



*The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.*

**MINUTES  
BUILDINGS AND GROUNDS COMMITTEE  
February 3, 2015**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on February 3, 2015 at 7:00 pm at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Mohan, Comm Rep Dekirmenjian, Friedman, Kinnane, Snyder, S. Triphahn, Chairman K. Evans

Absent: None

Also Present: Executive Director Bostrom, Deputy Director/ A&F Director Talsma, P&D Director Buczkowski, Parks and Risk Director Giacalone, Rec/Facilities Director Kies

Audience: Comm Rep Kaplan, Commissioner Kilbridge, McGinn, R. Evans, Greenberg, President Bickham

**2. Agenda:**

Commissioner Mohan made a motion, seconded by Comm Rep Kinnane to approve the agenda as presented. The motion carried by voice vote.

**3. Minutes:**

Commissioner Mohan made a motion, seconded by Comm Rep Kinnane to approve the minutes of the December 2, 2014 meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Purchase of Z-Turn Mowers/M15-008:

Director Giacalone reviewed the item noting that the equipment would replace 3 existing pieces of equipment.

Commissioner Greenberg asked about the 2000 hours and Director Giacalone explained that they could not use them for more hours than that without substantial costs for repair.

Comm Rep Snyder asked if they were 2013 models if they had a warranty and Director Giacalone noted that they did.

Commissioner Mohan made a motion, seconded by Comm Rep Snyder to recommend the board approve awarding a contract to Reinders of Franklin Park, Illinois for the purchase of 3 Z-Turn mowers not to exceed \$34,932.00 as outlined in M15-008. The motion carried by voice vote.

B. Pick Up Truck Purchase/ M15-009:

Director Giacalone reviewed the item noting that it was again from the State Purchase program.

Comm Rep Kinnane asked if they provided the warranty and it was noted that they did.

Commissioner Mohan made a motion, seconded by Comm Rep Kinnane to recommend the board award the contracts for the Pick Up Truck to Bob Ridings Ford of Taylorville Illinois in the amount of \$22,154.00 for the Ford F-250, Adams Enterprises of McHenry Illinois in the amount of \$5,356.73 for the plow, rear window protector, running boards, hitch, hook, light bar, Pro Safety of Elk Grove Illinois in the amount of \$82.00 for the first aid kit, fire extinguisher and Rhino Lining of Carol Stream Illinois in the amount of \$469.00 for the spray on bed liner for a total vehicle cost with accessories of \$28,061.73 as outlined in M15-009. The motion carried by voice vote.

C. Court Rink Repairs/M125-011:

Director Buczkowski reviewed the item noting that 10 S Court Solutions had been in the area for 4 years; originally from Florida. He explained that he had checked their references and those that had been luke-warm were actually due more to end of season work.

Commissioner Mohan asked about the process and Director Buczkowski explained that the crack was filled with sand and overlaid. Commissioner Mohan also asked if it could be done in-house and Director Buczkowski explained that it was more cost effective to have staff familiar with the process but that it could be done in-house. Executive Director Bostrom explained that each capital project was value engineered to determine the best choice between contractual or in-house labor costs.

Comm Rep Kinnane asked about checking references and Director Buczkowski explained that he had and had gone back to the vendor to ask about some of the references. Comm Rep Kinnane noted that two of the items were \$3,600 under other estimates and did Director Buczkowski feel it would be a high quality job. Director Buczkowski explained that they would be using one of the better products and he would be keeping tabs on the dilution rates as the district expected a high quality job.

Comm Rep Triphahn asked about the length of history being only 4 years and Director Buczkowski noted that the parent company was started in and continues to operate in Florida and that they had just moved to Illinois 4 years ago.

Commissioner Greenberg noted also that some of the numbers were very low and Director Buczkowski explained that he would be working with the contractor to make sure of the quality of product and work.

Comm Rep Kaplan asked if the husband had been the expert in the area and Director Buczkowski noted that she had been in the Chicago market for 4 years and was highly recommended by Palatine for her past work.

Chairman K. Evans asked about payment and Director Buczkowski explained that payment was made after the work completed, inspections had been done and the completed wage payment forms had been received by the district.

Commissioner Mohan asked that Director Buczkowski ask what material the company used sealing the pools in Florida.

Commissioner R. Evans asked about the schedule and Director Buczkowski explained that they were looking to do the job as soon as possible, weather permitting so as not to impact spring/summer lessons.

Comm Rep Triphahn asked if the company was committed to the time frame and Director Buczkowski explained that the contract specs had a substantial completion date of June 26, 2015.

Chairman K. Evans asked if any of the courts should be converted to Pickle Ball and Director Buczkowski explained that they should not be converted.

Commissioner Mohan made a motion, seconded by Comm Rep Kinnane to recommend the board approve awarding the court repair contract to 10-S Court Solutions for the low bid price of \$40,135 as outlined in M15-011. The motion carried by voice vote.

D. Supply of playground equipment bid opening/M15-014:

Director Buczkowski reviewed the item. President Bickham asked if prequalifying was something everyone did and Director Buczkowski explained that the request was somewhat unique and that the HEPD requested qualification prior to the bid opening so that the comparison was more equal.

Comm Rep Snyder asked about delivery and Director Buczkowski explained that the district would have the equipment delivered to the district's shop, bid out for an installer and the approved installer would pick up from the district's shop and install the equipment.

Comm Rep Triphahn made a motion, seconded by Comm Rep Dekirmenjian to recommend the board approve awarding

- Howard White \$4,750 for supply of Spring Toy Rockers
- Parkreation \$91,422 for the supply of playground equipment for Evergreen, Valley and Maple Playgrounds. And Parkreation \$2,000 for an ADA transfer stair to be added to their design for Evergreen Playground.

As outlined in M15-014. The motion carried by voice vote.

E. Parks Report & 4<sup>th</sup> Q Goals/M15-013:

Comm Rep Triphahn asked about the dumping and Director Giacalone explained that it did happen on district property.

Comm Rep Kinnane made a motion, seconded by Comm Rep Triphahn to send the Parks Report M15-013 & 4Q Goals to the board as presented. The motion carried by voice vote.

F. P&D Report & 4Q Goals/M15-016:

Comm Rep Triphahn made a motion, seconded by Comm Rep Kinnane to send the P&D Report/M15-016 to the board as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Triphahn reminded everyone of the Foundation's Girl's Night Out on February 19, 2015 at First Place Sports Bar and Grill.

8. **Adjournment:**

Comm Rep Friedman made a motion, seconded by Comm Rep Dekirmenjian to adjourn the meeting at 7:48 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peggy Kusmierski  
Recording Secretary