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**MINUTES
REGULAR BOARD MEETING NO. 1023
November 28, 2017**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on November 28, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Bickham, K. Evans, R. Evans, Kilbridge, McGinn, Kaplan

Absent: Commissioner Kinnane

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski,

Audience: Comm Rep Katis, Utas, Winner, Fong and Mininni Families, Asst. GM Ice Operations Jordan

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Bickham made a motion, seconded by Commissioner Kilbridge to amend the agenda to move the Awards to after New Business. The motion carried by voice vote.

Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to amend the agenda to also move Recess for A&F/Reconvene to after New Business. The motion carried by voice vote.

(Items 4, 5, 6 moved to after item 13)

7. Approval of the Minutes:

Commissioner R. Evans made a motion, seconded by Commissioner Kilbridge to approve the minutes of the October 24, 2017 meeting as presented. The motion carried by voice vote.

Commissioner McGinn made a motion, seconded by Commissioner Bickham to approve the minutes of the October 31, 2017 meeting as presented. The motion carried by voice vote.

8. Comments from the Audience:

None

(Item 9 moved to after reconvened from A&F)

10. President's Report:

President Kaplan addressed the board explaining that Comm Rep Castillo had submitted his resignation and Lauren Sernett had submitted an application for the position.

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to approve the appointment of Lauren Sernett to the Community Rep B&G Committee. The motion carried by voice vote.

Commissioner K. Evans made a motion, seconded by Commissioner McGinn to accept the resignation of Joaquin Castillo as Comm Rep B&G Committee. The motion carried by voice vote.

President Kaplan also reviewed the December events and encouraged all to participate.

11. Executive Director's Report:

Executive Director Bostrom reviewed his report and addressed the issue of the controls at PSSWC's steam rooms, noting that they were receiving complaints on the complexity. He explained that staff had a proposal for \$2670. Director Kies noted that they were looking to simplify the system with an on/off switch. President Kaplan asked why the high cost and Director Buczkowski noted that it was \$1300 for each locker room (Men's/Women's). Commissioner Bickham questioned if the participants could not get used to the new controls and Director Kies noted that often the attendance was sporadic and/or far between visits and the controls were confusing.

Comm Rep Utas asked about the installation of an older turn-style device and Director Buczkowski noted that it had to be separate from the line voltage to be grounded.

Comm Rep Katis addressed the committee noting that he used the steam room and that the complaints he was hearing was that the steam was not as regular as it used to be and as far as the controls were concerned; he suggested large font directions explaining the use of the controls would be a better option that incurring the cost to replace them.

Executive Director Bostrom asked staff to check on the temperature control setting as that might be part of the issue.

Commissioner R. Evans agreed with Comm Rep Katis and asked if the manufacturer felt responsible for the controls not being user friendly. Director Buczkowski noted that the manufacturer stood behind the equipment.

Comm Rep Utas questioned if the installation of this device would void warranties. Staff will check.

Commissioner K. Evans agreed with the use of large font directions instead of spending the dollars.

Executive Director Bostrom noted that staff would check the heat control and create a large font set of directions for the space to see if that would address the situation. Comm Rep Utas asked if the controls had to remain waist high and it was noted they did in order to be ADA compliant.

12. Old Business:

None

13. New Business:

None

4. Awards:

President Kaplan awarded Katy Fong and Nina Mininni with the BOH for all their hard work with the hockey league on a volunteer basis.

5. Recess for A&F Committee Meeting:

Commissioner K. Evans made a motion, seconded by Commissioner McGinn to recess the Board Meeting at 7:26 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

6. Reconvene Following A&F Committee Meeting:

Commissioner made a motion, seconded by Commissioner R. Evans to reconvene to the Regular Board Meeting at 7:58 p.m. The motion carried by voice vote.

Present: Commissioner Bickham, K. Evans, R. Evans, Kilbridge, McGinn, Kaplan
Absent: Commissioner Kinnane
Also Present: Executive Director Bostrom, Deputy Director Talsma, Director Buczkowski
Audience: None

9. Consent Agenda:

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to approve the Consent Agenda as presented.

Roll Call Vote: Carried 6-0-1

Ayes: 6 Bickham, K. Evans, R. Evans, Kilbridge, McGinn, Kaplan

Nays: 0

Absent: 1 Kinnane

- A. Balanced Scorecard / M17-127
- B. Open and Paid Invoice Register: \$553,699.76
- C. Revenue and Expenditure Report
- D. Acceptance of B&G Minutes 10/17/2017
- E. Acceptance of Rec Minutes 10/17/2017
- F. Acceptance of A&F Minutes 10/24/2017

11. Executive Director's Report (cont.):

President Kaplan asked about the open house and it was determined to have been held in October not December.

He also questioned the process for volunteers. Deputy Director Talsma explained that they all had an application and included a background check. He explained that they were asked if they had been living out of the state in the past 10 years and if they had, an additional check was done. Staff will check to see if this additional check covers beyond the United States i.e. Canada, etc.

President Kaplan asked about the basketball league increase and Deputy Director Talsma said he believed that it might have been due to combining the feed and in-house teams.

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to adopt the Executive Director Report as presented. The motion carried by voice vote.

14. Commissioner Comments:

Commissioner Bickham congratulated staff and commissioners on the conference summaries created.

Commissioner McGinn reminded everyone of the many events coming and encouraged attendance.

Commissioner K. Evans noted again that PSSWC looked great and was very comfortable for members to use.

Commissioner R. Evans also encouraged everyone to attend the coming events. He noted that he had received a complaint about the Triphahn Center Men's showers not having a divider. Executive Director Bostrom noted that the showers have always been communal; however, Commissioner K. Evans noted that the ADA area had a shower curtain. Staff will check and replace the curtain.

Commissioner Kilbridge thanked Commissioner Bickham for the article on fitness centers in malls.

15. Executive Session:

Commissioner Bickham made a motion, seconded by Commissioner Kilbridge to move to Executive Session at 8:10 pm for the purpose of:

- A. Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.
- B. The purchase or lease of real property for the use of the public body pursuant to Section 2(c)(5) of the Open Meetings Act.
- C. The purchase or lease / sale of property owned by the public body pursuant to Section 2(c)(6) of the Open Meetings Act.

On A Roll Call: Carried 6-0-1

Ayes: 6 Bickham, K. Evans, R. Evans, Kilbridge, McGinn, Kaplan

Nays: 0

Absent: 1 Kinnane

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to reconvene to regular session at 9:15 pm. The motion carried by voice vote.

16. Discussion and Vote from Executive Session:

None

17. Adjournment:

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to adjourn the meeting at 9:15 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary