



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**MINUTES
RECREATION COMMITTEE MEETING
April 14, 2015**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on April 14, 2015 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioners R. Evans, Comm Rep Kaplan, Koltz, Neel, Wittkamp, Chairman McGinn

Absent: Comm Rep Dressler

Also Present: Executive Director Bostrom, Rec/Facilities Director Kies, Golf Director Bechtold

Audience: President Bickham, Commissioners K. Evans, Kilbridge, Greenberg, Comm Rep Kinnane, Rec Superintendent Chesak, Senior Program Manager Kapusinski, Program Managers Senne, Dodson; 50+ Coordinator Cuff, Manager of Facilities Albig, GM Ice Doschadis, Superintendent of Facilities Basile, C&M Superintendent Manisco

2. Agenda:

Comm Rep Koltz made a motion, seconded by Comm Rep Kaplan to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Commissioner R. Evans noted that he was missing from the roll call and Commissioner K. Evans was listed in error.

Comm Rep Kaplan made a motion, seconded by Commissioner R. Evans to approve the minutes of the March 10, 2015 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

Prior to the start of the new business, the Rec Committee and audience acknowledged Admin Asst Kusmierski for 25 years of service. Everyone was invited to enjoy cake.

A. DCFS licensing/M15-044:

Director Kies introduces his staff: GM Ice Doschadis who was in charge of Ice Operations; Manager of Facilities Albig who oversees WRC, TC, Dog Parks and Voagelej; Program Manager Dodson who oversees Dance, Special Events, Martial Arts and Arts; Program Manager Senne who oversees the Before and After programs and full day camps; 50+ Coordinator Cuff who oversees the 50+ program; Superintendent of Facilities Basile who oversees PSSWC and Seascape; C&M Superintendent Manisco who oversees the Communications and Marketing department; Senior Program Manager Kapusinski who oversees all Early Childhood classes, ½ day camps and PM Senne; Rec Superintendent Chesak who oversees the Recreation Division. Superintendent Chesak noted that the two Athletic Program Managers Steinhoff who oversees Adult Athletics and Thomas who oversees the Youth Athletics were unable to attend. She also noted that Senior Program Manager Kapusinski had recently been promoted to that position.

Executive Director Bostrom explained that there were issues with the State licensing program. He noted that the State was saying that the park district (and all park districts) did not meet the qualifications for the Before and After school program to be licensed. He explained that additionally while it would appear that the district would be paid through the end of the State's fiscal year, they would need to create an aid program of their own to move forward.

Superintendent Chesak and Senior Program Manager Kapusinski explained that the present Aid Program offered residents \$300 per quarter and \$1,200 annually and that would not be sufficient for the DCFS Families involved. They explained that staff had created a new application and program to address these specific needs. Senior

Program Manager Kapusinski explained that she did not believe that they would get more people coming to the district from other private programs that might have to shut down as they were offering this assistance to Hoffman Estates Park District residents and they would not be able to offer aid to the extent that the State had been able to offer.

Comm Rep Koltz asked if the tuition absorbed by HEPD would be through the general fund and Executive Director Bostrom explained that it would come from the recreation fund. He also noted that in actuality, any of the monies received above and beyond the specific program expenses had been used to offset the full-time staff that oversaw the program and that money would not be available going forward without State assistance.

Comm Rep Kaplan asked about the licensing requirement of having staff better educated and possible increase in salaries to address that additional education and Executive Director Bostrom noted that would be a possibility.

Commissioner R. Evans asked that if the funding to private programs was eliminated how many additional children did the district expect to see and Superintendent Chesak explained that they did not foresee an influx of participants as they would not qualify (meet the residency requirement or the ability to make their portion of the payment).

Comm Rep Kinnane asked if the district was taking applications for the Early Childhood programs now, were they setting aside space for people who needed to participate in the funding while the district was working out the details. Senior Program Manager Kapusinski noted that they were.

President Bickham asked if the participants were repeats and Senior Program Manager Kapusinski explained that they were and that they had to renew every six months.

Commissioner K. Evans asked about the June date and Executive Director Bostrom explained that was the State's budget.

Commissioner R. Evans asked who would inform the families and it was noted that the park district would educate them on the program. Executive Director Bostrom explained that there were a limited number of families and that they would be met on an individual basis.

Comm Rep Neel made a motion, seconded by Commissioner R. Evans to recommend the board approve that:

HEPD staff and board work with IAPD to lobby DCFS to enable park districts to qualify as DCFS license exempt along with school districts.

HEPD staff and board work with IAPD to lobby for 2015/16 state budget to include full ICCAP funding for child care centers.

Adopt the Hoffman Estates Park District Child Care Subsidy Application and Worksheet for all new and approved families who wish to enroll in summer camps for 2015, along with families seeking assistance for fall 2015 in STAR and WRC KSTAR.

Should the state resume funding, HEPD will allocate the reimbursement funds accordingly: families enrolled in our Child Care Subsidy Scholarship Program will be reimbursed the percentage they paid out of pocket equal to the percentage paid by the state.

If the ICCAP funding is eliminated or reduced due in the 2015/16 state budget, the Child Care Subsidy Scholarship Program co-pay formula and other strategies to address the potential influx of new ICCAP eligible resident families attempting to enroll in our ELC program would be re-evaluated for the ELC program.

The motion carried by voice vote.

B. Jerry's Pro Shop / M15-045:

Director Kies reviewed the item noting that the only change was to allow clubs to pursue other options for clothing.

Comm Rep Kaplan asked how that would work and GM Ice Doschadis explained that it was an exclusive contract and now they would have the option to compare vendors for better pricing.

Chairman McGinn asked if the 1-year was agreeable to all and it was noted that it was.

Comm Rep Kaplan asked about not having the \$25 increase this year and GM Doschadis noted that it was a trade-off for not offering the exclusive clause. He also explained that Jerry's often gave back to the Wolf Pack.

President Bickham asked if Jerry's was not there would someone else approach the district to use the space. Executive Director Bostrom noted that not having a proshop would diminish the district's program value. Comm Rep Koltz asked about the district running the shop itself and Executive Director Bostrom noted that might not be the best idea; that we did not have the inventory.

Commissioner K. Evans asked about the insurance clause noting that it did not show "tenant legal liability". Executive Director Bostrom explained that it had been reviewed by legal counsel but that staff would check along with reviewing any other agreements the district had.

Commissioner R. Evans asked about the use of the logo and GM Doschadis explained that Jerry's could still use the logo.

Comm Rep Kaplan asked about a succession plan after retirement and it was noted that Jerry had two partners that would continue to run the shop.

Comm Rep Neel made a motion, seconded by Comm Rep Koltz to recommend the board approve entering into the attached agreement with Jerry's Pro Shop, Inc. to sell hockey and skating merchandise in the facility. The motion carried by voice vote.

C. Rec/Facilities Business Plan/M15-046:

Director Kies reviewed the Business Plans noting that they supported the CMP and were a compass for the team to guide them through operations. He reviewed the Key Performance Indicators and the Strategic Initiatives.

Superintendent Manisco reviewed the C&M Business Plan explaining the social media chart.

Comm Rep Kaplan asked if the district paid for the sites and Superintendent Manisco noted that most were free.

Executive Director Bostrom explained that the marquee signs had drastically changed the dynamics of the C&M Department.

Chairman McGinn noted that it was a great job.

D. Rec, Facilities & Golf Report and 1Q Goals/M15-047:

Director Kies reviewed the reports highlighting the awards the district had received.

Comm Rep Koltz asked about the hockey goals and GM Doschadis explained 500 participants would be a goal. Comm Rep Koltz asked about the senior softball leagues and if they were teams or individuals and Superintendent Chesak explained they would be taking registration for both.

Comm Rep Neel asked if the district had been affected by the dog flu and Director Kies noted that they had not closed the dog parks but had taken the initiative to educate park pass holders.

GM Manager Bechtold reviewed his report noting that they were still working on the retaining walls on holes 10 and 11.

Commissioner R. Evans asked about the transition from land to water and GM Bechtold noted that they were using a plastic type of “log” permanently placed just before the water that the sod could grow on.

Commissioner K. Evans asked about the asphalt truck going on the course and GM Manager Bechtold noted that the paths were 8-feet wide and the trucks would not be a problem.

President Bickham asked about the coming events and it was noted that there would be a March Madness, 9 and Stein, Turkey Run and ProAm. More information was to come on the Bag Tournament.

Comm Rep Kaplan asked about the success of the shoe gift and it was noted that it was very successful.

Commissioner R. Evans made a motion, seconded by Comm Rep Kaplan to send the report and goals M15-047 to the board as presented. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Koltz asked about the uneven amount of instructors at the swimming classes. It was noted that they were moving instructors and adjusting classes.

Comm Rep Kaplan asked about the lack of safety equipment for figure skating and GM Doschadis explained that they were encouraged to wear helmets but it was not required. Staff will check into making it more of an initiative.

Commissioner R. Evans congratulated staff on the great job on the meeting information.

Comm Rep Neel also congratulated staff and said it was nice to see so many present.

Chairman McGinn congratulated staff on their hard work and congratulated Comm Reps Kinnane and Kaplan and Commissioner Kilbridge on their successful run for the board. He also wished Deputy Director Talsma well wishes.

8. Adjournment:

Comm Rep Neel made a motion, seconded by Comm Rep Wittkamp to adjourn the meeting at 8:50 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peggy Kusmierski
Recording Secretary