



1685 West Higgins Road, Hoffman Estates, Illinois 60169
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The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA
BUILDINGS & GROUNDS COMMITTEE MEETING
TUESDAY, MARCH 7, 2017
7:00 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. RECOGNITION OF COMMUNITY REPS (BEST OF HOFFMAN, FEB.)
4. APPROVAL OF COMMITTEE MINUTES
 - February 7, 2017
5. COMMENTS FROM THE AUDIENCE
6. OLD BUSINESS
7. NEW BUSINESS
 - A. Asphalt Patching and Pathway Renovation Work / M17-026
 - B. Playground Installation Victoria, Colony and SFAC / M17-027
 - C. Greens Mower Purchase / M17-029
 - D. Parks Board Report / M17-028
 - E. Planning & Development Report / M17-030
8. COMMITTEE MEMBER COMMENTS
9. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-8500 with at least 48 hours' notice.



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**MINUTES
BUILDING AND GROUNDS COMMITTEE MEETING
February 7, 2017**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on February 7, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kilbridge, Comm Rep Bettencourt, Dekirmenjian, Friedman, R. Neel, S. Triphahn, Chairman McGinn

Absent: None

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski, Parks and Risk Director Giacalone

Audience: President Bickham, Commissioners R. Evans, Kinnane, Kaplan and Mr. K. Evans

2. Approval of Agenda:

Comm Rep Triphahn made a motion, seconded by Commissioner Kilbridge to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Comm Rep Neel made a motion, seconded by Comm Rep Bettencourt to approve the minutes of the November 1, 2016 meeting as presented. The motion carried by voice vote.

4. Comments From the Audience:

None

5. Old Business:

None

6. New Business:

A. Purchase of Z-Turn Mower/M17-011:

Director Giacalone reviewed the item noting that the capital development line item had \$20,000 budgeted for the purchase. He also explained that initially they were looking to purchase 2 mowers but determined the second one was not necessary.

Comm Rep Triphahn made a motion, seconded by Commissioner Kilbridge to recommend the board approve awarding a contract to MTI Distributing Inc. of Brooklyn, Minnesota for the purchase of one Z-Turn mower in the amount of \$11,644 as outline in M17-011. The motion carried by voice vote.

B. Purchase of Pick-Up Truck w/Plow/M17-012:

Director Giacalone reviewed the item noting that the capital development line item had \$32,500 budgeted for the purchase. He reviewed the accessories required for the item.

Comm Rep Neel asked what happened to the old equipment and Director Giacalone explained that depending on the equipment it was auctioned off or repurposed to another location at the district. All auction sales came back to the district as revenue. Comm Rep Triphahn asked if the vehicles were delivered and Director Giacalone noted that they were.

Commissioner Kilbridge made a motion, seconded by Comm Rep Friedman to recommend the board approve awarding contracts to:

Landmark Ford of Springfield, Illinois in the amount of \$25,349.00
Adams Enterprises of McHenry, Illinois in the amount of \$6,562.31
Pro Safety of Elk Grove, Illinois in the amount of \$80.00
Rhino Lining of Carol Stream, Illinois in the amount of \$509.00

For a total cost of \$32,500.31 as outlined in M17-012. The motion carried by voice vote.

C. Purchase of Dump Truck/M17-013:

Director Giacalone reviewed the item noting that the capital development line item had \$39,300 budgeted for the purchase. He reviewed the accessories required for the item.

Commissioner Kilbridge asked if the district would maintain the red color for their fleet and Director Giacalone said they would. Comm Rep Neel asked about the amortization schedule and it was noted that for accounting purposes it was 5 years but the replacement schedule was closer to 10 years. Commissioner R. Evans asked why the vehicles could be repurposed to the golf course and Director Giacalone explained that they did not see the wear and tear on the vehicles at the golf course they saw with maintenance.

Comm Rep Neel made a motion, seconded by Comm Rep Bettencourt to recommend the board approve awarding contracts to:

Bob Ridings Ford of Taylorville, Illinois in the amount of \$37,283.00
Adams Enterprises of McHenry, Illinois in the amount of \$355.06
Pro Safety of Elk Grove, Illinois in the amount of \$80.00

For a total cost of \$37,718.06 as outlined in M17-013. The motion carried by voice vote.

D. Purchase of Pick-up Truck/ M17-014:

Director Giacalone reviewed the item noting that the capital development line item had \$35,000 budgeted for the purchase. He reviewed the accessories required for the item.

Chairman McGinn asked if any accessories had not been purchased and Director Giacalone noted they purchased all items necessary.

Commissioner Kilbridge made a motion, seconded by Comm Rep Friedman to recommend the board approve awarding contracts to:

Landmark Ford of Springfield, Illinois in the amount of \$25,857.00
Adams Enterprises of McHenry, Illinois in the amount of \$1,328.31
Pro Safety of Elk Grove, Illinois in the amount of \$80.00
Rhino Lining of Carol Stream, Illinois in the amount of \$509.00

For a total cost of \$27,774.31 as outlined in M17-014. The motion carried by voice vote.

E. Seascape Sand Play Area/M17-005:

Director Buczkowski reviewed the item noting that Seascape had been built in 1996 and the dry playground area replaced in 2010. He explained that the wet sand area was showing age. He also explained that the district received the best pricing by going through the US Communities Government Purchasing Alliance that did the pre-bidding for them.

Chairman McGinn asked about the estimate of the other equipment to be purchased separately and Director Buczkowski said the Dino Dig would be about \$16,000.

President Bickham asked about the US Communities Alliance and Deputy Director Talsma explained that the district dealt with several such organizations including the State of Illinois Joint Purchase and the NJAP for pre-bidding on vehicles and other district equipment. He also explained that because these organizations went out to bid for their pricing, it qualified for the legal requirement for the district.

Mr. K. Evans asked about the surrounding area and it was noted to be sand and that the water was not recycled. It was also noted that there would be drains and the equipment would not hold stagnant water or become blocked up.

Comm Rep Bettencourt made a motion, seconded by Commissioner Kilbridge to recommend the board approve the purchase of the Kompan water/play Mermaid's Foundation and the Waterfall in the amount of \$17,330.50 as outlined in M17-005. The motion carried by voice vote.

F. Court Repair Bid/M17-007:

Director Buczkowski reviewed the item noting that it was an annual project to keep the district's court surfacing playable. He explained that both Fabbrini's courts and PSSWC's indoor courts were on the project agenda. He explained that the district would also be using a new product this year that was more expensive but hoped for longer lasting results.

Chairman McGinn asked if others had used the product and their results and Director Buczkowski explained that it had been around for a bit (3-5 years) and others were seeing positive results.

Comm Rep Triphahn made a motion, seconded by Comm Rep Bettencourt to recommend the board award the court repair to 10S Court Solutions for a total cost of \$57,210 which includes their low bid base price of \$38,710, the crack seaming alternate of \$14,000 and the additional cost for a two color system for PSSWC's 3 courts of \$4,500 as outlined in M17-007. The motion carried by voice vote.

G. Supply of Playground Equipment/Victoria & Colony/M17-016:

Director Buczkowski reviewed the item explaining that this was for supply of equipment only and that the installation would be presented next month. He also explained that Zennon Company had provided the equipment last year and that the final total on the sheets reflected discounts for the purchase of all equipment.

Commissioner Kilbridge asked if the \$155,000 in the budget included the equipment and installation costs and Director Buczkowski noted that it did.

Comm Rep Dekirmenjian made a motion, seconded by Commissioner Kilbridge to recommend the board award the bid for playground equipment at Victoria and Colony Parks and alternates 1 and 2 to Zennon Company for the low bid price of \$58,377 as outlined in M17-016. The motion carried by voice vote.

H. Conference Education Summaries/M17-009:

Executive Director Bostrom reviewed the items explaining that the district maintained a library that offered copies of the conference summaries for anyone interested.

Director Buczkowski addressed the committee on his topic about drones. He explained that there was a great interest in using drones as a tool for inventory and analysis and that the district should look into this issue. He talked about who might 'control' the air space and suggested looking at using the drones to view the golf course for dry or wet spots and ground damage as well as determining certain areas in the district that participants could fly drones.

Executive Director Bostrom noted that the present district ordinance prohibited the use of drones on park district land but that the district might need to revisit that ordinance.

Comm Rep Triphahn asked if insurance was necessary and it was noted that the district did not need insurance, however, there was a required certification to fly a drone.

Commissioner R. Evans explained he had also attended a meeting through PDRMA on drones and they recommended that the district have some policy/ordinance to deal with drones.

No vote required.

I. Balanced Scorecard & 4Q 2016 Goals/M17-008:

Executive Director Bostrom reviewed the scorecard noting that

- swim participation was down due to closed facilities
- dog memberships were down due to the dog flu
- fitness memberships were down across the board/community
- 50+ group continues to grow
- Social media continues to increase

He also explained that the North side renovation was going well and wanted to have another tour after the next meeting.

Comm Rep Triphahn asked about the sessions running versus the cancellations and the 33% ration. Executive Director Bostrom noted that it often meant there were too many choices and classes were often consolidated.

Director Kies explained that staff was reducing the number of choices while trying to maintain the same number of participants to increase class size and prevent cancellation of classes.

Comm Rep Triphahn asked if it was the same classes cancelled each time and Director Kies explained it was often swim and tennis as they offered many different choices. He also explained that for swim they had 7 levels to attain and that required a large offering.

Comm Rep Friedman made a motion, seconded by Comm Rep Neel to recommend the board approve the Balanced Scorecard 4Q2016 as outlined in M17-008. The motion carried by voice vote.

J. Parks Board Report and 4Q 2016 Goals/M17-010:

Comm Rep Neel made a motion, seconded by Comm Rep Bettencourt to send the Parks Report and 4Q 2016 Goals to the board as presented. The motion carried by voice vote.

K. P&D Report and 4Q 2016 Goals/M17-006:

Comm Rep Bettencourt made a motion, seconded by Commissioner Kilbridge to send the P&D Report and 4Q 2016 Goals to the board as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

Commissioner Kilbridge reminded everyone of the Girls Night Out February 16th.

Comm Rep Friedman asked how many staff went to conference. Deputy Director Talsma noted that most went for Friday & Saturday; about 14 in total and that 4 Commissioners attended Conference.

8. **Adjournment:**

Comm Rep Bettencourt made a motion, seconded by Commissioner Kilbridge to adjourn the meeting at 8:00 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary

MEMORANDUM NO. M17-026

TO: Building and Grounds Committee
FROM: Dean R. Bostrom, Executive Director
Gary Buczkowski, Director of Planning and Development
RE: Asphalt Patching at Hassell Road Maintenance Facility and Pathway
Renovation Work at Evergreen, Victoria and Westbury Parks.
DATE: February 23, 2017

Background:

Parking lot asphalt patching repair work:

Identified in the district's 2017 capital fund are monies for parking lot patching at Hassell Road Maintenance facility and pathway renovation work at Evergreen, Victoria and Westbury Parks.

Implications:

Seven bids were received for this work and read aloud. Attached is a summary of bids received. The bid received from Evans and Son Asphalt was reviewed by staff and was found to be complete. Evans and Son Asphalt's references were checked and in every case a favorable response was given toward their past performance.

Recommendation:

Staff recommends the B&G Committee recommend the board approve a contract with Evans and Son Asphalt for paving work at the Hassell Road Maintenance facility and pathway renovation work at Evergreen, Victoria and Westbury Parks in the amount \$125,022 based on actual quantities installed and based on bid unit pricing.

In addition, staff recommends the B&G Committee recommend the board approve a contingency of 7% (\$8,752) be made available for extras deemed necessary by staff. With the contingency added, the combined bid price of this work is \$1,226 under budget.

Asphalt Bid Results

2/22/17	Chicagoland Paving Contractors, Inc. 225 Telsler Rd, Lake Zurich, IL 60047 847-550-9687 chicagoland1@sbcglobal.net	Schroeder Asphalt Services, Inc. PO Box 831, Huntley, IL 60142 815-923-4380 kyle@schroederasphalt.com	Evans & Son Blacktop, Inc 3N775 Powis Rd, W Chicago, IL 60185 630-377-1212 howard@blacktop.biz	Maneval Construction 38090 W. Conc Dr, Inslesio, IL 600041 847-548-2244 elitchfield@manevalconstr.com	Allstar Asphalt, Inc 165 W. Hintz Rd, Wheeling, IL 60090 847-419-1200 sales@allstarasphaltinc.com	
Bond	X	X	X	X	X	
#1 EVERGREEN						
Ever 1-1	\$9,450.00	\$16,065.00	\$8,862.00	\$11,865.00	\$9,450.00	
Ever 1-2	\$47,250.00	\$43,575.00	\$41,769.00	\$48,562.50	\$21,945.00	
Ever 1-3	\$21,000.00	\$25,200.00	\$11,697.00	\$25,620.00	\$31,500.00	
#1 TOTAL	\$77,700.00	\$84,840.00	\$62,328.00	\$86,047.50	\$62,895.00	
#2 HASSELL MAINT						
Sq. yd	\$10.50	\$16.00	\$13.72	\$19.00	\$18.00	
Add' Work	29/sq yd	16.55/sq yd	16.11/sq yd	25/sq yd	27/sq yd	
#2 TOTAL	\$19,950.00	\$30,400.00	\$26,068.00	\$36,100.00	\$34,200.00	
#3 WESTBURY						
Wes D1	\$5,200.00	\$3,800.00	\$2,680.00	\$3,600.00	\$10,000.00	
Wes P1	\$287.50	\$345.00	\$297.00	\$747.50	\$230.00	
Wes P2	\$5,200.00	\$4,550.00	\$2,115.00	\$3,900.00	\$1,300.00	
Wes P3	\$1,750.00	\$2,520.00	\$2,533.00	\$2,700.00	\$1,100.00	
Wes P4	\$1,000.00	\$1,000.00	\$1,181.00	\$1,400.00	\$600.00	
Wes P5	\$150.00	\$100.00	\$82.00	\$500.00	\$500.00	
Wes P6	\$2,000.00	\$4,000.00	\$1,840.00	\$3,000.00	\$3,000.00	
Wes P7	\$1,200.00	\$2,400.00	\$1,341.00	\$2,100.00	\$1,500.00	
TOTAL WESTBURY	\$16,787.50	\$18,715.00	\$12,069.00	\$17,947.50	\$18,230.00	
#4 VICTORIA						
VP1	\$5,729.00	\$8,850.00	\$7,101.00	\$700.00	\$10,750.00	
VP2	\$561.00	\$374.00	\$307.00	\$1,122.00	\$374.00	
VP3	\$5,610.00	\$14,960.00	\$9,649.00	\$11,220.00	\$6,732.00	
TOTAL VICTORIA	\$11,900.00	\$24,184.00	\$17,057.00	\$13,042.00	\$17,856.00	
\$7,500.00						
TOTAL W/ALLOW	\$133,837.50	\$165,639.00	\$125,022.00	\$160,637.00	\$140,681.00	

Asphalt Bid Results

2/22/17		Advance Paving Solutions, Inc. 19148 104th Ave, Mokena, IL 60448 dleisen@advantagepavinginc.com				
Bond	X	X				
#1 EVERGREEN						
Ever 1-1	\$8,400.00	\$5,985.00				
Ever 1-2	\$40,950.00	\$41,212.50				
Ever 1-3	\$21,000.00	\$27,615.00				
#1 TOTAL	\$70,350.00	\$74,812.50				
#2 HASSELL MAINT						
Sq. yd	\$4.00	\$13.85				
Add' Work	28/sq yd	22.50/sq yd				
#2 TOTAL	\$7,600.00	\$26,315.00				
#3 WESTBURY						
Wes D1	\$26,000.00	\$5,200.00				
Wes P1	\$386.40	\$460.00				
Wes P2	\$5,850.00	\$4,290.00				
Wes P3	\$4,545.00	\$1,800.00				
Wes P4	\$1,000.00	\$700.00				
Wes P5	\$351.00	\$500.00				
Wes P6	\$1,950.00	\$2,650.00				
Wes P7	\$2,700.00	\$945.00				
TOTAL WESTBURY	\$42,782.40	\$16,545.00				
#4 VICTORIA						
VP1	\$19,200.00	\$6,900.00				
VP2	\$374.00	\$935.00				
VP3	\$29,920.00	\$7,106.00				
TOTAL VICTORIA	\$49,494.00	\$14,941.00				
	\$7,500.00					
TOTAL W/ALLOW	\$177,726.40	\$140,113.50				

MEMORANDUM NO. M17-027

TO: Building and Grounds Committee
FROM: Dean Bostrom, Executive Director
Gary Buczkowski, Director of Planning and Development
RE: Playground Installation Victoria, Colony and Seascap Family Aquatic Parks
DATE: February 24, 2017

Background:

The park board has previously awarded supply of equipment for playground improvements at Victoria, Colony and Seascap Family Aquatic Parks. With those purchase orders being issued, staff prepared bid documents for the installation of that equipment and associated work; specifically demolition of existing playgrounds, removal of fall surface, installation of new equipment, drainage and fall surface systems and new concrete where necessary. In addition to the playground work at these two sites, some concrete replacement work at the Hassell Road Maintenance Facility and Evergreen Park and some landscape restoration work at Evergreen and Westbury Parks was included in this package with the intent of getting better unit pricing based for volume.

Implications:

Five bids were received for these projects and read aloud. Attached is a summary of the bids received. The low bid from Innovation Landscapes was reviewed by staff for accuracy and completeness. Innovation Landscapes as a company began doing public work a little over a year ago when they took on the principals and staff of Fuerte Systems Landscapes which closed its doors in the fall of 2015. Staff checked Innovation's references which included work with Butterfield and St. Charles Park Districts; both of which had good things to say about the past performance of Innovation. In addition, Innovation Landscapes management committed to having former Fuerte employees work these new HEPD projects. These former Fuerte employees met or exceeded our expectations on past projects.

Recommendation:

Staff recommends the B&G Committee recommend the board approve a contract with Innovation Landscapes for the installation of playground equipment at Victoria, Colony and Seascap Parks and concrete work at Evergreen Park and Hassell Road Maintenance and restoration work at Westbury and Evergreen Parks for the low bid price of \$166,650.42.

In addition, staff recommends the B&G Committee recommend the board approve a contingency of 7%(\$11,665.50) be made available for extras deemed necessary by staff to complete each of the projects. Assuming the entire contingency would be needed and the low bid amount, these projects combined are now tracking \$1,684+/- under budget.

Install PG Victoria, Colony Seascope; Concrete Victoria, Colony, Maint, Evergreen;
 Landscape Victoria, Colony, Evergreen, Westbury - February 22, 2017

	Innovation Landscape, Inc. PO Box 505 Plainfield, IL 60544 815- 557-0473 nataly@innovationland scapeinc.com	George's Landscaping1410 Mills Rd, Joliet, IL 60433 815- 774-0350 george@georgeslandsc aping.com	Hacienda Landscaping, Inc. 2005 Cumberland Dr, Plainfield, IL 60586 hacienda5779@yahoo.co m	R. A. Mancini, Inc 481 Scotland Rd, Unit 101, Lakemoor,IL 60051 815- 344-0600 andy@ramancini.com	Elanar Construction, 6620 W. Belmont Ave, Chicago, IL 60634 773762877011 ross@elanar.com
BOND	X	X	X	x	x
VICTORIA					
Site Security	\$2,800.00	\$2,450.00	\$2,100.00	included in Demo	\$1,925.00
Demo	\$10,361.00	\$10,216.00	\$11,152.00	\$19,289.50	\$12,070.00
Dry Block	\$6,720.00	\$5,110.00	\$8,400.00	included in Install	\$6,440.00
Concrete	\$1,430.00	\$2,409.00	\$1,540.00	included in Install	\$2,310.00
PG&Bollard Install	\$16,089.44	\$19,055.00	\$15,800.00	\$20,600.00	\$19,520.00
Drain	\$6,700.00	\$4,513.00	\$8,610.00	\$15,532.00	\$4,998.00
Wood Fall Surface	\$13,837.50	\$14,800.00	\$11,250.00	\$15,025.00	\$13,795.00
Landscape	\$3,540.00	\$4,140.00	\$7,020.00	\$4,790.00	\$7,565.00
TOTAL VICTORIA	\$61,477.94	\$62,693.00	\$65,872.00	\$75,236.50	\$68,623.00
COLONY					
Security & Demo	\$5,370.00	\$5,050.25	\$4,559.00	\$9,041.00	\$5,470.00
Concrete	\$525.00	\$971.25	\$315.00	\$455.00	\$1,050.00
PG Install	\$6,738.80	\$7,796.00	\$6,000.00	\$4,200.00	\$6,800.00
Drain	\$660.00	\$715.00	\$560.00	\$2,550.00	\$750.00
Wood Fall Surface	\$7,847.50	\$7,900.00	\$6,150.00	\$8,150.00	\$7,900.00
Sand Replacement	\$340.00	\$260.00	\$360.00	\$398.00	\$500.00
Landscape Restore	\$5,600.00	\$8,022.50	\$12,900.00	\$10,375.00	\$11,720.00
TOTAL COLONY	\$27,081.30	\$30,715.00	\$30,844.00	\$35,169.00	\$34,190.00
Seascope (FAC)					
Security	Included in Demo	\$7,350.00	\$2,350.00	\$5,000.00	included in demo
Demo	\$12,970.00	\$5,789.00	\$4,450.00	\$14,950.00	\$10,800.00
Concrete	\$4,770.00	\$8,612.50	\$4,770.00	\$5,035.00	\$6,095.00

Install PG Victoria, Colony Seascape; Concrete Victoria, Colony, Maint, Evergreen;
 Landscape Victoria, Colony, Evergreen, Westbury - February 22, 2017

PG Install	\$10,715.38	\$8,950.00	\$7,000.00	\$5,500.00	\$8,450.00
Drain	\$5,520.00	\$4,247.50	\$4,040.00	\$7,655.00	\$5,240.00
Sand play	\$1,765.80	\$1,100.00	\$1,240.00	\$2,110.00	\$2,240.00
Rubber Surface	\$8,750.00	\$11,637.00	\$15,750.00	\$16,187.50	\$9,100.00
TOTAL SEASCAPE	\$44,491.18	\$47,686.00	\$39,600.00	\$51,437.50	\$41,925.00
MAINTENANCE					
Concrete	\$3,500.00	\$4,850.00	\$1,400.00	\$1,800.00	\$1,850.00
TOTAL MAINTENANCE	\$3,500.00	\$4,850.00	\$1,400.00	\$1,800.00	\$1,850.00
EVERGREEN					
Concrete	\$9,600.00	\$10,360.00	\$11,200.00	\$7,800.00	\$8,400.00
Landscape	\$10,800.00	\$13,560.00	\$20,400.00	\$14,500.00	\$15,780.00
TOTAL EVERGREEN	\$20,400.00	\$23,920.00	\$31,600.00	\$22,300.00	\$24,180.00
WESTBURY PATH					
Landscape	\$2,200.00	\$2,480.00	\$3,300.00	\$2,500.00	\$3,520.00
TOTAL WESTBURY	\$2,200.00	\$2,480.00	\$3,300.00	\$2,500.00	\$3,520.00
TOTAL BID + \$7,500 ALLOWANCE	\$166,650.42	\$179,845.00	\$180,116.00	\$195,943.00	\$181,788.00

MEMORANDUM M17-029

TO: Building & Grounds Committee
FROM: Dean Bostrom, Executive Director
Brian Bechtold, Director of Golf
Dustin Hugen, Golf Course Superintendent
SUBJECT: **Greens Mower Purchase**
DATE: March 2, 2017

Background

As outlined in the Capital Asset Improvement & Replacement plan, the 2017 capital budget has \$60,000 for the purchase of two greens mowers for Bridges of Poplar Creek (BPC). In the past we have utilized Jacobsen Greensking VI mowers. Staff researched replacing the two Jacobsen Greensking VI mowers which were originally purchased in 2000, with comparable units.

Implications

Staff evaluated mowers available through state and national contract pricing which would meet the District's bid requirements. We located a suitable purchase partner through the National Intergovernmental Purchasing Alliance (NIPA), which we are a member of.

The selected mower specified in the NIPA contract is manufactured by Toro and is available through the Illinois vendor Reinders. The proposed mower is a Greensmaster 3320, which staff has evaluated and feel will meet our needs. The mower's manufacturer's suggested retail price (MSRP) is \$51,668.00 per unit and with the NIPA pricing they would cost us \$40,404.38 per mower, for a total of \$80,808.75.

Additionally, the District has already declared 12 old BPC maintenance items as surplus property having a total estimated residual value of \$1,400. Reinders is willing to allocate a trade in value of \$10,350 for these declared items. After trade in on this purchase the two mowers would cost \$70,458.75.

Staff is aware this line item will be \$10,458.75 over budget but believes we will see additional savings in other capital line items in 2017 to offset this amount.

Recommendations

Staff recommends awarding a contract to in the amount of \$70,458.75 for the purchase of two Greensmaster 3320 TriFlex Hybrid mowers to Reinders of Franklin Park, Illinois, for the NIPA purchase price (less trade-in) of \$70,458.75.

MEMORANDUM NO. M17-028

TO: Buildings & Grounds Committee
FROM: Dean R. Bostrom, Executive Director
John Giacalone, Director Parks & Risk Management
RE: Parks Board Report
DATE: March 1, 2017

1. Truck 505 replaced front brake pads and front shocks.
2. Bus 534 replaced u joints center bearings and balance drive shaft.
3. Vehicle 498 replaced starter.
4. Truck 491 replaced right rear door switch and windshield wiper hose.
5. Trailer 836 installed new tires.
6. Completed maintenance and repair on all tractors, chipper and air compressor.
7. Staff installed new thermostat in the men's locker room. Also new thermostat covers were installed in the men's and women's locker rooms at TC.
8. Staff caulked roof and the gutters edge; cleaned out gutter at TC outside maintenance room.
9. Staff installed a new inducer motor installed in the unit over the upstairs kitchen area at BPC.
10. A bearing housing was rebuilt in the air handler unit #2 in the bar area at BPC.
11. Staff repaired leaking drains on the sink behind the bar at BPC.
12. The old fluorescent lighting in the golf maintenance shop has been replaced with new LED fixtures.
13. Staff replaced four ballasts and three light sockets in the activity pool at PSSWC.
14. Staff replaced steam room lights in men's club locker room at PSSWC.
15. All of the new park and playground symbol posts have been installed at park locations with the no smoking symbol added.
16. Additionally all the no smoking signs adjacent to athletic areas and courts have been changed to reflect no smoking within the park.
17. With the mild weather we have been able to get a good start on our in house controlled burns. We have completed 13 out of the 24 scheduled burns for this year.
18. The absence of snow cover has allowed us to continue bed cleanup.
19. Plant materials and mulch has been ordered for Seascapes to complete the first phase of landscape renovation. Some replacement plant materials have also been ordered for other sites.
20. Our Native and Wildflower seed for our natural areas has begun to arrive and is being put down as the controlled burns are completed.

MEMORANDUM NO. M17-030

TO: Building & Grounds Committee
FROM: Dean R. Bostrom, Executive Director
Gary Buczkowski, Director of Planning & Development
RE: Board Report
DATE: March 3, 2017

1. Triphahn North Side Renovation Project:

Architectural renovation projects always come with a degree of uncertainty as a result of not knowing what is buried behind the visible. In addition, trying to predict how new design ideas are going to work with the existing conditions presents budgetary challenges. In this case, a tight budget driven by an aggressive ROI requirement dictated that existing systems would have to be utilized and not replaced unless they were found to be non-functioning.

With the new walls up and 75% of the mechanical infrastructure in, the project has reached a point that the majority of the risk of the unknown is behind us. Existing subgrade soils were found to be more than adequate to support the new steel structure designed to support the roof and movable wall partitions. Slab moisture testing came in less than the minimal critical levels required for floor warranties.

On the flip side, additional existing drywall needed to be removed to accommodate electrical and communication wiring. In some cases wall thicknesses had to be increased to accommodate larger conduits. Some of the existing doors and hardware that were originally going to be reused needed to be replaced as a result of new functionality related to door closures. Baseboard heating in the proposed office area needed to be reconfigured so as not to be an obstruction in the new mountable wall office configuration.

Recreation program staff changed the flooring in the off-ice training area from impact rubber to a concrete surface. Since materials had already been contracted and procured, the replacement came at some additional cost to the project. However, the purchased rubber material will go to good use out at PSSWC.

The final major impact to the budget came with the HVAC controls. Inspection of the existing pneumatic control equipment identified eleven components that were not functioning as originally designed. A cost to replace those items was presented to staff by the contractor. At the same time, a cost to replace that equipment along with all other control equipment with new electronic based equipment was presented for comparison purposes. It was decided by staff and the Board that upgrading the existing HVAC controls in this renovated area would benefit the district and its customer users in the long run.

The impact of these unforeseen necessary changes and the minor other change orders have reduced the project contingency from \$93,000 to just under \$25,000. With 95% of all materials bought, staff is still optimistic that this project can be brought in at its budgeted amount and on time.

2. Playgrounds

With the unusually warm weather we have experienced, staff is planning for an early start to the outdoor construction season. Playground equipment has been ordered with the expectation of delivery the week of April 10th. Award of the installation bids by the Board will allow the contractor to begin the renovations immediately in April. If this was to occur and the weather cooperates, the playground renovation projects could be completed by the Memorial Day holiday.

3. PSSWC Club Locker Room Wet Areas Renovation

Good news was received from the State that "A State review and permit would not be needed on this project so long as the current design configuration and fixture count did not change". With this news, staff is directing the architect to keep the current configuration. A new base drawing has been completed by the architect and the mechanical consultants are now inserting their respective as-built equipment and /or systems. Wall options have been discussed along with waterproofing methodologies and/or systems. Drawings will be completed by the end of March with bids going out sometime in April.