

**MEMORANDUM NO. M18-010A**

**TO: A&F Committee**  
**FROM: Dean R. Bostrom, Executive Director**  
**Gary Buczkowski, Director of Planning and Development**  
**RE: Supply of Playground Equipment Bid Opening**  
**DATE: February 21, 2018**

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**Background:**

The attached memorandum M18-010 regarding playground equipment was inadvertently omitted from the 2/20 B&G agenda/packet. The item was approved to add to the agenda for discussion purposes, however the OMA does not allow action to be taken on agenda items that are not advertised 48 hours in advance of the meeting. The B&G committee discussed the memo and the consensus of the committee was to agree with staff's recommendation to award the bid for playground equipment at Armstrong and MacArthur to Zennon Company for the low bid price of \$76,233. As no committee has taken formal action regarding the playground equipment, this has been added to the A&F Committee agenda.

**Recommendation:**

Staff recommends that the A&F Committee recommend the Board award the bid for playground equipment at Armstrong and MacArthur to Zennon Company for the low bid price of \$76,233. Staff's budget amount for this equipment in the two projects was \$80,000.

**MEMORANDUM NO. M18-010**

**TO: A&F Committee**  
**FROM: Dean R. Bostrom, Executive Director**  
**Gary Buczkowski, Director of Planning and Development**  
**RE: Supply of Playground Equipment Bid Opening**  
**DATE: February 6, 2018**

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**Background:**

As part of Park District's 2018 Capital Improvement Plan, \$208,000 has been earmarked for the redevelopment of playgrounds at Armstrong and MacArthur School playgrounds. As part of the process, staff normally bids out supply of equipment to be purchased directly from vendors and that equipment is supplied to the installation contractors. The installation bid portion of the project will be released once the equipment vendors are known and will be presented at the March meetings.

Playground design concepts for both of these projects were developed by staff and presented to the public and the Board in December of 2017. From the comments received, staff developed a performance playground design which was to be used in the bid process. A total of five vendors expressed interest in supplying this equipment. To be qualified, the vendor had to present a manufacturer's product of a certain quality and be able to provide a design with an overall similar play value as the performance specified playground design. All five vendor designs for the Armstrong project were accepted and approved with four out of the five being qualified and accepted for the MacArthur project.

**Implications:**

At the time of bid opening, staff received five bid packages and read them aloud. Attached is a summary of bids received. The bids received represent extremely aggressive discounts based on the competitive process and the timing of the bid. Since each of the vendors' designs had been pre-qualified, there was no need to re-qualify as part of the official bid. Zennon Company, the low bidder, assumed both playgrounds would be shipped at the same time for a combined discounted cost. Zennon who represents Play Craft Equipment Company has supplied the district with playgrounds for the two past years. Their quality and service has met staffs expectations in every case.

**Recommendation:**

Staff recommends that the A&F Committee recommend the Board award the bid for playground equipment at Armstrong and MacArthur to Zennon Company for the low bid price of \$76,233. Staff's budget amount for this equipment in the two projects was \$80,000.