

MEMORANDUM NO. M17-058

TO: A&F Committee
FROM: Dean R. Bostrom, Executive Director
Craig Talsma, Deputy Director/Director of Finance & Admin
John Giacalone, Director Park Services/Dev & Risk Mgmt
Mike Kies, Director of Recreation & Facilities
RE: Surplus Ordinance O17-003
DATE: May 12, 2017

Background

Through inventory of the park district's property, staff has determined that certain items are no longer of value or use to the District and that because of the age and condition of the property, cannot be utilized for any of the Park District's current needs or operations and is thereby considered surplus property and the property's sale, trade-in or disposal would best serve the District.

Implications

By law and Board policy, it is required that an Ordinance be approved by at least three-fifths of the Park Board. Staff is seeking to dispose of, trade or sell the following items which were initially valued at \$500+.

<u>Qty</u>	<u>Description</u>	<u>Current approx. value</u>	<u>Reason for disposal, trade, or sale</u>
10	Precor EFX	\$250 ea.	Upgrading
2	Precor Treadmills	\$250 ea.	Upgrading
1	Life Fitness Cross Trainer	\$250	Upgrading
2	Life Fitness Treadmills	\$250 ea.	Upgrading
3	Life Fitness Cross Trainers	\$200 ea.	Upgrading
23	NXT Spin Bikes	\$100 ea.	Upgrading
1	1998 Toro Broom	\$400	Inoperable
1	2002 Graco riding striper	\$300	Inoperable
27	Computers	\$0	Upgrading
6	Laptops	\$0	Inoperable
2	Tablets	\$0	Inoperable
2	Servers	\$0	Upgrading
32	Monitors	\$0	Upgrading
11	Printers	\$0	Upgrading
7	UPS Battery Backups	\$0	Inoperable
1	Card Reader	\$0	Inoperable
4	Cash Drawers	\$0	Inoperable
1	Analog Security Camera	\$0	Inoperable
37	Keyboards	\$0	Inoperable
19	Mice	\$0	Inoperable
10	Routers & Switches	\$0	Inoperable
5	Computer Speakers	\$0	Inoperable
9	Power Strip Surge protectors	\$0	Inoperable
1	Document Sealer	\$0	Inoperable
2	Boxes of Miscellaneous Cables	\$0	Inoperable
2	Televisions	\$0	Upgrading

Recommendation

Staff recommends approval of the attached Ordinance O17-003 an “Ordinance Authorizing the Disposal, Sale or Trade-In of Surplus Property Owned by the Hoffman Estates Park District”.