



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**MINUTES
A&F Committee
March 17, 2015**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Administration & Finance Committee was held on March 17, 2015 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioners K. Evans, Comm Rep Chhatwani, Musial, Utas, Winner, Chairman Greenberg

Absent: Comm Rep Katis

Also Present: Executive Director Bostrom, Rec/Facilities Director Kies, Superintendent Cotshott

Audience: Comm Rep Kinnane, Kaplan; Commissioners McGinn, R. Evans, Kilbridge, President Bickham

2. Agenda:

Chairman Greenberg explained that the agenda needed to be amended to include item E under New Business for the Bond Abatements. He also explained that while the item could be discussed, the committee could not formally vote on it.

Commissioner K. Evans made a motion, seconded by Comm Rep Utas to approve the agenda as amended to add Item E/New Business – Bond Abatement. The motion carried by voice vote.

3. Minutes:

Commissioner K. Evans made a motion, seconded by Comm Rep Winner to approve the minutes of the February 17, 2015 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Surplus Ordinance O15-003/M15-036:

Executive Director Bostrom reviewed the item explaining that it was a requirement by law if the item had over \$100 value. Comm Rep Winner noted that the memo said the microwave worth \$0 and the Ordinance said \$25. Executive Director Bostrom explained that the microwave was not worth anything as it was broken but the ordinance showed that the microwave had some value.

Commissioner K. Evans made a motion, seconded by Comm Rep Utas to recommend the board approve Surplus Ordinance O15-003 as outlined in M15-036. The motion carried by voice vote.

B. A&F Report/M15-037:

Executive Director Bostrom said the district was in the process of transitioning to the new phone system that was expected to be completed in early April. He also noted that the district had experienced 3 Com Ed outages in the last week but did not have any specific reason for that to have happened. He reviewed the Agreement with School District 54 for the State of IL regarding the STAR program explaining that staff was still working on the item and that it seemed to be more related to qualifications for payment than anything else. He also explained that there were things going on with the State that could impact the district, although he did explain that the district did not have any grants in process at this time. Executive Director Bostrom noted that the state paid participants equal approximately \$85,000 for preschool, STAR and summer camp payments in 2014 and that the district may work with the Foundation to address some of the issue.

Chairman Greenberg asked about the program the district had with the Village and it was noted that it was Federal monies.

President Bickham asked about the cost of licensing the preschool programs and Executive Director Bostrom explained that TC was \$775 and WRC \$700 but that the district receives approximately 80% back.

Comm Rep Chhatwani noted that the emails sent prior to the meeting answering the committee questions were very helpful.

Comm Rep Musial asked how many PSSWC members paid for the entire year and Director Kies noted that it was minimal, approximately 50.

Commissioner R. Evans asked about the lights at PSSWC (Silhouettes) and it was noted that the lighting was not eligible for a grant.

Executive Director Bostrom explained that the district was looking at working with the Village and Cabela's to put a sign on Higgins Road. Commissioner K. Evans asked if the marquees could be triggered by emergency vehicles to display a caution sign. Staff will check.

Comm Rep Chhatwani asked if the district was working with Sears or Alexian Brothers to advertise on our marquee and Executive Director Bostrom noted that staff was looking to expand that option with organizations that partnered with the district like Alexian Brothers.

Comm Rep Winner made a motion, seconded by Comm Rep Utas to send the A&F Report M15-037 to the board as presented. The motion carried by voice vote.

C. Detail Reports:

Executive Director Bostrom reviewed the reports.

Comm Rep Musial made a motion, seconded by Comm Rep Winner to recommend the board approve the

- Manual Checks: \$378,818.30
- Monthly Invoices: \$194,197.12

The motion carried by voice vote.

D. Financial Statements:

Executive Director Bostrom reviewed the statement noting that the district was off to a good start this year as Recreation was doing well, the district had already received \$2,000,000 in taxes, BPC had 400 rounds over the past weekend they did not have last year, PSSWC had an increase in memberships and the Capital Budget was under budget at this time.

Comm Rep Musial made a motion, seconded by Comm Rep Winner to recommend the board approve the Financial Statements as presented. The motion carried by voice vote.

E. Bond Abatements/Ordinance O15-004/M15-037A:

Executive Director Bostrom reviewed the item noting that it was done on an annual basis but that the deadline had been moved up from June 1st to April 1st.

The committee consensus was to agree to the Bond Abatement Ordinance and add this item to the board agenda under new business.

7. Committee Member Comments:

Comm Rep Utas noted that the fish fry was very good and that he was hearing good things about the condition of BPC.

8. Adjournment:

Comm Rep Utas made a motion, seconded by Comm Rep Musial to adjourn the meeting at 7:40 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peggy Kusmierski
Recording Secretary