

MEMORANDUM NO. M17-015

TO: Recreation Committee
FROM: Dean Bostrom, Executive Director
Michael Kies, Director of Facilities & Recreation
Debbie Albig, Manager of Community Centers
RE: Barrington Area Library Indoor Book Drop Service
DATE: February 7, 2017

Background

The park district has had an agreement with the Barrington Area Library since the spring of 2005. Part of this agreement allowed for the library to provide a book drop service for Hoffman Estates residents outside Willow Recreation Center. The usage of the book drop service has exceeded the expectations initially set by the Library.

Implications

The Library would like to replace the outdoor pickup lockers and return bin (located on the south side of the WRC parking lot adjacent to Bo's Run) with indoor lockers (to be located just to the right of the first floor conference room) to better serve their patrons, including Hoffman Estates residents. The lockers measure 6'9 3/4" wide x 6'2" high x 1'5 1/2" deep and the bin measures 1'7" wide x 3'9" high x 1'7" deep. Total rental space will not exceed 8.5 feet wide x 6.5 feet high x 1.75 feet deep. The lockers would be placed along the west wall outside of the meeting room.

The Library would pay an annual rent of \$840 which is equivalent to commercial rental for a space of this dimension. The Library will also incur all costs associated with installing the outlet and running electricity. They will also return the outdoor District property per the original agreement to its original condition.

A copy of the intergovernmental agreement is attached for review.

Recommendations

Staff recommends the Recreation Committee recommend the board approve the intergovernmental agreement with the Barrington Public Library District to install the pickup lockers and return bin as outlined above.