



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**MINUTES
ADMINISTRATION & FINANCE MEETING
July 21, 2015**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District A& F Committee was held on July 21, 2015 at 7:00 pm at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner McGinn, Comm Rep Katis, Musial, Winner, Chairman Kaplan

Absent: Comm Rep Chhatwani, Utas

Also Present: Executive Director Bostrom, Deputy Director/ A&F Director Talsma

Audience: President Bickham, Commissioners Kinnane, R. Evans, Kilbridge, Mr. Keith Evans

2. Agenda:

Commissioner McGinn made a motion, seconded by Comm Rep Winner to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Comm Rep Winner noted that he had not made the motion on the on item 6B as he was not in attendance.

Commissioner McGinn made a motion, seconded by Comm Rep Musial to approve the minutes of the June 16, 2015 meeting as corrected. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. 2015 Playground Installations/M15-084:

Executive Director Bostrom reviewed the item noting that Evergreen Park was a quagmire of mud and fall surface material. He also explained that the playground installs were \$30,000 under budget, however, the allotted contingency had been used for Valley Park so staff was asking for an additional \$20,000 contingency for Evergreen Park work; leaving the project \$10,000+ under budget.

Comm Rep Katis noted that they did not have much choice. Executive Director Bostrom explained that they would not be able to complete the project without the additional contingency.

Commissioner McGinn made a motion, seconded by Comm Rep Katis to recommend the board approve increasing the playground installation contingency not to exceed \$20,000 for extras associated with the Evergreen Park install. The motion carried by voice vote.

B. Surplus Ordinance O15-013/M15-087:

Executive Director Bostrom reviewed the item noting that the Taurus was the only item with any value and that there was more work needed on the car than it was worth.

Commissioner McGinn made a motion, seconded by Comm Rep Winner to recommend the board approve Ordinance O15-013 an Ordinance authorizing the disposal, Sale or Trade-In of Surplus Property Owned by the Hoffman Estates Park District. The motion carried by voice vote.

C. Harper College Aquatic Facility/M15-088:

Executive Director Bostrom reviewed the item explaining that Harper had been working on this for some time. He noted that he spoke with Palatine Park District and they had been working with Harper for about 18 months as they currently did not have adequate facilities to service their residents. He suggested recommending a letter to say the park district has interest in further evaluating the potential of partnering on a

program level, however, HEPD is not interested in pursuing an Intergovernmental Agreement, which includes a \$20 million capital contribution.

Comm Rep Winner made a motion, seconded by Commissioner McGinn to recommend to the board to send a letter to Harper College stating that the park district has interest in further evaluating the potential of partnering on a program level, however, HEPD is not interested in pursuing an Intergovernmental Agreement which includes a \$20 million capital contribution. The motion carried by voice vote.

D. Annexation of Properties into HEPD – Ordinance O15-009 through 012/M15-083:

Executive Director Bostrom reviewed the item explaining that much of the property was Terrestris/Cortesi and that the majority of the development proposal was annexed in 1993/95. However, there were 4 areas not included in the original annexation. Staff had believed that all the areas had been previously annexed. He noted that 2 of the 4 areas were developed (Canterbury Field and Canterbury Park Place and Hunter's Ridge East). He explained that a condition of the development's approval was that the park district would be part of the development but the properties had not been included in the original annexation ordinance. He also explained that the district, believing that the property was annexed, had invested in the community and built parks in the area and considered the homeowners as residents.

Comm Rep Katis asked where the district's tax dollars had gone and Executive Director Bostrom explained that they had not been collected.

Commissioner McGinn asked if there was a protocol in place with the Village so that it would not happen again.

Comm Rep Katis asked about the jump in taxes the homeowners would see. Executive Director Bostrom noted that as a condition of the development they should always have been taxed for the park district. He explained that the district would be sending an information letter to explain that those taxes should have been in place all along and explaining the benefits they had received over the years and the ones they would continue to receive. Comm Rep Katis asked about the dollar amount and Executive Director Bostrom noted that it would be approximately \$100,000 per year due to the park district.

Chairman Kaplan asked if they could collect back taxes and Executive Director Bostrom said they would not be able to.

Commissioner Kilbridge asked if they could check the registration fees when addressing the benefits and Executive Director Bostrom noted that they would.

Comm Rep Katis asked how they found this out and Executive Director Bostrom explained that it was discovered when reviewing the maps during the past election.

Commissioner McGinn asked if there was any other property and Executive Director Bostrom said that there was not.

President Bickham asked if the undeveloped property was still owned by the developer and it was noted that it was.

Commissioner R. Evans asked about the total amount of dollars and Executive Director Bostrom explained that it would be \$100,000 a year for approximately 9 to 10 years.

Commissioner McGinn asked again about how we would know about the Village annexing properties and Director Talsma explained that in the future, we would be checking the properties we were receiving against the tax rolls.

Mr. K. Evans asked about the properties acquired from Palatine and Executive Director Bostrom noted that they were in the process of annexing them also.

President Bickham asked if the Village did Welcome Packets and if the district participated in that. Executive Director Bostrom said he did not believe the Village still did Welcome Packets.

Commissioner Kilbridge noted that S. Barrington Park District reviewed the local newspaper listings and contacted new residents.

Commissioner R. Evans asked about a public meeting. Comm Rep Katis asked about setting up a meeting date for an open forum. Executive Director Bostrom noted that he would review the responses to the letter and if necessary set up an opportunity to meet.

Comm Rep Musial said she thought that planning a meeting date might bring more attention to the item.

Commissioner McGinn asked about the possible increase and Deputy Director Talsma noted that it would be about \$175 to \$250 a year for the condos and \$300 a year for the homes.

Commissioner McGinn made a motion, seconded by Comm Rep Winner to recommend the board approve Ordinances O15-059 Annexation of University Place; O15-010 Annexation Laufenburger Property; O15-011 Annexation Autumn Woods; O15-012 Annexation Rembowski Property. The motion carried by voice vote.

E. A&F Report and 2Q Goals/M15-089:

Deputy Director Talsma asked for questions noting that Wi-Fi had been installed in all the facilities and new cable had been run at Bo's Run and the gate mechanism replaced. He also explained that he had spoken to Rep Roskam with regard to legislature requiring a Municipal Advisor versus a Financial Advisor to advise the district on financial options. He explained that meant that he could make financial decisions for the district but may not be able to use Morgan Stanley as the district's advisor. He also noted that he had spoken briefly with Verizon regarding a cell tower on the southeast corner of Moon Lake and Golf Roads; flagpole style, 100 feet or less and they would be getting back to him.

Commissioner McGinn made a motion, seconded by Comm Rep Katis to send the A&F Report to the board. The motion carried by voice vote.

F. Detail Reports:

Director Talsma reviewed the item.

Comm Rep Winner made a motion, seconded by Commissioner McGinn to recommend the board approve

- Manual checks: \$532,803.58
- Monthly Invoices: \$526,134.59

The motion carried by voice vote.

G. Financial Statements:

Director Talsma reviewed the item noting that the operations looked good. He explained that while they were down in revenue due to weather related issues, they had managed their expenses. He explained that they were seeing a savings on natural gas and payroll savings in some other areas.

Commissioner McGinn made a motion, seconded by Comm Rep Katis to recommend the board approve the financial statements as presented. The motion carried by voice vote.

7. Committee Member Comments:

Commissioner McGinn said he was looking forward to the park tour.
Comm Rep Katis said he hoped the annexations would move smoothly.

Chairman Kaplan thanked everyone for their participation and distributed participation pins. Comm Rep Musial received 2 years, Comm Rep Winner received 4 years, Comm Rep Katis received 12 years.

8. Adjournment:

Commissioner McGinn made a motion, seconded by Comm Rep Katis to adjourn the meeting at 8:05 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peggy Kusmierski
Recording Secretary