



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**MINUTES
BUILDING AND GROUNDS COMMITTEE
April 7, 2015**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on April 7, 2015 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Mohan, Comm Rep Dekirmenjian, Friedman, Kinnane, S. Triphahn, Chairman K. Evans

Absent: Comm Rep Snyder

Also Present: Executive Director Bostrom, Deputy Director/ A&F Director Talsma, P&D Director Buczkowski, Parks and Risk Director Giacalone, Rec/Facilities Director Kies

Audience: Commissioner McGinn, R. Evans, Kilbridge, Greenberg, President Bickham, Comm Rep Kaplan

2. Agenda:

Commissioner Mohan made a motion, seconded by Comm Rep Kinnane to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Commissioner Mohan made a motion, seconded by Comm Rep S. Triphahn to approve the minutes of the March 3, 2015 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. **Old Business:**

None

6. **New Business:**

A. HVAC system at TC/M15-038:

Executive Director Bostrom reviewed the item. Director Giacalone noted that it was a fairly green project and would take care of the Administration and Fitness areas, Boardroom and hallway on the new wing side first floor area. He explained that it would be primarily controls and offer more flexibility in the system than they presently had.

Comm Rep Kinnane asked if they would be shutting the system down during the summer and Director Giacalone noted that the work would be done in July and the units would probably be out for several hours at a time; however, they would be working with staff to work around programming and other busy days.

Comm Rep Triphahn asked if any of the work would be covered under the warranty and Director Giacalone noted that it would not and that the new work would have the standard 1 year warranty.

Comm Rep Kaplan asked where the controls would be and Director Giacalone explained they would be located in several areas but not common areas.

Commissioner R. Evans asked if the TCPN was the same cooperative that the vehicles were purchased from and Director Giacalone explained that the district used several cooperative networks for purchases. He also noted that the park district's work was just a very small part of Trane's \$70,000 bid through the network.

President Bickham asked about the lower level and Director Giacalone explained that he was not aware of any issues on that level.

Comm Rep Triphahn made a motion, seconded by Comm Rep Kinnane to recommend the board approve the membership into the Cooperative Purchasing Network and award the contract to Trane in the amount of \$77,359 to provide an upgraded HVAC controller system at the Triphahn Center. The motion carried by voice vote.

B. Crack fill and seal coating work/M15-039:

Director Buczkowski reviewed the item noting that Maul Enterprises was the low bidder.

Commissioner Mohan made a motion, seconded by Comm Rep Dekirmenjian to recommend the board approve the project be awarded to Maul Enterprises, Inc in the low bid amount of \$29,972.08. The motion carried by voice vote.

C. Concrete Entrance Work at TC/M15-043:

Director Buczkowski reviewed the item noting that staff did not feel that stop signs would be workable as participants already do not stop for the one in the parking lot presently. Chairman K. Evans asked about rumble strips and it was noted that the Village did not approve of them due to the fire trucks. He also asked about the cost of replacing the ones that were hit and Director Buczkowski noted that they would be approximately \$500 each.

Commissioner Greenberg asked about another cross walk in the South Drive taking pedestrians to the left of the island. Discussion ensued regarding having pedestrians in one walk rather than several locations and how often they might use the other walkway.

President Bickham asked about another cross walk in the South Drive closer to the curve. Director Buczkowski explained that staff had looked at traffic patterns and placed the cross walk in the path most often taken. Discussion ensued regarding a second cross walk that would place pedestrians closer to the curve and have them walking right towards the no smoking area. It was noted that the district would also then need to put in a curb cut on both ends of that walkway.

Comm Rep Triphahn made a motion, seconded by Commissioner Mohan to approve an additional \$5,669 be authorized for additional work related to adding crosswalks at the Triphahn Center. The motion carried by voice vote.

D. Parks Board Report and 1Q2015 Goals/M15-042:

Commissioner Mohan made a motion, seconded by Comm Rep Dekirmenjian to send the Park Board Report and Goals to the board as presented. The motion carried voice vote.

E. P&D Board Report and 1Q2015 Goals/M15-041:

Director Buczkowski explained that work on WRC playground had not been started due to the weather but should begin and the end of the month.

Commissioner Kilbridge asked about the GIS technology and Director Buczkowski noted that it was Geographic Information Systems and a benefit to decision making regarding location of participants for specific programs and/or tracking district trees and their replacements.

Commissioner Mohan explained that the state used the same system to track traffic lights.

Commissioner McGinn asked about the Bike Path and Director Buczkowski explained that it was a project between the park district, Village and Cook County Forest Preserves.

President Bickham asked about the Bridalwood subdivision land and it was noted that it would be part of the Bike Path.

Comm Rep Triphahn made a motion, seconded by Commissioner Mohan to send the P&D report and goals to the board. The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Kinnane noted that we had an employee, Lew Paul, at PSSWC celebrating 25 years with the district. He also noted that KC Fitness had been over to service the equipment at PSSWC and he was very impressed with their thoroughness. He wished everyone good luck in the election.

Commissioner Mohan wished everyone good luck in the election.

8. **Adjournment:**

Commissioner Mohan made a motion, seconded by Comm Rep Triphahn to adjourn the meeting at 7:50 p.m. The motion carried by voice vote.

Respectfully submitted,
Dean R. Bostrom
Secretary

Peggy Kusmierski
Recording Secretary