

**MEMORANDUM NO. M17-048**

**TO: Recreation Committee**  
**FROM: Dean R. Bostrom, Executive Director**  
**Craig Talsma, Deputy Director/Director of A&F**  
**Mike Kies, Director of Recreation and Facilities**  
**Colleen Palmer, Superintendent of Recreation**  
**SUBJECT: Hoffman United Soccer Club**  
**DATE: May 3, 2017**

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**Background**

The Hoffman United Soccer Club (HUSC) is a competitive travel soccer club that consists of boys and girls youth soccer teams. The teams are composed of players from Hoffman Estates and surrounding areas. The club is currently run as a program through the Hoffman Estates Park District (HEPD). The HUSC Board has expressed a desire to run the program independently through an LLC owned and operated by Scott Scheidecker, a current HUSC manager of ten of the teams. The new independent HUSC, LLC would start operating beginning June 12, 2017. The HUSC board unanimously approved this separation from HEPD at its December 2016 meeting following discussions with both District staff and Scott Scheidecker.

As an LLC, they will no longer be operated through the park district. Rather, they will rent fields for their games and practices from the District. The proposed initial rental agreement is for a one year period effective June 12, 2017 through June 11, 2018. They will also host separate programs and camps for the District as an independent contractor, per the district's standard Independent Contract Agreement.

**Implications**

In its Fall 2017/Spring 2018 season, beginning June 12, 2017, and running through June 11, 2018, HUSC will be using approximately 1,200 hours of field time between practices and games at Cottonwood (both fields) on weekdays, Eisenhower (both fields) on weekends, and Victoria Park on weekends. The proposed times are presented in Addendum "B". The field rental agreement (attached) provides HUSC these fields for the duration of one year, for the amount of \$33,000.

The schedule estimated the usage and could vary slightly depending on the actual number of teams. Should there be a variance of greater than 10% the usage will be reevaluated to maintain the appropriate levels. No surcharge will be associated with the annual usage unless a variance of greater than this is required.

It is important to note that during the 2016/2017 HUSC season the Park District generated approximately \$25,000 in net revenue. This amount was strictly based on the direct costs attributed only to the soccer program and did not account the amount of maintenance and administration costs associated with overseeing and maintaining this program from HEPD staff. Though the rental will require some park maintenance and administrative time, this will be much less than the previous arrangement.

All terms and conditions, including a payment schedule, have been set forth in the attached rental agreement.

Some highlights that are included in the rental agreement are listed below:

- Use of Cottonwood (both fields) for practices during weekdays; and Victoria and Eisenhower (both fields) for games on the weekends
- Port-o-lets at all three fields.
- Initial field equipment costs – includes three equipment boxes (one at each location), 10 goal nets, and 16 corner flags.
- Additionally the soccer goals at Cottonwood have just been replaced this year.
- One time field set-up and striping for the fall season and one time field set-up and striping for the spring season. HUSC will stripe their own fields thereafter.

Other stipulations will include:

- Formal usage times and days would be approved by the HEPD Athletic Manager.
- HUSC will be required to meet all district (PDRMA) minimum standards as it relates to insurance needs.
- Any additional field rentals outside of the times specified at the specified fields would be billed at \$30/hour in addition to the standard hourly rate for any athletic field light usage rental (Canon Crossings).
- HEPD will be responsible for securing the goals at the start of the season (and checking on-going), per Zach's law and its requirements.
- HUSC will assume financial responsibility for any damage to the fields.
- HEPD will have the right to cancel fields due to inclement weather or other circumstances that may arise beyond HEPD's control and to secure field usage for other contractual or school usage agreements.
- All HUSC accounts will be brought to a zero balance prior to June 12, 2017.
- A letter from HEPD will go to all existing HUSC participants outlining the changes effective June 12, 2017. If there are any needs expressed from the current participants, staff will work to accommodate those requests.

**Recommendation**

Staff recommends that the Recreation Committee recommend that the full Board approve the attached rental agreement with HUSC, LLC for the fall 2017 and spring 2018 season. This will also disband the current HUSC District program and HUSC Board.