we have received of those who cannot attend Tuesday's meeting.

Sent from my iPhone

On Oct 26, 2019, at 10:23 AM, Dave Brunner <dave@cfbinc.com> wrote:

Does this mean all free weights will be in a room with little natural light and no first floor windows? If so I'd like to state my disapproval of this plan. I really appreciate Prairie Stone having natural light as well as the ability to look outside while using free weights, especially given that is where I spend a significant amount of time (8-10 hours a week). In my opinion the free weight area is perfect in its location and layout. Sadly, I'm out of the country for a few weeks and not able to voice my opinion on this matter personally.

respectfully,

Dave Brunner

From: Christine Tusa <ctusa@heparks.org>
Sent: Thursday, October 24, 2019 12:42:28 PM
To: Dave Brunner <dave@cfbinc.com>
Subject: RE: The Club renovations

Hi Dave –

Thank you for the email.

Under the current proposal, the free-weight room would be relocated to what is now the tennis court space. Additional strength training equipment would be purchased to either replace some of the pieces we have now, or provide new pieces we do not have.

Please let me know if you have any additional questions. I hope all is well with you.

Thank you,

Christine Tusa
General Manager
Hoffman Estates Park District
t 847-285-5439 | f 847-645-9204 | e ctusa@heparks.org

<image41de51.GIF>

From: Dave Brunner <dave@cfbinc.com>
Sent: Thursday, October 24, 2019 11:35 AM
To: Christine Tusa <ctusa@heparks.org>
Subject: The Club renovations

Hello, I am currently out of the country and unable to attend but I did have one question. Under this proposal, are all free weights going to be moved to the tennis courts or is this additional equipment being added?

Thank you,
Dave Brunner

Date: October 29, 2019

To: HEPD Board of Commissioners

Re: **Proposed renovation at The Club 2020/2021**

Looking back at the events leading to the proposed renovation at The Club, and the most recent Buildings and Ground committee meeting held on October 15, 2019, the following question arises:

Are Hoffman Estates Park District Commissioners fulfilling their obligations?

Park district Commissioners job description: "Serving without compensation, locally elected commissioners represent their fellow citizens and fulfill their needs. They have the primary responsibility of spending tax monies, fees and donations designated for park and recreation services." **1.They are expected to spend, and spend wisely, millions of dollars every year.**

Is this true in the case of Hoffman Estates Park District commissioners?

-spend \$27,000 on renovation of tennis courts 2-3 years ago, only now to dismantle them now?

-are in favor of renovation, which is not supported by a comprehensive analysis outlining the plan and future projections, without any meaningful consultation with the Public, the taxpayers and the members of the Club at Prairie Stone!

2. "Commissioners establish policies based on sound research and consideration of pro and cons of each issue."

The community proved, during the Buildings and Ground Committee meeting on October 15, 2019 – that this requirement is not met by some of the HEPD commissioners, who are rushing for budget approval without consideration of risk factors -please refer to risk factors document presented by the public on 10/15/2019.

-Community Wide Survey- based on responses 905 randomly selected HE residents assessed needs of exclusively HE residents. The problem: the HEPD plan is to invest 1 million dollars in The Club, where close to 50% of current club members reside outside of HEPD boundaries, making this study irrelevant for the purpose of the planned investment

-The HEPD did not assess all the needs of current club members -do they support an exclusive women's working area? No more free childcare services? Removal of towels from locker rooms? Such survey was not conducted. The indifference to the needs of existing members will result in multitudes of members leaving the club. The one question survey launched on 10/16/2019, is merely a knee jerk reaction on the part of the Park District that has been surprised by the vehemence and strength of the protest at their arbitrary actions and will not in any way cover up the deficiencies in the original survey!

-HEPD has based their decision for renovation of The Club on opinion of one consulting firm. There is clear evidence to show that the Park District had determined for itself that it would do

away with the tennis courts from the outset. It is not that the decision to dismantle the tennis courts was reached on the recommendation of this outside consultant but rather the consultant was enlisted to support their predetermined notions.

- HEPD listed only the following risk factors:” Nationally, only 17-20% of the population will join a fitness facility. With 97,000 people living within the 12 minute drive time, your actual target market is a mere 20,000 people shared by all competitors...lower cost fitness facilities that are competition to HEPD abound in far more accessible vicinity to a majority of residents of Hoffman Estates and surrounding cities. (M19-074 August 13, 2019) This is substantial evidence of HEPD being negligent and completely without any curiosity to fully examine the pro and cons of their proposed renovation at The Club.

3. “The commissioners interpret the agency mission, values and vision to the public.”

“The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.”

The conduct of park district officials and park district commissioners is highly questionable in terms of implementing the mission statement of HEPD. The proposed elimination of tennis courts is a discrimination against people who play the sport of tennis, especially these from foreign countries, who cannot speak up for themselves.

The Tennis Community itself has been singled out for elimination, even though there are additional areas of the facility which are below the expected revenue eg. general memberships, personal training, swimming lessons. In fact, the sport of tennis which is thriving worldwide, and is enormously profitable for all tennis clubs functioning in adjoining suburbs has been deliberately diminished by the Park District not paying attention to HEPD tennis program, not promoting the sport and the programs offered, by insufficient advertising.

4.”Commissioners set a strategic direction that adopts goals relating to the mission of the organization.”

HEPD Strategic Plan- District goal #1: “Provide healthy and enjoyable experiences for all people.” and “Offer healthy and enjoyable experiences that promote equal access.”The elimination of the only 3 indoor tennis courts in town is contrary to HEPD mission “provide equal access to all people.” Undermining the needs of the minority is not consistent with the HEPD mission statement or goals of the organization. The Park District has been promoting Basketball, Volleyball, hockey, ice skating, even Pickleball and yet has shown a shocking ignorance of trends in the sporting world by referring to tennis as a “dying thing”. This remark coming from the Executive Director is especially startling and concerning. (Daily Herald 10/11/2019).

Supporting a decision to eliminate the only indoor tennis facility in Hoffman Estates would not be consistent with the goals and mission of park district.

5. "Effective board members make decisions only after all sides of a question have been presented. Adapt a code of ethics."

The October 15, 2019 Buildings and Ground Committee meeting was attended by roughly 45 community members. Many wanted to ask questions, yet they were prevented from doing so as the chairman of the meeting was limiting the audience to **comments only**. Several community members had serious concerns, yet they were not fully allowed to express their points of view. There was an arbitrary 3- minute time limit that was only declared on the day of the meeting. All these actions on the part of the Park District are a clear violation of the Open Meetings Act. The meeting itself was structured in a way designed to disallow proper representation of all sides. Some participants were not even given a chance to speak at all. **Despite disregarding any possibility of adequately hearing all sides, the Commissioners representing the Buildings and Ground Committee supported the staff recommendations** "to include the Phase One of The Club renovation project in an amount of \$500,000 as part of the 2020 District annual budget." **These Commissioners have clearly demonstrated their complete disregard for the most fundamental tenet of their code of ethics!**

6. "Commissioners act as a resource, as a sounding board, and as the eyes and ears of citizens of the community, making sure, that the agency is meeting their needs. Effective board members are good listeners."

Not all of the commissioners have met these criteria. Active and effective listening means to remain neutral, and to process received information without judgment or jumping to conclusions. Processing information takes time, effort and consideration. There is a big difference between hearing (comes through one ear, leaves through the other), and effective listening. **Board members of Buildings and Grounds Committee (except one) definitely did not listen to the public on October 15, 2019!** This was demonstrated by them, when they did not take any time for considering the heartfelt and deeply reasoned concerns of the Public, but just proceeded to vote in less than 60 seconds after the last member of the Public had spoken. Some of the Board Members could be clearly seen exhibiting complete inattention to the comments made by the Public. It was quite obvious that some of the commissioners have closed their minds to any entreaty or representation from the Public and their needs!

7."The commissioners request, receive, evaluate and make decisions based on effective and wise guidance from the executive."

There were two informational meetings held October 1 and October 5, 2019, which created more confusion, raised many more questions, hardly answered existing ones. In the eyes of the members who attended those two meetings, the Executive Director of Hoffman Estates Park District, who happened to lead both meetings was dismissive of concerns expressed by the public, and more interested in "selling" the proposed changes rather than actively listening to the public's point of view. He was clearly blocking any feedback given by the public. This is clearly contrary to the commissioner's request for "effective and wise guidance from the

executive.” The executive director supported the Director of Finance and Administration, who “wanted to determine, how rude we could be” while fulfilling FOIA Request.

8.”The commissioners hire, fire, supervise, evaluate and support the executive.”

While looking for a candidate to fill the position of an Executive Director, the Board of Commissioners, followed the guidance of Illinois Park Recreation Association.

<https://jobs.ilipra.org/jobs/5508-executive-director.pdf> The Executive Director of Park District, should have the following characteristics and traits:

-“demonstrate leadership that **promotes and develops trust and respect** of Board, staff, volunteers and residents”. “Possesses great **integrity, honesty, sound judgement, creativity, and self-confidence.**”

The Park District under the stewardship of the present Executive Director is responsible for publishing false and misleading information in HEPD Comprehensive Master Plan 2020-2024 (i <https://www.heparks.org/wp-content/uploads/2019/09/HEParks-CMP-2019.pdf>) page 29 and page 30 with list of capital projects: **“Club: tennis court renovation and fitness room renovation”** for 2020 and **“Club: Tennis Court crackfill and resurface “** for 2024”. **The Executives of the HEPD should be held accountable by the Board of Commissioners for misleading the public, for giving the impression that there were no fundamental changes contemplated to the very existence of the indoor tennis facility in Hoffman Estates!**

The Executive director “possess excellent oral and written communication skills, with ability to communicate effectively with all types of individuals.”, “ability to effectively resolve highly emotional situations that may arise.”

Since the current Executive Director took office in April of 2018, several valued long- term park district employees have resigned. Apparently, some had worked at The Club since its inception. Is this a coincidence?

The residents of Hoffman Estates, the taxpayers and members of the Club at Prairie Stone have grave misgivings on whether the present Executive Director is prone to treat employees and members of the Public in a way that makes them feel uncomfortable and disregarded, leaving them more inclined to leave the Park District facilities either as employees or as members.

Have the Commissioners taken the time to evaluate the morale of the employees and members after appointment of the new Executive Director?

Dear Hoffman Estates Park District Commissioners,

You have the honor and mandate to be a public servant. When you ponder your decisions, please solemnly adhere to these guidelines. The decisions you make

affect our community for many years to come and can not be easily undone! Take your time to consider all options.

Document signed by Hoffman Estates residents and/or Club members:

Kate Betto Kyle Tomala Dan D. Cl
Mary Bischoff Mike Ingman Joyce King
Lynne [unclear] [unclear] Alyson Sabrin
J. [unclear] [unclear] [unclear]
Dana [unclear] [unclear] [unclear]
[unclear] [unclear] [unclear]
Nina [unclear] [unclear] [unclear]
Er. [unclear] [unclear] [unclear]
Dick Williams [unclear] [unclear]
Paul [unclear] [unclear] [unclear]
E. [unclear] [unclear] [unclear]
[unclear] [unclear] [unclear]
[unclear] [unclear] [unclear]
[unclear] [unclear] [unclear]
[unclear] [unclear] [unclear]

Reference:

So, you want to serve on the park district board...What does that mean? by Dr. Ted Flickinger, President and CEO of the Illinois Association of Park Districts

https://cdn.ymaws.com/www.ilparks.org/resource/resmgr/Knowledge_Center/board_onlinetraining_tri_201.pdf

Joe Betto



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**MINUTES
COMMITTEE OF THE WHOLE MEETING
November 12, 2019**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Committee of the Whole was held on November 12, 2019 at 6:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan (6:15); Commissioners Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, and McGinn; Comm Reps Aguilar, Friedman, Musial (6:10), Poeschel, Sernett (6:40), Utas, Wilson (7:15), Winner

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold, Superintendent of Rec Bodame

Audience: Kate Boetto

Vice Chairman Kilbridge started the meeting in the absence of President Kaplan.

2. Approval of Agenda:

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

3. Comments from the Audience:

None

4. Old Business:

None

5. New Business:

A. The Club Renovation Project/M19-110:

Ms. Boette addressed the Committee expressing concern about the women's workout area and if there was enough interest in it. She also asked for confirmation that what was presented at the October 29th meeting was what was being approved.

Executive Director Talsma explained that they were recommending the renovations presented at the October 29th meeting that would leave one tennis court in the area initially earmarked for turf renovation and that the district had received positive comments on the concession from the community.

Commissioner Kinnane asked about the 10% the consultant recommended spending on new equipment annually and if that would begin with the next year after the renovation. He also asked that staff continue to monitor trends and make necessary changes. He asked that staff provide an update on the states of the tennis program after a year.

Commissioner K. Evans also asked what 2021 would look like with equipment replacement. Executive Director Talsma noted that they were looking to roll out something new each year, but he was not sure they would spend 10% annually, depending on The Club needs, noting that some equipment functioned better and longer than others and continue to draw new members.

Commissioner Kinnane said he would like to see The Club be more progressive to keep pace.

Comm Rep Utas asked about the numbers on page 19/30 in what looked like they would only gain 13 members in 1 ½ years' time. He also asked about the ROI on Phase 2. Executive Director Talsma noted that the numbers (Membership Goals by end of 12/20 were 2,793 versus memberships as of 10/19 2,780) were net numbers and that Phase 2 costs included \$425,000 for locker room renovations that did not offer any ROI but were scheduled on the GIS for replacement.

Comm Rep Utas noted that there seemed to be a lot of assumptions on the memberships and returns. Executive Director Talsma noted that was true; no guarantees and based primarily on what the consultant had to say. He noted that the consultant had also said that the loss of memberships would rise exponentially over the next years without any improvements.

Comm Rep Musial asked about the sales goals and Executive Director Talsma noted that in the past year while they had gained 1400 new members, they had lost 1450. Comm Rep Musial asked about a specific and separate retention goals noting that it should be part of the business plan. Executive Director Talsma noted that they were looking at new retention software. Discussion ensued regarding the industry standard average loss of memberships of approximately 43% of total members per year and that The Club averaged less than that. Executive Director Talsma noted that staff would focus on the retention number, however, they would primarily be concerned with gaining new memberships and that it was the net numbers the reports noted.

Commissioner K. Evans asked if the sales and retention teams be held to monthly goals. Comm Rep Musial asked for a definitive retention or net goal. Director Bechtold noted that they could add a line to maintain retention at a specific percentage.

Comm Rep Utas noted that he was disappointed that the district was not using the height in the rooms to expand fitness programming and were they just moving old equipment into new spaces. Director Bechtold noted that they were building a Ninja Warrior area at South Ridge and would not be using the higher spaces inside for fitness. He also reviewed the floor plan for all the new equipment scheduled for The Club.

Commissioner Chhatwani suggested offering a 3 month package for parents with children in programming in the hopes of enticing them to be full time members. It was noted to be a good marketing idea.

Commissioner Kinnane noted that they were missing out on the youth fitness programs and Executive Director Talsma said they were looking to expand that program in conjunction with their Kids Corner.

Commissioner Kinnane made a motion, seconded by Commissioner Chhatwani to recommend the board approve Phase I of The Club Renovation Project and to include it in the 2002 Budget. The motion carried by voice vote with Comm Rep Musial abstaining.

B. Ice Rink 2 Consulting/M19-107:

Director Hugen reviewed the information noting that the underfloor heating system could not be saved and that they would need to have the consultants redesign the rink. He noted that they did not have to go to bid but could amend the current contract to include the additional work. He explained that the district already knew about many of the issues expected to see under rink 2.

President Kaplan asked if Stantec was the project engineer and Director Hugen noted that they were the Consultants with engineers on staff. Executive Director

Talsma noted that the General Manager would take more responsibility versus Director Huguen on Rink 2.

Comm Rep Sernett asked if Rink 2 was in bad shape and Director Huguen noted that they had 3 sections that heaved and that it was failing faster than Rink 1. He was hoping to correct the trouble before they had to replace too much of the subflooring.

Comm Rep Utas asked about the agreement with the Wolves and Executive Director Talsma noted that currently they did not have a contract to renew next May. Commissioner Kinnane asked about pursuing them and Executive Director Talsma noted that he had talked with them but not received a response indicating renewal.

President Kaplan noted that the facility the district had provided for the Wolves did not exist in other park districts. Commissioner Kinnane noted that he did not want taxes subsidizing the Wolves.

Commissioner R. Evans asked about possible short cuts now that the district was more aware of the rink issues and Director Huguen noted that they had already addressed drainage for Rink 2 while working on Rink 1.

Commissioner McGinn asked about soil issues and Director Huguen said they were anticipating the same issues with Rink 2 and using an alternate in the bid.

Comm Rep Utas asked about the total cost of the Rink 1 renovation and it was noted to be \$1.4 million to rink 1.

Commissioner R. Evans made a motion, seconded by Commissioner Kilbridge to recommend the board approve the contract for Stantec Consulting to be amended for an additional \$93,900 as part of the \$1.5 million Rink 2 Capital Project. The motion carried by voice vote.

C. LED Lighting for BPC Driving Range Lights/M19-108:

Executive Director Talsma noted that the district was looking at grants for LED Lighting and that while this was not a budgeted expense, the grant offer would expire December 31, 2019.

Commissioner K. Evans asked if the district had to pay up front and it was noted that they did not. It was also noted that Cannon Crossings was the largest user and that they were looking at budgeting for LED next year.

Executive Director Talsma noted that some large areas had been converted to use LED lights but not fully converted over and staff would be looking at those areas.

Commissioner K. Evans asked about solar power and it was noted that staff was looking into it.

Commissioner Kinnane asked if they would be replacing the standards and it was noted that they would not.

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to recommend the Board approve \$24,704 to Dominion Lighting to complete the LED lighting upgrade at BPC driving range using the ComEd Public Sector Energy Efficiency Program. The motion carried by voice vote.

D. Credentials Certificate for IAPD Annual Meeting /M19-109:

Executive Director Talsma reviewed the issue noting that the delegate and alternates would attend the conference.

Commissioner Kilbridge made a motion, seconded by Commissioner Chhatwani to recommend the Board approval the Credentials Certificate with the appointment of the delegate and 1st, 2nd, and 3rd alternates as follows:

Delegate: Ron Evans – Assistant Secretary/Commissioner
1st alternate: Lili Kilbridge – Vice President/Commissioner
2nd alternate: Keith Evans – Treasurer/Commissioner
3rd alternate: Pat McGinn – Commissioner

Motion carried by voice vote.

E. 2020 Budget/M19-105:

Executive Director Talsma reviewed the budget beginning with the Budget Overview. He noted that prior years planning was providing resources to use reserves for major renovations. He also noted that the GIS was becoming the source for replacing equipment and a roadmap for the future. Executive Director Talsma reviewed the Charge Backs noting that the district was eliminating them and had moved the employee health insurance to prevent additional charge backs to specific divisions. Comm Rep Sernett asked if the renovation to Rink 2 was impacting the budget and Executive Director Talsma noted that it was not negatively impacting it due to the reserves that could be used to fund the renovation. He explained that the district had \$10,000,000+ in reserves. Executive Director Talsma went on to explain that the district was looking at a 3% merit increase pool for full and part time, however, in many part time instances it would take more than 3% to bring salaries up to industry standards. He reviewed the new position of Parks Planner to oversee the many projects for the district.

Commissioner McGinn asked about the Sous Chef position and it was noted that they still needed to fill that.

Commissioner Kilbridge asked about the redesign of the guard zones at Seascap and Director Kapusinski explained that it was a re-evaluation of the areas.

Commissioner K. Evans asked if they needed to allow for more money in the budget to adjust part time salaries and Executive Director Talsma explained that many were increased in the budget. He noted that he would have staff double check the part time salaries.

Comm Rep Sernett asked if staff had the flexibility to adjust salaries and it was noted that they did.

Commissioner McGinn asked about the fixed and variable usage of the utilities and Executive Director Talsma noted they did not have that breakdown but did have a locked rate.

Comm Rep Musial asked if the park utilities came from the general fund and it was noted that they did.

Commissioner McGinn asked about the transfer of employee benefits out of the funds but not the salary and it was noted to be correct.

Staff reviewed the Department Goals and Objectives.

- Comm Rep Utas asked when Rink 2 renovation would be renovated (2020 PPM Goals) and Director Huguen noted it would begin March 2 and be completed by September 6.
- Comm Rep Musial asked about Pine Park playground (2020 PPM Goals) and it was noted to be a small playground.
- President Kaplan asked about pickle ball at Fabbrini (2020 PPM Goals) and it was noted that the cracks had been filled.
- Ms. Boette asked about adding tennis courts to Princeton Park and Director Huguen noted that there was not enough land at Princeton to add courts.
- Comm Rep Utas asked about the replacement plan for parks and Director Huguen noted that it had been 20 years, however, staff was looking at usage of parks to make better determinations on timely replacements..
- Executive Director Talsma noted that staff would be looking at renaming wetlands and basins to better identify them rather than calling them parks.
- Commissioner Kinnane noted that there was a sign on Shoe Factory reading “Hanover Park’s Shoe Factory Road Basin” and asked who maintained that area. It was noted to be Hanover Park.
- Comm Rep Musial asked about Cricket (2020 Rec Goals) and Director Kapusinski noted that staff was looking into the interest.

- President Kaplan asked who would be in charge of skating events (2020 Rec Goals) and Director Kapusinski noted it was Missy and she would be scheduling themed events.
- Comm Rep Utas asked about creating programs with the Wolves as they did not extend their contract (2020 Rec Goals) and Director Kapusinski noted that they were still with the district and would continue to plan events and programs with them.
- Comm Rep Utas asked if they were bringing back the HEParks App and it was noted that the interactive website was more user friendly.
- Commissioner Keith Evans asked about Top Golf and if it was year-round (2020 Golf Goals). Director Bechtold noted that staff would investigate bringing their software to the range but that it was considered more entertainment than actual golf.
- Comm Rep Winner asked about the CPR Training (2020 Golf Goals) and it was noted to be a requirement to have CPR Training for certain staff.
- Commissioner R. Evans asked about the replacement of tee boxes (2020 Golf Goals) and it was noted that some would be done in the spring.
- Comm Rep Friedman asked about the number of tennis players (2020 Club goals) and it was noted to be 87.
- Commissioner Kilbridge asked about the replacing the Star Guard Program (2020 club goals) and Executive Director Talsma explained that they were trying to address an overall decrease in swim programs. Commissioner Kilbridge noted that Star Guard had innovative lesson programming. Staff will check.
- Comm Rep Utas asked about NWSRA versus NSSEO listed on the 2020 Club Goals and Director Bechtold noted that Northwest Suburban Special Education Organization provided the volunteers.

Director Hopkins noted that there was \$25,000,000 projected in new growth or a 1.4% increase. She noted the CPI was at 1.9%

Budget:

- Comm Rep Musial asked about the adult leagues and Director Hopkins noted that they were actually rentals only classified as leagues.
- Comm Rep Musial asked about the special events and Executive Director Talsma noted they had looked at a second ice show but with one rink it will not be feasible.
- Comm Rep Utas asked how the rink being down would affect hockey and it was noted that with appropriate timing there should not be any affect. The impact would be on rentals.
- Commissioner McGinn asked about advertising for The Club and Director Hopkins explained it was going from \$27,000 to \$115,000. Ms. Boette asked why they were spending so much just to acquire 75 new members and Executive Director Talsma noted that was really approximately 200 new

additional members. Ms. Boette asked about the electronic board at The Club and Executive Director Talsma noted that the district was working with the Village on two signs but the park district would only see minimal advertising as it would be the Village's sign.

- Comm Rep Musial asked about Top Golf and asked if anything had been built into the budget and it was noted that Top Golf was not anticipated to compete with real golf as it was a different audience. Commissioner Kinnane noted that it was more entertainment.
- Comm Rep Musial asked about the F&B Gratuities and Director Bechtold noted that they came back out in payroll.

Commissioner Kilbridge made a motion, seconded by Commissioner Kinnane to recommend the board approve the working budget and B&A Ordinance O19-006 in tentative form and the Tax Levy as presented. The motion carried by voice vote.

6. Committee Member Comments:

Comm Rep Sernett thanked staff for answering her questions noting that it was great to see the contingencies in the wage area.

Comm Rep Utas thanked staff for completing the presentation in two hours.

Comm Rep Aguilar and Winner thanked staff for their work.

Commissioner Kinnane, McGinn, Evans, Kilbridge and Chhatwani also thanked staff for their hard work.

President Kaplan thanked staff for doing a great job. He also thanked Ms. Boette for attending the meeting and offering comments.

7. Adjournment:

Comm Rep Utas made a motion, seconded by Comm Rep Winner to adjourn the meeting at 8:35 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary



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**MINUTES
SPECIAL BOARD MEETING
November 12, 2019**

1. Roll Call:

A special meeting of the Hoffman Estates Park District Board of Commissioners was held on November 12, 2019 at 8:45 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan; Commissioners Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold, Superintendent Bodame

Audience: None

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner McGinn made a motion, seconded by Commissioner Kinnane to approve the agenda as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Approval of the Club Renovation Projects/M19-110:

Commissioner Kinnane made a motion, seconded by Commissioner Chhatwani to approve the Club Renovation Project as outlined in M19-110. Motion carried by voice vote.

6. Approval of Ice Rink 2 Consulting/M19-107:

Commissioner McGinn made a motion, seconded by Commissioner Chhatwani to approve the Ice Rink 2 Consulting Contract as outlined in M19-107.

On a Roll Call Vote: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

7. Approval of LED Lighting for BPC Driving Range Lights/M19-108:

Commissioner R. Evans made a motion, seconded by Commissioner Kilbridge to approve the LED Lighting for BPC Range as outlined in M19-108.

On a Roll Call Vote: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

8. Approval of Credentials Certificate for IAPD Annual Meeting/M19-109:

Commissioner Kinnane made a motion, seconded by Commissioner K. Evans to approve the Credentials Certificate for IAPD Annual Meeting as outlined in M19-109. Motion carried by voice vote.

9. Announcement:

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge announce the intent to levy \$9,451,433 for the 2019 Tax Levy to be collected for the 2020 Fiscal Year.

On a Roll Call Vote: Carried 7-0-0

Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

10. Approval of 2020 Working Budget/M19-105:

Commissioner Kinnane made a motion, seconded by Commissioner Kilbridge to approve 2020 Working Budget as outlined in M19-105.

On a Roll Call Vote: Carried 7-0-0
Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan
Nays: 0
Absent: 0

11. Approval of 2020 B&A Ordinance/O19-006:

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to approve the 2020 B&A Ordinance)19-006 in tentative form.

On a Roll Call Vote: Carried 7-0-0
Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan
Nays: 0
Absent: 0

12. Commissioner Comments:

Commissioners all thanked staff on their hard work on the budget and other presentations.

Commissioner Kilbridge also noted that she was having trouble reading the print in the new guide book and asked staff to review the issue as many of the seniors used the book in addition to the general residents.

13. Executive Session:

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to move to Executive Session at 8:55 p.m.

On a Roll Call Vote: Carried 7-0-0
Ayes: 7 Chhatwani, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan
Nays: 0
Absent: 0

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to reconvene to special board at 9:22 p.m. Motion carried by voice vote.

14. Adjournment:

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to adjourn the meeting at 9:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary

**HOFFMAN ESTATES PARK DISTRICT
REGULAR BOARD MEETING NO. 1047**

EXECUTIVE DIRECTOR'S REPORT

November 2019

PARKS DIVISION
ICE RINK

The Ice rink sub floor cold pipes were activated October 18, and temperatures were slowly lowered from 70 degrees liquid to 15 degree liquid by October 22. The next day, a representative from R&R Products was onsite to paint the floor. This was an all-day project that involved seven staff members and one vendor. The concrete surface had a very thin layer of water applied to create a film and then that sheet was painted three times with white paint.



Following the application of the white paint, the rink had a couple layers of water applied to set the paint in place. All the markings for the lines and logos were then laid out and painted. Once completed, staff began the process of applying water; first, in very light coats with hand held sprayers, followed by garden hoses, and then a one inch hose flooded the rink about 8 times per day. On October 28, we had enough ice built up to skate, but still had some glass and flooring to complete. The first group of skaters were on the ice on Thursday, October 31, and everyone has been very pleased with the turnout.



COMMUNITY PARK

As mentioned in the September report, we secured a Realtor grant for Community Park. We began by framing out the locations for the new benches around the splash pad and removing the failing concrete underneath the shelter. The following day, concrete was poured into those spaces. We anticipate placing new tables, benches and the GaGa Ball pit the week of November 18.



TC NORTH ROOF

The kalwal lights have been installed on the west and south side of the building; on average, it is taking four days per side to complete. The sheet metal roofers are scheduled to begin on the south side of the building on Wednesday, November 13, and will follow behind the kalwal installation crew. The crews are working Monday through Saturday, sunrise to sunset, to accomplish as much as possible in one day.

HIGHLAND PARK RENOVATION

The renovation at Highland Park was completed on 11/8/2019. The parks department completed the entire park project in-house. It started with the demolitions of the old playground, then the removal of mulch and old drainage. Once this was completed, all landscaping around the playground was removed. The failing wall was completely removed and after closer examination the wall was rebuilt. The reason for rebuilding the wall was due to the amount of fill that would have been required to achieve proper drainage to the pond. The wall was built with proper drainage, landscape fabric and wash stone to assure its longevity. New drainage was placed inside the playground and on the outside of the playground to catch water prior to entering the playground surface. The old concrete sitting area was removed and designed to hold one ADA picnic table with a new concrete slab. The final step was installing the 2-5 year old playground and 5-12 year play feature. This was our first in-house install of equipment and staff did an awesome job with the install. To put the finishing

touches on the project, the grounds team sodded certain sections, planted new landscape plants and dormant seeded drain lines.

POPLAR CREEK TRAIL/ SHOE FACTORY ROAD BIKE PATH

A section on the bike path on poplar creek trail is set to begin construction on May 1, 2020. Chicago Land Paving is the chosen contractor. The path that is being completed is the section between IL-59 and the CN Railroad (photo attached). This section of land is owned by the Forest Preserve and currently the path is a dirt path. This is the only section that is scheduled for now because the Railroad has not agreed to the current terms to use their land going under Interstate 90. The planning for this project started in 2012 so it is great to see some movement now. In addition, the Village is investigating some renovations to the bike path on the west side of the railroad and those will connect to our new trail.

OTHER

Other projects that were started, worked on, and/or completed in October by the Parks, Planning and Maintenance Department:

- District was selected to give a presentation to the OSLAD committee in Springfield on 11/5/2019; Craig Talsma and Dustin Hugen delivered the presentation.
- Bid for Tennis Court/Pickleball Court repairs was released.
- Planning for Princeton and Pine playgrounds.
- OSLAD planning and permitting.
- Entire parks department aided in the completion of the ice rink.
- Final mowing and weeding at parks.
- Athletic field maintenance.
- Tree maintenance.
- Trees were planted at Maple, Sycamore and Black Bear.
- Burn breaks were completed at multiple locations. This is completed to give staff areas to start and stop burns or avoid harming certain trees/structures.
- Drainage project at Huntington Park.
- Fall Fest preparations.
- Monthly playground checks.
- Multiple facility HVAC repairs.
- TC drain lines were rodded out.
- Bridges ejector pump was sucked out, cleaning out 2800 gallons of water and mud. New trainer baskets were built and installed by building techs.
- Bathrooms, drinking fountains, splash pads, seascape and all irrigation was blown out for the winter.
- TC Ice locker room renovations.
- Park/playground lighting inventory and replacements.
- Weekly vehicle checks.
- Routine maintenance on fleet equipment.
- Snow plows and snow blowers were hooked up and maintenance was completed.

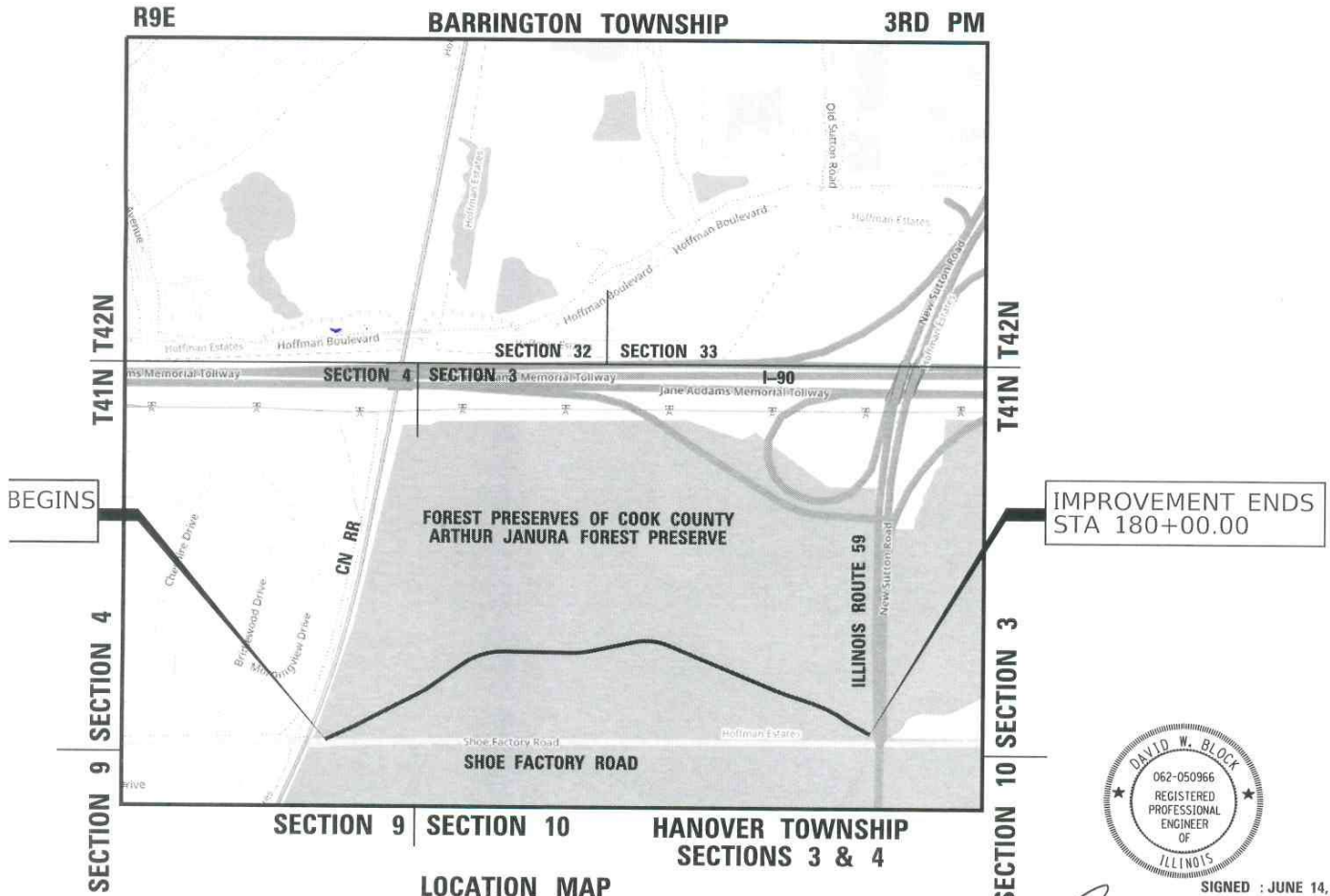
STATE OF ILLINOIS
 DEPARTMENT OF TRANSPORTATION
 DIVISION OF HIGHWAYS

**PLANS FOR PROPOSED
 FEDERAL AID PROJECT**

**POPLAR CREEK TRAIL / SHOE FACTORY ROAD BIKE PATH
 CN RAILROAD TO ILLINOIS ROUTE 59**

**SECTION 13-00091-00-BT
 PROJECT 9SF0(313)**

**VILLAGE OF HOFFMAN ESTATES
 COOK COUNTY
 JOB NO. C-91-287-13**



**LOCATION MAP
 NOT TO SCALE**

GROSS LENGTH = 3,327.86 FT. = 0.63 MILE
 NET LENGTH = 3,327.86 FT. = 0.63 MILE



SIGNED : JUNE 14, 2011

David W. Block

DAVID W. BLOCK, P.E.
 NO. 062-050966
 EXP. DATE 11/30/19

Recreation Division



Upcoming Events

- Nov. 9 – Texas Hold Em
- Nov. 9 – Trivia Night
- Nov. 16 – Holiday Craft Fair
- Nov. 22 – Family Bingo
- Dec. 5 – 50+ Holiday Party
- Dec. 8 – All Aboard Storytime Train
- Dec. 14 – Winter Fest
- Dec. 14 – Skate with Santa

Administration

Alisa Kapusinski attended an Aging Symposium at the Hanover Township Senior Center on October 30. Discussions and speakers presented on serving the aging population in the future.

Pat Bodame is officially on the Northwest Fourth Fest Village Commission. Planning is currently in the works for the 2020 Fourth Fest. The Kids Zone (which is chaired by Pat) will be open for two days on Friday, July 3 and Saturday, July 4.

HE Parks had community appearances at the following events:

- Eisenhower Jr High Resource Fair on October 10
- Village of Hoffman Estates Health Fair on October 17



Triphahn Center



Willow Recreation Center

Triphahn Center Fitness

<u>Membership</u>	<u>10/31/18</u>	<u>1/1/19</u>	<u>10/31/19</u>	<u>YTD Var. +/-</u>
Total	812	809	801	+8

Willow Rec Center Fitness & Racquetball

<u>Membership</u>	<u>10/31/18</u>	<u>1/1/19</u>	<u>10/31/19</u>	<u>YTD Var. +/-</u>
Total	339	329	291	-38

A new fitness member challenge called “Fitsgiving” launched on November 1. Members participate in a variety of challenges to win prizes.

Membership numbers above do not include the free health insurance fitness memberships: Total members = 87

- Total members for each category for this month, include:
 - o Renew Active = 10
 - o Silver Sneakers = 6 at WRC & 44 at TC
 - o Prime = 21 at TC & 6 at WRC

There are 15 participants enrolled in TC fall group fitness classes compared to 17 last year. There are 43 enrolled in WRC group fitness classes compared to 65 last year. A new Bollywood workout class is being offered at WRC that had 11 participants in session 1 and 7 in session 2.

There are 12 enrolled in Racquetball lessons compared to 1 last fall. There are also 25 enrolled in racquetball leagues compared to 30 last fall.

Facility Rental Summary

	Triphahn	Willow
# of full gym rentals	4	12
# of half gym or Mini gym rentals	14	18
# of room rentals	47	9
# of court rentals		122
# of birthday parties		1



Dog Off-Leash Areas

<u>Dog Park Passes</u>	<u>10/31/18</u>	<u>1/1/19</u>	<u>10/31/19</u>	<u>YTD Var. +/-</u>
Total	688	683	679	-4



General Programs

Special Events:

- Pumpkin Fest was held on October 12 at Vogelei Park. It was a cold and very windy day, but the turnout was still strong with over 800+ people in attendance throughout the day. Certain activities were modified because of the high winds.
- Our first Trunk or Treat was held on October 19 at the Seascapes parking lot. There were 31 decorated cars (trunks) with car owners each handing out candy. An estimated 500 kids were paid/registered and a final number of 1500 people walked through the first time event. It was a HUGE success and staff is looking for ways to possibly add to the event calendar.

Stars Dance Company: Currently there are 19 members of the Company (compared to 13 last year).

Fall program enrollment summary:

Dance		Gymnastics – session 1		Karate	
2018	2019	2018	2019	2018	2019
191	185	111	104	183	183

Teen Programs:

- On October 22, the teen field trip was to Pac Man Entertainment in Woodfield. This event was full with 20 participants.
- On October 29, the Teen Center held a Board Painting Party. Each participant painted their own 10x10 fall-themed board. This event was full with 20 participants.



50+ Club

50+ Membership	<u>10/31/18</u>	<u>1/1/19</u>	<u>10/31/19</u>	<u>YTD Var. +/-</u>
Total Members	409	397	372	-25

50+ Fitness: There are 99 participants in Fall session 1 group fitness classes compared to 67 last fall.

Trips in October- Three trips were offered in October and two of them ran with a total of 37 participants.

Events/Projects for the Month of October –

- 50+ participated in Brookdale’s Health Fair at the end of the month.
- 50+ Billiards tables were resurfaced in October, along with new chairs, card tables, billiard cues and balls replaced.

October Activity Attendance

Drop in Activities	Attendance
Wii Bowling	80
Mah Johng	42
Cards	32
Games	25
Mexican Train	42
Canasta- NEW	20
Chess	12

Athletic Activities	Attendance
Billiards	100
Pickle ball	150
Ping Pong	20
Volleyball	120
Chair Volleyball	30

50+ Clubs which met in October

- Pinterest Crafting Club met twice in October and continues to be a very well received club with many hidden talents among those in the group. 18 in attendance
- Knitting Club- This new group met for the first time on October 23. 4 dropped in, while others who wanted to, couldn’t make the first date. This newly formed group plans to meet twice a month. On the second and fourth Wednesday of each month.
- Book Club was held on October 28 with 12 in attendance.

Evening/Special Programs/Services in October

- Pub Quiz Night this month had 42 participants. The event was held at Bridges. Our members have truly enjoyed their time at Bridges and our numbers showed.
- S.O. S (Seniors out Socializing) group met on October 22 at the Pilote Pete’s, in Schaumburg. 15 were in attendance which is up 4 from last month. This is great number for our S.O.S group.
- We hosted a Medicare Update Lunch & Learn on Friday, October 4. Lunch was not included (bring your own lunch). Despite that, we still had 25 in attendance.
- Culver’s Bi-monthly lunch- we met to celebrate September/October birthdays on October 25. We had 19 in attendance.
- We hosted Flu Shots, on Tuesday, October 15, with eight members receiving the vaccination.

50+ Lunch Bunch in October

- This group met on Friday, October 11 at Red Robin with 8 in attendance. This is double from September.



Early Childhood

Preschool & ELC enrollment:

Preschool/ELC:	10/2018	10/2019	Var. +/-
3's Playschool 19-20	10 TC 12 WRC	15 TC 10 WRC	+3
2's Playschool 19-20	23 TC 30 WRC	29 TC 20 WRC	-4
Preschool 19-20	119 TC 58 WRC	122 TC 61 WRC	+6
Early Learning Center	23 – 5 days 5 – 4 days 6 – 3 days 2 – 2 days 36 TOTAL	20 – 5 days 6 – 4 days 10 – 3 days 3 – 2 days 1 – 1 day 40 TOTAL	+4

The preschool program took field trips to Goebbert's Farm and Fire Zone this month. The children all enjoyed trick-or-treating through the office areas for Halloween.



School Age - STAR and Day Camps

Lisa Swan has taken over operation of the STAR and school-age programs for the district. A part-time coordinator will be hired to support the department; the job posting was just released.

STAR	18/19	19/20	Var +/-
B/A school (SD54 & D15)	373 – D54 62 – D15	377 – D54 68 – D15	+10
KSTAR District 15	19	21	+2
TOTAL	454	466	+12



Youth Athletics

A new fall Fishing Derby was held on October 5 at Fabbrini Park. The event was well attended with over 55 participants. Dicks Sporting Goods and Cabelas helped greatly by donating some fishing gear and bait.

On October 12, the annual fire fighter vs police officer softball game took place at Cannon Crossing. A comedian donated his time and announced the game as Chicago Legend Harry Carry.

Adult Athletics:

	2018	2019	Variance
Adult Softball	9 teams	11 teams	+2
Adult Basketball	0	6 teams	+6
Adult Football	6 teams	4 teams	-2

Youth Athletics:

Baseball:

- Fall Baseball came to a close at the end of October. Several of our teams had on outstanding fall season. Our colt team took second place, our two Pony teams took first and second place, and our Bronco team took third. It was a very successful fall season with the highest numbers (89 players vs 69 last year) that we have had since we started fall baseball in 2015 and our best finish. On October 13, our Colt baseball team got to play a game at Boomer Stadium vs a Schaumburg Colt team. The game ended in a 4-4 tie.

Basketball:

- Boys and Girls Feeder basketball hosted tryouts at the Triphahn Center the week of October 7th. Our boys program will have a record number of teams this season (4 total) and our girls program will run a 3rd/4th grade team.
- To kick off the basketball season, HE Parks hosted a FREE clinic at the Sears Centre for its in-house league players and both boys and girls feeder players.

Soccer:

	Fall 2018	Fall 2019	+/-
HSL (Rec)	147	225	+78
HESL	0	36	+36
All Star	57	90	+33

Hoffman Soccer League (rec league) ended November 2.

Hoffman Elite Soccer League also ended November 2. The season ended with three teams: 1st/2nd Grade coed, 3rd/4th Grade Boys, and 5th/6th Grade Boys. Staff will be working with HUSC to heighten the practice level.

Indoor Soccer registration opened October 18. The league begins January 12.

Jr. All Star Classes:

- Fall session 1 classes ended this month. There were 90 enrolled compared to 57 last year.



Ice Operations

Pumpkin Skate was held on October 27. Families were able to skate in costume! There were 238 participants at this year's event.

Hockey enrollment comparison:

	2018/19	2019/20
Mites – Coyotes	10	20
Mites – Travel Coyotes	26	25
Squirts – Wolf Pack	25	28
Pee Wees – Wolf Pack	43	32
Bantam – Wolf Pack	39	51
Midgets – Wolf Pack	20	20
Wolverines	53	12
TOTAL	190	188

Prime – Squirts NEW	n/a	13
Prime – Pee Wee NEW	n/a	20
Prime – Bantam NEW	n/a	20
TOTAL		53

Our prime teams played in their first tournament. Squirts won their division, peewees finished in 3rd and bantams took 2nd place.

Fall Ice Lessons: Due to ice renovation, all Monday classes were cancelled for September & October. Only Friday lessons are being offered for two months. Monday lessons will resume the first week of November allowing lessons to run both on Monday & Fridays.

	2018	2019	+/-
Tot Levels Figure Skating	64	58	-6
Basic & Free Skate Levels Figure Skating	124	145	+21
Adult Figure Skating	6	13	+7
Intro to Synchronized – New	n/a	4 (starts in November)	+4
TOTAL FIGURE SKATING	194	220	+26

Fall Hockey lessons: Due to ice renovation, all Thursday classes were cancelled for September & October. Thursday lessons will resume the first week of November.

	2018	2019	+/-
Hockey Lessons	88	119	+31
Floorball	n/a	5	+5
TOTAL HOCKEY	88	124	+36



Communications and Marketing

Design Work:

- Ice: spirit wear, Faith memorial, regional figure skating promo, synchronized skating
- Fitness: TC/WRC eblast template, Fitness Demo Days, Fitsgiving
- Special Events
- OSLAD poster presentation

Marketing Campaigns / Promo:

- Swim lessons
- Special Events
- Texas Hold Em
- Trivia Night
- The Club: renovation posters, marketing plan, videos and digital ads

On Site Promotions:

- Village Health & Wellness Fair
- Eisenhower Jr High Resource Fair
- Pumpkin Fest
- Trunk or Treat
- Preschool Halloween Bash

Special Advertising:

- Winter Happenings Special Section
- Texas Hold Em – paid ad
- Preschool - ad

Eblasts: 15 eblasts were sent this month & 5 eblasts sent to The Club members.

Press Releases:

- Texas Hold Em
- The Club Meeting

Social Media:

- 57 posts in October
- Top interactive posts:
 - 1) Breakfast with Santa Open Registration – 2605 reached, 155 clicks
 - 2) Pumpkin Fest – 2161 reached, 215 clicks
 - 3) Pumpkin Fest (day of event) – 1977 reached, 139 clicks
 - 4) Swim Lesson Awareness (paid) – 1704 reached, 11 clicks
 - 5) Texas Hold Em – 1578 reached, 38 clicks

- Top Facebook Events:
 - 1) Trunk or Treat – 26,800 reached, 200 clicks
 - 2) Pumpkin Fest – 22,600 reached
 - 3) Holiday Craft Fair (paid) – 17,888 reached
 - 4) Pumpkin Skate – 10,500 reached
 - 5) Texas Hold Em (paid) – 9448 reached

of Followers:

HE Parks Facebook: 4351 (+117 from last month)
 HE Parks Twitter – 1007 (+3 from last month)
 HE Parks Instagram – 375 (+29 from last month)
 50+ Facebook- 97 (+3 from last month)
 Wolfpack Facebook- 182 (+81 from last month)
 Wolfpack Instagram – 207
 Figure Skating Facebook – 62 (No change from last month)
 Bridges Facebook – 980 (no change from last month)
 Bridges Instagram – 104 (-2 from last month)
 Bridges Twitter – 158 (no change from last month)
 The Club Facebook – 1477 (+5 from last month)
 The Club Instagram – 151 (+9 from last month)
 The Club Twitter – 25 (no change from last month)

Website:

Total page views: 26,524 (up from 23,618 last month)

Increased traffic to these pages compared to September:

- Special Events, Program Guide, Hockey, Dog Parks

Highest visited pages in October: Home, Program Guide, Trunk-Or-Treat, Pumpkin Fest, Events List, Public Skate, Hockey, Halloween Bash, Dog Park, Triphahn Center

Highest visit days:

- 1,462 on October 21 Board packets, Program Guide, Special Events
- 1,403 on October 22 Board packets, STAR, Special Events
- 1,394 on October 24 Program Guide, Texas Hold Em Tournament, Board Meetings
- 1,343 on October 28 Halloween Bash, Texas Hold Em Program Guide, Board Meetings

Newly Acquired Advertising and Sponsorships

- Tint World - marquee
- Jewelry & Coin Mart- Foundation event sponsor
- Krumwiede – Winter Fest sponsor
- Pinstripes – Winter Fest sponsor

Community outreach event presence:

Chamber events

SBA-after hours

SBA-luncheon

SBA-networking event





SBA-ribbon cuttings-2

HE Chamber-after hours

HE Chamber-new member breakfast

HE Chamber-ribbon cutting

Bridges General Programs

-  Pro Am Scramble was on Oct. 13th. We had 27 teams participate in this highly competitive 4 player scramble. This season, the winning team shot 14 under. Congratulations to the winning team of Brad Syslo, Demetri Carbone, John Wright & Roger Steele.
-  Due to inclement weather we unfortunately had to cancel three special events this fall: Final Challenge, Bridges 5k, & Turkey Shoot.
-  The golf course season is coming to an end with our second snow fall of the season. We will continue to monitor the forecast and stay open the week of the 18th as temperatures are predicted to be in the 40s. Staff will be evaluating an official closing date on a week by week basis. Once a date is determined, we will be covering the greens with topdressing sand and prepping them for the winter season.
-  Upcoming F&B Events:
 - Winter Fest & Breakfast with Santa 12/14

Golf Rounds

MONTHLY ROUND TOTALS					
2015	2016	2017	2018	2019	5 Year Average
2,559	3,076	2,810	1,692	2,015	2,430
YTD ROUND TOTALS					
2015	2016	2017	2018	2019	5 Year Average
29,110	29,190	30,297	25,809	24,182	27,717

Range Information

MONTHLY RANGE BASKET SALES TOTALS					
2015	2016	2017	2018	2019	5 Year Average
944	1,068	1,051	968	1,035	1,013
YTD RANGE BASKET SALES TOTALS					
2015	2016	2017	2018	2019	5 Year Average
18,151	18,239	19,108	17,284	18,755	18,307

Hole In One Contestant Update

HOLE IN ONE MONTHLY SALES TOTALS			
2016	2017	2018	2019
363	270	72	50
YTD HOLE IN ONE SALES TOTALS			
2016	2017	2018	2019
483	2,356	1,883	2,115

Communications & Marketing

 6 Email blasts went out promoting Final Challenge, Pro Am Scramble, Bridges 5K, Labor Day Specials, Weekday Golf Promos, etc.

Food & Beverage

For the month of October we had 13 events (25 Events in 2018)

- 4 breakfast meetings servicing 100 guests
- 1 shower servicing 52 guests
- 1 ceremony/receptions servicing 116 guests
- 1 reception only servicing 140 guests
- 2 golf outings servicing 87 guests
- 2 luncheons servicing 123 guests
- 1 dinner servicing 140 guests
- 1 Pro Am Scramble servicing 108 guests

For the month of November we have 8 events (8 Events in 2018)

- 4 breakfast meetings servicing 100 guests
- 3 dinners servicing 400 guests
- 1 Texas Hold'em Event 82 guests

Wedding Count Update:

2020 = 7 ceremony and reception, 3 reception only

2019 = 16 ceremony and reception, 3 reception only, 1 ceremony only

2018 = 16 ceremony and reception and 3 reception only, 2 ceremony only (2 weddings cancelled in 2018)

2017 = 14 ceremony and reception, 5 reception only, 5 ceremony only

2016 = 21 ceremony and reception, 4 reception only, 1 ceremony only.

2015 = 18 ceremony and reception, 5 reception only, 4 ceremony only

Golf Maintenance Summary

In October, our high averaged 57 degrees (4 degrees below average) and low averaged 41 degrees (2 degrees below average). That is almost a 20 degree drop from September's averages. For the second month in a row, and fourth time this year, we saw rainfall totals substantial above average. October we received 207% of our normal at 6.51" (3.15" average). We saw measurable rain 11 days in October, with two dropping over 1.5" in a single storm. We also saw our first measurable snow, receiving 5" on Halloween. We saw 13 total playable* days (42%) and 4 (50%) weekends in October.

*Playable is being defined as highs between 55-90 degrees and less than .05" rain.

Early October, course conditioning was still the primary focus; we were cutting all playing surfaces regularly, changing cups, and raking bunkers. However, as the month progressed with the maintenance staff shrinking significantly and the weather turning dramatically colder, mowing intervals were stretched since growth slowed and focus was shifted to prepare for winter and finish up some last minute projects.

Here are some of the tasks the maintenance team has been working on in October:

- Applied herbicide applications to fescue and rough areas.
- Repaired multiple leaks in the irrigation system.
- Filled divots on tees and fairways.
- Blew and mulched leaves.
- Edged bunkers.
- Pruned low limbs.
- Fixed bunker washouts after storms early in month.
- Started to bring in course accessories
- Winterized bathrooms.
- Removed fountains for winter.

- Worked on drainage repairs.
- Removed compromised wall around 7 black tee.
- Planted 5 Spruce/Pine trees (7'-8') along property lines on 10 and 15.
- Started to trim back ornamental beds.



October Membership Totals	<u>10/31/2018</u>	<u>10/31/2019</u>	<u>1/01/2019</u>	<u>Var. +/-</u>
Totals	2926	2853	2881	-28

The Club Staff continued to work on the Extraordinary Plan for the renovation of the facility. They took in member feedback through online surveys and member meetings. Staff then presented the plan to the board on October 29th. This included a detailed business plan, marketing plan and power point presentation highlighting the entire facility and proposed enhancements. The major change from the original plan was still providing one tennis court for our current tennis membership based on their feedback. Staff is extremely excited about the Club's future and the proposed renovation.

Member Services/Sales

- In October, we began to raise the amount of the enrollment fee offer. We ran a \$19 enrollment special with a logoed Adidas sling bag giveaway with enrollment. With 102 new members enrolling in October, we fell short of our goal of 130. We are continuing on with trying some alternative digital marketing options (geo-fencing) and improving our SEO (search engine optimization). With these efforts, we should see an increase in new member inquiries, and traffic in the coming months. November new member goal: 130
- Our Member Services Manager and Fitness Manager worked diligently in October to streamline the process of connecting all new members with a "Jump Start" meeting; new members will connect with the Fitness Manager for an overview of all the fitness department offerings.
- Member Retention Efforts:
 - We offered a "Fitness Myths and Tricks" quiz to members and each member who participated received a chance to win a club "swag bag" full of club logo goodies.
 - The Village of HE came in for their monthly health clinic where they offer blood pressure and cholesterol checks, and also offered flu shots for a small fee on their October visit.

Operations and Fitness Departments:

- The new Fitness Manager has been extremely busy in his first weeks working on incorporating his ideas into our business plan and the 2020 renovation plan for the tennis court space.
- The Fitness Manager and General Manager attended the Club Industry Conference in Chicago; there they attended several educational sessions on fitness trends, sales and retention ideas for the facility.
- The Fitness Manager has been working diligently on ideas to recruit additional personal trainers. There is a current need for an additional 4-5 trainers at The Club.
- Special events in October:
 - Pumpkin Swim event was held on October 26th, with 21 participants.
 - The Trick-or-Treat Climb, was held on Oct 30, with 14 participants.
 - The staff participated in the district-wide trunk-or-treat event, decorating 2 cars, and handing out treats.

Aquatics: Lesson participant numbers at The Club (*Fall II session began week of Oct 29th, enrollment still ongoing)

	Winter I	Winter II	Spring I	Summer I	Summer II	Fall I	Fall II	Total Indoor Swim	Summer Seascape
2014	193	236	304	284	320	287	228	1852	597
2015	167	209	325	299	575	300	203	2078	457
2016	150	168	298	292	0	280	208	1396	542
2017	137	206	274	264	240	259	195	1575	352
2018	172	143	251	239	192	202	165	1364	285
2019	137	133	208	190	208	236	*139		276

***CLOSED Lap Pool First week of lessons**

Finance/Administration

- Budget preparation:
 - Updated projections calculated in August using September actual information.
 - Updated reports and analysis aides for use in budget review process.
 - Reviewed submitted budgets for significant variances from projections and discussed with Directors.
 - Prepared the tax levy.
 - Prepared non-operational budgets.
- Attended a phone conference with RecTrac executive and IT staff to discuss reporting features available through the vendor versus alternatives currently in use and being explored. Submitted several examples for them to try and replicate using their tools.
- Staff received the final American Express Just Give donation. Final account points were redeemed for a donation of \$960.60 to the Friends of HE Parks.
- Processed applicable monthly and quarterly returns as required.
- Processed State of Illinois Unclaimed property annual report and remittance.
- New features/processes in RecTrac:
 - In coordination with Card Connect, WEB credit card payment processing was upgraded to Card Connects new web Hosted Payment Page Version 2 (HPPV2). The new payment page technology incorporates the “I am not a robot” security layer as well as some customizable features like the District’s logo on the page.
 - New 50+ annual membership created.
 - Developed Foundation Split the Pot Raffle ticket for ease of selling and setup Texas Hold’Em ticket.
 - Assisted in setup of 6 new activities with 10 new sections.
 - Worked with VSI to switch search function on Web Splash page to a global search, which will include searching all tickets, activities, and passes simultaneously.
- Payroll Cycle Processing
 - 10/04/19 \$305,110.81
 - 10/18/19 \$290,744.12

Administrative Registration/EFT Billing

- EFT Billings for:
 - a. TC/WRC/The Club Fitness Centers
 - b. ELC (weekly)
 - c. 50+
 - d. Sponsorship/Marquee Signs
 - e. Dance Company
 - f. Pre School
 - g. STAR
 - h. Hockey
- Administrative

- a. Applied all hockey coach and multi participant discounts to billings
- b. Verified hockey billings
- c. Winter program room conflicts distributed to managers
- Administrative Registration for:
 - a. Financial Assistance
 - b. Foundation Giving Tree
 - c. Travel Hockey Jersey Invoicing

Human Resources

- Processed 17 new part-time hires and 1 new volunteer.
- Attended PDRMA Health Program Council meeting.
- Attended PDRMA Health Benefits coordinator workshop on the 2020 upcoming open enrollment.
- Attended IPRA software symposium regarding HR platforms, applicant tracking, time and attendance, etc.
- Attended IAPD Cannabis seminar regarding legalization and its effects on employees and patrons.
- Assisted in completion of facility entry door pictures for GIS system: WRC.
- Attended TEAM committee meeting to begin 2020 function planning.

Technology

- Assisted with budget process projections and estimates.
- Security Camera Upgrades
 - a. Completed configuration and installation of outdoor parking lot cameras at WRC.
 - b. The Club is scheduled for November 20th.
- Completed the uninstallation of the AVG and Malwarebyte antivirus applications. Trend Micro antivirus was installed on all District computers.

Sponsorship

- Tint World
 - a. Marquee
- Jewelry & Coin Mart
 - a. Foundation Event Sponsor
- Krumwiede
 - a. Winter Fest Sponsor
- Pinstripes
 - a. Winter Fest Sponsor

Trick-or-Treat and Ghost
 7 p.m. in historic
 Long Grove, 308
 Road. Business-
 2 to 5 p.m. for a
 trick-or-treat blitz;
 kids are invited
 and town enjoying
 from store
 6 to 9 p.m., the
 Historical Society
 legendary Ghost
 y-friendly guided
 Halloween
 stories about Long
 Grove history and
 is along the way.
 \$5 adults, \$5
 in advance
 history.org.

Pumpkin Patch:
 1. Friday, Oct.
 7 p.m. Saturday,
 11 a.m. to 7 p.m.
 Oct. 27; and 3:30
 p.m. Tuesday through
 Oct. 29-31, at Park
 Community Church,
 1000 Grand Ave.,
 Palatine. Thousands of
 a variety of gourds
 and live music on the
 lawn. Homemade baked
 goods and craft
 shows. Free admission.
 www.pumpkin-patch.org.

4 to 7 p.m. Friday,
 Community Recre-
 ation, 100 Community
 Center. Children ages
 3 to 12 are invited to
 pumpkin decorating,
 crafts, hayrides,
 and inflatables.
 Free admission.
 www.pumpkin-patch.org.



DAILY HERALD FILE PHOTO

If you haven't picked a pumpkin yet, you can still find plenty of them at Didier Farms Pumpkin-fest in Lincolnshire.

7 p.m. Friday, Oct. 25, at the
 Pavillion, 1000 Wellington
 Ave., Elk Grove Village.
 Games, activities, food and
 a costume contest make for
 a night of not-so-scary fun.
 Tickets are \$7 in advance;
 \$14 at the door. Sales are
 limited. elkgroveparks.org.

Boo Bash: 5 to 8 p.m. Friday,
 Oct. 25, at North Park, 1025
 Riverwoods Road, Lincoln-
 shire. Family-friendly event
 includes a haunted trail for
 adults and children, a haunted
 house, hay rides, pumpkin
 decorating, inflatables, car/

lincolnshireil.gov.

**Six Flags Great America
 Fright Fest:** 5 to 11 p.m.
 Friday, Oct. 25; 11 a.m. to
 midnight Saturday, Oct. 26;
 11 a.m. to 10 p.m. Sunday,
 Oct. 27; and 6 to 11 p.m.
 Thursday, Oct. 31, at Six Flags
 Great America, 1 Great Amer-
 ica Parkway, Gurnee. Daytime
 hours are family-friendly with
 trick-or-treat and Halloween
 crafts. Evening hours, starting
 at 7 p.m., include haunted
 mazes, roaming zombies,
 scary clowns and spooky
 www.sixflags.com

Halloween Boonanza: 6
 to 9 p.m. Friday, Oct. 25,
 at Community Recreation
 Center, 505 N. Springinguth
 Road, Schaumburg. The CRC
 and Safety Park will be turned
 into a Halloween carnival.
 Activities include crafts,
 inflatables, trick-or-treating,
 costume contest, haunted
 train ride, carnival games,
 prizes and entertainment. \$12
 per child. www.parkfun.com.

**Night of 1,000 Jack-o'-
 Lanterns:** 6:30 to 10:30 p.m.
 Friday through Sunday, Oct.
 25-27, at the Chicago Botanic

for adults, \$15 for kids ages
 3-12; members receive \$2 off.
 www.chicagobotanic.org.

Halloween Hoopla: 7 to 9
 p.m. Friday, Oct. 25, and 3
 to 6 p.m. Saturday, Oct. 26,
 at Jewett Park Community
 Center, 836 Jewett Park
 Drive, Deerfield. Family
 event features pumpkin
 carving, scarecrow building,
 bonfire and snacks Friday;
 costumed characters, games,
 inflatables, hayrides, food
 and entertainment Saturday.
 Free on Friday, \$5 per child
 Saturday. www.deerfield-
 parks.org.

Halloween Party: 9:30 a.m.
 to noon Saturday, Oct. 26, at
 Palatine Park District Commu-
 nity Center, 250 E. Wood St.,
 Palatine. Event is for ages 1 to
 10. Features activities for little
 ones, carnival games, crafts,
 a glow-dance party room and
 goodies for the whole family.
 Parents are required to remain
 at the event to supervise
 their children. \$7 children; \$1
 parents. www.palatineparks.
 org.

Halloween Bash: 10 a.m. to
 11:30 a.m. Saturday, Oct. 26,
 at Triphahn Center, 1685 W.
 Higgins Road, Hoffman Es-
 tates. This event, for children
 ages 12 and younger, features
 pumpkin decorating, games,
 crafts and snacks. Come
 dressed in your costume.
 Register by Friday, Oct. 25.
 \$5-\$6. www.heparks.org

Pumpkin Swim: 1 to 1:45
 and 2 to 2:45 p.m. Saturday,
 Oct. 26, at Prairie Stone
 Sports & Wellness Center,
 5050 Sedge Blvd., Hoffman
 Estates. See that pumpkins
 float at the Pumpkin Swim.
 Kids will enjoy a half-hour
 swim in the "pumpkin patch,"

arts, crafts, puzzles, community news; military news; photos (jogs only):
nbrcalendar@dailyherald.com

Amateur photo contest:
yourimages@dailyherald.com

Your faith, religion notes:
dailyherald.com/share/

Neighbor Fencepost:
neighborlet@dailyherald.com

Prep Sports

H.S. Sports Editor: John Radtke,
427-4441

jrادتke@dailyherald.com

Time out!

Time out! listings:
entertainment@dailyherald.com

Food

food@dailyherald.com

Health & fitness

mhollander@dailyherald.com

Business

Business tips:
business@dailyherald.com

Rich Klicki, 427-4507
rklicki@dailyherald.com

Celebrate!

Monthly. To place paid wedding, engagement and anniversary announcement, visit celebrate.dailyherald.com. Call 427-4904, or email celebrate@dailyherald.com.

Special features

Suburban Tax Watchdog
Jake Griffin, 427-4602,
jgriffin@dailyherald.com

The Suburbs in Transit
Marni Pyke, 427-4553,
mpyke@dailyherald.com

PLEASE NOTE: The Daily Herald reserves the right to subsequent publication of all submissions,

will also be covered, along with some uniquely Jewish resources.

Today, with so many records available online, you hardly have to leave your home to research your Chicago roots. Case studies will be utilized to demonstrate the research process.

A professional speaker, Karsen is a member of the

JewishGen website's "Guide to Jewish Genealogy in Chicagoland" and has published articles on genealogy.

The Jewish Genealogical Society of Illinois is a non-profit organization dedicated to helping members collect, preserve and perpetuate the records and history of their ancestors. JGSI is a resource for the worldwide Jewish

informative speakers, as well as access to a research library and expert volunteer genealogy help desk.

At each regular JGSI meeting, the help desk operates from 12:30 to 1:55 p.m. Member volunteers access online databases and answer genealogical questions one-on-one for members and visitors as time allows.

Halloween: Time is running out

Continued from Page 1

where they will select a pumpkin to decorate and take home. Adult supervision is required. \$15-\$20. www.heparks.org

Trick-or-Treat Trail: 11:30 a.m. to 2 p.m. Sunday, Oct. 27, at Buffalo Grove Park District Community Arts Center, 225 McHenry Road, Buffalo Grove. Event is for ages 1 to 12. Walk through the trail, where friendly characters will hand out candy. Other highlights include face painting, games with prizes, crafts and more. Parents must accompany children through this no-scare zone. Free. www.bgparks.org

What the Trees and the Moonlight Know: 11 a.m. and 1 p.m. Saturday, Oct. 26, at Barrington's White House, 145 W. Main St., Barrington. TesserAct invites kids through middle school age to experience a Halloween adventure combining the modern love of video games and the ancient

www.barringtonswhitehouse.com/events.

Halloween Horror Film Fest: Noon Saturday, Oct. 26, to 3 a.m. Sunday, Oct. 27, at the Catlow Movie Theatre, 116 W. Main St., Barrington. Films include "House on Haunted Hill," "Night of the Living Dead," "Gray Matter," "Texas Chainsaw Massacre," "Evil Dead 2" and more, plus vendors, free posters, charity auction and more. Pay once, come and go as you like. \$18 in advance, \$24 at the door. www.brownpapertickets.com

Halloween Fest: 5:30 to 8 p.m. Saturday, Oct. 26, at the Prairie Lakes Community Center, 515 E. Thacker St., Des Plaines. Features games and prizes, bounce house and inflatables, arts and crafts, food and beverages and more. Come in costume. Free admission with a donation of three canned goods. www.desplaines.org

Halloween Hound Parade: 11 a.m. Sunday, Oct. 27, downtown Lyons Grove, 308

invited to march through Halloween Town. The parade will step off at noon, proceed through town and end with a Halloween Hound Party and costume contest. For registration details, see longgrove.org/festivals/halloween-trick-or-treating.

Trick-or-Treat Trail: 11:30 a.m. to 2 p.m. Sunday, Oct. 27, at Buffalo Grove Park District Community Arts Center, 225 McHenry Road, Buffalo Grove. For kids ages 1-12. Walk through the trail, where friendly characters will hand out candy, plus face painting, games with prizes, crafts and more. Parents/guardians must accompany kids. Free. www.bgparks.org

Didier Farms Pumpkinfest: 9 a.m. to 6 p.m. daily, through Thursday, Oct. 31, at Didier Farms, 16678 W. Aptakisic Road, Lincolnshire. Hayrides, corn maze, pony rides, pig races, Animal Land Zoo, bird-feeding in the parakeet exhibit and more. Free admis-

DAILY HERALD 11-1-19



A promotional poster for a Texas Hold'em tournament. The background is dark green with a subtle pattern. At the top, there are several playing cards (Ace of Spades, Ace of Hearts) and several poker chips in various colors (red, black, white). A red banner across the middle contains the text "PLAY FOR THE KIDS! PROCEEDS BENEFIT SCHOLARSHIP FUND". Below this, the text "THE FRIENDS OF HEPARKS FOUNDATION PRESENTS" is written in a smaller font. The main title "TEXAS HOLD'EM TOURNAMENT" is in large, bold, gold letters. Below the title, the date "NOVEMBER 9, 2019" and the location "Bridges of Poplar Creek Country Club" are listed. A large red and white chip graphic on the left contains the text "50/50 RAFFLE \$10 TICKETS". A large black and white chip graphic on the right contains the "friends of heparks" logo. The text "\$50 BUY-IN" is prominently displayed in gold. Below that, it says "TACO BAR DINNER - DRINK TICKET TOURNAMENT ENTRY". The times "DOORS OPEN AT 6:00P - POKER 7:00P - MIDNIGHT" are listed. A gold banner at the bottom contains the registration information "REGISTER ONLINE AT HEPARKS.ORG/POKER". At the very bottom, there are two logos: "friends of heparks Hoffman Estates Park District Foundation" on the left and "BRIDGES OF POPLAR CREEK COUNTRY CLUB" on the right.

PLAY FOR THE KIDS!
PROCEEDS BENEFIT SCHOLARSHIP FUND

THE FRIENDS OF HEPARKS FOUNDATION PRESENTS

TEXAS HOLD'EM TOURNAMENT

NOVEMBER 9, 2019
Bridges of Poplar Creek
Country Club

50/50 RAFFLE
\$10 TICKETS

\$50 BUY-IN
TACO BAR DINNER - DRINK TICKET
TOURNAMENT ENTRY

DOORS OPEN AT 6:00P - POKER 7:00P - MIDNIGHT

REGISTER ONLINE AT HEPARKS.ORG/POKER

friends of heparks
Hoffman Estates Park District Foundation

BRIDGES OF
POPLAR CREEK
COUNTRY CLUB

DAILY HERALD 11-4-19

PAGE 2 SECTION 5 DAILY HERALD

NC3

Mark your calendar

Texas Hold'em Poker Night: 6
p.m.-midnight Saturday, Nov. 9, Bridges of Poplar Creek Country Club, 1400 Poplar Creek Drive, Hoffman Estates. Go "all-in" at the Friends of HE Parks

Foundation Poker Tournament. Buy-in for \$50 and play Texas Hold'em in a single-elimination poker tournament with a chance to win cash prizes. For ages 21 and older. For information and a complete list of official tournament rules, visit www.heparks.org/event/texas-holdem-tournament.

Friends of HE Parks poker tourney to benefit district's scholarship fund

Submitted by Hoffman Estates Park District

The Friends of HE Parks Foundation, the 501(c) 3 charitable arm of the Hoffman Estates Park District, announced they will be hosting a Texas Hold'em Tournament Saturday, Nov. 9, at Bridges of Poplar Creek Country Club, 1400 Poplar Creek Drive, Hoffman Estates.

The event will feature a Texas Hold'em Poker Tournament with cash prizes along with dinner and a cash bar. The \$50 buy-in includes tournament entry, a Walking Taco buffet for dinner and one drink ticket.

Along with the main

tournament, Sit N Go single-table poker tournaments will also occur throughout the evening. Proceeds from the event will benefit the Friends of HE Parks Foundation scholarship fund.

"We're thrilled to host this poker event as a fun evening out that doubles as a fundraiser for our scholarship fund," said Ron Evans, a foundation trustee. "The Friends of HE Parks Foundation has a long track record, with more than \$200,000 donated to nearly 500 families since its inception in 2005. These donations wouldn't be possible without the support and participation from the community in our

fundraisers."

Doors open at 6 p.m., with poker running from 7 p.m. until midnight. Advance registration is encouraged at heparks.org/poker, as seating is limited.

The Hoffman Estates Park District Foundation DBA Friends of HE Parks is a dedicated group of community volunteers that raises money so that residents of Hoffman Estates can participate in and enjoy recreational opportunities, regardless of their social, physical or economic circumstances and limitations.

All donations to the foundation are tax-deductible.

For information, contact friends@heparks.org.

DAILY HERALD

HOLIDAY HAPPENINGS

11-8-19

WINTER IS FUN-TASTIC AT
 **hoffman estates park district**
Join us Saturday, December 14 for...

Breakfast with Santa
 **847-781-3655** Reservations Required.
Multiple seatings between 9am-Noon.
Adults \$20.95 | Children \$11.95 | 3 & Under eat free
1400 Poplar Creek Drive, Hoffman Estates bridgesofpoplarcreek.com

Winter Fest 10am-2pm
FREE
Snow or no snow, join us outside at Bridges of Poplar Creek for crafts, snowflake making, snow painting, snowballs, "ice" skating, sleigh ride, entertainment and much more!
1400 Poplar Creek Drive, Hoffman Estates heparcs.org


SKATE WITH SANTA
 **at Triphahn Center**
from 1:00 - 2:30pm
Join us for skating with Santa Claus! FREE
1685 W Higgins Rd, Hoffman Estates heparcs.org

RECAP OF WEEKLY UPDATES TO THE BOARD

Updates 10.18.2019

Upcoming Events

- **Oct 19 - Wildflower Seed Collection – Volunteer Opportunity**
- **Oct 19 - Trunk or Treat**
- **Oct 19 - Parent’s Night Out**
- **Oct 22 - Teen Field Trip – Poplar Creek Bowl**
- **Oct 26 - Preschool Halloween Bash**
- **Oct 26 - Pumpkin Swim**
- **Oct 27 - Pumpkin Skate**
- **Oct 30 - Trick-or-Treat Climb**
- **Nov 2 - Bridges’ Run for Friends 5k**
- **Nov 2 - Turkey Shoot Golf Outing**
- **Nov 9 - Texas Hold’Em Tournament**
- **Nov 9 - Trivia Night – All Things Disney**

Hoffman Estates Chamber of Commerce & Industry
Celebration of Excellence

Thursday, January 30, 2020

5:30 – 8:00 p.m.

Chicago Marriott Northwest

4800 Hoffman Blvd, Hoffman Estates

Please let me know if you would like to attend

It was mentioned that Staff would be presenting video/audio recording to A&F Committee this month. Staff will be presenting this topic in November.

This was sent out as a separate email, but please note the future meetings involving the Club Renovation Project:

I have spoken with Craig, and he has requested additional time for staff to evaluate and potentially revise their recommendation for the Club Renovation Project. The new proposal would then be presented as a separate item to the Committee of the Whole on November 12, prior to the working budget. Staff will notify the previous meeting attendees as well. Staff is also investigating adding an additional workshop meeting on October 29 to allow a question and answer session for input regarding the project, as well as scheduling a future Special Board Meeting on November 5 to allow Board discussion of the project.

I agree with this plan, and I have asked him to remove this item from the Consent Agenda for next Tuesday's Board meeting.

Please let me know if you have any questions.

-Robert

Updates 10.25.2019

Upcoming Events

- **Oct 26 - Preschool Halloween Bash**
- **Oct 26 - Pumpkin Swim**
- **Oct 26 - Fitness Demo Day at Willow**
- **Oct 27 - Pumpkin Skate**
- **Oct 30 - Trick-or-Treat Climb**
- **Nov 2 - Bridges' Run for Friends 5k**
- **Nov 2 - Turkey Shoot Golf Outing**
- **Nov 9 - Try Hockey for FREE!**
- **Nov 9 - Texas Hold'Em Tournament**
- **Nov 9 - Trivia Night – All Things Disney**
- **Nov 13 - Whoo Goes There**
- **Nov 16 - Hoffman Walks**

The delegate and alternates for the IAPD annual meeting will need to be approved at the Special Board Meeting in November.

The Board was copied on a letter addressed to Brian Bechtold regarding certain staff inconsistencies in the Golf Operations Division at Bridges. I have met with Brian and discussed it. If any Commissioners have any questions please contact me directly.

Community Representative Sue Neel has been serving on the Recreation Committee since 2012. Her service will be coming to an end in November 2019, as she and her family are relocating. HEParks is grateful for her years of service and her dedication to the Hoffman Estates Park District.

Hoffman Estates Chamber of Commerce & Industry

Celebration of Excellence

Thursday, January 30, 2020

5:30 – 8:00 p.m.

Chicago Marriott Northwest

4800 Hoffman Blvd, Hoffman Estates

Please let Monica know if you would like to attend

Updates 11.01.2019

Upcoming Events

- Nov 2 - Bridges' Run for Friends 5k – *Cancelled
- Nov 2 - Turkey Shoot Golf Outing – **Cancelled
- Nov 9 - Try Hockey for FREE!
- Nov 9 - Texas Hold'Em Tournament
- Nov 9 - Trivia Night – All Things Disney
- Nov 13 - Whoo Goes There
- Nov 16 - Hoffman Walks
- Nov 16 - Holiday Craft Fair
- Nov 19 - Teen Field Trip – eSports Cafe
- Nov 22 - Family Bingo
- Nov 23 - Parent's Night Out
- Dec 5 - 50+ Holiday Dinner Party

*Unfortunately, due to unsafe course conditions caused by yesterday's snow and ice event, tomorrow's 5k has been cancelled. The snow and ice has made many parts of the 5k path unsafe for our participants. Many options to reconfigure the path of the race to a safer route were considered, but ultimately could not be accomplished. Entry fees will be refunded back to registrants on their method of payment.

** The Turkey Shoot has also been cancelled due to the snow and cold temperatures. Staff will evaluate rescheduling to Saturday, the 16th, or Sunday, the 17th, if the forecast improves.

Birch OSLAD Update:

Hoffman Estates Park District was chosen to present the Birch Park Revitalization project to IDNR's Natural Resource Advisory Board at public hearings scheduled for Tuesday November 5th at 11am in Springfield. Craig and Dustin will be making the trip to Springfield to give the district's 3 minute presentation to the board. One hundred and thirty four applications were received, requesting nearly \$44 million in funding with an anticipated \$29 million available.

Ice Rink Updates:

Rink 1 - The ice building process was completed on 10/27/2018. There were still some minor items to be finished by Rink System and our in-house crews to be ready for hockey games to be played. Those items were completed Tuesday through mid-morning on Thursday and, I am proud to say, the players are skating on the rink today. Jim Maland, the consultant from Stantec, was on-site on 10/30/2019 to develop the final punch list for the project. Minnesota Ice still has some punch list items to complete in the mechanical room that should be completed in the near future.

Rink 2 - We are currently working with Stantec on their proposal for rink 2 consulting; this proposal would be part of the 1.5 million dollars budgeted for the rink renovation in 2020. In order to proceed with Stantec and meet timelines for awarding a contractor this job prior to 2020 to assure a March 2, 2020 start date, we will need the consultant's recommendations to go to the Committee of the Whole for approval and then the bid would go to B&G and A&F in December.

The delegate and alternates for the IAPD annual meeting will need to be approved at the Special Board Meeting in November.

Hoffman Estates Chamber of Commerce & Industry
Celebration of Excellence
Thursday, January 30, 2020
5:30 – 8:00 p.m.
Chicago Marriott Northwest
4800 Hoffman Blvd, Hoffman Estates
Please let Monica know if you would like to attend

WISHING COMMISSIONER LILI KILBRIDGE A VERY HAPPY BIRTHDAY ON SUNDAY!



Updates 11.08.2019

Upcoming Events

- Nov 9 - Try Hockey for FREE!
- Nov 9 - Texas Hold'Em Tournament
- Nov 9 - Trivia Night – All Things Disney
- Nov 13 - Whoo Goes There
- Nov 16 - Hoffman Walks
- Nov 16 - Holiday Craft Fair
- Nov 19 - Teen Field Trip – eSports Cafe
- Nov 22 - Family Bingo

- Nov 23 - Parent's Night Out
- Dec 5 - 50+ Holiday Dinner Party
- Dec 8 - All Aboard Storytime Train – 9am
- Dec 8 - All Aboard Storytime Train – 1pm

Texas Hold 'Em Tournament

The Texas Hold 'Em Tournament is tomorrow, Saturday, November 9, 2019. The doors open at 6:00pm and poker starts at 7:00pm. If you are interested in volunteering for the event, being a poker player, or attending to watch the tournament play, please reach out to Jeff Ney, Advertising & Sponsorship Manager, at 708-220-0104.

2019 Board/Committee Meeting Schedule

The Committee of the Whole Meeting and the budget process have all committee members attending the meeting on November 12th. Also, all we have for the B & G Committee and the Rec Committee meetings would be Board Reports and the balanced scorecard. Therefore, to be considerate of committee members' time, there will not be a B & G Committee meeting or Rec Committee meeting on November 19th.

Hoffman Estates Chamber of Commerce & Industry
Celebration of Excellence

Thursday, January 30, 2020

5:30 – 8:00 p.m.

Chicago Marriott Northwest

4800 Hoffman Blvd, Hoffman Estates

Please let Monica know if you would like to attend

Updates 11.15.2019

Upcoming Events

- Nov 16 - Hoffman Walks
- Nov 16 - Holiday Craft Fair
- Nov 19 - Teen Field Trip – eSports Cafe
- Nov 22 - Family Bingo
- Nov 23 - Parent's Night Out
- Dec 5 - 50+ Holiday Dinner Party
- Dec 8 - All Aboard Storytime Train – 9am
- Dec 8 - All Aboard Storytime Train – 1pm
- Dec 8 - Try Figure Skating for Free

- Dec 14 - Breakfast with Santa
- Dec 14 - Winter Fest
- Dec 14 - Skate with Santa

2019 Board/Committee Meeting Schedule

Due to a lack of new business, the B & G Committee Meeting and the Recreation Committee Meeting scheduled for November 19, 2019 are both cancelled. You will receive a second email today with a packet containing the Board Reports for Parks, Planning, & Maintenance, Recreation, Golf, and The Club, along with the 3Q Balanced Scorecard. Also included in that second email will be the updated 2019 Calendar of Board/Committee Meetings.

IAPD/IPRA Soaring to New Heights Conference

January 23-25

IF YOU HAVEN'T ALREADY, PLEASE LET MONICA KNOW IF YOU WOULD LIKE TO ATTEND

(so far commissioners attending are Robert, Lili, Keith, Ron, Pat M, Raj, and Craig)

Ancel Glink Dinner 2020 Invitation

Attached is the invitation for the Ancel Glink Dinner 2020. Please let Monica know if you plan to attend and whether or not you will be bringing a spouse/significant other.

Location: Chicago Children's Museum (700 E. Grand Ave. (inside Navy Pier))

Date/Time: Friday, January 24, 2020 @ 6:00 pm (start) 7:00 pm (dinner)

Hoffman Estates Chamber of Commerce & Industry

Celebration of Excellence

Thursday, January 30, 2020

5:30 – 8:00 p.m.

Chicago Marriott Northwest

4800 Hoffman Blvd, Hoffman Estates

Please let Monica know if you would like to attend

Ancel Glink Dinner 2020 Invitation

Greetings and warm wishes to you for the coming holiday season!

As we draw closer to the IAPD/IPRA Annual Conference, Ancel Glink is inviting you to our annual dinner event for our park district, conservation district, recreation department & SRA clients. We are changing to a new location this year. The festivities will be held at the *Chicago Children's Museum* (700 E. Grand Ave., Chicago) on Friday, January 24, 2020. The event will start at 6:00 p.m. Dinner will begin at 7:00 p.m.

The museum is located inside Navy Pier. It is recommended to enter from the main entrance at Navy Pier. We suggest you use cabs or ride share (Uber, etc.) from your hotel due to parking limitations and expenses. We will have exclusive use of the museum for the evening and you will be able to experience all the activities in the facility. Casual attire is certainly in order.

We host this event as an appreciation for the strong support we have received from your agency and all of our park and recreation clients. The firm represents many Illinois park and recreation entities and we look forward to continuing our leadership in the field.

Invitations are limited to directors, commissioners or trustees, and their spouses/significant others. Attached please find a form to complete with the names of the individuals who will be attending from your agency. Make sure that you indicate each person's choice of chicken or vegetarian entrée. Please return this form no later than January 13, 2020 via email to Bob Porter at rporter@ancelglink.com or by facsimile to him at our Chicago office at (312)782-0943.

If you have any questions, please do not hesitate to contact one of us or Bob Porter at (312) 782-7606 or by email. We look forward to seeing you at dinner and at the conference.

Sincerely,

Derke J. Price

Scott Puma

Ancel Glink Dinner Reservation form – 2020

<u>Agency</u>	<u>Name</u>	<u>Chicken</u>	<u>Vegetarian</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

Please email your reservation list to rporter@anceglink.com or fax it to Bob Porter 312 782-0943

Questions – email Bob Porter at rporter@ancelglink.com or 312 782-7606