



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES**  
**REGULAR BOARD MEETING NO. 1019**  
**July 25, 2017**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on July 25, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Absent: None

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, P&D Director Buczkowski

Audience: Comm Reps Winner & Katis, Pat and Len Waclawski of 910 N. Dovington, Mike Lingl of Indiana, Illinois, and Iowa Foundation for Fair Contracting (IIFFC), Kelly Ridley BOH, Child Care Coordinator Swan, Graphic Designer Grace, Superintendent of C&M Manisco

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner Kilbridge made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

**4. Awards:**

A. Best of Hoffman:

President Kaplan presented Kelly Ridley with the BOH for her outstanding volunteer services for the preschool and ELC fundraising events.

B. Full Time Employee of the 2<sup>nd</sup> Quarter:

President Kaplan presented Graphic Designer Grace with the FT Employee of the 2<sup>nd</sup> Quarter for her outstanding talents and work on the *IGuide* and new district logo.

**5. Recess for A&F Committee:**

Commissioner Kinnane made a motion, seconded by Commissioner McGinn to recess the board meeting at 7:10 p.m. The motion carried by voice vote.

**6. Reconvene Following A&F Committee:**

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to reconvene the Regular Board Meeting No. 1019 at 7:52 p.m. The motion carried by voice vote. In addition to all Commissioners and Executive Director Bostrom, Directors Talsma and Buczkowski and Mr. Lingl were present for this portion of the meeting.

**7. Minutes:**

Commissioner Kinnane made a motion, seconded by Commissioner Bickham to approve the minutes of the June 27, 2017 meeting as presented. The motion carried by voice vote.

**8. Comments from the Audience:**

Mr. Lingl of IIIFFC addressed the board presenting them with pictures of his concerns regarding the status of Colony and Victoria Park. He discussed the damaged pole at Colony. Executive Director Bostrom explained that the pole was damaged during delivery and would be replaced by the manufacturer. He also explained that the playground would be inspected by both staff and a manufacturer's representative and not open to the public until it passed that inspection. He noted that it was still under construction and felt the concerns regarding Colony playground were premature.

President Kaplan also noted that the area was clearly still under construction and felt confident that all items of concern would be addressed prior to the completion.

Mr. Lingl also addressed his concerns with Colony Park noting the lopsidedness of the equipment and the listing of payment for the completion of the park on the Open and Paid Invoice Register. Executive Director Bostrom explained that Innovation would not be paid in full until all projects were completed. Director Talsma explained that no checks would be released until the playground had been inspected and Certified Payroll had been forwarded to the park district.

Mr. Lingl also expressed concern regarding Victoria Park and how crooked the railings, climbing poles and slide was. Executive Director Bostrom explained that this playground had been inspected by the manufacturer's representative and been approved and signed off; however, given the expressed concerns, staff was meeting with the rep Wednesday afternoon to review the installation. He also made note that in some instances it was a matter of tolerances that were acceptable to the representative.

President Kaplan asked who Mr. Lingl was representing and he explained he was from the Indiana, Illinois, and Iowa Foundation for Fair Contracting. President Kaplan assured him that the district would be looking into the playground items.

**9. Consent Agenda:**

Commissioner Kilbridge made a motion, seconded by Commissioner R. Evans to approve the Consent Agenda as presented.

On a Roll Call: Carried 7-0-0  
Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan  
Nays: 0  
Absent: 0

- A. Roof Repairs / M17-081
- B. Utilization of space in former pro shop / M17-080
- C. Open and Paid Invoice Register \$960,202.70
- D. Revenue and Expenditure Report
- E. Acceptance B&G Minutes 5/2/2017
- F. Acceptance B&G Minutes 6/20/17
- G. Acceptance Rec Minutes 5/9/2017
- H. Acceptance of A&F Minutes 6/27/2017

**10. President's Report:**

President Kaplan addressed the board noting:

- That the next Park Tour would be 8/15 to tour the West side parks
- That Amazon Smile was up and running for the district/Foundation
- That the TVs in the Triphahn Center and the new programming were terrific. He also explained that there were rental phones that could be used for those people without the smart phones to use to access the new programming.

- That the next Foundation event was Uncorked and Untapped 9/15 and encouraged everyone to attend.

**11. Adoption of Executive Director's Report:**

Commissioner Kilbridge made a motion, seconded by Commissioner R. Evans to adopt the Executive Director's Report as presented. The motion carried by voice vote.

**12. Old Business:**

None

**13. New Business:**

A. Engaging Community Reps:

Commissioner R. Evans addressed the issue explaining that he believed the board, Comm Reps and community would benefit from the Commissioners taking a greater interest in the Comm Reps and encouraging them to participate in the district and Foundation events. He suggested a mentoring program that would encourage each Commissioner on a committee to mentor 2 Comm Reps on the same committee.

Commissioner McGinn and President Kaplan agreed that it was a great suggestion.

Executive Director Bostrom noted that staff sent out information on events and items to Comm Reps but felt that the personal touch would be a great benefit.

Commissioner K. Evans noted that the Chamber had a similar program – the Ambassador Program. Commissioner Kilbridge asked if staff would provide specifics as to what would be the best events to involve the Comm Reps and Executive Director Bostrom noted that staff would provide that.

Commissioner Kinnane suggested texting reminders as recipients paid more attention to texts than emails these days. Commissioner Bickham suggested encouraging cross participation in committees.

Executive Director Bostrom noted that they would send information to the Comm Reps through President Kaplan but reminded the Commissioners to be careful about group emails or texts regarding Committee business so as not to violate the Open Meetings Act. Commissioner K. Evans suggested one on one emails and texts to prevent that concern. Staff will supply guidelines.

**14. Commissioner Comments:**

Commissioner Kinnane noted that his power had been out for 36 hours and was glad to have it back.

Commissioner McGinn thanked Commissioner Bickham on the job he did emceeding the 4<sup>th</sup> of July parade and thanked Commissioner K. Evans for running the last B&G meeting in his absence.

Commissioner K. Evans noted that Fabbrini Park was under water but doing well.

Commissioner Kilbridge said she had walked through Field Park and missed the water feature the district had to remove. She also noted that it appeared that an animal had been digging up the posts and staff will check. She asked about the vandalism signs the district used to have and Director Buczkowski said that the district did not get much a response from the signs and they just cluttered up the park area.

Commissioner R. Evans suggested the board watch the Heart of Hoffman Estates Video sent out; that it was a good watch and that BPC had stood up well to the heavy storms.

Commissioner Bickham said he enjoyed announcing the 4<sup>th</sup> of July parade and commended staff on a great job with the *IGuide*.

**15. Executive Session:**

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to move to Executive Session at 8:30 pm for the purpose of:

- A. Minutes, pursuant to Section 2(c) (21) of the Open Meetings Act.
- B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2 (c) (11) of the Open Meetings Act.

On a Roll Call: Carried 7-0-0  
Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn,  
Kaplan  
Nays: 0  
Absent: 0

Commissioner R. Evans made a motion, seconded by Commissioner Kinnane to reconvene to regular session at 9:30 pm. The motion carried by voice vote.

**16. Discussion and Vote from Executive Session:**

President Kaplan announced that the Board of Commissioners had determined to hold a Special Board meeting on August 1, 2017 at 7:00 p.m. at the Triphahn Center for the purpose of Executive Session. He also noted that the board had received and accepted Executive Director Bostrom's letter of intent to retire in the Spring of 2018.

**17. Adjournment:**

Commissioner Kilbridge made a motion, seconded by Commissioner R. Evans to adjourn the meeting at 9:35 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peg Kusmierski  
Recording Secretary