



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA**  
**BUILDINGS & GROUNDS COMMITTEE MEETING**  
**TUESDAY, MARCH 20, 2018**  
**7:00 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
  - February 20, 2018
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
  - A. Schaumburg Township proposal to acquire a portion of Maple Park to expand the Township's existing parking lot / M18-029
  - B. Playground installation at Armstrong and MacArthur; Concrete work at Freedom Run Dog Park / M18-031
  - C. Asphalt patching at PSSWC, Cannon Crossing park and pathway renovation work at Freedom Run Dog Park / M18-032
  - D. Vogelei Barn siding / M18-034
  - E. Bus 534 suspension / M18-030
  - F. Moon Lake residents to temporarily park at Seascap / M18-035
  - G. Parks Board Report / M18-036
  - H. Planning & Development Report / M18-033
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-8500 with at least 48 hours' notice.



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**MINUTES  
BUILDING AND GROUNDS MEETING  
February 20, 2018**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on February 20, 2018 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner K. Evans, Comm Rep Bettencourt, Friedman, Sernett, S. Triphahn, Chairman McGinn

Absent: Comm Rep Dekirmenjian

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski, Parks Director Hugen, Golf Director Bechtold

Audience: Commissioners R. Evans, Kinnane, Kilbridge, Bickham, Comm Rep Snyder, President Kaplan; Residents Russel & Sherry Schmidt 410 E. Bluebonnet, Mary Sapitro 980 Aspen, Nanette Scheri 965 Ash, Jim Repeta 965 Ash, Jeff Whyte 405 Azalie, Melissa English 1000 N. Bluebonnet, Bruck Johnston 1020 Ash, Bill + Joy Morris 345 E. Bluebonnet, Jim Mueller 1020 Aspen, Peter Ouch 900 Basswood, Veronica Derjec 1165 Basswood, M Vaszi 400 E. Bluebonnet, Dawn Anzalone 1065 Ash, Chris Stanropoulos 405 Azalea, Frank Moore 25 Azalea, Dave & Barbara Lehr 1045 Basswood

**2. Approval of Agenda:**

Executive Director Bostrom noted that M18-009 Color Court Repair and M18-010 Supply of playground equipment had been inadvertently left off the agenda. He noted that if the committee amended the agenda to include these items, they could discuss them but not make a formal recommendation. He also

explained that the items would be presented to the A&F for recommendation and then on to the Board next week.

Comm Rep Friedman made a motion, seconded by Comm Rep S. Triphahn to approve the agenda as amended. The motion carried by voice vote.

**3. Approval of the Minutes:**

Comm Rep Friedman made a motion, seconded by Comm Rep Bettencourt to approve the minutes of the January 16, 2018 meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Library Project by Girl Scouts/M18-015:

Director Hugen reviewed the item and introduced the Girl Scouts. The troop leader, Amanda Pycook introduced Scout Kaitlyn Pycook who explained that the girls were working on their Silver Award and that there would not be any cost the park district for the creation of the library box. She also explained that the scouts would monitor the contents monthly.

Scout Lauren Mae reviewed the design for the B&G Committee noting that they would be using plywood and outdoor paint on the project.

Scout Sarah Johnson explained the reason for locating the library box at Sycamore Park was for the fresh air and it was near a playground. She also explained that there would be an annual agreement with the district to provide upkeep on the box and for the scouts to monitor it contents.

Comm Rep Sernett asked where the books would be coming from and it was noted that they would be donated by the Girl Scouts service unit or St. Hubert's Church. Chairman McGinn asked if it would be on the 'honor' system and the girls explained that it would.

Executive Director Bostrom explained that this was becoming more popular and that often the boxes were located in resident's front yards. Commissioner Kinnane asked about a bench and it was noted that there was one nearby.

Comm Rep S. Triphahn made a motion, seconded by Comm Rep Bettencourt to recommend the board approve the placement of the Little Free Library at Sycamore Park. Staff is aware that content of the library will need to be checked more than once a month. It will be checked during park inspections along with normal routine park stops. The agreement between HE Parks and Girl Scout Troop #40348 regarding structural and content upkeep of the Little Free Library will be renewed on a yearly basis. Motion carried by voice vote.

B. Demo and potential sale of Twinbrook School Property/M18-011:

Executive Director Bostrom reviewed the item noting that the school had been taken out of commission 20 years ago in 1998. He also noted that due to the time of building, the school had asbestos as well as mechanical issues making it too costly to repair so the school district was looking to demolish it. He explained that the park district had developed an Intergovernmental Agreement to split the cost of demolition up to a maximum \$160,000 or approximately \$47,000/acre. He explained that the demolition had already begun on the interior with the exterior scheduled to begin end of February or early March. He explained the land would become green space until such a time as the park district could determine, with public input, on what to do with the park area. He explained that the playground would remain and that the district had \$10,000 to invest in the park area for possible repair and/or upkeep this year. He also explained that the input from this meeting and the committee recommendation would go to the A&F committee next week and then on to the board that same night.

Comm Rep S. Triphahn asked if the playground equipment needed to be refurbished and Director Hugen explained it was in good shape but they did have \$10,000 to address any issues they might find. Comm Rep S. Triphahn asked about the access to the playground during demolition and Executive Director Bostrom explained that the park district property and playground was on the West and North sides of the park away from the school building.

Jim Repeta asked where participants would park for the ball and soccer fields if the lot was removed. Executive Director Bostrom noted that it was a U9 field and that the park district could control the program schedule. Director Hugen explained that the athletic fields had been taken off the 2018 schedule. Executive Director Bostrom also noted that the district did not typically program fields that did not have parking.

Frank Moore asked if there were plans for the area. Executive Director Bostrom explained that the playground would remain and that the rest would be green space until the district held public meetings for input on what residents would like to see in the park. He explained that the district had 47

playgrounds with many not having parking lots and that anything at this park right now would be temporary.

A homeowner addressed the committee explaining that they could only park on the south (park) side of the street and expressed concern for the children coming from the park. Executive Director Bostrom explained that generally there was no parking on the same side as a park and that they could approach the Village with regard to that issue.

Jim Repeta asked about the kids that would come to practice and Director Huguen noted that the area would be fenced off for replanting and the soccer goals would be removed.

Commissioner K. Evans asked that if the residents saw a team playing on the field that they contact the district.

Dawn Anzalone asked about the water problems and Director Huguen explained that they hoped to address that issue with the removal of the concrete.

Jim Muller asked about the entry from Aspen and Director Huguen explained that it would be paved, however, it would be limited to foot traffic and vehicles would not be allowed.

Nanette Scheri asked if the property would stay with the park district and Executive Director Bostrom explained that it was not impossible that the property could go back up for sale but highly unlikely that the park district would decide to do that. He also explained that there was a legal process that the district would have to go through in order to sell the property.

A homeowner asked about vehicle access and Executive Director Bostrom noted that there would not be any vehicle access at this time.

Peter Osuch addressed the committee asking if the meeting purpose was about the demolition and seeding of the area and Executive Director Bostrom explained that it was about the park district acquiring the property.

A homeowner asked about rubber tiles in the playground and Director Huguen noted that would not be an option at this time.

William Marks on Bluebonnet asked about the drainage and Executive Director Bostrom explained that the park district could not take water from their property and direct it to residents. Mr. Marks noted that the Village had just built drainage on the street and Executive Director Bostrom explained the park district would be working with the Village. Mr. Marks asked if there was a plan for the area and Executive Director Bostrom explained that they were

starting with a clean slate until they held the public meeting sometime in the fall.

Mr. Whyte addressed the committee saying he was happy to see this development and the demolition of the old school.

Commissioner Bickham asked about the demolition costs exceeding \$320,000 and Executive Director Bostrom said the park district was capped at \$160,000.

No vote required on this matter.

C. Pine Park Storm Sewer Improvements/ M18-007:

Director Buczkowski reviewed the item noting that they wanted to put the reconstruction of the path on hold until the Village had completed their sewer work.

Commissioner K. Evans asked if the residents had been informed of the delay and it was noted that it had not been necessary to inform the residents of the coming work.

Comm Rep S. Triphahn made a motion, seconded by Comm Rep Bettencourt to recommending to the board that the Pine Park Path rehab project be postponed until either the Village grant is awarded or rejected. At such time, staff would recommend either going out for bid late this fall or be included as part of the storm sewer project in the spring of 2019. Furthermore, staff recommends that the Park District partner with the Village on this potentially combined project with a possible cost savings to the district. The motion carried by voice vote.

D. Purchase of 2 Mowers /M18-014:

Director Huguen reviewed the need to replace the mowers.

Commissioner K Evans asked if they were retiring the old mowers and Director Huguen noted they would be used for parts.

Comm Rep Snyder asked if the parks department would reciprocate the use of mowers for the golf course given their use of the golf course's mowers at the end of last season. Director Huguen noted that they would.

Comm Rep Bettencourt made a motion, seconded by Comm Rep Friedman to recommend the board awarding a contract in the total amount of \$110,310.46 for the purchase of (1) Toro Groundsmaster 5900-D and (1) Toro Groundsmaster 3500-D mower to Reinders of Franklin Park, Illinois. The motion carried by voice vote.

E. Balanced Scorecard/M18-019:

Executive Director Bostrom reviewed the item noting that it was a snapshot of the district from December 2016 and 2017.

Commissioner Bickham asked about the revenue sponsor line item and Deputy Director Talsma explained that it included all sponsorships.

Comm Rep Friedman made a motion, seconded by Comm Rep Bettencourt to recommend the board approve the Balance Scorecard M18-019. The motion carried by voice vote.

F. Parks Report/M18-018:

Director Hugen reviewed the report.

Comm Rep Sernett made a motion, seconded by Comm Rep Friedman to send the parks report M18-018 to the board. The motion carried by voice vote.

G. P&D Report/M18-012

Director Buczkowski reviewed the report.

Comm Rep Friedman made a motion, seconded by Commissioner K. Evans to send the P& D report M18-012 to the board. The motion carried by voice vote

H. Court Repair/M18-009:

Director Buczkowski reviewed the issue noting that American Sealcoating of Michigan City was the low bid in the amount of \$37,800.

The committee consensus was to agree with staff's findings.

I. Supply of Playground Equipment / M18-010:

Director Buczkowski reviewed the issue noting that Zenon Company was the low bid in the amount of \$76,233 for supply of equipment at Armstrong and MacArthur schools.

The committee consensus was to agree with staff's findings.

**7. Committee Member Comments:**

Comm Rep S. Triphahn congratulated the Foundation and Foundation Manager Kusmierski on a successful Girls Night Out event.

Commissioner K. Evans asked if there was a formal designation for community parks. Executive Director Bostrom noted that the district had a description of what a community park might be. He noted that Birch would be very small to be considered a community park. Director Buczkowski explained that it had more to do with the amenities in a park. Commissioner K. Evans noted that it was great to see the park neighbors.

Comm Rep Friedman congratulated Dean on his Lifetime Achievement Award and noted the increase in basketball numbers, even though the youngest group was down a bit.

**8. Adjournment:**

Comm Rep Sernett made a motion, seconded by Comm Rep S. Triphahn to adjourn the meeting at 8:10 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peg Kusmierski  
Recording Secretary



**MEMORANDUM NO. M18-029**

**TO:** Buildings and Grounds Committee  
**FROM:** Dean R. Bostrom, Executive Director  
Craig Talsma, Deputy Director/Director Admin & Finance  
Dustin Hugen, Director Parks & Facilities Services  
**RE:** Schaumburg Township proposal to acquire a portion of  
Maple Park to expand the Township's existing parking lot  
**DATE:** March 14, 2018

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**Background**

Schaumburg Township staff in July of 2017 inquired with park district staff about the Township's desire to expand the size of its current parking lot.

The Schaumburg Township's lone facility is located at One Illinois Blvd in Hoffman Estates and is located directly south of the park district's Maple Park. Maple Park is 2.93 acres and includes a neighborhood playground at the north end of the park and a neighborhood baseball field at the south end of the park. The ballfield has a backstop and sideline fencing, however, the field has not been used for park district games or practices for the past several years. Based on the park district's current demand for baseball fields of this size, there are no plans in the immediate future to utilize this field for programs, practices or games.

The park district held a public meeting per the district's policy in cooperation with Schaumburg Township on February 22, 2018 at their Schaumburg Township offices. A meeting notification sign was placed at Maple Park and letters were sent to 47 residents who live within 300+/- feet of Maple Park boundaries. Approximately 22 residents attended the meeting. Attached is the Agenda, Sign-In Sheet and Minutes from the February 22<sup>nd</sup> public meeting which was attended by District staff and four Commissioners. Also attached is an email chain from a resident expressing comments and concerns.

Following the February 22<sup>nd</sup> public meeting, the park district held a public meeting on February 27<sup>th</sup> as part of the A&F Committee meeting. Four residents plus one representative from Schaumburg Township attended the meeting. The minutes for the meeting are not scheduled to be approved until March 27<sup>th</sup> and therefore, are not attached. However, staff prepared a summary of the issues discussed as well as the responses to the identified issues.

At the conclusion of the meeting attendees were informed that the next meeting for public input would be held on Tuesday, March 20<sup>th</sup> at the Triphahn Center at 7pm as part of the B&G Committee meeting. Letters were sent to 69 residents living within 300 feet of the property as well as anyone who attended a prior public meeting who provided their addresses. A sign was also posted at the property. Representatives from Schaumburg Township were invited to attend the meeting to respond to any questions directed towards the Township.

Only one resident, Katherine Hert, 60 Washington Blvd., Hoffman Estates, called the park district since the February 27<sup>th</sup> meeting. Ms. Hert expressed concern that the playground be preserved and there will still be open green space available. In addition she expressed concerns about structures being built on the property and that vehicles would enter or exit from the expanded parking area. The property in question can only be used to build the parking lot as approved by the park district and that no additional structures or modifications to the site plan could be modified without park board approval. Additionally, the park district eliminated the access/exit drive into the proposed parking lot. All ingress/egress from the parking lots will be from existing ingress/egress.

Attached is an aerial photo which shows the proposed parking area within the black lines and the proposed remaining green space within the white lines.

Staff has prepared a proposed real estate purchase contract in cooperation with Schaumburg Township staff. Legal counsel from both agencies have signed off on the agreement. Based on the outcome of the B&G meeting on March 20<sup>th</sup>, the proposed real estate purchase contract is tentatively scheduled to be presented to the A&F Committee/Board meeting on March 27<sup>th</sup>. Within the proposed real estate purchase contract, the park district has stipulated the cost per sq. ft. of land would be \$1.08/sq. ft. which is the price that the park district is paying School District 54 to acquire the former Twinbrook Elementary School property. All costs associated with the purchase contract, including legal fees and relocation of the back-stop/fencing and landscaping requirements, would be borne 100% by the Schaumburg Township. In addition, all items that are addressed within the issues and responses of the park district will be included in either the purchase contract or the site plan drawings which will be an attachment to the purchase contract. Additionally included are updated drawings from WT Group reflecting that no additional detention would be required north of the parking lot.

### **Recommendation**

Staff has no recommendation at this time, however, resident input from the meeting as well as the opinions of the committee members will be presented to the A&F Committee on March 27<sup>th</sup>. A proposed real estate purchase contract, based on the results of the meeting, will be included on the agenda for the A&F Committee/Board meeting on March 27<sup>th</sup>.



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## AGENDA

### SCHAUMBURG TOWNSHIP / HOFFMAN ESTATES PARK DISTRICT JOINT PUBLIC MEETING

at

SCHAUMBURG TOWNSHIP ADMINISTRATION BUILDING  
ONE ILLINOIS BLVD., SCHAUMBURG IL

THURSDAY, FEBRUARY 22, 2018

7:00 P.M.

1. INTRODUCTIONS
2. OVERVIEW OF MEETING: PROPOSAL FOR THE SALE OF PARK DISTRICT LAND TO SCHAUMBURG TOWNSHIP FOR TOWNSHIP'S PARKING LOT EXPANSION
3. SCHAUMBURG TOWNSHIP – OVERVIEW OF PROPOSAL
4. WT GROUP – OVERVIEW
5. HOFFMAN ESTATES PARK DISTRICT – OVERVIEW OF MAPLE PARK
6. PUBLIC INPUT
7. SUMMARIZE MEETING – NEXT STEPS
8. ADJOURNMENT

Schaumburg Township / Hoffman Estates Park District Join Public Meeting

NAME (please print)	ADDRESS	CITY
Richard R. Del Boccio	601 Berkley Court	Schaumburg
Martha L. Del Boccio	601 Berkley Court	Schaumburg
Jodie Mitchell	345 Illinois Blvd	Hoffman Estates
Sherry L. Scheffers	420 Norridge Lane	Hoffman Estates
Laura Bilbrey	395 Illinois Blvd	HE
Pearl Henderson	1770 EVANSTON ST	H.E.
MENDOZA, Carmelita	70 Illinois Blvd.	H.E.
Daniel Torres-Solache	565 Paris Ln	H.E.
Hector Torres	565 PARIS LN	H-E.
Pilar Torres	565 Paris Ln	H.E.
Wendy Torres	565 Paris LN	H.E.
Bryan Torres	565 Paris LN	H.E.
Patricia Dirosates	2700 Mallow	Sch.
Sue Ratio	100 Illinois Blvd	HE
William Morris	395 E Bluebonnet Lane	HE
KEITH EVANS	2051 Greenfield Rd	HE HEPD Commissioner
ROBERT A. KAPLAN	1670 N NEWPORT RD	HE
PATRICK KINWANE	395 ILLINOIS HE	HE.

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**MINUTES**

**SCHAUMBURG TOWNSHIP / HOFFMAN ESTATES PARK DISTRICT  
JOINT PUBLIC MEETING**

**at**

**SCHAUMBURG TOWNSHIP ADMINISTRATION BUILDING  
ONE ILLINOIS BLVD., HOFFMAN ESTATES, IL**

**THURSDAY, FEBRUARY 22, 2018  
7:00 P.M.**

Executive Director Dean Bostrom called the meeting to order at 7:00 p.m. and introduced Commissioners and staff present from the Hoffman Estates Park District.

Schaumburg Township Administrator, Eric Johnson, introduced the public officials who were in attendance representing Schaumburg Township.

Executive Director Bostrom stated that this was a public meeting to provide information to residence in attendance and to allow input from residents and that no decisions were going to be made at this meeting.

Executive Director Bostrom provided an overview of the purpose of the meeting regarding Schaumburg Township’s interest in acquiring approx. one acre of Maple Park from the park district to expand their existing parking lot by approx. 50 additional spaces.

Administrator Johnson provided an overview of the Township’s current parking situation and provided an overview on the Township’s need to expand parking for public safety reasons.

Todd Abrams from WT Group provided an overview of the proposed parking lot, including the storm water management requirements of the project. Todd stated that he did not believe that on-site detention would be required which would reduce the total amount of land required for the project.

Executive Director Bostrom provided an overview of Maple Park, including the history of the park and the amenities included.

Executive Director Bostrom solicited public input from the residents in attendance.

The questions and concerns presented from the residents included:

1. Additional parking lot lights and the potential adverse impact of those lights on adjacent residents.
2. The future status of the large tree located between the Township's parking lot and Maple Park, as well as the trees located along the west side of the park between Illinois Blvd. and Maple Park.
3. The buffer (landscaping or fencing) that would be provided between the parking lot and the park and the additional parking lot and the street parking.
4. Concern over the amount of trash generated from the parking lot and street parking.
5. Public safety with the number of cars that currently park on both sides of Illinois Blvd.
6. Accessibility required for senior citizens to park along Illinois Blvd.
7. ADA requirements for additional parking.
8. How the expanded parking lot would comply with storm water detention requirements.
9. If the backstop or fencing would be maintained
10. Would there be enough green space to play activities like soccer.
11. If the wooded areas on the east side would be maintained.
12. That the retention area would not be there to allow easy access to the green space
13. That the new lot and any ramps would conform with ADA requirements

Executive Director Bostrom stated that the park district was not going to be making decisions at this public meeting, and there is an additional meeting which has been previously scheduled for next Tuesday, February 27<sup>th</sup> at 7pm at the Triphahn Center. He encouraged all residents to attend. A new sign will be posted regarding the meeting. He also stated that the park district anticipates scheduling additional meetings in March to further discuss the proposed project and solicit additional input from residents.

Meeting adjourned at 8:15 p.m.

## Jane Kaczmarek

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**From:** Dean Bostrom  
**Sent:** Friday, February 23, 2018 12:56 PM  
**To:** Jane Kaczmarek; Craig Talsma  
**Subject:** include email chain below and reference in Sch Township memo to A & F

### Dean Bostrom, CPRE

Executive Director / Board Secretary  
t 847-310-3604 | f 847-885-7523 | e dbostrom@heparks.org

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**From:** "[maureen@aspergerplanet.com](mailto:maureen@aspergerplanet.com)" <[maureen@aspergerplanet.com](mailto:maureen@aspergerplanet.com)>  
**Date:** Thursday, February 22, 2018 at 4:18 PM  
**To:** Dean Bostrom <[dbostrom@heparks.org](mailto:dbostrom@heparks.org)>  
**Cc:** Eric Johnson <[ejohnson@schaumburgtownship.org](mailto:ejohnson@schaumburgtownship.org)>  
**Subject:** Re: Regarding the paving of Maple Park on Illinois Blvd

Dear Mr. Bostrom:

Thank you very much for your reply.  
I will share this with our Neighborhood Watch Group.

Have successful evening!

Maureen Donehey  
595 Illinois Blvd.  
[maureen@aspergerplanet.com](mailto:maureen@aspergerplanet.com)

On Thu, Feb 22, 2018 at 4:13 PM, Dean Bostrom <[dbostrom@heparks.org](mailto:dbostrom@heparks.org)> wrote:

Maureen,

As Captain of the Illinois Blvd. neighborhood watch program, thank you for taking time to express the thoughts of both you and your neighbors regarding the public meeting tonight. The park board is holding the meeting tonight to listen to resident input regarding the proposal. No decisions have been at this time regarding the Township's proposal and no decisions will be made at the meeting tonight. I also wanted to clarify that Maple Park is owned and maintained by the Hoffman Estates Park District and that the park is not owned or maintained by the Village of Hoffman Estates as implied in your email. Your correspondence will be shared with the Park District Board of Commissioners for consideration along with the resident input presented at the meeting tonight. The Hoffman Estates Park District is planning to discuss the Schaumburg Township's proposal regarding Maple Park at park district's board meeting next Tuesday February 27, 7:00 pm at the Triphahn Center 1685 W. Higgins, Hoffman Estates. I would encourage you and your neighbors to attend the Park District meeting next Tuesday. If you have further questions in the meantime please do not hesitate to contact me.

Regards,

Dean Bostrom, Executive Director



**From:** Maureen Donehey [mailto:[maureen@aspergerplanet.com](mailto:maureen@aspergerplanet.com)]  
**Sent:** Thursday, February 22, 2018 3:18 PM  
**To:** Dean Bostrom; [ejohnson@schaumburgtownship.org](mailto:ejohnson@schaumburgtownship.org)  
**Cc:** Maureen Donehey  
**Subject:** Regarding the paving of Maple Park on Illinois Blvd

Good afternoon Mr. Bostrom and Mr. Johnson:

I regret that I am unable to attend tonight's meeting at The Schaumburg Village Township regarding the proposed destruction of Maple Park and the possible construction of an additional parking area for the Township.

**As Captain of our Illinois Blvd. neighborhood watch, many of our neighbors have been coming to me expressing dismay at the possible construction of a parking lot in the area of Maple Park on Illinois Blvd.**

**We understand that the Township would like to add parking spaces but we neighbors would like to discourage this measure for the following reasons:**

- a. the construction of a detention pond would put **neighborhood children and pets at risk** of falling into the deep gully (especially those children with ASD, Autistic Spectrum Disorder, as these children are drawn to areas of water
  
- b. the building of a **parking lot will do away with one of the few the baseball diamonds** remaining in our area which are open to many children and families for

improvised games of baseball, softball and kickball...in this era of childhood obesity we actually need MORE playgrounds not more parking lots

c. the construction of a parking area **could lead to a "hang out" area for unsupervised adolescents** in the evenings and on weekends both with and without cars...

these young people could also benefit from the baseball diamond for open play

d. Homeowners across from Maple park and in that area will be in **danger of lowering the value of their homes** as the view of an empty parking lot evenings weekends and holidays would make their homes less marketable

e. **The Township Seniors and Disability Services** holds many functions in Maple Park and the families of these citizens would be celebrating in a parking lot instead of in the open air on park land.

Gentlemen: Please re-consider the construction of a parking lot on Village Park land.

**We, as neighbors, would highly prefer that the Maple Park land, baseball diamond and green spaces remain in their natural state.**

Thank you.

--

Maureen Donehey

595 Illinois Blvd

Hoff. Est, 60169

847-885-2215

[www.aspergerplanet.com](http://www.aspergerplanet.com)

## A&F COMMITTEE MEETING

FEBRUARY 27, 2018

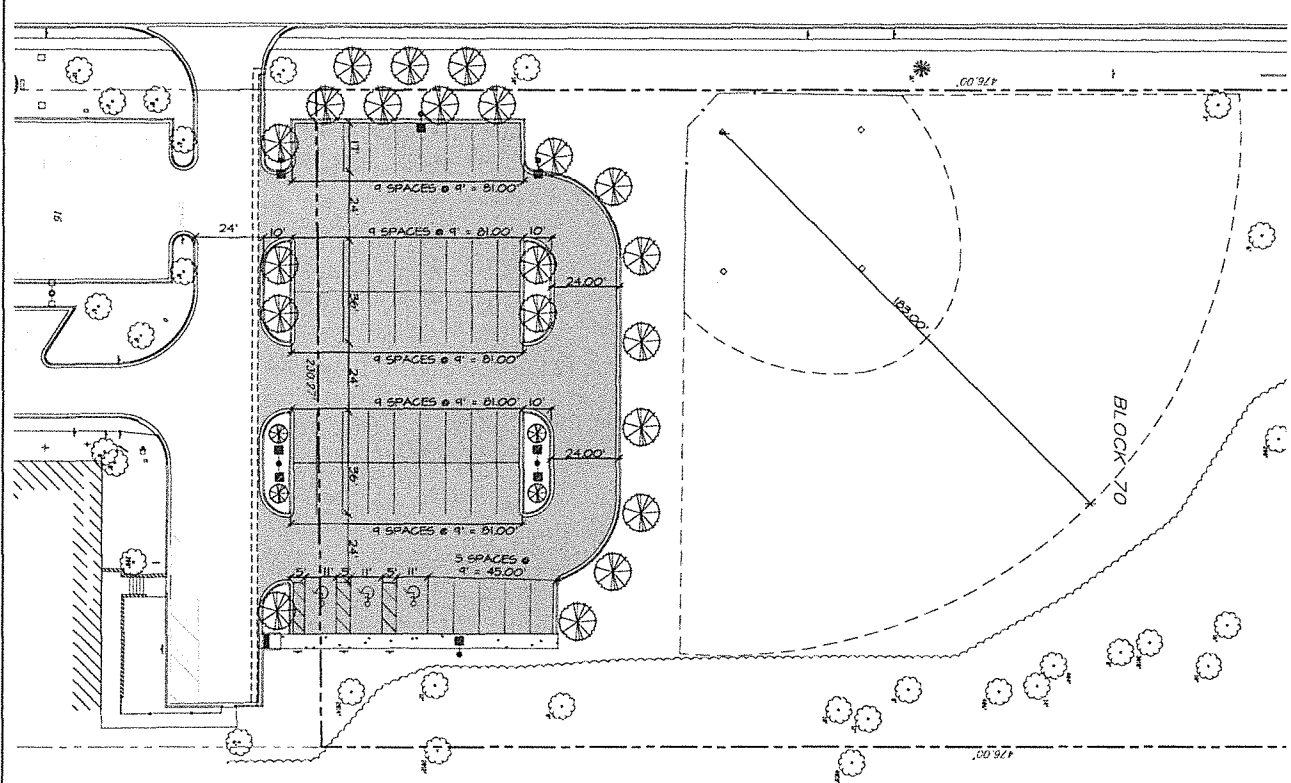
### Summary of Issues/Responses

#### Issues/Responses

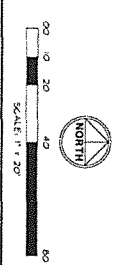
1. Parking lot lights within new parking lot will be directly across from residential homes.  
*Both the park district and township are committed to installing lights designed to minimize lights from adversely impacting residents.*
2. Residents view of parking lot vs. current ballfield.  
*The park district is requiring landscaping between the parking lot and the street to minimize the visual impact of the parking lot.*
3. Will newly planted trees with 2" to 4" caliber have an immediate impact?  
*A variety of faster growing plant species will be planted to minimize the impact.*
4. Will baseball field still be available?  
*Back-stop will be relocated at township expense to open green space just north of the proposed parking lot. (A diagram showing the relocation of the back-stop is provided in plans provided by WT Group).*
5. Will ADA parking spots be made available?  
*Village will require that all ADA requirements are met.*
6. How many additional parking spaces will there be?  
*49 new spaces.*
7. How will the engineer deal with the existing grade change between the parking lot and the ballfield?  
*The grade change will be less severe than the existing grade, although detailed plans have not been provided at this time. The final grading plan can be no steeper than the existing grade.*
8. Where will the storm water created from the new parking lot end up?  
*If required, a swale or detention area will be created between the parking lot and the wooded area to the east of the parking lot. All water will move towards the existing wooded area east of the parking lot. Building a swale located east of the parking lot to help filter the storm water is the park district's preferred method. The final plan cannot expand to the north any more than what is currently depicted in the parking lot site plan.*
9. There are insufficient trash receptacles within the park.  
*Staff verified that there are currently 3 trash receptacles which given the size of the park should be sufficient. Schaumburg Township will need to add trash receptacles as part of the parking lot expansion.*

10. Picnic table within existing playground area is very worn.  
*Park District staff will replace the existing picnic table.*
11. There is no additional seating in the park outside of the playground area.  
*Park district staff will evaluate adding either a picnic table or additional park benches outside of the playground area.*
12. Residents were concerned about the new parking lot area being utilized for busses and employee parking.  
*Township stated that if busses parked in the new parking area, it would only be for overnight parking as the busses are on routes all day long.*
13. Question was asked about cooperative programming between the Township and park district for the 50+ population.  
*Park district staff will reach out to Schaumburg Township staff to explore future cooperative programming opportunities.*
14. Reduced usable green space for residents use within park.  
*Excluding the current dirt infield and the sloped area between the existing parking lot and ballfield fencing, there is currently 51,000 sq. ft. of open green space. With the expanded parking area, the usable green space would be reduced to approx. 43,000 sq. ft. as the new ballfield area would be a grass infield vs. a dirt infield. The difference of 8,000 less sq. ft. is approximately equal to the size of the entire Triphahn Center gymnasium floor.*
15. Does the proper require rezoning?  
*Because the property has to be sub-divided, it will have to be rezoned and approved by the Village.*





PARKING DATA	
EXISTING REGULAR SPACES	= 00
PROPOSED ADDL SPACES	= 4
PROPOSED REGULAR SPACES	= 00
PROPOSED ADDL SPACES	= 5
TOTAL TOTAL SPACES	= 09



C-2.0  
SHEET

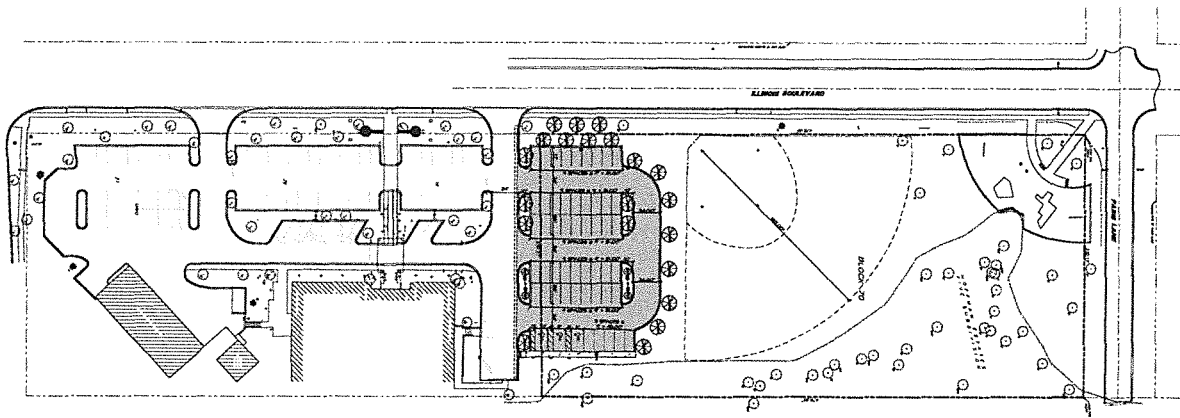
**SITE GEOMETRIC PLAN - B**

**SCHAUMBURG TOWNSHIP  
PARKING LOT ADDITION  
1 ILLINOIS BOULEVARD  
HOFFMAN ESTATE, ILLINOIS 60169**



**W-T CIVIL ENGINEERING, LLC.**  
CIVIL ENGINEERING CONSULTANTS  
2875 Franklin Avenue  
Northbrook, Illinois 60062-5152  
TEL: (708) 255-8333 FAX: (708) 255-8444  
www.wtengineering.com  
IL License No. 184-007970-2015 Exp. 04/30/19

REVISIONS	DATE	BY



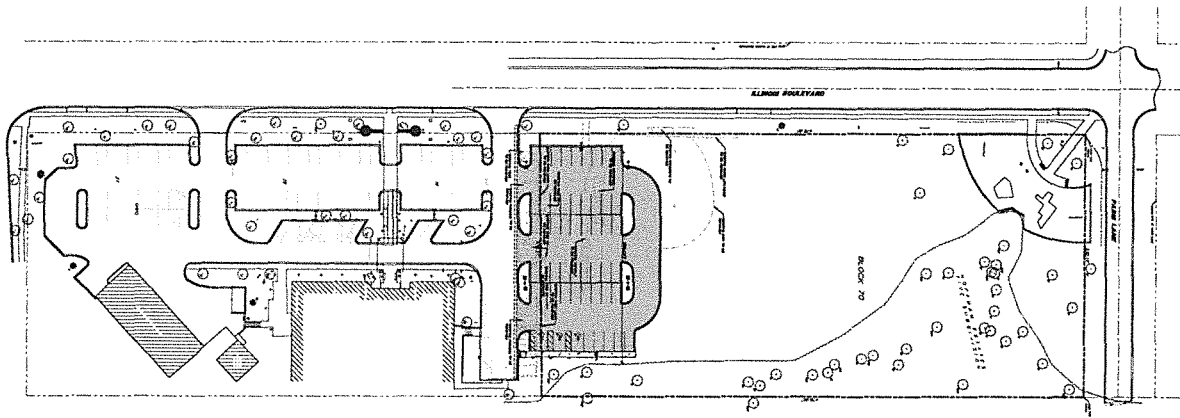
**PARKING DATA**

EXISTING REGULAR SPACES	00
EXISTING ADA SPACES	4
PROPOSED REGULAR SPACES	50
PROPOSED ADA SPACES	3
<b>TOTAL TOTAL SPACES</b>	<b>57</b>



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C-2.1	DATE: 11-28-17	<b>OVERALL SITE GEOMETRIC PLAN - B</b>	<b>SCHAUMBURG TOWNSHIP PARKING LOT ADDITION</b> 1 ILLINOIS BOULEVARD 23 HOFFMAN ESTATE, ILLINOIS 60169		<b>W-T CIVIL ENGINEERING, LLC</b> CIVIL ENGINEERING CONSULTANTS 2675 Prater Avenue Hoffman Estates, Illinois 60132 PH: (224) 263-8533 FAX: (224) 263-6444 www.wtcivileng.com IL License No. 184-007570-0015 Exp. 04/30/19	REVISIONS	DATE	BY
	PROJECT: W-1 CLIENT: W-1 JOB: C-2.1 SHEET:							



**PARKING DATA**

EXISTING TOTAL SPACES	= 06
EXISTING ADA SPACES	= 4
PROPOSED TOTAL SPACES	= 30
PROPOSED ADA SPACES	= 3
TOTAL TOTAL SPACES	= 36



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<b>C-2.4</b>	<b>OVERALL SITE GEOMETRIC PLAN - B</b>	<b>SCHAUMBURG TOWNSHIP PARKING LOT ADDITION</b> 1 ILLINOIS BOULEVARD 24 HOFFMAN ESTATE, ILLINOIS 60169	<b>W-T</b>	<b>W-T CIVIL ENGINEERING, LLC</b> CIVIL ENGINEERING CONSULTANTS 2675 DuSable Avenue Hoffman Estates, Illinois 60110 PH: (224) 253-6333 FAX: (224) 253-6444 www.wtengineering.com IL License No. 184-007570-0015 Exp. 04/2019	REVISIONS	DATE	BY
	DATE: 11-28-17	SCALE: 1" = 50'	DESIGNER: JDB	CHECKER: TDB	PROJECT: 17-001		





**MEMORANDUM NO. M18-031**

**TO:** Building and Grounds Committee  
**FROM:** Dean Bostrom, Executive Director  
Gary Buczkowski, Director of Planning and Development  
Dustin Hugen, Director of Parks & Facility Services  
**RE:** Playground Installation Armstrong School, MacArthur School and concrete  
work at Freedom Run Dog Park  
**DATE:** March 15, 2018

---

**Background:**

The park board has previously awarded supply of equipment for playground improvements at Armstrong and MacArthur Schools. With those purchase orders being issued, staff prepared bid documents for the installation of that equipment and associated work; specifically demolition of existing playgrounds, removal of fall surface, installation of new equipment, drainage and fall surface systems and new concrete where necessary. In addition to the playground work at these two sites, some concrete replacement work at Freedom Run Dog Park was included in this package. Specifically the handicap parking stall area which is not currently ADA compliant.

**Implications:**

Seven bids were received for these projects and read aloud and attached is a summary of the bids received. The alternate item involves the installation of a concrete ADA walk to the existing baseball field. This item was included as an alternate in the event the overall project cost exceeded the budget.

The low bid from Innovation Landscape was reviewed by staff for accuracy and completeness. Innovation Landscape completed all the playground installation work for HEPD in 2017 and the work was completed on time and in accordance with the specifications. Staff finds no reason why they would not be able to complete this year's work as they have in the past.

Staff is recommending that the sidewalk work to the baseball field be included as part of the 2018 work at Armstrong.

**Recommendation:**

Staff recommends the B&G Committee recommend the board approve a contract with Innovation Landscape for the installation of playground equipment at Armstrong and MacArthur Schools and concrete work at Freedom Run Dog Park for the low bid price of \$157,227 which includes the alternate of \$12,772.80.

In addition, staff recommends the B&G Committee recommend the board approve a contingency of 5% (\$7,861) be made available for extras deemed necessary by staff to complete these projects. Assuming the entire contingency would be needed and the low bid amount including the alternate these projects combined are now tracking \$ 5,000 under budget.

Install PG Armstrong MacArthur School, Concrete work at Freedom Run Dog park Armstrong School

March 13, 2018

	GLI Services, Inc. dba Georges Landscaping, Inc	D&J Landscape, Inc.	Innovation Landscape, Inc.	Elanar Construction	Hacienda Landscaping. Inc.
BOND	X	X	X	X	X
Armstrong School					
Site Security	\$2,150.00	\$3,834.00	\$2,556.00	\$2,345.00	\$2,556.00
Demo	\$18,595.60	\$14,835.00	\$9,190.25	\$17,990.00	\$14,680.00
Concrete	\$14,400.00	\$12,320.00	\$10,800.00	\$15,315.00	\$14,220.00
Install PG	\$11,850.00	\$10,135.30	\$10,135.30	\$14,800.00	\$10,000.00
Drain	\$6,956.25	\$20,435.00	\$9,527.50	\$6,154.00	\$12,800.00
Loose Fill	\$21,398.15	\$15,790.75	\$22,605.45	\$24,362.00	\$20,450.50
<b>TOTAL ARMSTRONG</b>	<b>\$75,350.00</b>	<b>\$77,350.05</b>	<b>\$64,814.50</b>	<b>\$80,966.00</b>	<b>\$74,706.50</b>
MacArthur School					
Site Security	\$2,010.00	\$4,355.00	\$3,036.00	\$2,780.00	\$2,844.00
Demo	\$14,358.00	\$12,145.00	\$6,763.00	\$14,690.00	\$11,420.00
Concrete					
Install PG	\$20,500.00	\$16,408.00	\$15,382.50	\$20,800.00	\$17,000.00
Drain	\$9,787.75	\$23,278.00	\$12,673.50	\$9,544.50	\$15,110.00
Loose Fill	\$21,317.25	\$15,676.80	\$22,518.75	\$23,980.50	\$20,470.50
Synthetic Surface	\$12,752.00	\$8,174.20	\$9,266.40	\$10,810.00	\$11,000.00
<b>TOTAL MACARTHUR</b>	<b>\$80,725.00</b>	<b>\$80,037.00</b>	<b>\$69,640.15</b>	<b>\$82,605.00</b>	<b>\$77,844.50</b>
Freedom Run					
Demo	\$8,175.00	\$1,885.00	\$480.00	\$1,600.00	\$800.00
Concrete	\$3,225.00	\$6,635.00	\$2,020.00	\$3,460.00	\$2,550.00
<b>TOTAL FREEDOM RUN</b>	<b>\$11,400.00</b>	<b>\$8,520.00</b>	<b>\$2,500.00</b>	<b>\$5,060.00</b>	<b>\$3,350.00</b>
Allowance	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
<b>GRAND TOTAL</b>	<b>\$174,975.00</b>	<b>\$173,407.05</b>	<b>\$144,454.65</b>	<b>\$176,131.00</b>	<b>\$163,401.00</b>
Alternate	\$19,514.00	\$8,218.00	\$12,772.80	\$155,225.00	\$17,740.00

Install PG Armstrong MacArthur School, Concrete work at Freedom Run Dog park Armstrong School  
 March 13, 2018

	E. Hoffman Inc,	Copenhaver Construction, Inc.			
BOND	X	X			
Armstrong School					
Site Security	\$1,750.00	\$4,500.00			
Demo	\$14,302.00	\$16,900.00			
Concrete	\$15,270.00	\$12,720.00			
Install PG	\$9,650.00	\$10,100.00			
Drain	\$6,465.00	\$12,945.00			
Loose Fill	\$20,547.50	\$28,765.00			
<b>TOTAL ARMSTRONG</b>	<b>\$67,984.50</b>	<b>\$85,930.00</b>			
MacArthur School					
Site Security	\$2,100.00	\$4,554.00			
Demo	\$11,552.00	\$14,500.00			
Concrete					
Install PG	\$17,120.00	\$17,900.00			
Drain	\$10,921.00	\$15,477.00			
Loose Fill	\$21,637.50	\$28,659.00			
Synthetic Surface	\$11,800.00	\$11,000.00			
<b>TOTAL MACARTHUR</b>	<b>\$77,130.50</b>	<b>\$92,090.00</b>			
Actual	\$75,130.50				
Freedom Run					
Demo	\$2,850.00	\$3,000.00			
Concrete	\$2,800.00	\$4,835.00			
<b>TOTAL FREEDOM RUN</b>	<b>\$5,650.00</b>	<b>\$7,835.00</b>			
Allowance	\$7,500.00	\$7,500.00			
<b>GRAND TOTAL</b>	<b>\$158,265.00</b>	<b>\$193,055.00</b>	<b>ACTUAL \$193,355</b>		
Alternate	\$17,740.00	\$17,774.00			

MEMORANDUM NO. M18-032

**TO:** Building and Grounds Committee  
**FROM:** Dean R. Bostrom, Executive Director  
Gary Buczkowski, Director of Planning and Development  
Dustin Hugen, Director of Parks & Facilities Services  
**RE:** Asphalt Patching at PSSWC, Cannon Crossing Park and Pathway  
Renovation Work at Freedom Run Dog Park .  
**DATE:** March 15,2018

---

**Background:**

Identified in the district's 2018 capital fund are monies for parking lot patching at Prairie Stone Sports and Wellness Center, Cannon Crossings and pathway renovation work at Freedom Run Dog Park.

**Implications:**

Fourteen bids were received for this work and read aloud. Attached is a summary of those bids received. Staff contacted the low bidder Mathews Asphalt to get an understanding of how they were going to sequence the PSSWC patching work. They explained their bid was based on grinding one day and paving the next. Understanding that this parking lot work has a significant impact on our patrons, staff asked if it was possible for them to complete the work in one day. This request was assuming that no undercut would be necessary. Mathews told staff they would need to figure out the cost implications and would get back to HEPD staff. At that point, staff contacted the next lowest bidder Schroeder Asphalt Services to ask how they figured completing the job. Schroeder said they planned to begin grinding the night before (11PM), grind all night and then begin paving at 7am the next morning. Assuming no undercut would be necessary the entire lot would be fully paved by 5 pm that same day. Staff then explained to Schroeder they would get back with them with the final award recommendations. Mathews then came back on Thursday with an added cost of \$7,762.50 to cover overtime, remobilization and /or premium time that was not figured in their original price for the accelerated work schedule. That additional cost added to Mathew's original bid price ultimately put adjusted price higher than the next lowest bid price received from Schroeder (\$71,824).

In addition to not inconveniencing our costumers twice, another advantage of paving the lot in one day is that the bam base is not exposed for that extra day. This reduces the risk of damage caused by heavy equipment driving on it. Both Mathews and Schroeder's references all checked out positive and are equally qualified to perform this work according to specifications.

**Recommendation:**

Staff recommends the B&G Committee recommend the board approve a contract with Schroeder Asphalt for the now low bid price of \$71,824 based on the adjusted increase by Mathews Asphalt of \$7,762.50 which now makes their bid total \$77,730 to cover the additional costs associated with completing the PSSWC project in on day.

In addition, staff recommends the B&G Committee recommend the board approve a contingency of 7% (\$5,027) be made available for extras deemed necessary by staff . With the contingency added, the combined bid price of this work is \$18,288 under budget.

Asphalt Bid Results  
3/13/18

	Chicagoland Paving Contractors, Inc.	Matthews Paving, Inc.	A Lamp Concrete Contractors, Inc.	Schroeder Asphalt Services, Inc.	Orange Crush LLC
Bond	X	X	X	X	X
#1 PSSWC	\$57,845.00	\$57,845.00	\$64,887.00	\$51,809.00	\$63,881.00
#2 Cannon Crossings	\$4,000.00	\$2,500.00	\$14,500.00	\$6,500.00	\$7,500.00
#3 Freedom Run Dog	\$5,150.00	\$4,622.50	\$13,396.00	\$8,515.00	\$10,500.00
#4 Owners Allowance	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL ALL PROJ + ALLOWANCE	\$71,995.00	\$69,967.50	\$97,783.00	\$71,824.00	\$86,881.00
Actual undercut	\$35.00	\$20.00	\$40.00	\$65.00	\$67.50

Asphalt Bid Results  
3/13/18

	TAT Enterprise, Inc.	Evans & Son Blacktop, Inc	Johnson Paving	Accu-Paving	Arrow Road Construction Co
Bond	X	X	X	X	X
#1 PSSWC	\$66,295.40	\$62,372.00	\$60,360.00	\$57,640.00	\$56,084.50
#2 Cannon Crossings	\$8,160.00	\$5,815.00	\$3,920.00	\$5,300.00	\$7,825.00
#3 Freedom Run Dog	\$8,185.30	\$10,800.00	\$8,100.00	\$13,700.00	\$11,414.50
actual	\$82,640.70				
#4 Owners Allowance	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
actual	\$87,640.70				
TOTAL ALL PROJ + ALLOWANCE	\$74,480.70	\$83,987.00	\$77,380.00	\$81,640.00	\$80,324.00
undercut	\$13.18	\$85.00	\$35.00	\$34.50	\$35.00

Asphalt Bid Results  
3/13/18

	Allstar Asphalt, Inc.	Brothers Asphalt Paving, Inc.	M&J Asphalt Paving Company, Inc.	Patriot Maintenance, Inc.	
Bond	X	X	X	Cashier's Check	
#1 PSSWC	\$60,360.00	\$72,935.00	\$68,156.50	\$76,959.00	
#2 Cannon Crossings	\$3,000.00	\$5,000.00	\$5,650.00	\$4,000.00	
#3 Freedom Run Dog	\$5,530.00	\$8,400.00	\$14,135.00	\$8,600.00	
#4 Owners Allowance	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
TOTAL ALL PROJ + ALLOWANCE	\$73,890.00	\$91,335.00	\$92,941.50	\$94,559.00	
undercut	\$24.00	\$40.00	\$20.00	\$25.00	



**Memorandum M18-034**

**To: Buildings & Grounds Committee**  
**From: Dean R. Bostrom, Executive Director**  
**Dustin Hugen, Director of Parks and Facilities Services**  
**RE: Vogelei Barn Siding**  
**Date: March 15, 2018**

**Background**

Vogelei Barn is due to have new siding installed in 2018. The current siding is wood siding that has begun to decay in areas and was identified to be replaced. The Barn and House at Vogelei are two historic structure within the Hoffman Estates Park District as the Barn was re-built in the late 1950's.

**Implications**

The installation of the metal siding on the barn is a budgeted capital item for 2018. The installation will be completed by in house crews within the budgeted amount. Below are photos showing the two colors that staff has narrowed it down to. These colors were chosen to keep the barn looking like a barn due to its historic value.



***Current***

***Brown Siding***

***Red Siding***

**Recommendation**

Staff is recommending the brown siding be installed at Vogelei Barn. With the historical value of the Vogelei Barn, staff believes the brown color will continue the historical value with enhancement of new siding.

**Memorandum M18-030A**

**To: Buildings & Grounds Committee**  
**From: Dean R. Bostrom, Executive Director**  
**Dustin Hugen, Director of Parks and Facilities Services**  
**RE: Bus 534 (24 passenger bus) Suspension**  
**Date: March 14, 2018**

---

Attached is Memorandum M18-030 from Dustin Hugen, Director Parks & Facilities Services regarding the suspension system for the 24 passenger bus. As noted in the recommendation, when the Liquid Springs suspension system becomes available to test drive, staff will schedule a test drive and, if allowed, invite Commissioners, Community Reps and staff to ride along during the test drive. Based on the results of the test drive, a recommendation will be presented as to whether or not to pursue the purchase of the Liquid Springs suspension system.

## Memorandum M18-030

**To: Buildings & Grounds Committee**  
**From: Dean R. Bostrom, Executive Director**  
**Dustin Hugen, Director of Parks and Facilities Services**  
**RE: Bus 534 (24 passenger bus) Suspension**  
**Date: March 13, 2018**

---

### **Background**

Bus 534 was purchased new by the Park District in 2010. The bus currently has 36,000 miles on it and is in good overall condition. Recently there has been some concerns addressed about the quality of ride on bus 534 in regards to the suspension.

This bus was built on a Ford F550 cab and chassis which has a truck suspension. The bus came with an upgraded suspension that is called a MORryde RL (rubber leaf) suspension that works in conjunction with the existing leaf spring suspension system to provide riders a softer, smoother and more comfortable ride, which is currently adjusted at the maximum for the smoothest ride.

In 2016 the bus was brought to Illinois Bus Sales for suspension issues. They said the only thing that could be done to help the quality of the ride was to install Sumo-Springs. At that time that was the product buses similar to ours were using. The district had the Sumo-Springs installed which is a suspension product designed to enhance load carrying ability, stabilize sway, improve overall driver control and absorb harsh bumps over uneven surfaces and rough terrain.

### **Implications**

After more recent concerns over the ride of Bus 534, we began doing more research on the bus suspension. There are two types of suspension that could be installed on bus 534, Air Suspension and Liquid Springs.

Air suspension is a type of vehicle suspension powered by electric or engine-driven air pumps or compressors. This compressor pumps the air into flexible bellows, usually made from textile-reinforced rubber. The air pressure inflates the bellows, and raises the chassis from the axle. Currently smaller bus frames like bus 534 are using the air suspension. It would cost the district \$10,000 to have the entire bus converted to air suspension or \$5,000 (Illinois Bus Sales) to have just the rear of the bus converted as the front does not seem to be an issue.

Liquid Springs utilize a strut, with a compressible fluid as the spring/damping medium, and its sophisticated on-board microprocessor, adapts the entire vehicle's response to road variations and the driver. The difference between Liquid Springs and Air/Sumo Springs is the suspension system that can automatically change the spring stiffness and damping at each wheel over a very broad range with minimal power consumption while the vehicle is being driven. To have the Liquid Springs installed on bus 534 would cost the district \$9,900(Illinois Bus Sales).

## **Recommendation**

Upon learning of the two options for bus 534 staff is recommended that we do not change the current suspension on the bus. After more research staff does not feel the Air Suspension will improve the quality of ride over the current Sumo-Springs. The Liquid Springs are very new to the industry and are currently being installed on buses going into production with very good reviews. Staff has contacted Illinois Bus Sales to see if staff would be able to test drive one of the busses with Liquid Springs to compare to our Sumo-Springs. The Liquid Springs are still being installed on buses at Illinois Bus Sales with no current time frame of completion, upon completion staff will schedule a test drive. Upon completion of the test drive staff will be able to either recommend having the liquid springs installed or leaving bus 534 with the current suspension.

## Memorandum M18-035

**To:** Buildings & Grounds Committee  
**From:** Dean R. Bostrom, Executive Director  
Craig Talsma, Deputy Director/Director Admin & Finance  
**RE:** Moon Lake residents to park at Seascape  
**Date:** March 15, 2018

---

### **Background**

The district has been contacted by the engineering firm in charge of the parking lot renovation for Moon Lake Condominiums on Volid Drive, to the west of the Triphahn Center. A map detailing the parking lots is attached. This map also shows where they have coordinated additional parking with the Village of HE. The village suggested contacting us to see if we would allow temporary parking at any of our facilities during this project.

### **Implications**

In that the parking would primarily be after 5pm and overnight, parking at TC would not work in that our facility is open as late as midnight. Staff suggested utilizing Seascape due to the fact that Seascape does not open until May 26<sup>th</sup>. Though the project spans a total of 60 days, they felt that Phase I of the project which would be the first 20 days would be when they would need the most parking. Staff feels allowing them to utilize the Seascape parking lot up through May 25<sup>th</sup> would be acceptable as long as there is no parking from the evening of May 18<sup>th</sup> thru May 19<sup>th</sup> to allow for the community wide garage sale. A letter from Manhard Consulting is attached formally requesting that the park district issue a temporary parking permit to allow Moon Lake Condominium residents parking at Seascape for this period of time.

Staff feels allowing the parking up through May 25<sup>th</sup> is acceptable and there would be a caveat excluding May 19<sup>th</sup>. Any parking after that we would make clear that vehicles would be towed at owner's expense. Additionally, we would make it clear that there is to be no parking in the north side Triphahn Center parking lot as originally requested.

### **Recommendation**

The Buildings & Grounds Committee recommends that the Board approve the issuing of a temporary parking permit for the Moon Lake Condominium Association for their residents to park at Seascape from an approx. start date of May 1<sup>st</sup> thru May 25, excluding May 19<sup>th</sup>.

# Moon Lake Village

**DATE**

**PARKING AVAILABLE  
MAY 1ST - MAY 20TH**

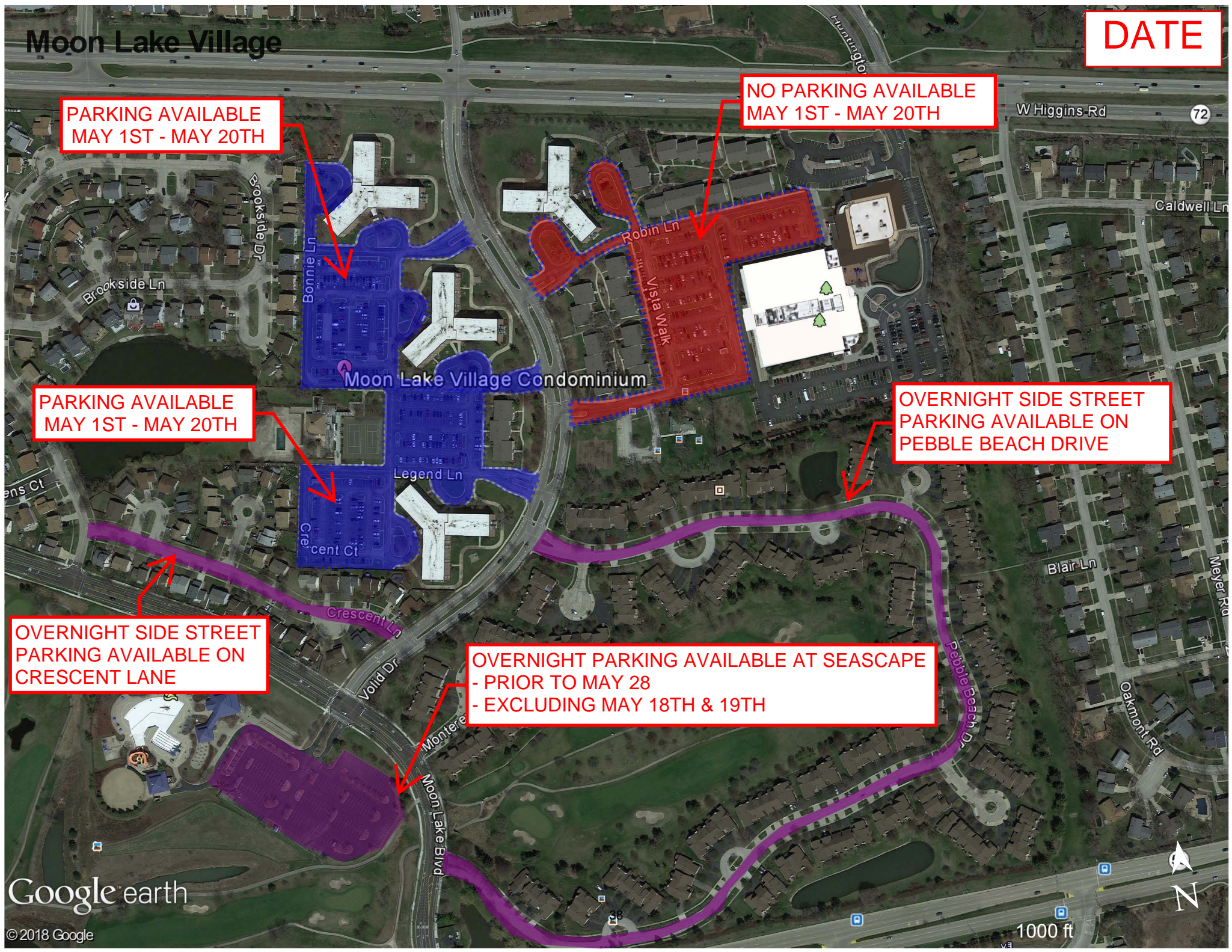
**NO PARKING AVAILABLE  
MAY 1ST - MAY 20TH**

**PARKING AVAILABLE  
MAY 1ST - MAY 20TH**

**OVERNIGHT SIDE STREET  
PARKING AVAILABLE ON  
PEBBLE BEACH DRIVE**

**OVERNIGHT SIDE STREET  
PARKING AVAILABLE ON  
CRESCENT LANE**

**OVERNIGHT PARKING AVAILABLE AT SEASCAPE  
- PRIOR TO MAY 28  
- EXCLUDING MAY 18TH & 19TH**



Craig Talsma  
Deputy Director / Director of Finance & Administration  
Hoffman Estates Park District  
Seascope Aquatic Center Temporary Parking Permit

**RE: MOON LAKE VILLAGE CONDOMINIUMS – TEMPORARY PARKING PERMIT  
1885 JANE LANE  
HOFFMANE ESTATES, ILLINOIS**

On behalf of the Moon Lake Condominium Board, Manhard Consulting, would like to formally request a temporary parking permit to the Seascope Aquatic Facility parking lot.

Moon Lake Condominium is planning a pavement maintenance project that is arranged to begin May 1<sup>st</sup>, 2018. Construction of the project is scheduled to last 60 days. During this timeframe certain areas of the Moon Lake parking lot will be closed to residents.

Through parking lot count data and construction phasing we can guarantee Moon Lake residents onsite parking availability, to the amount of 1 - 1.2 parking spaces per housing unit, while the construction project is being performed.

We are making the request to the Hoffman Estates Park District for the Seascope Aquatic Center parking lot to direct any overflow parking that we may need for the Moon Lake residents parking needs while this construction project is being performed.

We understand that the Seascope temporary parking permit would be restricted to the time period between the project start and May 25<sup>th</sup>, 2018 with additional restrictions on the Friday/Saturday dates of May 18<sup>th</sup> & 19<sup>th</sup>, 2018 All restrictions to the Seascope parking lot will be translated to the Moon Lake Condominium residents.

It is also understood that the construction project timeline is longer than the availability of temporary parking within the Seascope parking lot. We have discussed additional parking options with the Village of Hoffman Estates for the period after the availability of the Seascope parking lot is available.

Residents will be notified of parking and construction updates prior to the implementation of the restrictions through email and physically posted messages.

Attached to this document for your reference is an example notification that will be dispersed to residents during the project.

**MEMORANDUM NO. M18-036**

**TO: Buildings & Grounds Committee**  
**FROM: Dean R. Bostrom, Executive Director**  
**Dustin Hugen, Director Parks & Facilities Services**  
**RE: Parks & Facilities Board Report**  
**DATE: March 15, 2018**

1. Finalized CAPRA requirements for Parks Division
2. Three full time staff attended the Great Lakes Park Training Institute Annual Conference – Topics covered ranged from Playgrounds for kids with Autism to Improving irrigation Efficiencies.
3. Parks department had a full time staff member complete the Certified Pool and Spa Operator training and test. Parks Department now has four employees that are CPO Certified.
4. Replaced drywall, cove base and painted office in main kitchen at Bridges.
5. Repaired drywall ceiling in proshop and proshop office at Bridges, following interior raccoon damage.
6. Constructed a multi-use advertising/score board for Bridges.
7. Staff installed new garbage disposal at BPC
8. Staff Replaced curtain rod at TC locker room
9. Boiler inspections were completed and all district boilers were cleaned out.
10. Pool maintenance at PSSWC lap pool was completed. Staff completed a media change of filter for lap pool, emptied the lap pool and surge pit, acid washed pool bottom and deck to remove calcium and bio solids build up, removed rust and calcium from stainless steel and completed the refill of the pool and balancing of water chemistry.
11. Painted office walls and repaired failing wall paper at PSSWC.
12. Staff worked three over night shifts to complete painting of all door frames, I-beam poles and circular beams at PSSWC.
13. Replaced closet doors in classrooms, metal chemical storage doors and mechanical room doors at Willow.
14. New electrical heater was installed at Vogelei.
15. Drainage project of Cannon baseball/softball infields was completed.
16. Logs split from Ash Tree removal at Bridges.
17. New support straps were installed on seascape deck chairs.
18. Whisper, South Ridge, North Ridge & Westbury Parks had controlled burns completed.
19. All parks trailers were repaired and painting for the 2018 season.
20. General park and playground cleanup and inspections were completed.
21. Constant cleanup of black bear disc golf course after the removal of dead Ash Trees.
22. Replaced fuel pump and fuel filter on truck 542.
23. Tractor 470 had the transmission temperature relay replaced.
24. Replaced oil seals on turbo charger on bus 534.
25. Truck 528 needed the idler tensioner pulley and fuel filter replaced.



26. Mower 571 the left wheel motor and four hydraulic hoses were replaced.
27. Truck 511's wire harness for back up camera was replaced.
28. Trailer 579 had angle iron welded to the four corners to strengthen tie down brackets.
29. Trailers 834 and 404 had tailgate lift springs installed.
30. New batteries were installed on Bus 510.
31. Vehicle 495 had the muffler replaced.

**MEMORANDUM NO. M18-033**

**TO: Building and Grounds Committee**  
**FROM: Dean R. Bostrom, Executive Director**  
**Gary Buczkowski, Director of Planning & Development**  
**RE: Board Report**  
**DATE: March 14, 2018**

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1. Crack filling and sealcoating:  
With the bids received for asphalt patching work, staff now knows the amount of money available for crack filling and sealcoating. With this in mind, staff has prepared the bid package to include all the projects identified as in need of this work as part of the 2018 Capital Program. Bids will be opened and presented to the board in April.
  
2. Preliminary Work on 2020 – 2025 CMP  
Planning staff has begun the process of evaluating asset distribution and ROI compared to services rendered. This information will be helpful in planning the long term strategies for capital utilization. Example would be playground overlap and/or redundancy within certain planning areas. Currently the district projects \$6.5 million dollars-worth of playground replacement costs over the next 20 years. If the district was to reduce the number of redundant playgrounds by five, the savings over time would be in excess of \$.5 million.
  
3. Using data to better serve the community:  
For many years, the question has been raised as to what is the ROI for our playgrounds. The district has historically believed that playgrounds are the backbone of the park district. For many community members, this is the first contact with the park district both by the individual and caregiver. It is believed that life-long appreciation for the outdoors and physical activity is formulated within these spaces. For the past five years staff has been working with a number of vendors to develop a tool to begin to quantify the value of playgrounds. In 2016 the district installed, as part of the Victoria north playground renovation project, a game known as Biba. Attached is the initial Biba report for Victoria Park. While this mechanism is in its infancy, it begins to tell us a little bit about how our participants are using the facility. The Victoria Biba AP (as it is known) is one of 223 installations in communities of about the same size. The information that has come from this initial report begins to tell us how and when the participants are utilizing the designed elements. As the number of installations of this AP grows, both within our community and outside of our community, future planning efforts can utilize best practices with the intent of getting the best outcomes. It should be pointed out that the information about how our playgrounds are being used is done through a fun AP that also stimulates play activities thus generating the data relevant to activity levels. With the data from Victoria, staff is currently planning on installing two additional Biba sites; one at Armstrong and the second at MacArthur school. Currently, program developers are finalizing games that can be utilized by school children along with their monitors as well as the games that can be played by parents and caregivers.





Biba Comparables help provide a sense of how your playgrounds match up to others around the world. This can offer a sense of how active your participants are, how long participants play and more. Below are your comparables vs. the global average.

## Amount of Average Session Length

Victoria Park

# 30th

Out of 223 cities\*

Placing You In The

# 87th

Percentile!

## Biba Average Total Exercise

Victoria Park

# 63rd

Out of 223 cities

Placing You In The

# 73th

Percentile!

## User Ratings of Your Play Site

Cleanliness



Condition



Safety





### Peak Hours

3 PM

### Avg # of Sessions Per Repeat User

3 (Avg. Session Length, 9.69 min)

### Confidence Rating

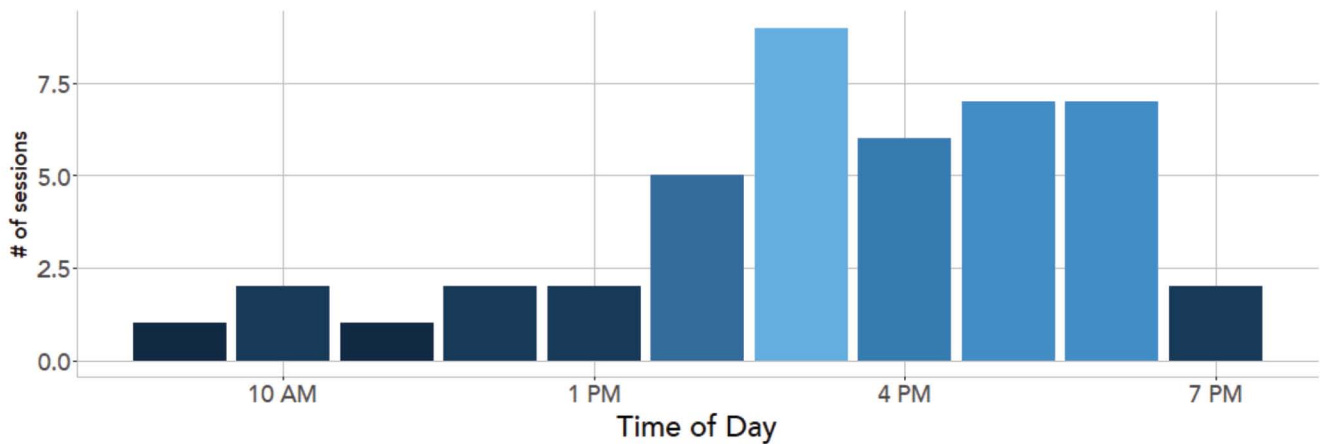
Medium-Low

## Nature of Analysis

The way Biba collects data is by using our games to generate a sample of your playground traffic and general user behavior. This sample can point out some interesting trends which can lead to questions you might want to pursue further. We rate each report with a confidence rating based on that sample size.

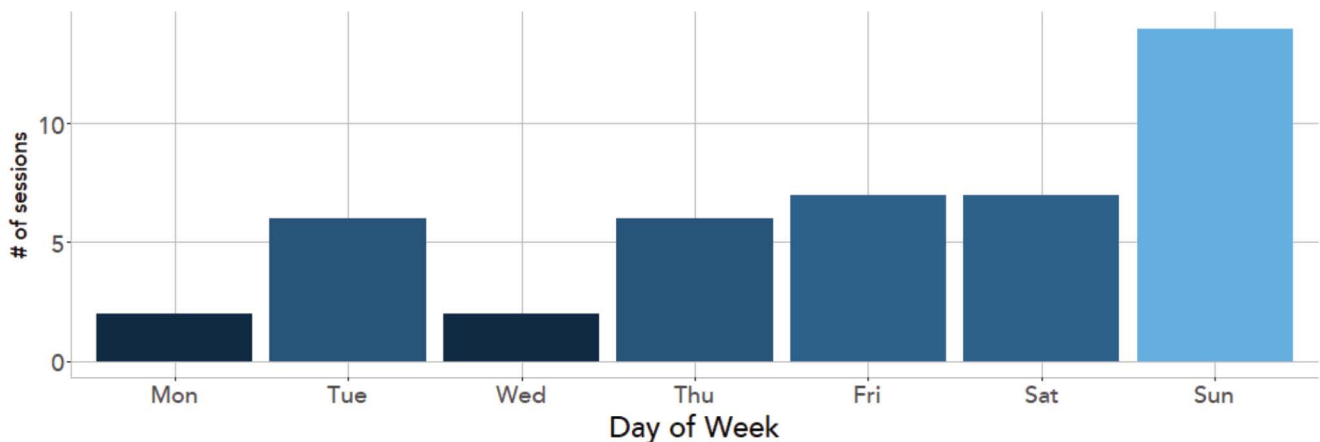
### Peak Hours of Day (Number of Sessions)

This lets you know which hours of the day families tend to spend the most time at the playground.



### Peak Days of Week (Number of Sessions)

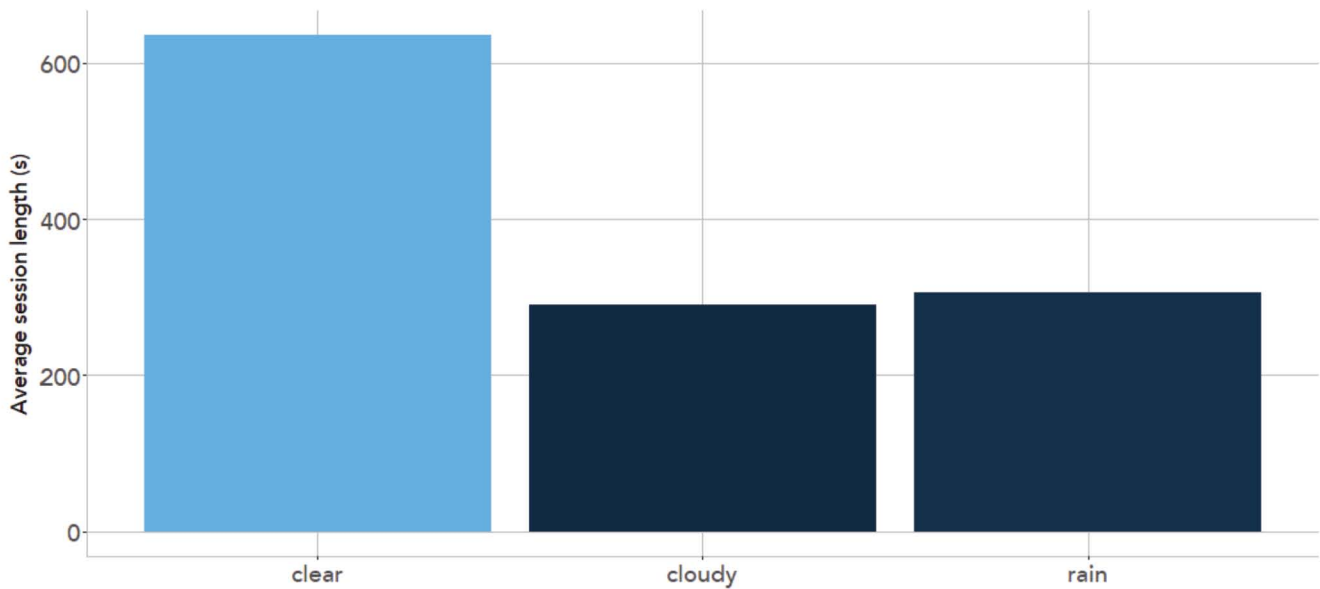
This lets you know which days of the week families tend to spend the most time at the playground.





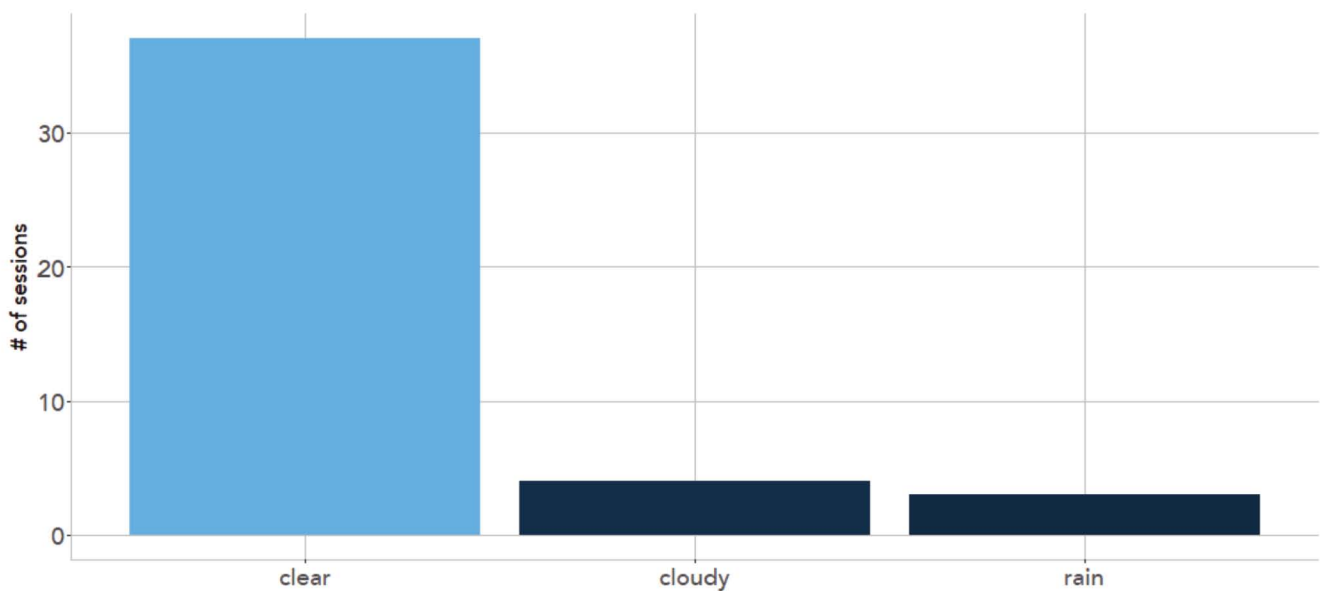
## Weather Impact: Session Length

This lets you know the relative impact of weather on how long families play on-site.



## Weather Impact: Number of Sessions

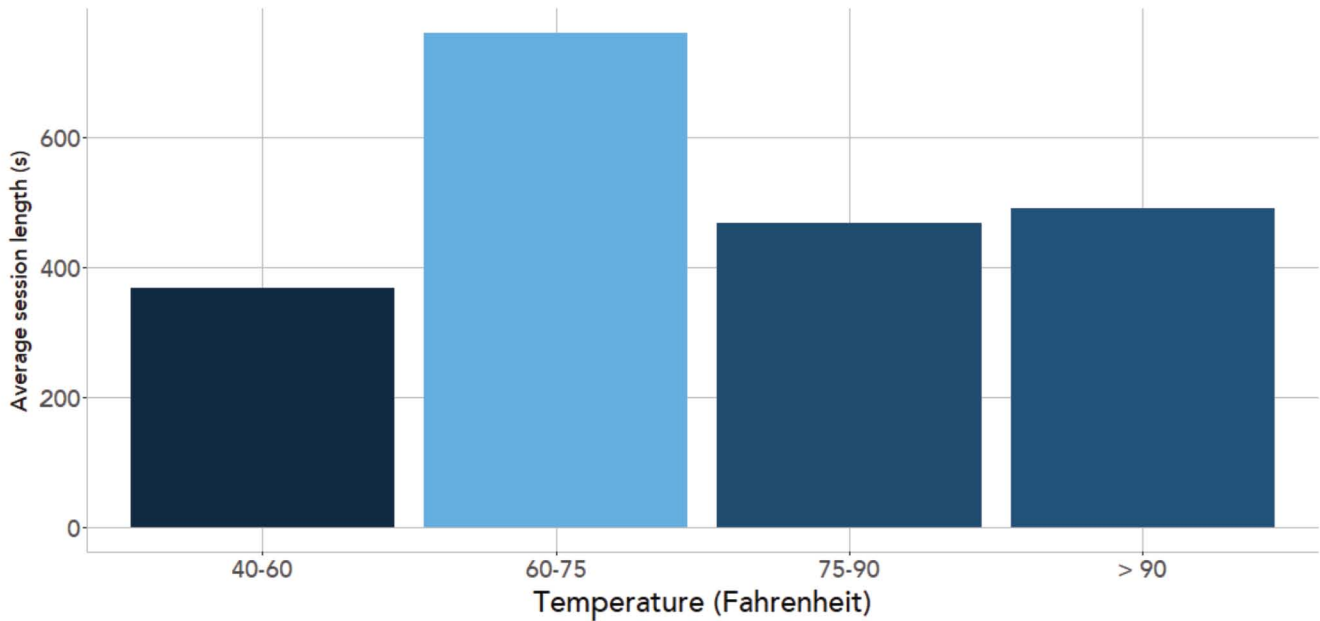
This lets you know during what weather conditions families play/or are willing to play on the playground.





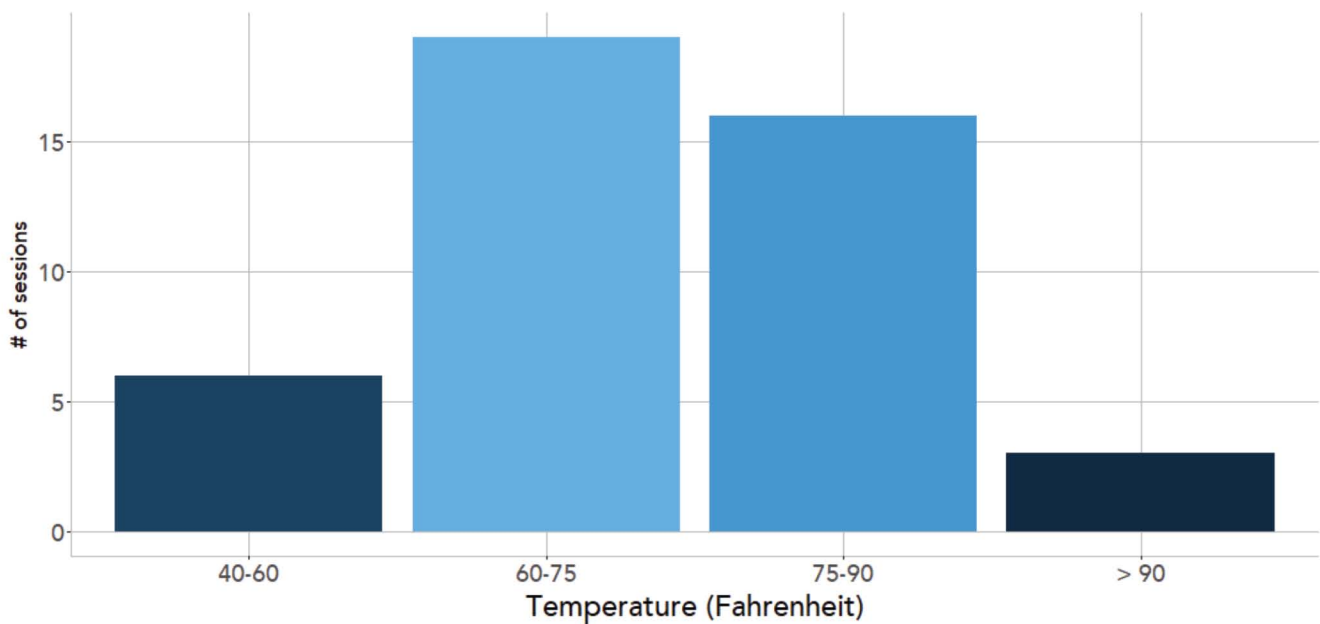
## Temperature Impact: Session Length

This lets you know the relative impact of temperature on how long families play on-site.



## Temperature Impact: Number of Sessions

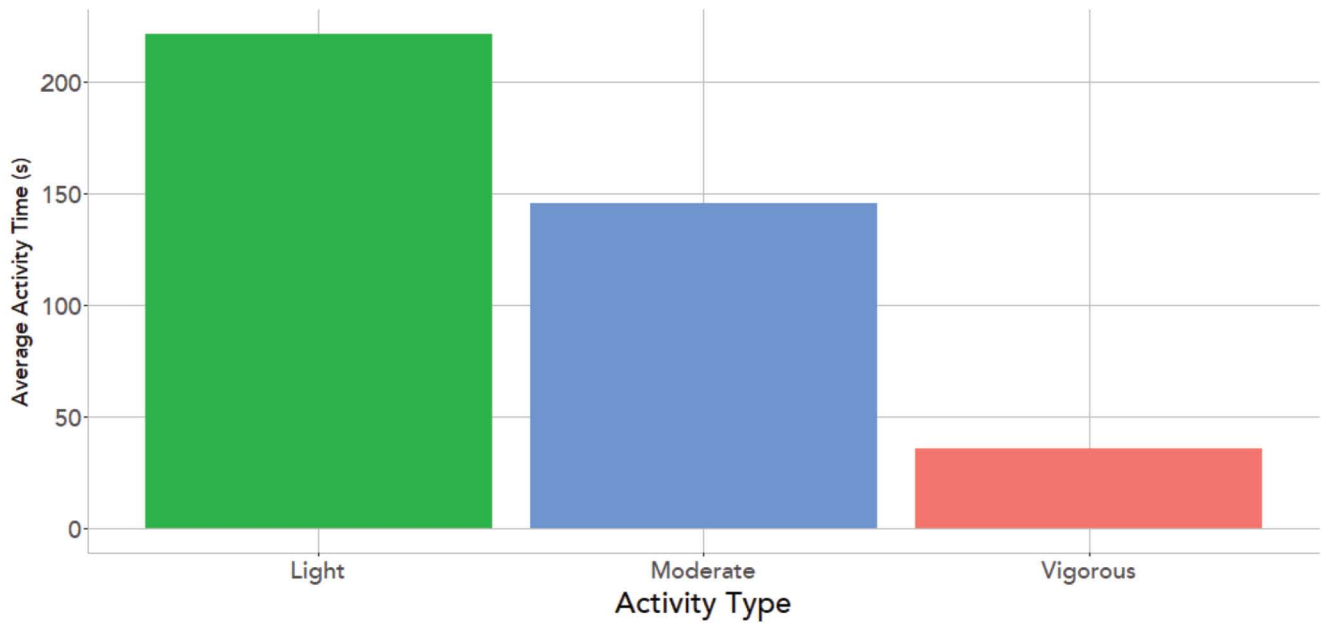
This lets you know the relative impact of temperature on how much families play on-site.



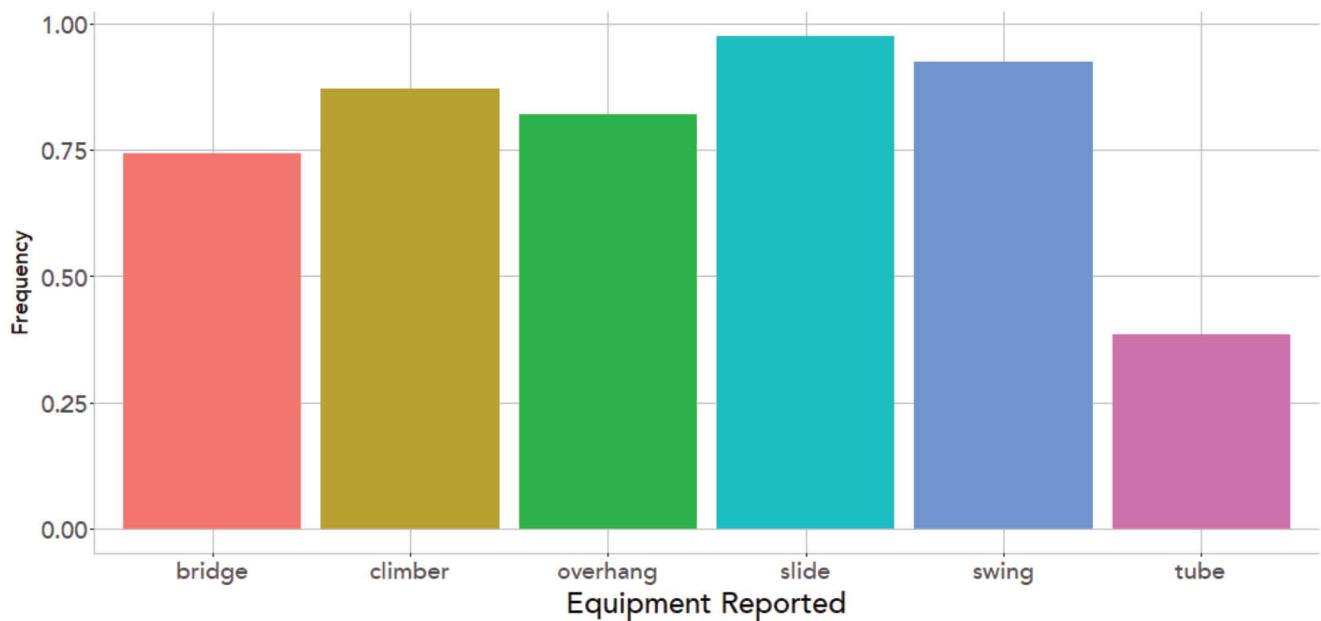


## Activity Levels

This lets you know how much light, moderate, and vigorous activity children engaged in.



## Equipment Reporting







## Biba Data & Terminology

The way Biba collects data is by using our games to generate a sample of your playground traffic and general user behavior. Because our sample selection can tell us a great many things about your playgrounds and the families that use them, we always encourage you to let us know what information is most valuable to you so that we can include these things in future reports. Below is a general description of the type of information we can provide but should you like a full manifest of our data collection variables, please contact us.

### Peak Days: By Usage

This lets you know what days of the week families spend the most time at the playground.

### Peak Hours: By Usage

This lets you know which hours of the day families tend to spend the most time at the playground.

### Peak Days: By Attendance

This lets you know which days families attend your playground the most.

### Peak Hours: By Attendance

This lets you know which hours of the day see the most family attendance to your playground.

### General Location

This information, provided by the games, tells us the general regions that gameplay is taking place.

### Specific Location

This information, provided by the Biba Play Tracker, tells us the specific GPS location of a given session and the playground it took place in.

### General Weather, Temp and Wind Speed

We can apply the tracked weather information around play sessions to cross-reference any number of variables with either temperature, weather description or wind. We typically visualize this through showing session averages vs. weather, but we can call on this data to try and answer other questions a park owner might have as well.

### Session Length Vs. Weather

This tells you how session duration compares vs. the weather description for that day. For example, if you notice that session lengths are actually declining on clear, sunny days, this could mean that some form of sun shading is necessary on your installation. We have multiple ways of visualizing this.

### Equipment Present

This tells you what parents have inputted as being present at a playground or series of playgrounds. Weak reporting of a certain piece of equipment can indicate either difficulty in identification or non-functioning equipment.

### Activity Data (LMV)

This information, inferred by the games through an estimate of what gameplay is asking of Biba players, tells us how many minutes of light, moderate and vigorous gameplay was conducted during or across sessions by kids (based on WHO rubric).

### Longitudinal Session Average, Session Totals and Attendance

We track the total or average number of visitors to a playground (if we have the specific geodata for that location), number of sessions, session lengths and unique users between any two dates.

### Device Information and Demography

Using a third party analytics package, (Yahoo's Flurry), we can estimate and report the approximate age bracket and even general profession of parental users of Biba apps.