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**MINUTES
REGULAR BOARD MEETING
December 19, 2017**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on December 19, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, President Kaplan

Absent: None

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski, Parks Director Huguen, Golf Director Bechtold

Audience: Comm Rep Utas, Winner, Katis, Chhatwani, Musial, Sernett, BOH Juan Ocegueda

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Kinnane made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

4. Awards:

President Kaplan awarded Juan Ocegueda BOH for his hard work with the maintenance department.

President Kaplan also noted that the park district was awarded the Governmental Finance Officers Association (GFOA) Certificate for Excellence in Financial Reporting for 2016 Comprehensive Annual Financial Report (CAFR) and that it was the fourth year in a row.

He also introduced Lauren Sernett, new Comm Rep for the B&G Committee. Comm Rep Sernett said she was looking forward to working with all.

5. Comments from the Audience:

None

6. Recess for A&F Committee Meeting:

Commissioner McGinn made a motion, seconded by Commissioner Bickham to recess the Board Meeting at 7:08 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

7. Reconvene Following A&F Committee Meeting:

Commissioner McGinn made a motion, seconded by Commissioner K. Evans to reconvene to the Regular Board Meeting at 8:10 p.m. The motion carried by voice vote.

Present: Commissioner Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, President Kaplan

Also Present: Executive Director Bostrom, Deputy Director Talsma, Directors Buczkowski, Bechtold, Kies, Huguen

Audience: Comm Rep Sernett

8. Approval of the Minutes:

Commissioner R. Evans made a motion, seconded by Commissioner Kinnane to approve the minutes of the Regular Board November 28, 2017 meeting as presented. The motion carried by voice vote.

Commissioner Bickham made a motion, seconded by Commissioner Kilbridge to approve the minutes of the Committee of the Whole November 14, 2017 meeting as presented. The motion carried by voice vote.

Commissioner R. Evans made a motion, seconded by Commissioner Kinnane to approve the minutes of the Special Board November 14, 2017 meeting as presented. The motion carried by voice vote.

9. Consent Agenda:

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to approve the consent agenda as amended to include the typographical corrections to R17-003/M17-133 listed in the 12/19/17 A&F Minutes and the amended total to the B&A Ordinance 0-17-008 to remove the \$350,000 for the SFAC sand filters while retaining the \$530,000 cost of the same item.

- A. 2018 Playground Renovations/Armstrong & MacArthur M17-135
- B. Seascape Sand Filters M17-143
- C. Eagle Scout Project: ADA garden plots at Chino Park M17-137
- D. Flooring at Bridges of Poplar Creek / M17-139
- E. Wings and Talons Agreement M17-136
- F. Resolution prohibiting sexual harassment Resolution R17-003/M17-133
- G. Personnel Policy Manual Updates M17-134
- H. Tax Levy Ordinance O17-007 / M17-146
- I. Budget & Appropriation Ordinance O17-008 / M17-147
- J. Open and Paid Invoice Register: \$481,761.49
- K. Revenue and Expenditure Report
- L. Acceptance of B&G Minutes 11/21/2017
- M. Acceptance of Rec Minutes 11/21/2017
- N. Acceptance of A&F Minutes 11/28/2017

On a Roll Call: Carried 7-0-0
Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan
Nays: 0
Absent: 0

10. President's Report:

President Kaplan noted that the Vacancy Brochure had been sent with regard to filling the Executive Director's position and the district was moving forward with the process.

He also thanked everyone that reached out regarding Chino Park.

President Kaplan raised the question of animals in the building noting that he had seen an unmarked dog in TC. Director Kies noted that not all service dogs wore identifying vests and that sometimes pet owners brought their animals with them when they renewed their dog passes. Commissioner R. Evans noted that they also had comfort dogs. Comm Rep Sernett noted that anyone could get a letter on-line that their animal was a service/comfort animal and they could not be denied access. Deputy Director Talsma noted that they would all have to be trained or they could be asked to leave if they were disruptive to the public.

President Kaplan noted that he had attended the 50+ party and everyone had a great time. He also noted that Breakfast with Santa was well attended.

President Kaplan noted that the new steam room directions were working well.

11. Executive Director's Report:

Commissioner Kilbridge made a motion, seconded by Commissioner K. Evans to adopt the Executive Director's Report as presented. The motion carried by voice vote.

12. Old Business:

A. Chino Park Community Garden Plots:

President Kaplan asked to see who was going to attend the Village meeting on Chino Park noting that only one other Commissioner should participate in addition to himself. It was determined that Executive Director Bostrom, President Kaplan and Commissioner Kinnane would attend the meeting.

13. New Business:

A. Review and Release of Executive session Minutes R17-004/M17-144:

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to approve R17-004 Review of Closed Session Minutes as outline in M17-144.

On a Roll Call:	Carried	7-0-0
Ayes:	7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan	
Nays:	0	
Absent:	0	

14. Commissioner Comments:

All the Commissioners wished everyone a Happy Holiday. Commissioner K. Evans said he was excited to be able to get to TC more often and that it was good to see how busy Saturdays were.

15. Executive Session:

Commissioner Kilbridge made a motion, seconded by Commissioner Bickham to move to Executive Session at 8:23 pm for the purpose of:

- A. Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.
- B. The purchase or lease of real property for the use of the public body pursuant to Section 2(c)(5) of the Open Meetings Act.
- C. The purchase or lease / sale of property owned by the public body pursuant to Section 2(c)(6) of the Open Meetings Act.

- D. Appointment, employment, compensation, discipline, performance, or dismissal of an employee pursuant to Section 2(c)(1) of the Open Meetings Act.

On A Roll Call: Carried 7-0-0
Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan
Nays: 0
Absent: 0

Commissioner R. Evans made a motion, seconded by Commissioner Bickham to reconvene to regular session at 9:32 pm. The motion carried by voice vote.

16. Discussion and Vote from Executive Session:

President Kaplan announced in Open Session that the board had renewed Executive Director Bostrom's contract from January 1, 2018 through April 30, 2018 (or until his retirement date). He also noted that the board's consensus was to offer a 3.5% increase based upon 2017 performance and to award a \$5,000 bonus.

17. Adjournment:

Commissioner Kinnane made a motion, seconded by Commissioner Kilbridge to adjourn the meeting at 9:34 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary