Procedures for Volunteer Screening and Supervision





A "volunteer" with the Dallas Park and Recreation Department must be officially approved and registered by Volunteer Services prior to performance of the task.

Dallas Park and Recreation

• Recruitment of volunteers

- Conduct background checks
- Conduct training for Coordinators
 Maintain the volunteer database
- Track volunteer hours Centers Volunteer Recognition
- Coordinate Annual Luncheon



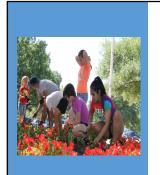
In Fiscal Year 15-16, volunteers provided 276,841 hours of service to the Dallas Park and **Recreation Department** valued at \$6,478,536



- Youth/Youth Groups
 Students ages 14 and older
 - Students ages 13 and younger (parent/guardian)

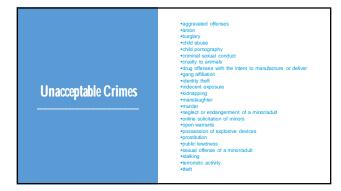
Volunteer Process APPLICATION

- Must fill out a volunteer application
 - Must go through an interviewMust undergo a background check and screening
 - VeriFYI
 - National Sex Offender (NSOPW)
 - Security Social Verification
 - Social Media ScreeningIf cleared, issued an assigned volunteer number



In Fiscal Year 15-16, over 2500 volunteer applications were processed.

260 Volunteer Applications were DENIED due to violent crimes



10 YEAR RULE

•child abuse •child pornography •criminal sexual conduct •cruelty to animals •indecent exposure •online solicitation of minors •sexual offense of a minor/adult

veriFYI

The Screening Process

veriFYI Created by the Volunteer Center of North Texas in 1994 through support from the Texas State Legislature, veriFYI is the most comprehensive criminal background check to date. This risk-management software provides nonprofits with a low-cost method of screening volunteer backgrounds. Texas Volunteer Centers are the only institutions outside of municipal governments and school districts with access to the state's Department of Public Safety records. This extensive national search includes a social security trace.



National Sex Offender Public Website (NSOPW) The National Sex Offender Public Website (NSOPW) is a public safety resource that provides the public with access to sex offender data nationwide. NSOPW is a partnership between the U.S. Department of Justice and state, territorial, and tribal governments, working together for the safety of adults and children.

Social Security Verification The Social Security Number Verification Service (SSNVS) is one of the services offered by Social Security Administration's (SSA) Business Services Online (BSO). It allows registered users (employers and certain third-party submitters) to verify the names and Social Security Numbers (SSNs) of employees against SSA records. **The Screening Process**

The Screening Process

Social Media Screening The Office of Volunteer Services will now be looking at social media postings. The premise is to identify security risks, because social media has been identified as one avenue where individuals can post their intentions. Volunteer Services will not be asking for social media account login and password information, searches are done on public information that is available online (such as Facebook, Twitter and Instagram) to collect publicly available social media information in the background investigation process, which pertains to the individual's associations, behavior or conduct.

THANK YOU FOR Attending Presentation





