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**MINUTES**  
**REGULAR BOARD MEETING NO. 1022**  
**October 24, 2017**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on October 24, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Bickham, K. Evans, R. Evans, Kilbridge, McGinn, Kaplan

Absent: Commissioner Kinnane

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski, BPC Director Bechtold

Audience: Charlene Bryeans from BPC, U14 Wolverines Girls' Hockey Team and their families and coaches, Comm Reps Friedman, Chhatwani, Winner and Musial, HR & Risk Management Superintendent Leninger, IT Manager Agudelo, Dan Denys from Austin Meade Financials

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner McGinn made a motion, seconded by Commissioner Bickham to approve the agenda as presented. The motion carried by voice vote.

**4. Awards:**

- A. President Kaplan awarded the U14 Wolverines Girls' Hockey Team BOH for their outstanding play and recognition as #1 in the nation.
- B. Employees of the 3<sup>rd</sup> Quarter
  - a. President Kaplan awarded Charlene Bryeans of BPC the PT Employee of the 3<sup>rd</sup> Quarter for her outstanding assistance to BPC and their customers internal and external.
  - b. President Kaplan awarded Eric Leninger, HR & Risk Management Superintendent the FT Employee of the 3<sup>rd</sup> Quarter for his outstanding work with the PDRMA on-site reviews.
- C. President Kaplan acknowledged Commissioner Kilbridge for her 10 years of service to the board.

President Kaplan acknowledged Comm Rep Friedman for having been recognized at the Best of Best Gala for volunteer services to the park district.

**5. Recess for A&F Committee Meeting:**

Commissioner R. Evans made a motion, seconded by Commissioner McGinn to recess the Board Meeting at 7:20 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

**6. Reconvene Following A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to reconvene to the Regular Board Meeting at 8:50 p.m. The motion carried by voice vote.

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski

Audience: Mr. Dan Denys from Austin Meade

**7. Approval of the Minutes:**

Commissioner Bickham made a motion, seconded by Commissioner R. Evans to approve the minutes of the September 19, 2017 Regular meeting as presented. The motion carried by voice vote.

Commissioner R. Evans made a motion, seconded by Commissioner Kilbridge to approve the minutes of the October 10, 2017 Special meeting as presented. The motion carried by voice vote.

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to approve the minutes of the October 17, 2017 Special meeting as presented. The motion carried by voice vote.

**8. Comments from the Audience:**

None

**9. Consent Agenda:**

Commissioner R. Evans made a motion, seconded by Commissioner Kilbridge to approve the consent agenda as presented.

On a Roll Call: Carried 6-0-1

Ayes: 6 Bickham, K. Evans, R. Evans, Kilbridge, McGinn, Kaplan

Nays: 0

Absent: 1 Kinnane

- A. Fertilizer and Chemical 2018 early order bid / M17-113
- B. Chino Park Community Gardens / M17-112
- C. Naming and Renaming of Park Sites (Sycamore Park) / M17-116
- D. Roof Top Unit Additions to 2017 Capital Budget / M17-120
- E. Comcast Network Infrastructure Renewal & Upgrade / M17-119
- F. Audit Services / M17-118
- G. 2017 Limited Bond Issue Ordinance O17-005 / M17-121
- H. Open and Paid Invoice Register: \$748,696.10
- I. Revenue and Expenditure Report
- J. Acceptance of B&G Minutes 9/12/2017
- K. Acceptance of Rec Minutes 9/12/2017
- L. Acceptance of A&F Minutes 9/19/2017

**10. President's Report:**

President Kaplan noted that they had much support/participation from the Comm Reps for the Gala. He acknowledged that the 20% discount at Golf Rose Animal Hospital arranged by Adv. & Sponsor Manager Massani had been very timely and put to good use.

**11. Executive Director's Report:**

Director Buczkowski reviewed the issue with the steam generator at PSSWC showers explaining that it had shut down twice. He explained that they had brought the contractor in for the first shut down and the architect for the second. It was determined that the black pipe connecting the generator to the steam room would need to be replaced. He explained that the Women's steam room was functioning fine and it was run by a second identical generator. The assumption was that the Men's steam room received more use and there was greater deterioration in the pipe. Executive Director Bostrom explained that the work should be scheduled for Thursday and that this was an unforeseen replacement as the system was the same for the Women's and was working very well.

Commissioner K. Evans asked if they would have to remove tile and Director Buczkowski explained that they would only remove and replace ceiling tiles and replace the black pipe with copper. He also noted that they were looking at having an outside contractor (and maybe doing both Men's and Women's) versus using in-house staff (and doing Men's now and Women's at a later date).

Commissioner Bickham asked if staff could adjust the temps to prevent the overload and Director Buczkowski explained that it was an issue that the district probably did not want staff controlling.

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to adopt the Executive Director's Report as presented. The motion carried by voice vote.

**12. Old Business:**

None

**13. New Business:**

A. IAPD Credentials Certificate/ M17-114:

Executive Director Bostrom explained that this was routine, however, the district would need to have one of the delegates/alternates at the Annual Business Meeting January 20, 2018.

Commissioner Bickham made a motion, seconded by Commissioner R. Evans to approval of the Credentials Certificate with the appointment of the delegate and 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> alternates as follows:

Delegate: Robert Kaplan – Board President/Commissioner  
1<sup>st</sup> alternate: Pat McGinn – Vice President/Commissioner  
2<sup>nd</sup> alternate: Lili Kilbridge – Treasurer/Commissioner  
3<sup>rd</sup> alternate: Keith Evans – Assistant Secretary/Commissioner

Motion carried by voice vote.

B. 2018 Calendar of Board/Committee Meetings/M17-115:

Commissioner K. Evans questioned cancelling the Recreation committee meetings on Park Tour days. Executive Director Bostrom suggested changing the calendar to read Committee of the Whole for those 2 days. He also explained that if a Recreation Committee meeting was required it could be set up on an alternate Tuesday.

Commissioner R. Evans made a motion, seconded by Commissioner McGinn to approve the Calendar of Board/Committee Meetings as outlined in M17-115 as amended. The motion carried by voice vote.

**14. Commissioner Comments:**

Commissioner McGinn congratulated Commissioner Kilbridge on her 10 years and said he enjoyed the Gala.

Commissioner Bickham said he enjoyed the Wild Flower seeding project and noted that he had family participate at the Cannon Crossings soccer fields. He noted that they had compliments about the field. He also congratulated Commissioner Kilbridge and Comm Rep Friedman.

Commissioner K. Evans noted that the Intergovernmental event had been very good and the New Orleans trip was also good.

Commissioner Kilbridge agreed that the New Orleans trip had been very good.

Commissioner R. Evans said he was at PSSWC showers and they looked good; hoped that the steam room issue would be easily addressed. He reminded the board of the many events coming on the calendar.

**15. Executive Session:**

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to move to Executive Session at 9:15 pm for the purpose of:

- A. Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.
- B. Pending or probable litigation, pursuant to Section 2(c)(11) of the Open Meetings Act.
- C. Appointment, employment, compensation, discipline, performance, or dismissal of an employee pursuant to Section 2(c)(1) of the Open Meetings Act.

On A Roll Call: Carried 6-0-1

Ayes: 6 Bickham, K. Evans, R. Evans, Kilbridge, McGinn, Kaplan

Nays: 0

Absent: 1 Kinnane

Commissioner R. Evans made a motion, seconded by Commissioner McGinn to reconvene to regular session at 10:55 pm. The motion carried by voice vote.

**16. Discussion and Vote from Executive Session:**

None

17. **Adjournment:**

Commissioner Bickham made a motion, seconded by Commissioner Kilbridge to adjourn the meeting at 10:55 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peg Kusmierski  
Recording Secretary