

MEMORANDUM NO. M17-146

**TO:** Administration and Finance Committee  
**FROM:** Dean Bostrom, Executive Director  
Craig Talsma, Deputy Director/Director of Admin & Finance  
**RE:** Tax Levy Ordinance O-17-007  
**DATE:** December 15, 2017

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**Background:**

Attached please find the District's final 2017 Annual Levy Ordinance O-17-007 to be collected during the fiscal year 2018.

The levy was presented during the budget workshops and the amount intended to be levied was announced at our public meeting on November 14<sup>th</sup>, 2017.

The levy must be filed with the county by the last Tuesday in December.

**Implications:**

The levy is anticipated to be reduced by tax limitations based on the percentage to each funds levy, and the budget reflects the lesser amounts for these and any anticipated shortfalls in collections next year. This levy was not subject to a Truth and Taxation Hearing.

**Recommendation:**

The A&F Committee recommend to the full Board to approve the District's 2017 annual tax levy Ordinance O-17-007 in the amount of \$8,856,000.

**ORDINANCE NO. O-17-007**  
**ANNUAL LEVY ORDINANCE FOR THE YEAR 2017**

AN ORDINANCE levying and assessing  
the taxes for the Hoffman Estates  
Park District, Cook County, Illinois  
for the fiscal year beginning January 1, 2018  
and ending December 31, 2018

WHEREAS, on the 14<sup>th</sup> day of November 2017, the Board of Commissioners tentatively approved the annual Budget and Appropriation Ordinance, and passed a Motion to keep said Ordinance on file in the Park District Office for at least thirty (30) days prior to final action thereon; and

WHEREAS, on the 19<sup>th</sup> day of December 2017, the Board of Commissioners of the Hoffman Estates Park District passed the annual Budget and Appropriation Ordinance of said District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, and upon said date the said Ordinance was duly signed and approved by the President of the Board of Commissioners of said District and signed by the Secretary of said Board:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF  
COMMISSIONERS OF THE HOFFMAN ESTATES PARK DISTRICT AS  
FOLLOWS:

Pursuant of authority invested in them by the Park District Code, Article Five, the Commissioners of the Park Board in meeting assembled, do hereby find and declare that there will be required to be raised by general taxation the amounts hereinafter set down, to be levied upon all the taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District as required by statute or voted by people in accordance with law, and the amounts so required are itemized and needed for uses and purposes as follow, to-wit:

**Amount to be Raised by Taxation****I. Corporate Fund**

## 1. General Purpose

Communications & Marketing Expense	\$5,000
Property & Liability Insurance	\$135,000
Employment Insurance	\$125,000
Unemployment Insurance	\$60,000
Loss Prevention	\$5,000
Audit	\$15,000
Payroll	\$870,000
Employee Benefits	\$350,000
Contracted Services	\$70,000
Service & Rental Agreements	\$30,000
Supplies	\$15,000
Utilities	\$5,000
Technology Equipment & Service	<u>\$40,000</u>

Total General Purpose \$1,725,000

## 2. Maintenance

Payroll	\$820,000
Contracted Services	\$12,000
Supplies	\$15,000
Utilities	\$90,000
Equipment Maintenance & Repair	\$70,000
Facility Maintenance & Repair	\$18,000
Property & Field Maintenance	\$135,000
Fuel & Lubricants	\$65,000

Total Maintenance \$1,225,000

Total Corporate Fund **\$2,950,000**

**Said amount is hereby levied as the Corporate Fund Tax.**

**II. Recreation Fund**

Payroll	\$310,000
Contracted Services	\$30,000
Service & Rental Agreements	\$10,000
Utilities	\$350,000
Communications & Marketing Wages	\$85,000
Postage	\$30,000
Printing & Publication	\$50,000
Maintenance Wages	\$65,000
Custodial Supplies	\$15,000
Program Expenses	<u>\$90,000</u>

Total Recreation Fund **\$1,035,000**

**Said amount is hereby levied as the Recreation Fund Tax.**

**Amount to be Raised by Taxation****III. Insurance Fund**

Total Insurance Fund	\$0
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**No amount is hereby levied as the Insurance Fund Tax.**

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**IV. Audit Fund**

Total Audit Fund	\$0
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**No amount is hereby levied as the Audit Fund Tax.**

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**V. I.M.R.F. Fund**

I.M.R.F. Contribution Interfund Transfers	<u>\$530,000</u>
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Total Retirement Fund	<b>\$530,000</b>
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**Said amount is hereby levied as the Retirement Fund Tax.**

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**VI. Debt Service**

Bond & Interest Payments	<u>\$3,146,000</u>
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Total Debt Service Fund	<b>\$3,146,000</b>
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**Said amount is hereby levied as the Debt Service Fund Tax.**

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**VII. Special Recreation**

NWSRA Special Assessment	\$300,000
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ADA Improvements/Purchases	\$225,000
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Special Recreation Rental Usage	<u>\$50,000</u>
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Total Special Recreation Fund	<b>\$575,000</b>
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**Said amount is hereby levied as the Special Recreation Fund Tax.**

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**VIII. Social Security Fund**

FICA Tax Interfund Transfers	\$620,000
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Total Social Security Fund	<b>\$620,000</b>
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**Said amount is hereby levied as the Social Security Fund Tax.**

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**Amount to be Raised by Taxation****Recapitulation**

I.	Corporate Fund	\$2,950,000
II.	Recreation Fund	\$1,035,000
III.	Insurance Fund	\$0
IV.	Audit Fund	\$0
V.	I.M.R.F. Fund	\$530,000
VI.	Debt Service	\$3,146,000
VII.	Special Recreation	\$575,000
VIII.	Social Security	\$620,000
	<b>Total taxes to be levied:</b>	<b>\$8,856,000</b>

Making the aggregate sum of Eight Million, Eight Hundred Fifty-Six Thousand dollars (\$8,856,000.00) to be raised by taxation and levy on all the taxable property in said Hoffman Estates Park District, for the year 2017, in order to meet and defray all the necessary expenses and liabilities of the Hoffman Estates Park District as required by statute or voted by the people in accordance with the law.

That the secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of Cook County, within the time specified.

This Ordinance shall be in full force and effect from and after its passage, and approval is required by law.

AYES:

NAYS:

ABSENT:

Passed and Approved this 19<sup>th</sup> day of December, 2017.

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President  
Board of Park Commissioners  
Hoffman Estates Park District

ATTEST:

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Secretary  
Hoffman Estates Park District

State of Illinois            )  
                                      ) S.S.  
County of Cook             )

CERTIFICATE

I, Dean R. Bostrom, DO HEREBY CERTIFY THAT I am the Secretary in and for the Hoffman Estates Park District; that the foregoing is a true and correct copy of an Ordinance duly passed by the President and Board of Park Commissioners being entitled: “Annual Levy Ordinance for the Year 2017 at a regular meeting on the 19th day of December, 2017, the Ordinance being a part of the official records of said Hoffman Estates Park District.

DATED: This 19th day of December, 2017

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Secretary  
Board of Commissioners  
Hoffman Estates Park District

**TRUTH IN TAXATION**  
**CERTIFICATE OF COMPLIANCE**

I, Robert Kaplan, hereby certify that I am the presiding officer of the Hoffman Estates Park District, and as such presiding officer I certify that the Levy Ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with, the provisions of Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-8(2002).

This certificate applies to the 2017 levy.

DATED this 19th day of December, 2017.

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Signature of Presiding Officer  
Board of Park Commissioners  
Hoffman Estates Park District