



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**MINUTES
FORWARD PLANNING COMMITTEE
August 12, 2014**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Forward Planning Committee was held on August 12, 2014 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Comm Rep Dressler, Kinnane, Neel, Winner, Wittkamp, Chairman Kilbridge

Absent: Comm Rep Kaplan, Musial, Triphahn

Also Present: Executive Director Bostrom, Deputy Director / A&F Director Talsma, Parks Director Giacalone, Facilities / Rec Director Kies

Audience: Commissioners K. Evans, McGinn, Greenberg, Mohan, President Bickham, GM Golf Bechtold

2. Agenda:

Comm Rep Kinnane made a motion, seconded by Comm Rep Dressler to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Commissioner R. Evans made a motion, seconded by Comm Rep Winner to approve the minutes of the June 10, 2014 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. **Old Business:**

None

6. **New Business:**

A. **Vision Statement/M14-092:**

Executive Director Bostrom reviewed the item noting that they had discussed it in March and determined not to move forward with a vision statement at that time. However, he noted that CAPRA was now requiring a vision statement as part of their standards, so he was asking the committee to revisit the item.

Comm Rep Kinnane suggested adding the word "all" . . . enrich the quality of life of **ALL** of our residents . . .

Commissioner R. Evans noted that just as the district's logo and mission statement were visible to the public, the vision statement should also be visible.

Comm Rep Dressler explained that she felt the statement already included all of the district's residents.

Comm Rep Neel questioned if the district needed both as they seemed very similar.

Commissioner K. Evans asked what the difference was between the two and Executive Director Bostrom explained that the mission statement was the core purpose of the organization while the vision statement was where the organization was envisioned to be in the future.

Commissioner K. Evans noted that if they were talking about the future, he would like to see the addition of the word "all". Commissioner R. Evans suggested that the statement read, ". . . enrich the quality of life of all residents and our guests. . ."

Commissioner R. Evans made a motion, seconded by Comm Rep Kinnane to change the vision statement to read, "By adhering to our values and achieving our goals, enrich the quality of life of **all** residents and **our** guests by providing healthy and enjoyable experiences in an environmentally and fiscally responsible manner. " The motion carried by voice vote with Comm Rep Neel and Winner voting no and Comm Rep Dressler abstaining. (4 yes, 1 abstain, 2 no, 3 absent)

B. Capital Improvement Replacement Plan (CIRP)/ M14-093:

Executive Director Bostrom reviewed the item noting that the lists included were for existing infrastructure and capital dollars to maintain that infrastructure. He explained that on September 30th the committee would review new projects.

He explained that there were three categories for funds:

- Capital (12)
- ADA (09)
- Operational Funds

Deputy Director Talsma explained that they had the debt service levy, annual non-referendum bonds and repayment from facilities for funding sources.

He also explained that an issue to this funding was the ADA items (replacement of playgrounds and pathways) noting that they had approximately \$100,000 in funds each year but the list was closer to \$300,000 - \$320,000 each year that tied to the capital funding. He also noted that the district had \$1M in the general reserves while still protecting other fund reserves.

Deputy Director Talsma also reviewed the \$950,000 pension obligation noting that it was now reflected as a liability on future balance sheets. He explained that the Working Cash balance of \$1.05M could be used to pay this which would also remove the potential negative perception of the district's pension obligation. He also noted that the district still had 40% of their annual expenses in reserve.

Comm Rep Kinnane asked if the future Capital Improvement Replacement Plans took inflation into account and Executive Director Bostrom explained that they were based upon the current year; however, there were inflationary factors as the district would also receive more funding in the future based on inflation.

Commissioner McGinn asked about the BPC Course Pond Wall repair in 2015 for \$187,500. GM of Golf Bechtold explained that it was severely damaged, collapsing and rusting through.

Chairman Kilbridge asked about the difference between patching parking lots and patching asphalt and it was noted that it was the same thing.

Comm Rep Kinnane asked about replacing the carpeting in the hallway at PSSWC noting that the weight area and admin area were

listed in 2017. Director Kies explained that there were plans this year to address the hallway.

Comm Rep Kinnane asked about replacing the Community Park playground and splash pad in 2018 and if they would put in a fence around the area. Executive Director Bostrom noted that staff would look into the item.

Commissioner K. Evans noted that they had bollards at Locust Park to prevent traffic into the park.

Executive Director Bostrom also pointed out that 2018 had the replacement of the Triphahn Center gym roof, explaining that the item had not been addressed in 2004 when they put on the addition.

President Bickham asked how old the maintenance facility was and it was noted that it was from 2002.

Comm Rep Neel asked about the replacement of vehicles noting that some newer vehicles were listed for replacement earlier than some of the older ones. Director Giacalone explained that many of the newer ones had greater usage and need replacing sooner.

Executive Director Bostrom reviewed the CIRP Operating Fund noting that some items appeared annually like trees, fitness equipment, park amenities and PC's.

Commissioner Greenberg asked how many PC's the district had and Deputy Director Talsma noted that it was 80. Comm Rep Dressler asked what they did with the old ones and Deputy Director Talsma explained that they were recycled and so out of date that they could not be re-sold or re-used elsewhere in the district.

Chairman Kilbridge asked about the Strategy Map noting that the Financial Stewardship, third goal did not seem to be written in the same fashion as the other goals. Deputy Director Talsma suggested rewriting it to read, "Utilize our resources effectively and efficiently". The committee concurred.

Executive Director Bostrom explained that the green initiatives would be part of the budget process also.

Comm Rep Kinnane made a motion, seconded by Comm Rep Neel to recommend the approval of the CIRP of existing physical assets as part of the 2015-2019 CMP. The motion carried by voice.

7. Committee Member Comments:

Comm Rep Dressler asked if the district used solar and Director Giacalone noted that they did.

Comm Rep Kinnane wanted to recognize staff from PSSWC: Bev from the front desk and Miss Judy and Miss Nina from Kids Korner as outstanding employees.

Commissioner R. Evans noted that there was so much going on in the district for the community and congratulated staff on their hard work.

Comm Rep Neel said she like the FPC presentations more this year and that they had a great time at the Family Fun Day.

Chairman Kilbridge said she had just been through the facility and it looked great. She reminded everyone that the next meeting was September 30th.

8. Adjournment:

Comm Rep Kinnane made a motion, seconded by Comm Rep Neel to adjourn the meeting at 8:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peggy Kusmierski
Recording Secretary