



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES
REGULAR BOARD MEETING NO. 1014
February 28, 2017**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on February 28, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Kaplan, Kilbridge, McGinn, Kinnane, Bickham

Absent: Commissioner Mohan

Also Present: Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski, Parks and Risk Director Giacalone

Audience: Mr. K. Evans; Comm Reps Raj Chhatwani, Linda Dressler, Kathy Musial, Sue Triphahn, Steven Winner

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Kilbridge made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

4. Awards:

- Best of Hoffman:
President Bickham presented the HEPD Community Representatives who were in attendance with Best of Hoffman awards for their dedicated service to the district and the community. The Comm Reps that were in attendance were Raj Chhatwani, Linda Dressler, Kathy Musial, Sue Triphahn, Steven Winner.

5. Minutes:

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to approve the minutes of the January 24, 2017 Board meeting as presented. The motion carried by voice vote.

6. Comments From the Audience:

None

7 Consent Agenda:

Commissioner Kaplan made a motion, seconded by Commissioner Kinnane to approve the consent agenda as presented.

- A. Purchase of Z-Turn Mower / M17-011
- B. Purchase of Pick-up Truck w/Plow / M17-012
- C. Purchase of Dump Truck / M17-013
- D. Purchase of Pick-up Truck – M17-014
- E. Seascape Sand Play Area / M17-005
- F. Court Repair Bid / M17-007
- G. Supply of Playground Equipment Bid, Victoria & Colony / M17-016
- H. Barrington Library / M17-015
- I. Surplus Ordinance O17-001 / M17-022
- J. Balanced Scorecards 4Q2016 / M17-008
- K. Open and Paid Invoice Register \$1,186,541.11
- L. Revenue and Expenditure Report
- M. Acceptance of A&F Minutes 1/17/2017

On a Roll Call: Carried 6-0-1
Ayes: 6 Evans, Kaplan, Kilbridge, Kinnane, McGinn, Bickham
Nays: 0 None
Absent: 1 Mohan

8. President's Report:

President Bickham thanked Executive Assistant Kaczmarek and staff who attended IAPD/IPRA conference for filling out, presenting and compiling the Conference Education Sessions and sharing the information with everyone.

Kudos on the Spring guide with summer planner and maps and noted it was nice to see cooperation and intergovernmental support with neighboring towns; great exposure.

He mentioned the letter of praise which a member sent to Prairie Stone regarding Joe, Mark and Katie Basile's quick response to his wife who was overcome by a dizzy spell. He commended staff for helping the member.

9. Adoption of Executive Director's Report:

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to adopt the Executive Director's Report as presented. The motion carried by voice vote.

10. Old Business:

None

11. New Business:

A. Mechanical system TC north side / M17-025:

Director Buczkowski indicated there was \$13,800 available as part of the bid to update HVAC for the North side renovation. He also explained that the cost to replace and make operational 11 non-functioning pneumatic components was \$7,800 and to convert all the pneumatic controls to electronic in the renovation area was \$39,675 (this does not include the Early Childhood and gymnasium areas in the original building). He stated that to spend \$7,800 on repairing the old pneumatic system was not the best use of the funds and it would be prudent to look at a temperature control system. Trane made a proposal for \$39,675 to convert the entire renovation area from pneumatic to electrical controls.

Commissioner McGinn asked how we knew it was not working. Director Buczkowski explained that certain areas were cold.

Commissioner Evans had questions from Comm Rep Friedman regarding what the district would be getting for the \$39,675. It was noted that it would replace all the pneumatic systems with electronic in the renovated area not just a repair of the 11 bad pneumatic components.

Commissioner Kinnane asked if we needed to bid or get multiple quotes. Deputy Director Talsma said it would be an emergency replacement and covered by the original bid as a change order.

Commissioner Kinnane asked what the confidence level was to do this. Director Buczkowski noted he felt confident that Trane knew what they're talking about.

Commissioner Kaplan asked if this was the whole HVAC on the north side. Director Buczkowski indicated that it is all the equipment on the north side in the renovated area and did not include the gym or ELC area.

Commissioner Kaplan asked why the board was finding out now instead of 2 months ago. Director Buczkowski noted that the testing of the HVAC system was two weeks ago and that was when the non-functioning components were located and the quote given to make the repairs.

Commissioner Ron Evans asked about the rebates. Staff will check.

Commissioner Kilbridge asked if the pneumatic controls were only on the north side. Director Buczkowski said only the north side renovated area was being replaced. Preschool and gym are old and staff would look at those areas for the next budget.

Commissioner Kilbridge asked if there would be cost savings. Director Buczkowski said probably not now. Commissioner McGinn asked if we were saving now while it's under construction and Director Buczkowski indicated that yes, it is more efficient to make the repairs while the building was open.

Commissioner Kaplan asked if not having the gym and ELC changed would be a problem. Director Buczkowski answered no.

Commissioner Kinnane asked how much it would cost to do the rest and how long to get the quote. Director Buczkowski replied that it would cost more; but staff did not have a dollar amount; this expenditure itself was higher than anticipated.

On a Roll Call: Carried 5-1-1
Ayes: 5 Evans, Kilbridge, Kinnane, McGinn, Bickham
Nays: 1 Kaplan
Absent: 1 Mohan

12. Commissioner Comments:

Commissioner Kaplan thanked the Comm Reps for the work they do.

Commissioner R. Evans agreed. He mentioned that the golf course is re-opening Saturday and reminded everyone about the Fish Fry on Fridays. He inquired about a dance for grandparents.

Commissioner Kilbridge echoed the sentiment about the Comm Reps.

Commissioner McGinn also appreciated the Comm Reps and enjoyed hearing at conference how great this district was.

Commissioner Kinnane agreed and stated that we are way ahead of other states.

President Bickham thanked the community reps for all they do.

13. Adjournment:

Commissioner R. Evans made a motion, seconded by Commissioner Lili Kilbridge to adjourn the meeting at 7:53 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Deputy Director/Director Admin & Finance