

MEMORANDUM M17-096

To: A&F Committee
From: Dean Bostrom, Executive Director
Craig Talsma, Deputy Director/Director Admin & Finance
Gary Buczkowski, Director Planning & Development
Mike Kies, Director Recreation & Facilities
Re: PSSWC Locker Room Project
Date: August 17, 2017

Background

On August 15, 2017 staff requested via email the Board to approve a change order to increase the PSSWC locker room project budget for an amount not to exceed \$90,000 or \$890,000 total. The details of the change order request are outlined in the attached Memorandum M17-092. The Board, through email, approved the request on August 15th.

Implications

Illinois state law authorizes approval of expenditures determined to be an emergency that if not otherwise approved on a timely basis would adversely impact the programs, facilities or services provided by the park district. This expenditure meets the criteria as an emergency expenditure as postponing the approval of the change order would have adversely impacted the completion date of the project and ultimately the PSSWC membership. Following the Board's approval of an emergency expenditure, the Board is required, at their next regularly scheduled Board meeting, to ratify the emergency expenditure previously approved.

Recommendation

The A&F Committee recommends the Board ratify the expenditure of \$90,000 for the PSSWC wet areas renovation project budget which includes funds to be paid to OPCON in the amount not to exceed \$97,000. Funds for this increase in the budget will come from the PSSWC Fund Balance.