



*The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.*

**AGENDA  
ADMINISTRATION & FINANCE COMMITTEE MEETING  
TUESDAY, JANUARY 19, 2016  
7:00 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
  - A&F Minutes December 15, 2015
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
  - A. GIS Consulting Contract / M16-007
  - B. Accounting Software / M16-008
  - C. Administrative & Finance report and 4Q2015 Goals / M16-009
  - D. Detail Reports
    - Manual Checks: \$354,412.62
    - Monthly Invoices: \$344,512.87
  - E. Financial Statements
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

ALL MEETINGS ARE HELD IN THE BOARDROOM OF THE TRIPHAWN CENTER, 1685 W. HIGGINS ROAD, HOFFMAN ESTATES, UNLESS OTHERWISE SPECIFIED. WE INVITE THOSE WHO MAY NEED ACCOMMODATIONS DUE TO A DISABILITY TO CONTACT US 48 HOURS IN ADVANCE. PLEASE CONTACT JANE KACZMAREK, EXECUTIVE ASSISTANT, AT 847-885-7500.



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**MINUTES  
ADMINISTRATION & FINANCE COMMITTEE MEETING  
December 15, 2015**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Administration & Finance Committee was held on December 15, 2015 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner McGinn, Comm Rep Chhatwani, Katis, Utas

Absent: Commissioner Kaplan, Comm Rep Musial, Winner

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies

Audience: President Bickham, Commissioner Kinnane, Evans, Kilbridge, Mr. K. Evans

**2. Approval of Agenda:**

Comm Rep Utas made a motion, seconded by Comm Rep Chhatwani to approve the agenda as presented. The motion carried by voice vote.

**3. Minutes:**

Comm Rep Chhatwani made a motion, seconded by Comm Rep Katis to approve the minutes of the November 10 Special meeting and November 17 Regular meeting as presented. The motion carried by voice vote.

**4. Comments From the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Victoria North Playground Naming/M15-171:

Executive Director Bostrom explained that the board had tentatively approved the name change at the November 25<sup>th</sup> meeting and staff was now presenting the issue to all committees prior to the final approval after the 60 day waiting period.

He explained that Peter M. Smith was a past commissioner who was an advocate for people with disabilities before the ADA became law. He also noted that he had received only one correspondence on the issue and it was in favor of the name change. He also explained that Victoria North would be the district's most accessible playground and seemed fitting to rename it for Peter Smith.

Mr. K. Evans asked if there was anything controversial that might come up regarding Peter and Executive Director Bostrom said they had researched his history with the district and found nothing.

Comm Rep Chhatwani noted that at first she wondered why they would change the name but after reading all the literature it seemed very fitting.

Comm Rep Katis asked if there would be a plaque with the information on Peter Smith and Executive Director Bostrom noted that it there would be one for the dedication of the new playground.

Comm Rep Utas made a motion, seconded by Comm Rep Katis to recommend the Board approve the renaming of the Victoria North playground to the Peter M. Smith Playground after the 60 day waiting period on January 26, 2016. The motion carried by voice vote.

B. Tax Levy Ordinance in final form O15-018/M15-179:

Deputy Director Talsma reviewed the item noting that there had not been any changes and must be filed by the last Tuesday in December.

Comm Rep Katis asked about levying the taxes on the new homes and Deputy Director Talsma noted that they could see some of that in 2017 from the 2016 levy.

Comm Rep Katis made a motion, seconded by Comm Rep Chhatwani to recommend the board approve the District's 2015 Tax

Levy Ordinance O15-018 in the amount of \$8,475,000 and as outlined in M15-179. The motion carried by voice vote.

C. Budget & Appropriation Ordinance in Final Form O15-018/M15-180:

Deputy Director Talsma reviewed the item noting that there were a few changes on PSSWC due to the change in the revenue from the memberships and expenses that were reduced in the Kids Korner as well as the additional revenue that could be expected from the Bulls D Team practicing at PSSWC. He also explained that the Phase 2 development plan for Triphahn Center had been added for the expansion of the 50+ area and the off-ice project. He also explained that there was a recap sheet included that was not necessary to the Ordinance.

Comm Rep Katis asked about the revenue for the gaming machines and Deputy Director Talsma noted that it was in a rental line item and that they had seen approximately \$3,500 - \$4,000 in revenue.

Comm Rep Katis asked about the marquee sign revenue and Deputy Director Talsma explained that it had been moved to the Administration Fund.

Comm Rep Winner asked if the decrease in Kids Korner was the reduction of a position and Deputy Director Talsma explained that it was the reduction of staff during the hours of 1-4 pm when they did not have much use of the area.

Commissioner McGinn asked about the rental for basketball and Director Kies noted that it would be primarily October, November and December. He noted that there was a value to having the Chicago Bulls name in the facility but he could not give away space for use of the gym.

Comm Rep Katis asked about selling tickets to the Bulls D Team games. Director Kies noted that they would be working out in the gym and using the locker room with members and was hoping to expand their involvement to include their coaching our youth programs and training our coaches.

Comm Rep Winner made a motion, seconded by Comm Rep Katis to recommend the board approve the final Budget and Appropriation Ordinance O15-019 as outlined in M15-180. The motion carried by voice vote.

D. A&F Report/M15-178:

Deputy Director Talsma reviewed the report noting that the district had been awarded the GFOA for the second year in a row.

E. Detail Reports:

Deputy Director Talsma reviewed the report.

Comm Rep Winner made a motion, seconded by Comm Rep Chhatwani to recommend the board approve the detail reports as presented:

- Manual Checks: \$216,389.52
- Monthly Invoices: \$158,74.79

The motion carried by voice vote.

F. Financial Statements:

Deputy Director Talsma reviewed the item noting that the district had a very good 4<sup>th</sup> quarter, especially PSSWC and Recreation. He also noted that BPC actually saw revenue for November and December.

He also noted that the district saw savings as they had been down in personnel throughout the year.

Comm Rep Katis asked about the Special Recreation Fund and Deputy Director explained there would be a transfer of funds. He also explained that they had abolished the Working Cash Fund and would be using that to pay off the IMRF debt. Deputy Director Talsma explained that the Special Rec fund had approximately \$100,000 available each year after expenses were paid (NWSRA).

Comm Rep Winner asked if the course was still open and it was noted that they had just recently shut down again. He also asked about the cart rental and it was noted that it was an annual rental.

Comm Rep Katis made a motion, seconded by Comm Rep Chhatwani to recommend the board approve the financial statements as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Katis wished everyone a happy holiday and noted Pete Smith sounded like a great guy to name a park after. He thanked all staff for making this a premier park district.

Comm Rep Winner congratulated staff on the GFOA award and said that Winterfest had been great.

Comm Rep Chhatwani wished everyone a happy holiday and noted that the following Board meeting would be the 1000<sup>th</sup> meeting.

Commissioner McGinn said he had been to Breakfast with Santa and the Winterfest and they were great. He congratulated staff.

**8. Adjournment:**

Comm Rep Katis made a motion, seconded by Comm Rep Winner to adjourn the meeting at 7:34 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peg Kusmierski  
Recording Secretary

**MEMORANDUM NO. M16-007**

**TO: Administration & Finance Committee**  
**FROM: Dean R. Bostrom, Executive Director**  
**Craig Talsma, Deputy Director/Director of Admin & Finance**  
**Gary Buczkowski, Director Planning and Development**  
**RE: GIS consulting contract**  
**DATE: January 13, 2016**

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**Background**

GIS mapping systems help decision makers to better visualize, analyze and interpret data in an effort to understand relationships, patterns and trends. In the past, this type of resource system has been traditionally used by Federal, State and city government agencies to manage asset resources. This is due to the need to manage large asset quantities i.e. 3000 manholes, 5000 stop signs and miles of water mains. Smaller agencies have not taken advantage of the powers of GIS based on the notion that their asset resources can be easily managed by traditional record keeping methodologies. Over the years new information technologies and software have made the process easier, however, the lack of being able to compare and analyze the data to spatial information was left out of the process.

Directing limited resources toward the best end use return on investment has become the number one priority of successfully run agencies; managing the assets we have will be a priority going forward. GIS systems and with other data base software systems tailored to the parks and recreation industry might be the key to operational success in the future.

This expenditure is exempt from bidding due to the proprietary software development exemption.

*How can GIS benefit the Hoffman Estates Park District in future decision making?*

- Cost savings from greater efficiency  
GIS is widely used to optimize maintenance schedules, daily staffing and fleet movements. Typical implementations can result in a savings in operational expenses through the reduction in fuel use and staff time, improved customer service, and more efficient scheduling.
- Better decision making  
GIS is the "go-to-technology" for making better decisions about location. Common examples relevant to parks and recreation might be site selection for particular programming and infrastructure support development. It also allows the District to better understand the district's customer base in relationship to geographic location.
- Better communicative tools with relative, reliable data.  
GIS-based maps help to quantify the data input and assist in the understanding of the particular situations and the justifications made. This data can be the language that improves the communication and buy-in between different departments, disciplines, organizations, elected officials and the public.

- Record Keeping  
As a government agency, we are the caretakers of the public's property. Today, the public at large insists that we manage those assets in their best interest whether or not they personally take advantage of those resources. GIS provides a strong framework for managing the care, upkeep and replacement of those assets with data base systems and reporting tools.

### **Implications**

Given the positive potential of this technology, staff researched a number of options as they relate to software and system design. As mentioned earlier, most data bases have been set up to meet the needs of city/county/state needs and their typical asset inventories. While some of the district's assets might be similar (i.e. signs, benches, trees etc.) the need to better track sub components within our facilities is a major goal of the initiative. With this in mind, establishing a complete asset inventory including facility mechanical equipment is a prime need in identifying the optimum GIS platform and/or system design.

Given the much smaller data base size in a district such as ours, the need to provide ongoing resources in the way of trained staffing is much less than a typical city government operation. Requiring a much more user friendly system to operate is significant in determining the return on investment both in the short and long term. One company that has recognized this niche need is Geographic Technologies Group. They have developed a software platform known as Green City GIS which is tailored to Park and Recreation departments. Geared to be non-professional (non- GIS trained), their system utilizes data retrieval hardware, tables and smart phones which allows existing staff to input, maintain and manage the data base system on an ongoing basis. Green City software is also written to communicate with Main Trac and Proragis, two software packages the district currently utilizes.

Understanding that many park districts or recreation agencies have similar needs, Green City will be writing code for customizations ("widgets") that compare different data sets for use in quantitative discussions. Once a widget is developed it becomes available to all agencies who maintain a Green City GIS support agreement. It should be noted that while Green City will be developing the specific software code to meet our specific needs, the underlying software has been developed by ESRI which is one of the industry standard for GIS applications. Attached is marketing information regarding Green City GIS.

With some understanding as to the advantages of partnering with Geographic Technologies Group, staff has negotiated a fee proposal which addresses the district's particular needs (see attached proposal). From the overall cost point of view, their proposal consists of two cost areas. First is the development of specific software, software licenses and a means to record data. The second item is the actual inventory of 77 parks and 6 facilities. Included in the facilities number is the golf course clubhouse building. Tree inventory at the parks and golf course was not included in the base price but would be completed by staff at a later date once they were trained by Green City Staff and time is available. In addition, the amenities on the golf course could be added by staff as well at a later date.

Assuming ten user ESRI ArcGIS licenses, the total anticipated cost for this contract with Geographic Technologies Group would be \$77,000. This is ten licenses so more than ten people can use it, just not at the same time. Staff feels this is sufficient but will monitor if an



increase is needed. 10 licenses cost \$5,000 per year; 15 licenses cost \$7,500 per year and 50 licenses cost \$10,000 per year. There will also be an annual fee of \$6,000 for support (including two "widgets" per year) beginning after the first year.

The budgeted amount in the 2016 Capital budget for this GIS project is \$85,000. If this project were to move forward, the difference between this contract price and the budgeted amount would be utilized to purchase additional recording tablets and cover some additional local labor cost to obtain some of the Villages data sets or additional specific inventory additions to be incorporated into the park district's data. It also allows flexibility if we needed to purchase the additional licenses.

**Recommendation**

That the A&F committee recommend to the full Board to approve expending an amount not to exceed \$85,000 for the GIS development project which includes the proposed contract cost to Geographic Technologies Group for an amount of \$77,000.

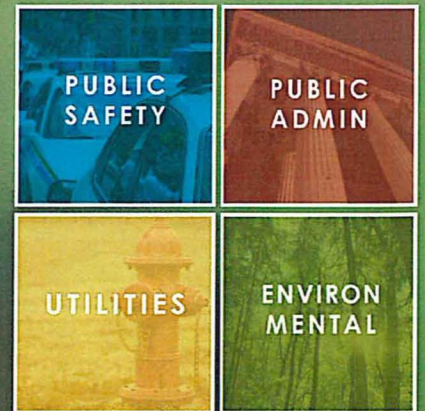
GEOGRAPHIC TECHNOLOGIES GROUP®

UNDERSTANDING LOCAL GOVERNMENT

# GIS SERVICES

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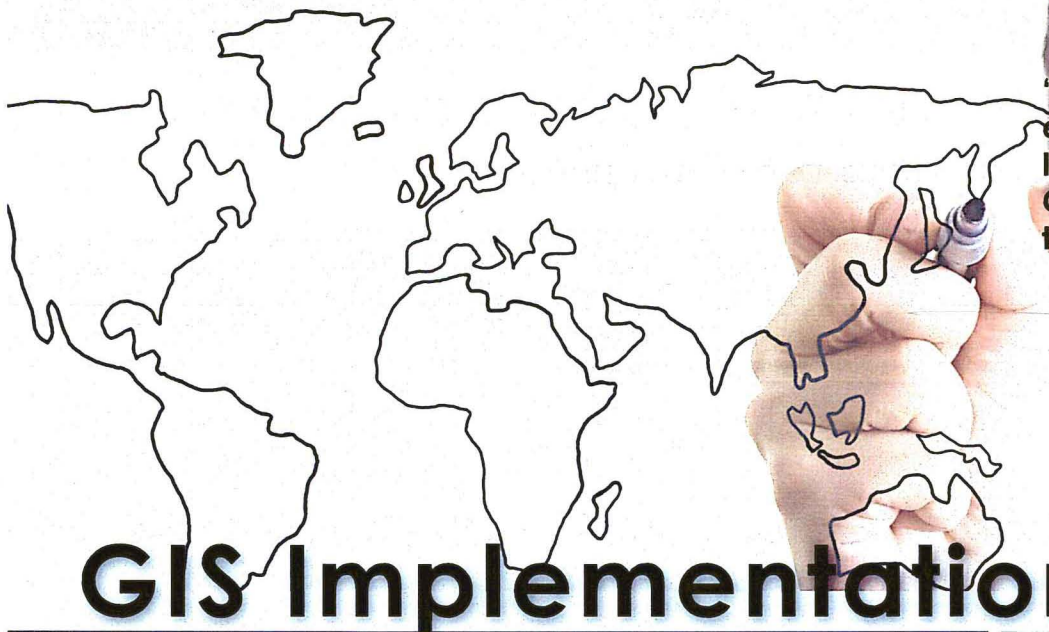
Quality GIS Implementation



VANTAGE POINTS

GIS SERVICES

10  
STRATEGIC PLANNING



**"...on time, within budget and with outstanding professional expertise. I would definitely recommend Geographic Technologies Group to implement your GIS projects."  
Calvert County, Maryland**

# GIS Implementation Services

**Geographic Technologies Group®**, Inc. (GTG) is one of the United States leading full-service local government GIS consulting companies. GTG has secured state, national, and international awards for products and services. Founded in 1997, GTG celebrates more than 15 years of continued growth and success. Built on its tradition of deploying the very best GIS solutions for local government, GTG now has more than 700 clients nationwide and offices throughout the country. A corporate culture of quality, understanding, and commitment to our clients allows GTG to continue to build an outstanding local government GIS portfolio.

GTG offers the very best cadre of experts in geospatial technologies. GTG offers a complete range of GIS and GPS professional services including:

- GIS Strategic Implementation Planning
- Data Conversion, Collection, and Creation
- Data and Database Migration
- Geo-Database Design and Deployment
- Architectural and Information Technology (IT) Assessments
- GIS and IT Integration
- GIS Application Development
- Global Positioning Systems (GPS) Field Inventory
- ESRI Authorized GIS Training, Trimble Navigation GPS Training, and GTG's Understanding Local Government GIS Series
- GIS Outsourcing and Technical Support Services

**Our experts work hand-in-hand with you and your staff to ensure success. Let us show you why our clients are some of the most successful in the industry.**

## WHAT DO OUR CLIENTS SAY ABOUT US?



**"GTG has helped us take a major step in enabling a truly enterprise GIS solution."  
Forsyth County, Georgia**

**"The support we received from GTG during our GIS integration with existing business systems was nothing less than excellent."  
Richland County, South Carolina**

**"Geographic Technologies Group provides the very best local government GIS planning, design, and implementation services."  
City of Pearland, Texas**

**"Hands-on technical GIS implementation services are difficult to find. We selected Geographic Technologies Group to implement our enterprise geospatial solutions."  
City of Boynton Beach, Florida**

**"GIS technology has virtually eliminated the timeconsuming task of answering citizens' questions. With the touch of a button, the public can now perform spatial and database queries and immediately get answers, maps, and tabular results. GTG saved us time and money."  
Wayne County, North Carolina**

**"GTG's extensive knowledge of GIS technology and intimate understanding of local government makes GIS implementation a very enjoyable experience."  
City of Lexington, North Carolina**

**"GTG offers in-depth knowledge that is unparalleled in the industry. GIS implementation is a clear return on investment."  
City of Virginia Beach, Virginia**

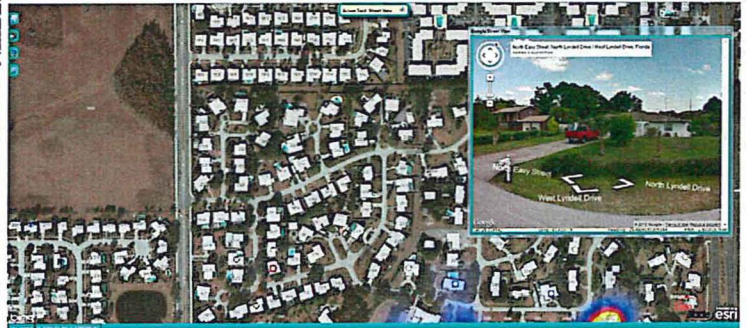


## GIS and Information Technology (IT) Integration

A true enterprise GIS solution offers local government the opportunity to map and analyze many different and disparate databases across the organization. Our staff is experienced in integrating geospatial functionality into organizations' existing technology investment.

## GIS Strategic Implementation Planning

GTG has a unique strategic planning methodology and the ability to explore new ways for local government departments to use GIS technology to improve efficiency, increase productivity, and save time, lives, and money. GTG delivers tailored solutions for towns, cities, and counties.



## Data Conversion, Collection, and Creation

Our professional GIS team is skilled in converting paper and digital information into meaningful and reliable GIS databases and data layers. Our services include:

- Scanning
- Geo-referencing
- Data Interpolation and Integration
- CAD to GIS Conversion
- Digitizing to Create Accurate Digital Address Points, Routable Street Centerlines, Building Outlines, Impervious Services, Natural Areas, Police and Fire Districts, and Much More.

## Data and Database Migration

Our GIS experts assist local government organizations with the migration of data and databases to the industry standard, including ESRI's ArcGIS Server environment. Our expert team successfully integrates legacy data and databases.

## Geo-Database Design and Deployment

Our staff has proven expertise in the design and implementation of true enterprise GIS databases. GTG's dedicated professionals design, configure, construct, and deploy accurate, logical, and physical databases. Services offered by GTG include:

- Business Process Rules
- Metadata Services
- Model Connectivity
- Spatial Data Warehousing

## Architectural and Information Technology (IT) Assessments

The backbone of any successful enterprise GIS is the IT infrastructure. Our team offers in-depth knowledge and understanding in many areas including:

- Multiple Platforms
- Systems Integration
- Hardware
- Software
- Operating Systems
- Networking
- Multiple Peripheral and Mobile Devices

**The architecture assessment phase of strategic planning includes a comprehensive review of existing infrastructure conditions, recommendations that provide direction, and an evaluation of infrastructure alternatives.**

## GIS Application Development

Our experience and professional services include the design, customization, development, and deployment of true enterprise-wide GIS software solutions. Our understanding of local government operations and business processes has enabled us to develop GIS applications including:

- Desktop GIS
- Web GIS
- Departmental Intranet GIS Solutions
- Portable (hand-held) Mobile GIS Tools
- Touch Screen GIS Technology
- Routing
- Emergency Notification

## Global Positioning Systems (GPS) Field Inventory

Our professionals use GPS technology to build accurate digital GIS data. GPS and GIS experts work with our clients to design and collect infrastructure data including:

- Street Centerlines
- Address Points
- Water and Sewer Infrastructure
- Stormwater
- Electric Systems
- Natural Gas Networks
- Emergency Response and Patrol Districts
- Natural Resources
- Impervious Services
- Other Digital Data Layers

## Certified GIS and GPS Training

GTG is an Authorized Education Center and offers GIS training workshops for local government. GTG offers on-site and classroom training services including:

- Authorized GIS Training Classes
- GPS Training Classes
- GIS for Local Government - Understanding Local Government Series

## GIS Outsourcing and Technical Support Services

Our professionals are available for on-call services and offer hourly and daily rates for GIS consulting services. Our team can create, maintain, and update your GIS data. We can assist with maintaining your cadastral or parcel digital data layer, address points, street centerlines, and aerial photo interpolation.

## WHY SELECT GEOGRAPHIC TECHNOLOGIES GROUP? We'll lead the way!

### — THE LEADER IN GIS PLANNING

GTG has a unique strategic planning methodology and the ability to explore new ways for government departments to use GIS technology to improve efficiency, increase productivity, and save time, lives, and money. As leading experts in GIS strategic planning, GTG delivers tailored solutions for organizations throughout the world and has outstanding references.

### — QUALITY GIS IMPLEMENTATION

GTG offers the very best cadre of experts in geospatial technologies. The success of GIS in government is dependent on many factors including the creation and maintenance of accurate and reliable GIS data and databases. GTG offers a complete range of geospatial services.

### — INTEGRATED GIS SOLUTION FOR YOUR ERP

GTG has worked extensively with land administration and Enterprise Resource Planning (ERP) solutions to offer the very best integrated GIS solutions on the market. GTG understands how ERP solutions work within government and has built an outstanding reputation for understanding the operations and functions of land based operations, including, address management, permitting, building inspections, finance, work order management, asset management, and asset maintenance activities. GTG offers a complete solution for Public Administration.

### — GIS: IMPROVING OUR ENVIRONMENT AND COMMUNITY

GTG's core competency is planning, designing, and building optimum geospatial solutions that meet the need of government operations as it relates to environmental issues and concerns. Advances in technology is improving the ability of local government professionals to make better and more informed decisions. GTG has built tailored solutions that focus on the emerging environmental issues including, community planning, sustainable development, logistics, crowdsourcing, habitat mapping, soils mapping, storm water management, pollution control, regulatory compliance, natural resource management, archaeological studies, contamination, water quality and water resources, and the smart grid.

### — EXPERTS IN GIS FOR UTILITIES

Organizations around the world face the challenges of effective infrastructure management. Having timely and accurate infrastructure location data is critical to the success of any utility initiative. GTG offers expert consulting services for the planning, design, and implementation of utility-based projects as well as a full suite of enterprise software for the utilities industry.

### — ADVANCED PUBLIC SAFETY GIS

GTG provides totally integrated GIS software for public safety agencies including Police, Sheriff, Fire, Emergency Medical Services (EMS), E-911 Dispatch, Emergency Operations Centers (EOC), and Disaster Management. Experienced public safety and emergency response GIS experts plan, design, and implement a full range of practical, cost-effective GIS software solutions.

### — ENTERPRISE GIS SOFTWARE

GTG's ultimate mission is to deliver affordable, easy-to-use geospatially integrated software solutions to every department within government. GTG's enterprise products empower government professionals with the ability to view, manage, analyze, distribute, and publish data. GTG's new suite of software is focused on centrally managed enterprise GIS solutions built on ESRI's ArcGIS Server technology.

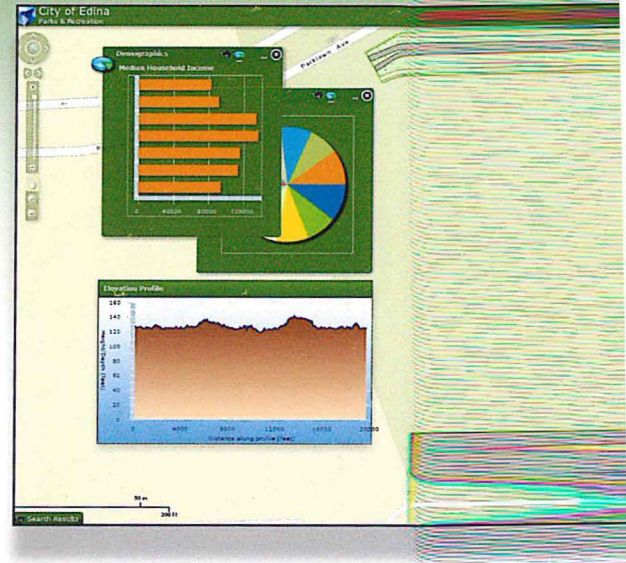
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# 5 COMPONENTS ONE PREMIUM SOLUTION



## MAP VIEWER

An intuitive solution for viewing, querying, and analyzing Parks and Recreation data. A tool that offers new and innovative decision support that will drive the Parks and Recreation Master Planning process by interpreting, analyzing and monitoring park infrastructure and recreation user data. For users has never been easier.

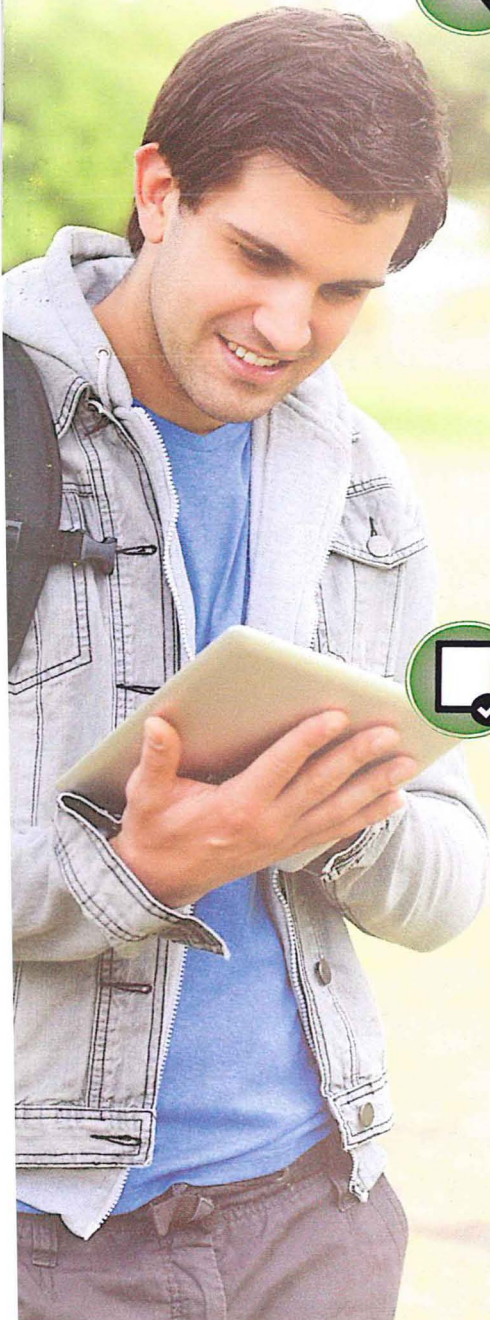
- A real-time view of your parks system and recreation user data
- Demographic Information and analysis
- Geo-analytics to identify gaps, opportunities, strengths, and weaknesses
- Develop software widgets and tools for planning and decision making



## FIELD DATA COLLECTOR

An easy-to-use map-centric solution to inventory, update and manage park system infrastructure and perform many types of field survey. This solution that works on any of your hardware – laptops, tablets, smartphones. The task of collecting park infrastructure and recreation user data and turning it into meaningful information in the office has never been easier.

- Easy to use Graphic User Interface (GUI)
- Works on tablets and smartphones
- Touchscreen intuitive technology
- Simple search and query functionality
- Add photographs, video and field notes



# Hoffman Estates Park District

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# PROPOSAL QUOTE

August 19, 2015



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Understanding Local Government





# Quote

## Hoffman Estates Park District GreenCityGIS

### Proposed Scope of Services

The following is an outline of the scope of services for deploying the GreenCityGIS solution for the Hoffman Estates Park District.

#### PROPOSED SCOPE

##### A. DESIGN

Task 1: GEODATABASE DESIGN

##### B. INVENTORY

Task 2: PARK INVENTORY – 77 Parks and Open Spaces, 5 Facilities, and 1 Golf Course

Task 3: QA/QC - GIS Digital Creation and Clean-up

Task 4: ADDITIONAL DATA LAYERS – Other local, state, and federal data sources

##### C. SOFTWARE

Task 5: GIS MAP VIEWER DEPLOYMENT

Task 5.1 WIDGETS – Custom Functionality

Task 6: MOBILE FIELD DATA COLLECTOR DEPLOYMENT

Task 7: OPERATIONS DASHBOARD DEPLOYMENT

Task 7.1 PERFORMANCE MEASURES – Custom Statistics

Task 8: IMPROVED CITIZEN AWARENESS

Task 8.1 STORY MAP – THE 5 STEP PROCESS

Task 8.2 PARK FINDER DEPLOYMENT

Task 9: DYNAMIC DATABASE INTEGRATION

Task 9.1 Recreation User Information

Task 9.2 Work Order/Work Request

Task 10: TRAINING AND EDUCATION

Task 11: ANNUAL TECHNICAL SUPPORT

## BUDGET

The following is a proposed budget for deploying the GreenCityGIS solution for the Hoffman Estates Park District with 77 parks, including open spaces, 5 facilities, and 1 golf course.

A. DESIGN	\$6,500
B. INVENTORY (See Appendix 1)	\$35,000
C. SOFTWARE	\$7,000
• VIEWER	
• COLLECTOR	
• DASHBOARD	
• PUBLIC AWARENESS – PARK FINDER	
• STORY MAPS (1)	\$3,500
D. VSI Database Integration - (See Additional Notes)	\$6,000
E. TRAINING AND EDUCATION - (On-Site and Remote)	\$3,500
F. ESRI ArcGIS On-Line- (See Additional Notes)	
a. Annual Cost- 5 Users	\$2,500
b. Annual Cost- 10 Users	\$5,000
c. Annual Cost-15 Users	\$7,500
d. Annual Cost- 50 Users-(Recommended)	\$10,000
G. Application and Content Support- (See Additional Notes)	\$6,000
H. Tree Inventory Setup and Training- (See Additional Notes)	\$4,500
I. Golf Course Collection - (Optional See Additional Notes)	\$7,500

**Total Cost           \$82,000**

\*Total cost does not include optional items for the golf course collection or ESRI ArcGIS On-Line items A through C

#### Additional Notes:

- **Dynamic Database Integration**
  - GTG will interface with existing Vermont Systems Inc. Software- RecTrac and MainTrac
  - The GreenCityGIS Viewer will show recreation user locations and work orders based on the existing VSI investments.
  - This task is contingent on VSI allowing GTG to integrate with the existing databases, which will allow for dynamic viewing of recreation user and work order data.
  
- **ESRI ArcGIS Online**
  - Esri's Level 2 ArcGIS Online Subscription for \$10,000 provides Hoffman Estates Park District with 50 named users and 10,000 credits
  - Hoffman Estates Park District GIS data will be stored in Esri's ArcGIS Online Cloud. This will provide a central data repository for the District as well as easy access to all GIS data and applications.
  - GTG will bill the District each year for the \$10,000 ArcGIS Online Subscription fee. GTG will then pay Esri on behalf of the District.
  
- **Application and Content Support (Annual Support)**
  - Parks and Recreation Application and Content Support Package
    - Phone support. This would give the Hoffman Estates Parks District phone support – 24 hours a day, through the GTG support line if any questions arise or if additional technical support is needed. GTG will provide support for the applications, answer questions, and fix any issues related to GTG services.
    - GTG will provide a free refresher course on each of the applications once a year.
    - GTG is developing a library of widgets that are available to all clients who are paying Annual Application and Content Support
  
- **Tree Inventory Setup and Training**
  - GTG will design a database for the District specific to tree inventories. GTG will train District staff on the best business practices for the collection of District planted trees.
    - **Species:** scientific names of trees (Latin and English)
    - **Location:** by GPS coordinate
    - **3 Size Notations:** DBH (diameter at breast height- 4.5 feet above ground), height and crown spread.
    - **Condition:** health and what maintenance procedure is needed, i.e. corrective pruning, removal of hazardous
    - **Damage:** insect infestations, injuries, diseases, lightning damage etc.
    - **Management/maintenance:** Record of need to fertilize, apply fungicide/insecticide, prune, repair curb and/or sidewalk damage inflicted by roots, remove stump/tree, or plant in an empty planting site.
    - **Site characteristics:** space available for the root system, condition and health of the soil, proximity of overhead/underground utilities/buildings, potential for road traffic damage, commercial or residential zoning

- **Planting spaces:** Identification of planting spaces to encourage the planting of bare areas.
- **Historic/Distinctive Trees and Groves:** Special / specimen / rare trees
- **Comments or Notes**
- **Bridges of Poplar Creek Country Club- Golf Course Collection- Optional \$7,500**
  - GTG will inventory the Bridges of Poplar Creek golf course. The assets which will be inventoried include:
    - Tee Boxes
    - Fairways
    - Cart Paths
    - Bunkers
    - Greens
    - Water Hazards
    - Water Fountains
    - Ball Washers
    - Yardage Markers
    - Tee Box Markers
    - Practice Range and Putting Green
    - Rough
    - Wooded Areas
    - Individual Trees

## Appendix 1

The following is a list of assets to be inventoried for the Hoffman Estates Park District

- Art
- Benches
- Bicycle Racks
- Bridges
- Buildings
- Courts
- Dog Parks
- Fences
- Field Accessories
- Fields
- Facility Fixed Assets Equipment Valued over \$5,000
- Flagpoles
- Golf Course- Bridges of Poplar Creek Country Club-Fixed Assets Equipment over \$5,000
- Impervious Surfaces
- Lights
- Markers
- Mowing Areas
- Parking Lost
- Parks
- Playground Areas
- Playground Equipment
- Shelters
- Signs
- Speakers
- Storage Containers
- Tables

**HOFFMAN ESTATES PARK DISTRICT MEMORANDUM NO 16-008**

**TO: A & F Committee**  
**FROM: Dean Bostrom, Executive Director**  
**Craig Talsma, Deputy Director/Director of Admin & Finance**  
**Lynne Cotshott, Superintendent of Business**  
**RE: Accounting Software**  
**DATE: January 15, 2016**

**Background**

The Hoffman Estates Park District has been utilizing Municipal Software Inc. (MSI) a division of Harris Computer Systems for the past 20 years. Prior to the acquisition of MSI by Harris in 2005 (whom also acquired AEK software), staff was very satisfied with the product provided. Since the acquisition, software enhancements and upgrades have been very limited and the level of customer support has declined. In 2014, the District was told by Harris that they were looking at phasing out MSI and AEK software and they were pushing existing clients towards a new product, Smart Fusion.

**Implications**

Staff have been investigating other accounting software providers with like park districts as well as receiving quotes and participating in vendor demonstrations. Staff prepared an accounting software best practices survey that was administered to the Administration and Finance Section of IPRA, with 28 districts responding (see attached results). Of the districts responding, the majority have either Tyler/Incode, (Better Software Answers) BS&A, or MSI.

Many of the other Illinois park districts who have MSI are also looking at new software packages. All of the quotes listed include the modules that our District will utilize: General Ledger (GL), Accounts Payable (AP), Purchase Orders (PO), Cash Receipting (CR), Payroll (PR), Human Resources (HR), Budget Planning (BP), Fixed Assets, and an on-line Employee Portal.

Cost Summary	BS&A	Tyler/Incode	AccuFund
Application Licenses	\$54,290	\$46,155	\$50,255
Data Conversion	\$28,420	\$58,961	\$10,500
Historical Years Converted	10yr GL	5yr GL	10yr GL
	10yr AP	0 AP	0 AP
	10yr PR	4yr PR	10yr PR
Database Setup/Training	\$44,750	\$47,000	\$20,300*
Travel Expenses	\$10,665	\$25,377	*
Total	\$138,125	\$177,493	\$81,055
Annual Licensing Fees	\$ 10,880	\$ 16,778	\$ 12,564

All three quotes reflect application licenses similar in costs. The variances between the quotes is found primarily in data conversion and training. Of the 28 districts that responded, eight of the districts have MSI and four of those are in the process of looking at new vendors. Harris, the parent company of MSI, offers SmartFusion as their option to replace MSI. Two districts have switched from MSI to SmartFusion with one being satisfied and one not. Other districts including us, who have received demonstrations, felt the software needed maturing, and like the District's current software (MSI), SmartFusion wasn't as user friendly and did not have all of the added options that were available in some of the other vendors.

BS&A at the time the survey was done was servicing six of the 28 districts responding. Since then, BS&A clientele in Illinois has grown. Since the survey was completed, Arlington Heights, Freeport and Sterling park districts have also switched to BS&A. BS&A has done a significant amount of district conversions from MSI software recently and are confident in their streamlined approach to convert the full 10 years of data as quoted. BS&A offers easy access to information as all the modules are incorporated within one another. BS&A will also further the District's Green Initiatives and Reduction of storage as AP and HR documentation will be scanned and stored electronically.

Tyler/Incode is servicing nine of the districts who responded. While a very popular software within parks and recreation, much of the functionality seemed labor intensive and not as easy to use. In many examples shown during the demonstration, access to information was limited to the accounting module you were within. The on-line employee portal was also not even as detailed as what the District currently possesses with MSI. The additional cost of almost \$40,000 seemed unwarranted for the product being presented as well as the limited years of data conversion.

AccuFund, not currently servicing any Illinois park districts that staff is aware of, presented an on-line demo. AccuFund was confident in their ability to convert the data, although they were not familiar with the District's current provider MSI. The overall product presented didn't appear as extensive as BS&A. AccuFund only estimated training expenses, which in comparison to the other vendors seems low, and AccuFund did not provide estimated travel expenses. Staff felt that AccuFund's quote did not reflect what the true cost to the District would be, nor did it provide for conversion of AP. Staff did not feel this product to be a viable option for our District.

The BS&A software will be fully compatible with our current hardware infrastructure. A copy of some material relating to the BS&A proposal has been attached, as well as their quote and the estimated timeline for conversion. The quote includes estimated travel expenses which will be billed at actual costs. The approved budget amount in the 2016 budget for this project is \$140,000.

### **Recommendation**

Staff recommends that the A & F Committee recommend to the full board that the District approve the proposed software purchase of BS&A software in an amount not to exceed \$138,125.

HEPD Accounting Software  
Best Practices Survey Results

<u>District</u>	<u>Software</u>	<u>Comment</u>
Homewood/Flossmor	Aptean 4Gov	So-So but not worth getting a new software
Des Plaines	BSA	Drastic improvement over MSI
Itasca	BSA	Like it
Lemont	BSA	Drastic improvement over MSI
Medina	BSA	Love it
Vernon Hills	BSA	Love it
Zion	BSA	
Glenview	MS Dynamics GP	Needs a payroll solution otherwise like very much
Burr Ridge	MSI	Investigating other options
Cary	MSI	Keeping MSI for now
Northfield	MSI	Demo on BSA (thought it was great)
Northfield	MSI	Demo on SmartFusion (bugs and issues)
Oak Brook	MSI	Keeping MSI for now
Palatine	MSI	Investigating other options
Rolling Meadows	MSI	Keeping MSI for now
Skokie	MSI	Keeping MSI for now
St. Charles	MSI	Investigating other options
Waukegan	MSI	Keeping MSI for now
Bartlett	Smart Fusion	Wouldn't recommend
Mount Prospect	Smart Fusion	Very happy
Buffalo Grove	Tyler/Incode	
Carol Stream	Tyler/Incode	
Glencoe	Tyler/Incode	Budget Module not good
Gurnee	Tyler/Incode	
Highland Park	Tyler/Incode	
Waukesha, WI	Tyler/Incode	More robust than MSI
Wheeling	Tyler/Incode	
Wilmette	Tyler/Incode	Happy to give a personal demo
Woodridge	Tyler/Incode	Like it very much



Proposal for Software and Services, Presented to:  
Hoffman Estates Park District, Cook County IL

January 13, 2016

Quoted by: Kevin Schafer



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

BS&A Software  
14965 Abbey Lane Bath MI 48808  
(855) BSA-SOFT / fax (517) 641-8960  
bsasoftware.com

## Contents

*Please return all pages, retaining a copy for your records.*

Cost Summary; Totals.....	3, 4, 5
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Acceptance.....	8
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## Attachments

*Please retain for your records.*

Hardware Requirements  
SQL Server Pricing



## Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

### Applications, New Purchase

General Ledger .NET	<b>\$5,875</b>
Accounts Payable .NET	<b>\$4,980</b>
Purchase Order .NET	<b>\$4,980</b>
Cash Receipting .NET	<b>\$4,980</b>
Payroll .NET	<b>\$9,810</b>
Human Resources .NET	<b>\$8,920</b>
Fixed Assets .NET	<b>\$4,980</b>
AccessMyGov – Financials	<b>\$3,875</b>
<ul style="list-style-type: none"> <li>- Please select the features you would like to use. All of the features can be included without impacting the Annual Service Fee or Project Management and Implementation Planning Fee. <ul style="list-style-type: none"> <li><input type="checkbox"/> <u>Financial Reporting</u>: This requires the use of GL/Budgeting .NET. Enables users to print a financial report any time through a web interface.</li> <li><input type="checkbox"/> <u>Financial Reporting (Public)</u>: This requires the use of GL/Budgeting .NET. Provides a publicly-available section to enable members of the general public to print the financial reports the municipality has selected to share.</li> <li><input type="checkbox"/> <u>Manual Journal Entry Approvals</u>: This requires the use of GL/Budgeting .NET. Enables users to approve journal entries they would otherwise have to approve through the .NET application.</li> <li><input type="checkbox"/> <u>Invoice Approvals</u>: This requires the use of Accounts Payable .NET. Enables users to approve invoices they would otherwise have to approve through the .NET application.</li> <li><input type="checkbox"/> <u>Purchase Order Approvals</u>: This requires the use of Purchase Order .NET. Enables users to approve purchase orders they would otherwise have to approve through the .NET application.</li> <li><input type="checkbox"/> <u>View Work Order Schedule</u>: This requires the use of Work Order .NET. Enables users to view work orders scheduled within a specified date range.</li> </ul> </li> </ul>	
AccessMyGov – Employee Self Services	<b>\$5,890</b>
<ul style="list-style-type: none"> <li>- Please select the features you would like to use. All of the features can be included without impacting the Annual Service Fee or Project Management and Implementation Planning Fee. <ul style="list-style-type: none"> <li><input type="checkbox"/> <u>Personal Employee, Financial, and YTD Info</u>: This requires the use of Payroll .NET. Enables employees to: view/request changes to "master" information such as dependents, addresses, and W4 information; view and reprint check and W2 history, and withholding and direct deposit information; view YTD totals and leave balances. Open enrollment is also available, but requires the use of Human Resources .NET.</li> <li><input type="checkbox"/> <u>Employment Opportunities</u>: This requires the use of Human Resources .NET. Enables users to view currently available job postings.</li> <li><input type="checkbox"/> <u>Timesheet Entry; My Timesheets</u>: This requires the use of Timesheets .NET. "Timesheet Entry" enables</li> </ul> </li> </ul>	

employees to enter timesheet info for other staff, and enables managers to view timesheets for their staff.  
 "My Timesheets" enables employees to enter their own time.

Subtotal **\$54,290**

### Data Conversions

Convert existing MSI data to BS&A format:

Payroll (Database setup, employee detail, YTD, up to 10 years check history)	<b>\$21,000</b>
<i>Payroll Conversion Courtesy Discount</i>	<b>-\$7,000</b>

General Ledger (COA, Balances, Budget, Up to 10 Years Journal Transaction history)	<b>\$2,940</b>
Accounts Payable (Vendors, Up to 10 years invoices and check history)	<b>\$2,490</b>

Database Setup:

Cash Receipting (Setup of Receipt Items/Tender Types)	<b>\$1,500</b>
Human Resources (Setup of Licenses, Certifications, Benefit Plans, Positions. Not assigned to Employees)	<b>\$3,000</b>
Fixed Assets (Setup of Assets, Entry of Value, Accumulated Depreciation)	<b>\$2,490</b>

Subtotal **\$26,420**

No conversion to be performed for:

Purchase Order



### Customization

Budget Customization	<b>\$4,000</b>
<i>Courtesy Discount</i>	<b>-\$2,000</b>

Subtotal **\$2,000**

### Project Management and Implementation Planning

**Services include:**

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

**\$11,750**

## Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

### Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days: 2	\$2,000
Software Training	Days: 29	\$29,000
	Total: 31	Subtotal \$31,000

## Post-Go Live Assistance

- Review and consult on streamlining day-to-day activities as they relate to the processes within the BS&A applications
- Assist customers with more detailed and advanced report options available within the BS&A applications
- Revisit commonly-used procedures discussed during training
- As needs arise, provide assistance with bank reconciliations
- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Post-Go Live for all Financial Mgt apps for which training was performed	Days: 2	\$2,000
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## Connection Requirements

AccessMyGov requires a high-speed internet connection (cable modem or DSL).

BS&A requires that all customers utilizing AMG-Financials have either an on-staff IT person, or grant BS&A a remote terminal services ability to the machine on which the service is installed. This is necessary to ensure service availability and quality.

## Cost Totals

*Not including Annual Service Fees*

Applications	\$54,290
Data Conversions	\$26,420
Customization	\$2,000
Project Management and Implementation Planning	\$11,750
Implementation and Training	\$31,000
Post Go-Live Assistance	\$2,000

---

**Total Proposed** **\$127,460**

**Travel Expenses** **\$10,665**

**Grand Total (with Travel Expenses)** **\$138,125**



## Payment Schedule

- 1<sup>st</sup> Payment: **\$38,170** to be invoiced upon execution of this agreement.
- 2<sup>nd</sup> Payment: **\$54,290** to be invoiced at start of training.
- 3<sup>rd</sup> Payment: **\$45,665** to be invoiced upon completion of training.

## Annual Service Fees, New Purchases

Unlimited service and support during your first year with the program are included in your purchase price. Thereafter, Service Fees are billed annually. BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index (CPI).

General Ledger .NET	\$1,180
Accounts Payable .NET	\$1,000
Purchase Order .NET	\$1,000
Cash Receipting .NET	\$1,000
Payroll .NET	\$1,960
Human Resources .NET	\$1,780
Fixed Assets .NET	\$1,000
AMG-Financials	\$780
AMG-Employee Self Services	\$1,180
<b>Total Annual Service, New Purchases</b>	<b>\$10,880</b>



## Optional Item(s)

---

### Cash Receipting Hardware

		Quantity		Cost
Epson Series Receipt Printer*	\$750	x	_____	= \$_____
Epson Series Receipt Printer* w/Check Scan	\$1,100	x	_____	= \$_____
APG Cash Drawer**	\$250	x	_____	= \$_____
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$250	x	_____	= \$_____
Credit Card Reader	\$75	x	_____	= \$_____

This will add \$\_\_\_\_\_ to the Total Proposed.

*\*IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer. Ithaca receipt printers are not compatible with Vista or Windows 7. The Epson Series replaces the Ithaca brand and is fully compatible with those operating systems.*

*\*\*If using a previously-purchased receipt printer with the APG Cash Drawer, which brand will be used with the drawer?  
 \_\_\_Epson \_\_\_Ithaca \_\_\_Other (please specify)\_\_\_\_\_*

Please provide the number of cash drawers that will be hooked up to the printer\_\_\_\_\_

---

### Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- ˘ custom payment import/lock box import
- ˘ custom OCR scan-line
- ˘ custom journal export to an outside accounting system
- ˘ custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.



## Acceptance

### Signature constitutes...

1. An order for products and services as quoted  
*Quoted prices do not include Program Customization or training beyond the estimated number of days*
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

Signature

Date

BS&A

**BS&A PLEDGE.** We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

### Returning Accepted Proposal to BS&A

*Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:*

Mail: BS&A Software  
14965 Abbey Lane  
Bath, MI 48808

Fax: (517) 641-8960

Email: [kschafer@bsasoftware.com](mailto:kschafer@bsasoftware.com)

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.

## Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

### Key Contact for Implementation and Project Management

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

### IT Contact

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

## 4.4 Implementation Methodology

### Section # 1 - Project Objectives

BS&A Software is well positioned to successfully implement our Financial Management and Utility Billing software within your Municipality. We will complete your implementation on time, and on budget. We fully understand the project scope to include a turnkey implementation inclusive of software installation, training, implementation, project management services, data conversions, and ongoing software support.

A member of our Implementation and Training Services staff will be assigned to coordinate your project. Our consultant will oversee the implementation process, schedule all necessary meetings, data transfer and conversion, and schedule training. All training proposed will be performed onsite at your offices.

The following is an additional 'Sample Implementation Project Plan.' A similar document will be created for your project. The purpose of this document is to outline project timeline and responsibilities. An initial draft of this will be created during the project kick-off meeting and then refined through the life of the project.

### Approach to Implementation

BS&A has developed a five phase approach to implementation.

**Initiation:** Each implementation will begin with a kick-off meeting. Here we will set the time table and develop the schedule for your onsite implementation and training.

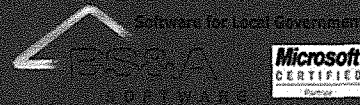
**Consultation:** During the onsite implementation meeting we will review your current processes and chart of accounts, and make the recommendations for the best practices in BS&A.

**Conversion:** In this phase we install the software, run a preliminary data conversion followed by quality control testing, and finally perform the final data conversion.

**System Setup:** This phase consists of Database configuration, user and security setup, workflow setup, and custom report creation and modification.

**Go-Live:** Our training staff is onsite working with you from our parallel runs and will remain onsite perform your first payroll, and check and report runs. They will review the processes with you and transition you to the BS&A support staff.

We strive to shorten the transition process as much as possible – a long transition equates to diminishing



### Implementation Highlights

The staff at BS&A Software is specially trained, first and foremost, to take care of customers. We are not satisfied unless your staff is pleased with your software choice. The process is not complete without a solid implementation plan to follow.

Our Implementation process includes all services necessary to assure a successful transition.

We will provide:

- Current Process Review
- Project Managers that understand your needs AND are Subject Matter Experts
- Implementation and Project Plans
- Project Update Conference Calls
- Program Installation/Network Configuration assistance
- Data Conversion from your legacy system
- Data review services – you will evaluate your converted data prior to your Go-Live
- Training Services that are tailored to your needs

productivity. And our goal is to make the transition from your current system as painless as possible. We utilize our extensive experience to accomplish this in an efficient, accurate and timely manner.

For example, many municipalities believe the best time to convert is at the start of a fiscal year. Our experience has shown that this is often the busiest time of year - not the optimal time to transition to new software. Once a general transition time is agreed upon, an implementation timeline is prepared. This schedule includes evaluation of your current hardware and network, sources and format of legacy data, potential integration with existing system, software installation, data conversion and training.

Discovery meetings are held to discuss/gather information about key topics like workflow process, banking information including positive pay/ACH, any unique reporting requirements, etc. As part of these meetings key team members from the municipality are identified and included, ensuring that all concerns are heard and any potential issues are addressed.

### **Experience**

Performing data conversion and Implementation projects for 25 years we have learned a number of things to make this process better. Typical examples include:

1. **Data Conversion/Review** – Mistakes converting data delay projects, cause rework and negatively affect employee morale. To ensure that there are no data conversion errors, we do two things. First, we review the data with the key stakeholders, very early in the process. This provides ample time to correct any data conversion issues. Second, for critical systems like Utility Billing, we run at least one, and sometime two, cycles in parallel.
2. **Municipality-wide Buy-in** – It is critical to have all parts of the District informed of the plans and get everyone involved in the solution. This can be accomplished by involving as many departments as possible in key activities, such as: Initial Demonstration, Project Kick-off and Process Review Sessions.
3. **Test Data & Environment** – When problems with data or processes arise late in the project, it is much more difficult to correct them. We believe that providing access to a test system, with your test data, any potential problems can be identified early enough to be corrected without impacting the project schedule.
4. **Integrations** – Often times it will be necessary to provide integration or interface to another system that was not planned for. BS&A makes every effort to help identify possible integrations. BS&A has provides “code-less” configurable integrations. These allow for the creation of exports or imports into a wide variety of formats, without writing any software.
5. **Hardware** – Delays in procuring hardware can have disastrous impacts on the project schedule. In order to head-off any delays, we meet with your IT team early on in the project to review planned hardware. If new hardware must be purchased, we will work to outline the specifications.
6. **Handle the Unexpected** – BS&A prides itself on being responsive, both in terms of training and development. If an unforeseen issue arises, our “Never let a customer fail motto,” guides our response. We work together to find a way to resolve the problem and keep the project on schedule. This is something that we strongly encourage you to talk about with any of our customers whom you speak with.

### **Section # 2 and # 3 – Project Deliverables & Milestones and Project Schedule**

The following Sample Implementation Schedule details the overall implementation timeframe and schedule of events. The dates, times and order of events are subject to change based on availability of the District and BS&A staff. This will be determined at the kick-off meeting should BS&A be the selected vendor. BS&A guarantees that the system will be fully functional according to the completion document once finalized at the commencement of the project.

Task	Responsible Parties (Bold is Primary)	Start Data	End Data
<b>Initiation Activities</b>			
Conduct Kick-off Meeting	<b>BS&amp;A</b> and District	3/1/16	3/1/16
Review Project Scope and Project Management Process	<b>BS&amp;A</b>	3/1/16	3/1/16
Establish Project Meeting Schedule	<b>BS&amp;A</b> and District	3/1/16	3/1/16
Assemble BS&A Project Team	<b>BS&amp;A</b>	3/8/16	3/8/16
Assemble District Project Team	<b>District</b>	3/8/16	3/8/16
Create Initial Project Timeline	<b>BS&amp;A &amp; District</b>	3/9/16	3/9/16
<b>IT and Data Conversion Activities</b>			
Meet with District IT Staff to review Hardware Configurations	<b>BS&amp;A</b> and District	3/10/16	3/10/16
Extract Preliminary Data from current System	BS&A and <b>District</b>	3/11/16	3/11/16
Conduct Data Mapping and Develop Data Conversion Routines	<b>BS&amp;A</b>	3/11/16	3/24/16
Conduct Review of Converted Data with District	<b>BS&amp;A</b> and District	4/21/16	5/26/16
Install Programs	<b>BS&amp;A</b>	6/9/16	6/9/16
<b>Knowledge Transfer</b>			
Conduct On-site Process Review Meeting	BS&A and <b>District</b>	6/13/16	6/13/16
Conduct Analysis of Current Forms	<b>BS&amp;A</b> and District	6/13/16	6/13/16
Conduct Review of Required Reports	<b>BS&amp;A</b> and District	6/13/16	6/13/16
Conduct Analysis of System Interface Requirements	<b>BS&amp;A</b> and District	6/14/16	6/14/16
Develop Best Practices Recommendation	<b>BS&amp;A</b>	6/27/16	6/27/16
Approve Recommendations	<b>District</b>	7/5/16	7/5/16
Create System Specification Document	<b>BS&amp;A</b>	7/11/16	7/11/16
<b>Implementation</b>			
Create Forms	<b>BS&amp;A</b>	7/10/16	7/11/16
Create Reports	<b>BS&amp;A</b>	7/11/16	7/13/16
Conduct Acceptance Testing	<b>District</b>	7/25/16	7/25/16
Conduct Final Data Extraction	<b>District</b>	7/26/16	7/26/16
Convert Final Data	<b>BS&amp;A</b>	7/26/16	7/27/16
On-site Set-up for Users and Configuration Items	<b>BS&amp;A</b>	8/2/16	8/6/16
<b>Training</b>			
On-site Training	<b>BS&amp;A and District</b>	9/16	10/16
<b>Post-Project Activities</b>			
Conduct Post Project Review & Assessment	<b>BS&amp;A and District</b>	11/16	11/16
Conduct Post Implementation Follow Up Training	<b>BS&amp;A and District</b>	TBD	TBD

Utility  
Billing

General  
Ledger

Citizen  
Request  
for Action

Financial  
Management  
Suite

Work  
Order

Accounts  
Payable

Cash  
Receipting

Purchase  
Order

Fixed  
Assets

Miscellaneous  
Receivables

Inventory  
Management

AccessMyGov

Human  
Resources

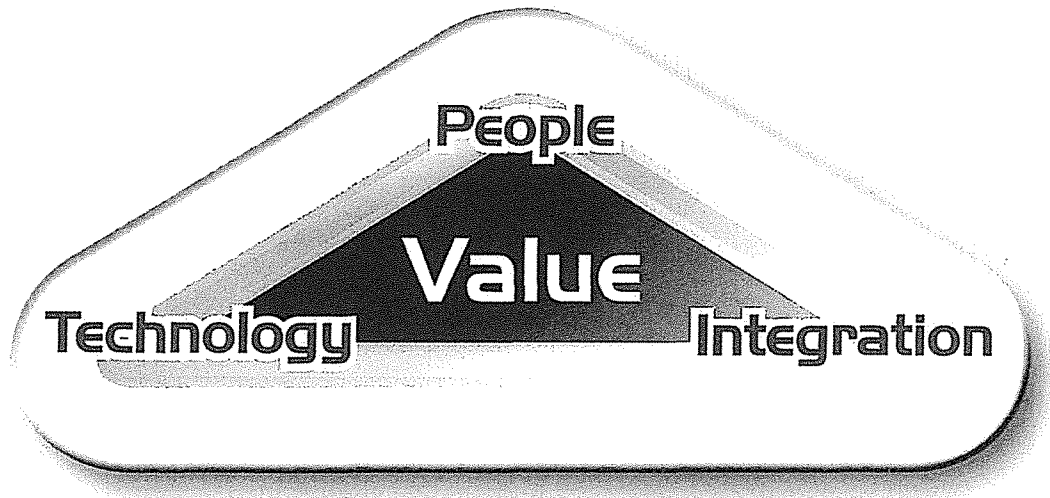
Payroll

Timesheets

 **BS&A**  
SOFTWARE

## Service, Solutions, Support...Satisfaction

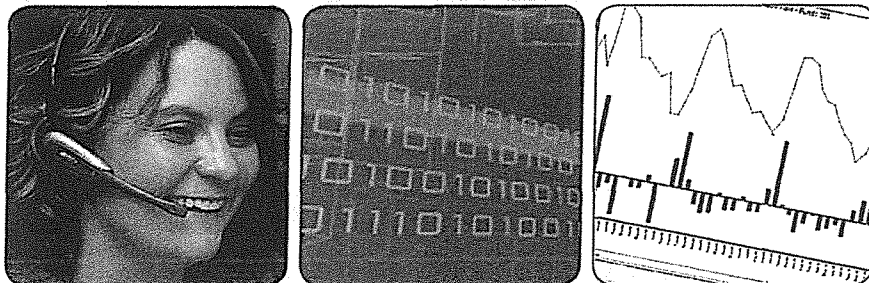
At BS&A, our goal is to bring meaningful and sustainable value to our customers. With over twenty years of experience in the financial management software industry, we have learned there are three key factors in delivering value...people, technology and integration.

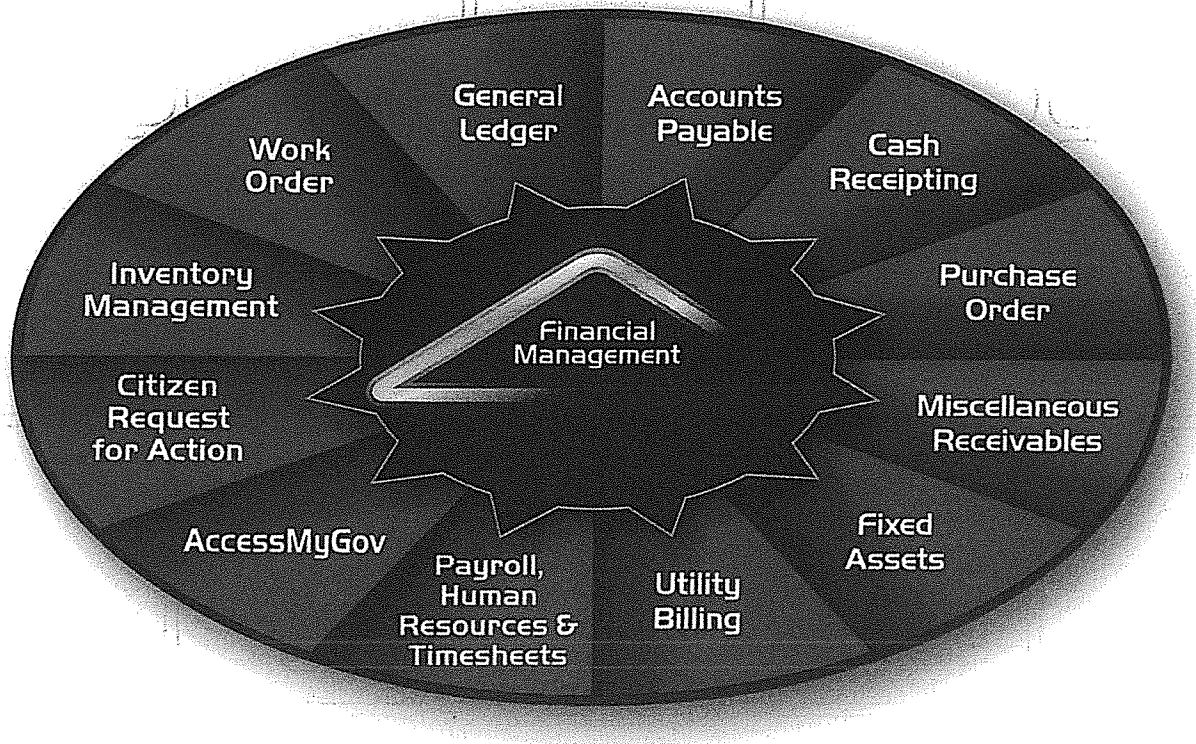


People drive our company...whether it is our software developers, support technicians or customers. To provide customers with the solutions they need daily, our developers continually create new and innovative solutions. BS&A support technicians strive to do more than just help users, but to create fans through unmatched personal service.

Technology allows us to regularly offer updated features that drive efficiency, while remaining current with the industry's latest advancements.

Integration needs to go deeper than the applications. We believe true value is achieved by integrating people, technology and applications. By considering these as essential, we are able to provide industry-leading technology, customer service, and application integration...a combination that delivers outstanding value to our customers.





## Complete Integration for a Comprehensive Solution

The need for easy access, instant information, and improved productivity are just a few of the issues municipalities face concerning financial management software. Our solution is to provide total integration between applications. This means processes are seamless with ready access to the data and functionality you need. Our Financial Management Suite integrates fully with all BS&A applications, including Purchasing, Utility Billing, Community Development, and Internet Services...providing a municipality-wide view of your finances, empowering you to make strategic decisions.

Our software delivers information flow and reporting in real-time to reflect the most recent transactions. This allows you to make decisions based on the latest data, view current cash balances, and easily drill down to transaction details for in-depth analysis. BS&A Financial Management allows you to zoom in on each section to focus only on the relevant data, unlike static drill-down features offered by other systems.

Our General Ledger Application alone offers more than 100 standardized reports, including GASB-compliant reports. In addition to these standard reports, our applications offer the flexibility to utilize a powerful report writer tool built right into the programs. This unique feature allows you to significantly reduce your reporting cycle time by creating reports within the system, rather than manipulating data with external spreadsheets, or being required to purchase, learn and utilize a complex external report writer tool.



## Technology Designed with You in Mind

At BS&A, our software is designed with the primary objective of creating an easy and productive customer experience. We place the utmost importance on providing cutting edge solutions that do not compromise our users' ability to perform in a highly efficient manner.

Client-Server applications and browser-based applications each have their strengths and weaknesses. Rather than selecting one technology over the other, we have adopted a multi-faceted approach that takes advantage of the strengths each provide. We use the appropriate technology for a given challenge while providing a completely scalable architecture.

For example, Financial Management Software is extremely transaction-intensive. When processing hundreds of transactions at a time, a rich and responsive application is needed. This can only be accomplished with well-written Client-Server applications. On the other hand, there are numerous cases where Web applications offer a much better environment, including:

- The convenience of accessing and modifying HR information remotely
- The ability to approve and/or deny purchase requisitions and purchase orders from the web or smart phone
- The need for a public interface to allow citizens to view and pay utility bills, permit fees, open invoices, and more

Our strong commitment to staying at the forefront of our industry has led us to invest continuously in the following Microsoft® Technologies:

- Microsoft .NET 3.5 Development Platform for Client/Server applications
- Microsoft .NET 4.0 Development Platform with ASP.NET MVC for Web applications
- Microsoft SQL Server 2000/2005/2008 for all applications



## Built on a Foundation of Unparalleled Customer Support

Nearly every software company claims they provide quality technical support. To ensure we actually deliver it consistently, we have established corporate practices such as:

- A company culture that is entirely “externally driven.” Our staff is rewarded first and foremost based on how well they have created satisfied customers.
- Detailed, biannual customer satisfaction surveys, the results of which are met with eager anticipation around the halls of BS&A. We are proud of the fact that they show outstanding results with continual improvement.
- A risk reversal pledge on all of our applications that offers a full refund on our software for up to a year after installation. This pledge demands that our support technicians and software developers consistently go the extra mile. Though unparalleled support is forged into our company culture, our risk-reversal pledge cements it.
- A “closed loop” feedback system we establish between our customers, technical support staff, and software developers to allow for a lightning-fast problem resolution process.
- A reference list that includes all of our customers, including contact names and phone numbers, not just a few handpicked references. Prospects can throw darts at the wall and randomly call as many customers as they like to be assured that they are working with an organization that is extremely confident in our customer service capabilities.

Delivering the highest quality customer care is deeply embedded in our DNA. We consider it our highest priority at BS&A.

*“One of the greatest strengths of BS&A is their customer service. Everyone we had contact with from the onset of this process has been very helpful and friendly. The trainers have been superior. When we have had questions, we contact the customer service representatives, and they have an answer for us right away.*

*We have never waited more than 15 minutes for a response. Most of the time, the resolution of our problem is handled immediately. If there is additional research to be done to help us, we get a response back as soon as they have an answer for us. If it is going to take longer than what they feel is normal, we get either a phone call or an email explaining what is going on. We are never left wondering if our concerns are being addressed.*

*Overall, this has been the best move we could have made. We use ten of the BS&A modules, all of which are wonderful. I would strongly encourage anyone who is looking for a new software package to take a serious look at this company. You will not be sorry!”*

— Deanna Rowe, Finance Director  
City of Crystal River, Florida

## System-Wide Features to Improve Productivity

We have developed several system features to increase efficiency and simplify tasks, such as:

User Groups allow you to set the same user rights for multiple users at once. This reduces the need to set up user-based security for several users with similar or identical rights in the system.

Users can be set up to login automatically to the program using windows active directory with user names and passwords.

All reports can be emailed or printed to Excel, PDF or other applications and file formats.

Individual User Report Profiles allow users to run memorized sets of reports.

The latest application updates are available with the click of a button.

Detailed audit tracking to log virtually all changes made.

City, State and Zip Code are automatically verified.

User-customizable screen colors are available in all applications.

Customizable workflow for electronic routing.

*"One of my favorite parts of BS&A is simply the ease of use of the software. Everything is intuitive and easy. The software was not oversold and everything that we were told during the demonstrations was 100% true! At some companies, once the sale is done, you never talk to the sales teams again. At BS&A, the sales team made sure our implementation went smoothly and even continued to check in later to make sure we were happy.*

*They look at each client as a partner, and truly listen to us if we have an idea on how to make our processes better. Rather than just saying, "this is how the software works", they work with us to continuously make improvements on how the system works and adding functionality.*

*They are big enough to provide us with great support, (i.e. talented programmers, implementation and support teams), but small enough that they still care about every client's experience."*

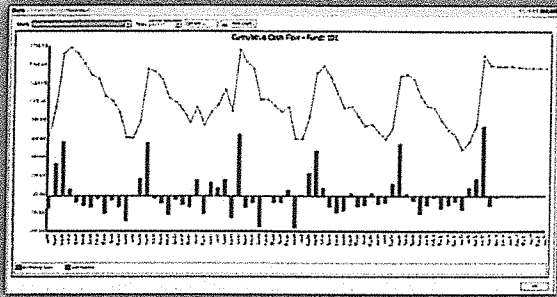


— Stephanie Walker, Finance Director  
Village of Shorewood, Wisconsin

# General Ledger

BS&A's General Ledger is the foundation of our Financial Management Suite, incorporating Budgeting, Long-term Financial Forecasting, and Project/Grant Accounting. As core functions of any financial system, we do not treat these as add-on applications, but as integral components of General Ledger.

The General Ledger application acts as the central data storehouse for financial entries from other seamlessly integrated applications, such as Accounts Payable, Cash Receipting, Utility Billing, Tax Administration, and Miscellaneous Receivables. Our wide range of interfaces allow for easy posting of transactions from other non-BS&A products.



Data is only useful if it is readily accessible. That's why we provide many standard reports, such as complete and integrated GASB 34 Reports. This eliminates the need for add-on applications, such as third party reporting software or GASB modules. Our Report Writer can be utilized to meet your various needs for unmatched reporting flexibility.

## Key General Ledger Advantages

**Integrated Budgeting, incorporating Long Term Budget Forecasting provides control over future budgetary needs with sophisticated forecasting and analysis tools**

**Cash Flow Analysis features enhance awareness of upcoming cash flow needs through powerful analysis tools and intuitive graphical displays**

**Clickable Report drilldown feature allows viewing data down to the source document detail**

**Complete, comprehensive Bank Reconciliation provides reconciliation of General Ledger account and bank account balances**

Monthly Budget and Cash Flow Analysis Data

View Data For: FISCAL ACTIVITY    Fiscal: 111  
 Grid Type: Months + Year    Worksheet: GL #1: 101-000-000-000-000

	2005-07	2005-08	2005-09	2005-10	2005-11	2005-12	2006-01	2006-02	2006-03	2006-04	2006-05	2006-06
July	53,097	26,400	-118,000	189,000	-97,250	116,267	121,770	20,154	-0			
August	-13,255	-411,256	-300,000	31,201	-105,974	-104,000	62,216	-323,342	-15			
September	121,573	-418,870	-378,124	165,207	102,425	370,164	38,375	-34,617	15			
October	18,783	10,710	-117,425	-14,331	27,412	56,022	7,447	44,625	10			
November	-22,142	113,211	111,104	-77,343	37,342	22,254	32,064	101,323	11			
December	48,245	47,422	24,657	70,556	16,429	-22,218	-10,710	-7,500	-40			
January	60,700	131,810	121,211	9,344	49,220	100,120	20,555	-28,454	4			
February	50,643	-22,470	-43,012	-13,022	-22,490	-104,159	-23,378	-31,267	1			
March	-32,202	14,151	220,001	2,533	20,654	75,700	20,214	52,124	1			
April	33,220	16,407	109,595	23,022	-149,960	-131,491	9,316	27,422				
May	117,530	110,227	145,644	-18,667	100,320	-94,878	-426,421	12,414				
June	50,271	102,326	227,832	11,204	222,275	113,624	102,724	-42,191				

*"The Village of Brown Deer is proud to be the first Wisconsin client of BS&A! We completed extensive research on BS&A and contacted over 25 references and did not receive anything negative from any of those communities. It was clear at that time and is crystal clear now after having been a client for over a year, that BS&A is a solid organization with great trainers and support staff and a product that is far superior to those in the market currently.*

*The benefits that BS&A offers will improve your operation tenfold! The software is very cost friendly and is well worth every dollar paid and then some. In most situations you dread software conversions, but BS&A and their staff take the extra time and effort to walk you through every step of the way and will ensure that things are done right. I am more than pleased with how the system is set up and running. We experienced a very smooth conversion even working with the programmers to design reports and features that are specific to the State of Wisconsin. My favorite parts of the software are the budget feature in general ledger and ease of exporting reports into excel.*

*I would recommend BS&A to every community looking for software. The product, support, and sales team is more than I could have ever asked for!"*

— Bridget Souffrant, Treasurer/Comptroller  
 Village of Brown Deer, Wisconsin

## Accounts Payable

In addition to the standard invoice entry/check printing functionality, our Accounts Payable application interfaces with our billing applications for easy tracking and maintenance of refund requests. This integration offers one-click viewing of the status of check requests from the originating department, freeing the AP staff from fielding refund-related questions.

Tight integration with GL/Budgeting provides real-time budget verification to prevent overspending of budgeted or allocated resources. Invoices related to a PO are quickly entered, utilizing all relevant PO information.

Our unique Notification area offers at-a-glance information on outstanding invoices and check requests. In addition, our Imaging System allows batch scanning of invoices for subsequent on-screen processing and electronic archival.

### Key Accounts Payable Advantages

**Integrated Imaging System allows batch scanning of invoices for subsequent on-screen processing and document archiving**

**PO Integration eliminates duplicate data entry with automatic transfer of vendor and purchasing information to Accounts Payable**

**Refund of overpayments in billing applications may be electronically transferred to AP for payment**

**Purchasing Card Support delivers significant reductions in paperwork and AP data entry time**

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	Endorsement
04/25/2010	BNB	001000000000000000	ACC	ACC-HARDWARE	200.00	
04/25/2010	BNB	001000000000000000	ACC	ACC-HARDWARE	50.00	
04/25/2010	BNB	001000000000000000	ACC	ACC-HARDWARE	100.00	

*"In today's cookie cutter, take it or leave it, big business world, this level of customer commitment and responsiveness is absolutely unheard of and is most appreciated. To simply state that we are pleased with the service and software provided by BS&A is an understatement of our satisfaction.*

*It is our opinion that BS&A has set the standard of excellence that every American company should strive to in meeting and exceeding the needs and desires of their customers. The software is more responsive, stable, user intuitive and provides more flexibility and depth in every way.*

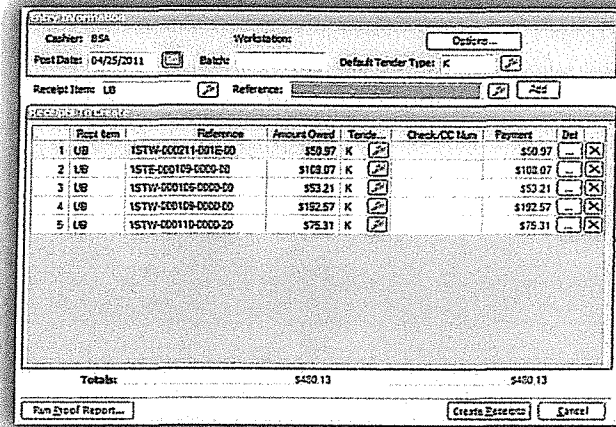
*When you choose to use BS&A's software, you are not simply gaining access to outstanding software, service and support; you are adding a trusted and responsive professional to your team to serve the needs of your community."*

— Steve Kingsbury, Director of Information Technology  
City of Clare, Michigan

# Cash Receipting

BS&A Cash Receipting provides a centralized system for receipting and cash reporting. Counter and Department Transmittal modes deliver flexibility for a variety of receipting needs. End-of-day deposit processing seamlessly integrates with General Ledger for true account reconciliation.

In addition to integrating with our billing systems, Cash Receipting provides for the import of receivables from other systems via a flexible, user-definable interface. This allows for account and amount verifications and the subsequent export of receipts to those applications.



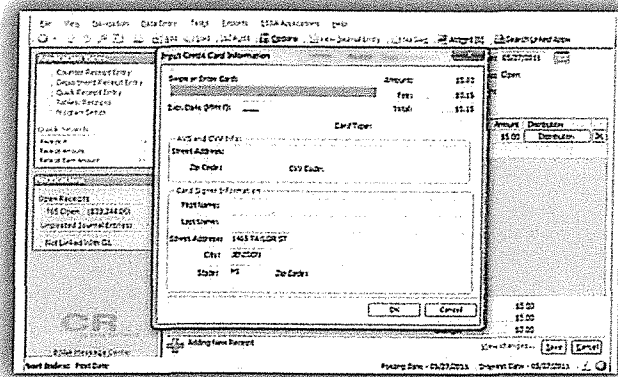
## Key Cash Receipting Advantages

**Flexible receipting options allow centralized or decentralized setup, depending on your needs**

**System-Wide Receivable Lookup allows one-click searching of all amounts due for a name or address**

**Support for Third-Party Billing Applications allowing customized imports, for accurate account verification and receipt processing**

**Department Receipting Templates enable quick entry and verification of deposits brought in from external locations**



*"Conversion from our prior software to BS&A was a very smooth process. From an IT standpoint, BS&A took the lead, clearly communicating system requirements and network and station setup. This was important to us because we do not have on-site IT support.*

*From a training standpoint, all of our staff found the software easy and intuitive. With one or two training sessions, we were up and running with our daily routine.*

*We chose BS&A three years ago and are very happy with our choice. The software is easy to use and reliable. Customer support is excellent. Any questions we have or issues that arise are handled promptly.*

*We value the fact that the software is constantly being improved and upgraded, often as the result of user comments and suggestions. We would definitely recommend the software to others looking for a reliable accounting package."*

**— Chris Weber, Treasurer  
 City of Farmington, Michigan**



## Miscellaneous Receivables

Billing software needs to be flexible to handle receivables outside of the normal Tax and Utility billings. Our Miscellaneous Receivables application was designed from the ground up to deliver this flexibility.

### Key Miscellaneous Receivables Advantages

**ACH payment option allows customers to enroll in automatic payment for paperless billing**

**Aging Reports may be run as of a specific date, allowing quick and easy reconciliation to the GL balance**

**Recurring Invoices eliminate the need to manually enter repetitive billings**

**Overpayments may be easily and accurately refunded via electronic check request sent to Accounts Payable**

**Aged Accounts Receivable Report - Options**

Population: All Records Population Options...  
 Apply Advanced Query to Population  
Advanced Query...  
Sort Index: propertyAddressString

**Additional Population Options**

Run Aged Report as of: 03/07/2011  
 Display Parcel # for each Customer  
 Only show the aging of penalties  
 Only include Invoices with the following First Service Code  
Service Code:   
 Only include Invoices with the following First Billing Item  
Billing Item:   
OK Cancel

## Fixed Assets

GASB 34 made the accurate tracking and reporting of Fixed Assets critical. By integrating with the other components of our Financial Management Suite, the Fixed Assets application greatly simplifies tracking these items without sacrificing accuracy.

### Key Fixed Assets Advantages

**Supports partial asset transfers, splits, repairs, and disposition, including partial disposal**

**Integrates with General Ledger and Purchase Order applications, eliminating duplicate data entry and increasing accuracy**

**Complete Asset History allows determination of the book value of an asset as of any specific date**

**Generates reports needed for GASB 34 note disclosure**

**Asset Not Disposed**  
Click to dispose asset.

**Dispose Asset**

Asset ID: CONS11-0001  
Description: ASSESSORS VEHICLE  
Acquired Date: 11/17/2010 Date of Last Depreciation: N/A  
Book Value: \$1,255.00 Estimated Salvage Value: \$0.00  
Quantity: 1 Cost Per Unit: \$1,255.00 Original Cost: \$1,255.00  
Partially Disposed Amount: \$0.00

Proceed From Disposal: 00 01 Authorized By: BSA  
Disposal Code: 00 03 Disposal Date: 04/21/2011  
Gain/Loss on Sale of Asset: (\$1,255.00) Disposal Method: Fco  
 Partially Dispose Asset  
By Percentage: 0.00%  
By Amount: \$0.00 of Book Value  
By Quantity: 01  
Do not revaluedly dispose depreciations  
OK Cancel

*BS&A's staff was well-prepared from the outset, knew their software, the training process timeframes and matched our operational needs exactly. Where more training and review was needed, we already had built in additional time to get that accomplished. Task shifts, when they occurred, were easily managed. Every BS&A staffer we met was highly trained, professional and very approachable. Follow up questions were regularly asked, confirmations of completion were made and everything was tracked closely.*

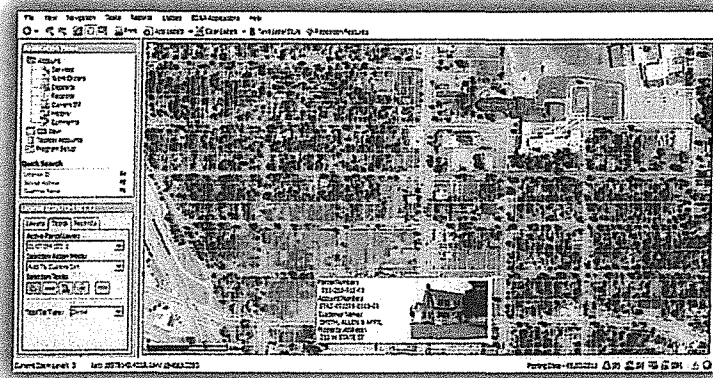
*Are we happy with the software, service, training, support and staff of BS&A? Oh, yes we are!"*

— Jim Bonamy, Finance Director  
City of Grand Haven, Michigan



## Utility Billing

Feature-rich, yet user-friendly, our Utility Billing application provides complete billing and tracking for a variety of utility account types. Extensive use of Wizards and Process managers simplify complex tasks into efficient step-by-step operations, such as Final Bill, Meter Change and Past Due/Shut Off. Additionally, fully integrated work order process allows you to track the details of all work done on a customer's account.



### Key Utility Billing Advantages

**Resident Linking** eliminates repetitive data entry by utilizing a single name source

**Email Billing** reduces paper and mailing costs, while helping the environment

**Reconciliation Manager** automatically computes balances "as of" a user-defined date

**Graphical viewing of Read and Consumption history**

**Adjustment accounting entries** automatically posted to General Ledger, saving additional steps

**Letter Writer** may be used to send customized letters to selected accounts, increasing customer communication and reducing clerical tasks

**GIS integration** allows for a direct link between your data and GIS maps, giving you a very powerful tool to view data, plot various datasets, and quickly view neighboring accounts. Additionally, GIS Integration allows graphical lookup of account locations through Google Maps.

Balance Manager

Receivable balance as of today: 130,501.32  
 Past due balance as of today: 130,501.32

Posting Date Selection  
 Posting From: 10/01/2010 Starting Balance: \$03,710.95  
 Posting To: 10/23/2010 Days and Balances: \$130,773.47  
 Transaction Total: \$50,062.51

Use Account Filter: Set Account Range  
 Manually Refresh Data: Refresh Data

Bill Item	Ending Balance	Sales Tax Balance	Penalty Balance	Interest Balance	Total Due
GARAGE ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER ADJUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPOSIT REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SEWER ADJUSTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cross Connect Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SEWER ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LC REBATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PENALTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$70.81	\$0.00	\$0.00	\$0.00	\$70.81
Water (Bank/Start)	\$2,266.06	\$0.00	\$0.00	\$0.00	\$2,266.06
CROSS CONNECT IN SPEC	\$18.00	\$0.00	\$0.50	\$0.00	\$18.50
METER REPLACEMENT AD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals:</b>	<b>\$129,253.43</b>	<b>\$0.00</b>	<b>\$1,520.04</b>	<b>\$0.00</b>	<b>\$130,773.47</b>

*"Everything about my job was made easier with UB. I find the whole process of calculating and printing the bills to be much easier than our previous program, adjustments are easier, account histories are easier to provide."*

— Bridget Glasgow, Deputy Clerk  
 City of Bad Axe, Michigan

# Payroll

Power, flexibility and accuracy are the hallmarks of our Payroll application. Designed to automate the most complex compensation and deduction scenarios, it supports all necessary reports for quarterly reporting, including W2 processing and electronic submission. Simple direct deposit processing and emailing of check stubs in a password protected PDF format supports paperless offices.

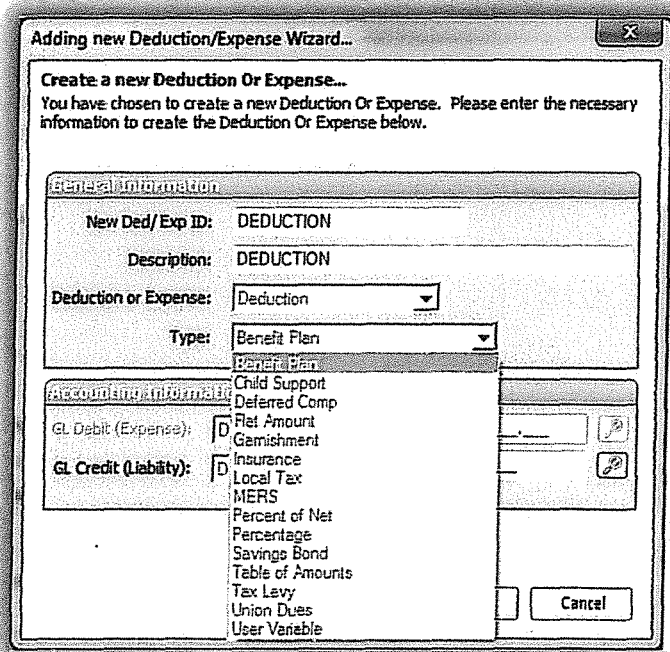
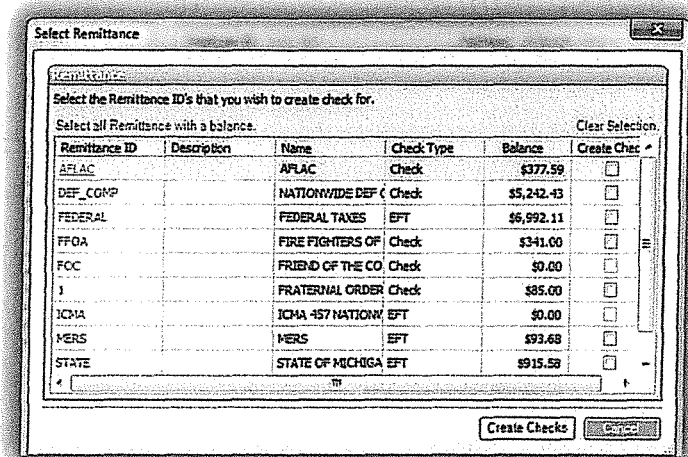
## Key Payroll Advantages

**W4 & Deduction totals may be projected for "what-if" withholding and deduction changes**

**Customizable YTD screens allow drilldown into individual payroll transactions**

**Supports Self-Administered Retirement Plans, including contributions, interest and withdrawals**

**Equipment Rental costs are allocated to correct funds/departments based on usage**



*"We were able to bring our Payroll back in house by purchasing the Payroll Module and are in the process of having our entire city use the Timesheets Module, which will not only speed up the entire payroll process, it will also cut down on keying errors. As with all the modules, the payroll process is very user friendly, and off course if we get stuck, we simply send an email to BS&A directly from the module; their response time is incredibly quick. The savings for our city when we stopped outsourcing payroll helped convince the elected officials to approve the purchase of new software."*

— Kathleen Doyle, Finance Director  
City of Flagler Beach, Florida

## Human Resources

By utilizing both desktop and web-based components, our Human Resources application streamlines job posting, employee application, hiring, and employee tracking. The Position Budgeting feature seamlessly integrates with the Budgeting component of our General Ledger application.

### Key Human Resources Advantages

**Integration with BS&A Payroll allows for Human Resources users to view Payroll information, without needing access to the Payroll application. Uses Change Requests to handle segregation of duties, while simultaneously reducing the need for duplicate data entry and providing a notification between departments when changes are made.**

The screenshot displays a software interface for Human Resources management. On the left is a navigation tree with categories like 'Task Management', 'Applicant', 'Employee Information', and 'Payroll Information'. The main window is titled 'Applicant Information' and shows details for Applicant ID: 0001, Applicant Name: LEWIS, THOMAS C, and Position Applied For: FINANCE DIRECTOR. Below this are two tables: 'EMPLOYMENT HISTORY' and 'EDUCATION HISTORY'. The employment history table has columns for From, To, Company Name, Job Title, and Pay Rate, with one entry for 1/1/2001 to 1/31/2001 at CITY OF SOMEWHERE, FINANCE DIRECTOR, \$2.50. The education history table has columns for From, To, Institution Name, Institution Type, and Degree, with one entry for 1/1/1995 to 1/1/2001 at COLLEGE PLACE, College, BS.

**Applicant Tracking allows tracking of basic applicant information such as address, phone number, etc., and more detailed information such as employment and education history.**

**Employment Tracking allows tracking of employee beneficiary information, benefit plans, continuing education credits, reviews, position history, rate history, and many more HR-related items.**

**Full integration with BS&A Payroll allows successful applicants to be easily converted to employees, ready for immediate payroll processing.**

**Employment Applications Via the Web reduces the amount of staff time and resources devoted to processing and storing paper applications. Prospective employees may apply via the Web or at a designated on-site workstation.**

**Position Control allows tracking of current employees, openings, and applications by Position. Position Maintenance saves time by storing user-defined position requirements and defaults to facilitate the setup of new employees.**

**Sophisticated Position budgeting utilizes historical and user-defined data, scheduled pay-rate information, and data may be transferred to BS&A GL/Budgeting. Unlimited budget scenarios allow "what-if" analysis for budget planning.**

**Web-Based Open Enrollment allows employees to manage their benefit plans on-line increases employee satisfaction and reduces the drain on clerical resources**

*"If you spend more than five minutes trying to figure something out, call us". Your company and staff stand by this mantra – and they are always eager to help every time we call... EVERY TIME.*

*Having worked with local treasurers and assessors for nearly 20 years I have only heard universally positive testimonials about BS&A. That doesn't happen by accident."*

— Steve Orchard, Deputy County Treasurer  
Kent County, Michigan

# Timesheets

Our Timesheets application is designed to decentralize the data entry of hours worked, while maintaining final oversight and approval. Customizable views allow you to tailor screens to your jurisdiction's needs.

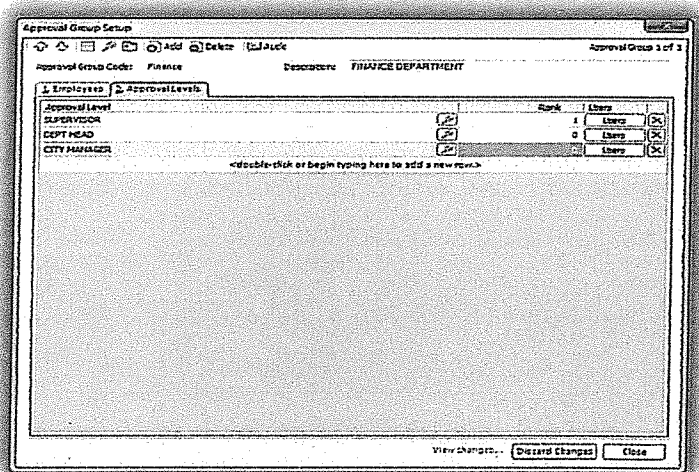
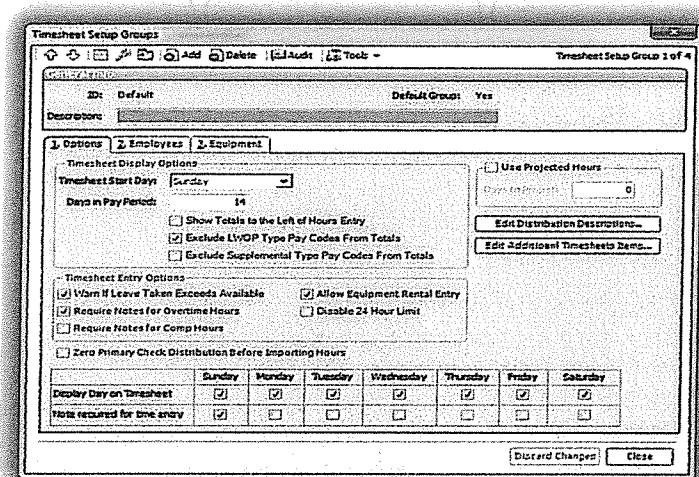
## Key Timesheets Advantages

**Exception-based time entry simplifies data entry**

**Flexible Approval Level setup handles complex time approval scenarios**

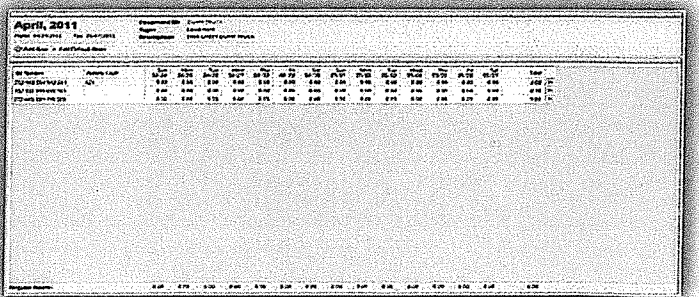
**Project & Equipment Tracking allows allocating of costs to various funds and departments based on usage**

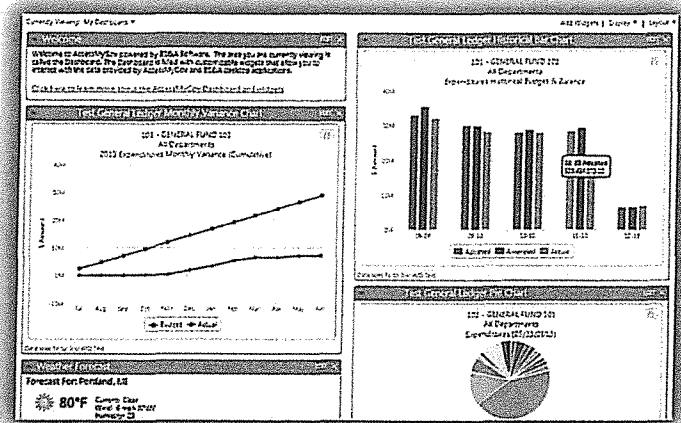
**Timesheet Setup Groups allow the primary data entry screen to be configured in the way most appropriate for each department**



*"I can't give enough positive comments about BS&A's Fund Accounting Software to adequately express how satisfied I am with this software product. I thought that my previous software was good until we made the switch to BS&A. The software is so easy to learn and use and the reports are great. I would have to say that the high point for me with this software is the ability I to drill down when I need more than basic information. Amending budgets is easy and the ability to track budget amendments is terrific. BS&A Fund Accounting Software has enabled me to save a great deal of time and has given me the ability to provide my City Manager and City Council with more up-to-date reports than ever before. I absolutely love all of the BS&A programs!"*

**— Blinda Baker, Clerk/Treasurer  
City of East Tawas, Michigan**





## AccessMyGov (AMG) Portals

The BS&A Dashboard allows municipalities to be more transparent to their citizens by displaying information on fiscal stability, public safety, economic strength, and quality of life. The Dashboard shows financial and operating measures deemed important to municipalities and their citizens. Also included in the Dashboard are current to previous year comparisons and informative charts and graphs.

### Employee Web Portal

This secure site offers improved productivity by streamlining many tasks to online functions. Employees are able to view and print payroll information, including check history, view direct deposit setup, track leave balances, and print copies of W2s. Employees can also request changes to their information electronically and access online processes, such as benefit plan enrollment.

### Purchasing

The Purchasing area of AMG enables employees to look up existing requisitions and purchase orders online. Authorized employees can also approve and deny purchase order requisitions/invoices through easy-to-use widgets. Approvals and denials flow directly to our Purchase Order and Accounts Payable applications.

Vendor Registration makes it easy for municipalities to deliver project information to interested vendors. Once vendors have registered and been approved by the municipality, they are able to view projects posted online and make bids.

### Citizen Request for Action

The Citizen Request for Action area of AMG allows citizens to send service requests or questions to their municipality online. This widget also gives citizens the ability to keep track of any past requests they have submitted. Submissions are automatically forwarded from the portal to the application, avoiding the hassle of double entry.

### Utility Billing

The Utility Billing area of AMG affords citizens the opportunity to view their account information, current and past bills, and make payments online. Any payments made will flow through to our Utility Billing application.

### Miscellaneous Receivables

The Miscellaneous Receivables area allows citizens to view their account information, paid and unpaid invoices, and make payments online. Any payments made will create subsequent changes on that account in our Miscellaneous Receivables application.

### Work Order

The Summary widget within the Work Order area of AMG gives employees the online ability to view work orders assigned to them, enter hours, view any previous hours entered, and view inventory used. The Work Order Schedule also lets employees examine their schedule and map out their work orders.

### Business Licensing

The Business Licensing area of AMG streamlines many tasks associated with Business Licensing to online functions. Within the portal, businesses can apply for licenses, renew existing licenses, and request changes to their account information. They can also view any past requests submitted and check on their statuses.

## Citizen Request for Action

Our Citizen Request for Action (CRA) application is designed to log and track requests from both residents and your staff. CRA can also create code enforcements, generate work orders through the Work Order application, and take multiple requests and associate them with an existing issue.

### Key Citizens' Request for Action Advantages

**Integration with Community Development** allows for appropriate requests to quickly and effortlessly generate code enforcement actions. **Work Order integration** uses workflow rules to easily forward those requests to the appropriate person/department for quick resolution.

Residents are able to submit requests online, and to check on those requests via AccessMyGov.

Email alerts can be sent to citizens:

- When requests have been received
- If/when the request has been dismissed
- If/when action has been scheduled
- If/when action has been resolved

Municipalities can set up their own questions, relevant to the type of request, to gather the information needed to properly address issues.

Questions	Last Modified	Last Modified By
How big is the tree?	3/4/2013 4:13 PM	SAJCI
What happened to the tree?	3/4/2013 4:13 PM	SAJCI
Where is the tree located?	3/4/2013 4:13 PM	SAJCI
How long has the tree been damaged for?	3/4/2013 4:13 PM	SAJCI

*"When I took office for the City of Rochester in January 2012, I quickly realized that we needed to look at some systemic changes to improve the efficiency of our processes. I began looking at multiple financial software packages and I kept coming back to one... BS&A Software. I made contact with the referrals and learned that the program was extremely popular. I scheduled an onsite demonstration for my staff and we were quickly sold on its functionality and versatility. Having a background in Information Technology as my past career, I am very critical and knowledgeable when it comes to data, design, and implementation. BS&A met and exceeded my expectations. The customer service is superb! I am looking forward to a long working relationship with the company. "*

— Shoda Beehler, Clerk-Treasurer  
City of Rochester, Indiana

Request Type: tree removal  
Category: Sawask  
Date of: 11/23/2012  
Request Taken By: SAJCI  
Case Number: 120

Summary:  
ice on sidewalk in front of mail  
Description:  
mail needs to remove tree soon for shoppers



## Work Order

Our Work Order application streamlines the myriad resources used by your municipality in the management of your work orders: including inventory, equipment, employees, and vendors.

### Key Work Order Advantages

Tight integration with numerous BS&A applications allows for easy tracking and robust reporting with a high level of accuracy. Some examples of this tight integration:

- **Inventory Management:** track and report on inventory used.
- **Timesheets:** track and report on employee time and equipment used.
- **Miscellaneous Receivables:** create invoices to bill for services rendered.
- **Accounts Payable:** generate invoices to third-party vendors involved with the work order.

Use your existing GIS map layers to plot your work orders, assets, and facilities. This functionality enables you to efficiently utilize your GIS information in evaluating your work order data.

Requiring only an Internet connection, employees can view their assigned work orders in real time via AccessMyGov.

Our customizable scheduling feature lets you define rules to allow for quick and easy assignment of tasks to appropriate workers, avoiding scheduling conflicts.

Easily view the history of each asset tied to your facilities.

*"Easy to navigate, easy to set up, no accounting degree required. I have been through at least five maybe six full conversions in my career. By far the BSA experience was seamless and smooth. I have scars to show you from the others."*

— Richard Lehmann, Finance Director  
City of Huntington Woods, Michigan

Order Number	Type	Status
6000000000010		

Order Number	Item	Quantity	Unit Price	Total Price	Unit
6000000000010	SALT	20.000	155	3000	WAGON

Order Number	Item	Quantity	Unit Price	Total Price	Unit
6000000000010	SALT	20.000	155	3000	WAGON

Original Date	New Date	Rescheduled By	Rescheduled On	Action Type	Date
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Linked Services

Service 1: [ ] Service 4: [ ]  
Service 2: [ ] Service 5: [ ]  
Service 3: [ ]

Add Billing Item To Account Billing Items [ ]

Fee Options

An amount is currently due for this item.

Amount Due: [ ] Due Date: [ ]  Print amount on next bill.

History Additional Information

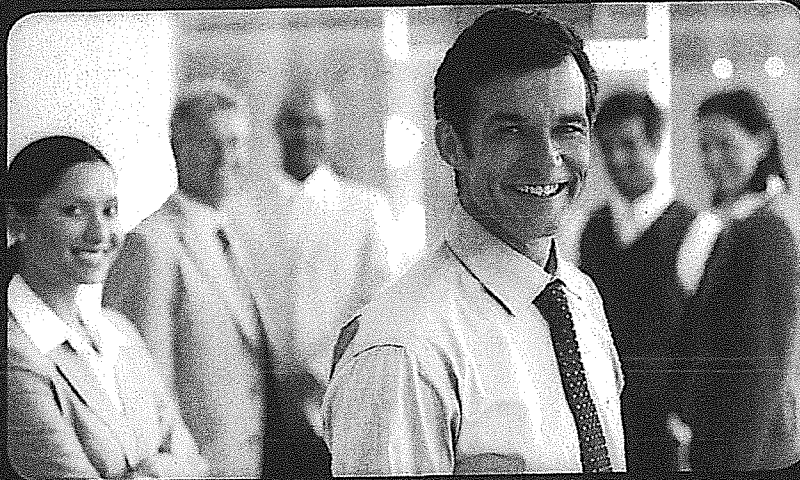
Bill this item the next time the bill is calculated (\*Note - Item will be set to bill as 'one time fee')

Rate Name: [ ] Fee Amount: [ ] \$0.00



## Better Software Answers

To provide better answers you have to listen. The combination of customer input and our expertise has led to the development of software solutions based on how you do your job, not how we think you should. Industry leading applications providing real world solutions at an exceptionally affordable cost...that's BS&A Software.



### Financial Management Suite

AccessMyGov | Accounts Payable | Cash Receipting | Fixed Assets  
General Ledger | Human Resources | Miscellaneous Receivables  
Purchase Order | Payroll | Timesheets | Utility Billing  
Citizen Request for Action | Inventory Management | Work Order



**HOFFMAN ESTATES PARK DISTRICT MEMORANDUM NO. M16-009**

**TO: A&F Committee**  
**FROM: Dean Bostrom, Executive Director**  
**Craig Talsma, Deputy Director/Director A&F**  
**RE: Division Report**  
**DATE: January 15, 2016**

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**A. Finance/Administration**

- Met with Sikich auditors for 2015 audit planning session. They will be on site January 18, 2016 to begin the review of the meeting minutes and conduct interviews of District staff.
- Staff has been working on year-end account verification and preparation for the 2015 audit process.
- Closed the 2015 Payroll files for staff wages earned in 2015 in preparation of issuing W2 forms.
- Closed 2015 Accounts Payable files for vendor history in preparation of issuing 1099's as required.
- The B&A Ordinance and Tax Levy Ordinance were filed with the county as required.
- Required year-end financial information was posted on the county's website.
- Filed all required tax and financial information for the Friends of HE Parks.
- Completed required Open Meetings Act and FOIA training.
- Payroll Cycle Processing
  - 12/18/15 \$254,629.61
  - 12/31/15 \$295,419.13
  - 01/15/16 \$228,992.32

**B. Administrative Registration/EFT Billing**

- EFT Billings for:
  - a. TC/WRC/PSSWC Fitness Centers
  - b. ELC (weekly)
  - c. Sponsorship
  - d. STAR
  - e. PreSchool
  - f. Dance Company
  - g. NWHL Hockey
- Administrative Registration for:
  - a. Financial Assistance
  - b. Indoor Soccer
  - c. Foundation Giving Tree

### **C. Human Resources**

- Processed 11 new part-time hires and 2 new volunteers.
- Advertised for FT Advertising and Sponsorship Manager position.
- Concluded 2016 Open Enrollment for Health Insurance and AFLAC. Increased FT participation in AFLAC health policies, Health Care FSA (Flexible Spending Account), and Voluntary Life Insurance.
- Attended PDRMA PATH Webinar to wrap-up 2015 PATH program and kick-off 2016 PATH Program. Official figures will be released in 2016, but estimated that well over half of FT District Staff participated in the PATH program to enhance employee wellness, with many earning the maximum incentive of \$400.00. Goal for 2016 is to continue increasing FT Staff participation in the PATH program.
- HR Manager passed SHRM-CP exam to become a Society of Human Resource Management – Certified Professional in HR.
- IRS extended due dates for filing of PPACA Health Care tax information:  
1095-B/1095-C (distributed to employees) – now due by 03/31/2016  
1094-B/1095-C (submitted to the IRS) – now due by 05/31/2016

### **D. Technology**

- WIFI Enhancement
  - Update or add WAPs (Wireless Access Points) to various locations throughout HEPD.
  - Planning on creating a splash page with terms & conditions as well as an ACCEPT button for HEPD-Public WIFI.
- Vogelei Barn Connectivity
  - Connect Vogelei back to Triphahn to become part of the HEPD WAN. Vogelei is currently utilizing its own Comcast BCI connection.
  - In the process of obtaining a quote for a firewall to install at Vogelei in order to create a VPN tunnel back to Triphahn.
- Email Archiver
  - Email Archiver has completed the archiving of all HEPD emails. Currently all emails are being archived. A plugin for Outlook email will soon be deployed to all users along with the appropriate documentation.

**Hoffman Estates Park District – 2015 Goals**  
**A&F Division**

**Report Date: January 2016**

Key: C = Complete / SC = Substantially Complete / IP = In Progress / NB = Not Begun / NA = Not Accomplished

**DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE**

**District Initiative 1: Offer healthy and enjoyable experiences that promote equal access**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Evaluate, modify and develop District procedures to ensure operating at a high level of customer service.	Review all business, human resource, and IT procedures and revise as appropriate by September 2015.	C	Ongoing review based on processes, software enhancements and District efficiencies.
Evaluate and update District wide smoking policy.	Achieve by 2 <sup>nd</sup> qtr.	C	Currently adheres to all Village and state laws. Will continue to evaluate the possibility of smoke free areas within the District in 2016.

**District Initiative 2: Achieve customer satisfaction and loyalty**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Investigate and implement expanded Wi-Fi services within the District.	Achieve by 2 <sup>nd</sup> qtr.	C	Comcast BCI w/ WIFI extenders are completed at all facilities. These provide HEPD-Public WIFI for patrons. Additional WAPs to expand HEPD-Public and provide HEPD-Private WIFI for employees are completed at TC, WRC, & PSSWC.

**District Initiative 3: Connect and engage our community**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Promote volunteer opportunities through the WEB.	Achieve continually.	C	Volunteer opportunities for plant your park day, coaches, 50+, and special events have been promoted.
Provide financial/budget overview for Park Perspectives.	March 2015 for Spring issue.	C	Report included as part of year-end financial report for park perspectives Spring issue.
Maintain FOIA compliance and transparency aspects of the District to ensure Illinois Policy Institute Sunshine Award status.	Achieve continually as information is approved.	C	Information and finalized reports/documents are uploaded continually to heparcs.org. 2014 CAFR and all 2014 year-end financial information have been uploaded. Annual wage and benefit report updated. All FOIA requests have been processed timely.

**DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP**

**District Initiative 1: Achieve annual and long range financial plans**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Achieve District annual budget to ensure maintaining fiscal year projected fund balance reserves.	Achieve by December 2015.	C	All funds exceeded budget except BPC.
Create annual balanced budget.	Achieve by November 2015.	C	Final budget approved in December.
Conduct budget preparation review session for all staff.	Achieve by July 2015.	C	Hoffman U conducted August 19 <sup>th</sup> .
Review/update Policy Manual.	Achieve by August 2015.	C	Additional policies as needed were Board approved. Policy manual will be reviewed in 2016.

**District Initiative 2: Generate alternative revenue**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Evaluate utilization of cell tower agent to represent District interest in current and potential cell tower opportunities.	Achieve by 3 <sup>rd</sup> qtr.	C	Verizon potential south side flag pole has been tabled. Received payment for Canon Crossings T-Mobile site.
Renew beverage sponsor agreement.	Achieve by 1 <sup>st</sup> qtr.	C	Approved in December with Pepsi.

**District Initiative 3: Utilize our resources effectively and efficiently**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Support C&M with Mobile application.	Achieve continually.	C	Working with C&M as enhancements are available.
Hire PT IT support for desktop support.	Achieve by 2 <sup>nd</sup> qtr.	C	Position was filled for summer, looking for a qualified candidate to fill position long-term or summer 2016.

**DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS**

**District Initiative 1: Create and sustain quality parks, facilities, programs and services**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Review District program/facility fees to ensure minimum 30% margin and determine subsidized programs.	Achieve by September 2015.	C	Ongoing with new program masters submitted as well as monitoring District minimum participation requirements. Monthly reports are being submitted to different divisions for explanations. Majority of programs maintain ROI level.
To further District disaster recovery plan, redeploy and configure spare HP server to act as additional VMHost.	Achieve by September 2015.	N/A	To best utilize District resources, full back-ups are kept offsite as is more efficient. Disaster Recovery Plan will be updated in 2016.
Purchase, image and deploy replacement desktops.	Achieve by 4 <sup>th</sup> qtr.	C	2015 allotment has been purchased and deployment schedule in process.

Purchase and replace Watch Guard firewall with CISCO or equivalent to enhance network infrastructure.	Achieve by 2 <sup>nd</sup> qtr.	C	Firewall replaced with Cisco and currently operational.
Purchase and replace copiers (BPC/TC-No/Maint).	Achieve by 3 <sup>rd</sup> qtr.	C	TC-N and Maint. copiers were purchased and installed in March. BPC copier purchased and installed in April.
Purchase and replace District server room UPS Battery Array.	Achieve by 3 <sup>rd</sup> qtr.	C	New UPS unit installed and operational Has been tied to the District gas generator for additional backup time.
Purchase and replace (15) monitors District wide.	Achieve by 2 <sup>nd</sup> qtr.	C	All monitors have been purchased and deployed.
Investigate conversion to MS Office 365 and/or comparable software to enhance communications.	Achieve by September 2015.	C	Investigating license cost as Microsoft changed their agreement. Office 365 appears to be a better value with Office 2016 coming out later this year. District will plan to upgrade in 2018.

**District Initiative 2: Utilize best practices**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Continue to research processes and opportunities with other Districts to ensure operating at a high level and utilizing industry best practices.	Achieve continually.	C	New practices researched as needed, including personnel benefits and new software.
Conduct random monthly cash audits at all facilities.	Conduct monthly audits on various dates /times on all District service desks.	C	Random cash audits being conducted monthly with no discrepancies worth noting.
Conduct surprise audits of program personnel and independent contractors to ensure classes are held with properly registered participants meeting minimum numbers. Utilize video as needed.	Conduct monthly program audits seasonally by program.	C	Random program audits being conducted monthly with no discrepancies worth noting.
Conduct ledger audits to ensure financial integrity.	Conduct quarterly.	C	Ledger audits occur once quarter ends, however many ledger audits performed continually to ensure proper flow of unearned income. Minor adjustments made as necessary.
Conduct trial balance audits to reduce District receivable exposure.	Conduct monthly.	C	Receivable updates occur weekly and monthly with no concerns worth noting.
Conduct program revenue audits including waitlists and minimum/maximum requirements to ensure cost recovery.	Conduct twice monthly.	C	Random cost recovery audits are being done in conjunction with program audits and minimum/maximum participation analysis with reports submitted to responsible divisions.
Prepare CAFR for previous fiscal year.	Achieve by 2 <sup>nd</sup> qtr.	C	CAFR has been finalized and GFOA Certificate in Excellence has been received.

Perform software updates.	Achieve monthly as available.	C	Updates are performed as available.
Upgrade and implement VSI RecTrac V3.	Achieve by 4 <sup>th</sup> qtr.	NA	At recommendation of vendor upgrade will be pushed back to 2016 or 2017 until software capabilities have matured.
Purchase and install required PCI compliant (2015) credit card encrypted mag stripe and bar code readers District wide to minimize vulnerability to customer and District.	Achieve by 4 <sup>th</sup> qtr.	NA	As PCI regulations are ever changing, credit card gateway vendor PlugnPay will not have required equipment available until 2 <sup>nd</sup> or 3 <sup>rd</sup> qtr 2016. Project scheduled in 2016.
Achieve PCI certification by completing PCI self-assessment. Electronic systems operating scans to ensure minimal security risk.	Achieve annually.	C	PCI Self-Assessment Questionnaire completed on December 10 <sup>th</sup> with a “pass” status on December 16 <sup>th</sup> .
Complete electronic systems operating scans with Trust Keeper to be alerted to potential vulnerabilities.	Achieve a “pass” rating quarterly.	C	The 1 <sup>st</sup> qtr scan was completed on March 19 <sup>th</sup> , the 2 <sup>nd</sup> qtr scan completed on June 19 <sup>th</sup> , the 3 <sup>rd</sup> qtr scan completed on September 19 <sup>th</sup> and the 4 <sup>th</sup> qtr scan completed on December 19 <sup>th</sup> with the District receiving a “pass” rating on all.
Purchase a cash counting machine to increase efficiencies.	Achieve by 1 <sup>st</sup> qtr.	C	Purchased in May.
Investigate accounting software applications for implementation in 2016.	Achieve recommendation for 2016 Budget.	C	Recommendation being made to January A&F Committee.
Investigate, purchase and implement benefit scheduling and tracking software.	Achieve by 4 <sup>th</sup> qtr.	C	Researching available software options as part of new accounting software.
Investigate, purchase and implement an email archiving software to assist staff in email storage and recall while also reducing server storage requirements.	Achieve by 2 <sup>nd</sup> qtr.	C	Purchased and installed Barracuda Email Archiver.
Monitor IMRF eligible staff and educate managers/supervisors regarding the 30 hour threshold.	Achieve monthly.	C	Monitored monthly with off-line controls, completed for 2015.
Monitor PT employees hours worked regarding the PPACA compliance.	Achieve monthly.	C	Monitored monthly with off-line controls, completed for the 2015 measurement period. All PT employees below 1560 hour threshold.
Utilize and update the IPRA salary system for online use for all staff.	Achieve quarterly.	C	Completed for 2015, but continually monitor and update as necessary.

**District Initiative 3: Advance environmental and safety awareness**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Investigate opportunities to minimize storage and further District green initiatives.	Achieve by 3 <sup>rd</sup> qtr.	C	Staff reviewing processes to determine potential green options. Continue with payable EFT requests. New software has added green benefits.
Investigate printers with duplexing options to further District green initiative.	Achieve as purchases for printers are considered.	C	Pricing for machines that duplex are cost prohibitive. All copiers within the District have been purchased with duplexing as an option.
Investigate and make recommendation on a print management system for 2016.	Achieve by September 2015.	C	Currently evaluating options from three (3) vendors, however deemed costly in 2015.

**DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES**

**District Initiative 1: Develop leadership that ensures work force readiness**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Continue to review and enhance division succession plans.	Achieve by 3 <sup>rd</sup> Q	C	Succession plan opportunities for employees by position discussed during mid-year reviews.
Conduct and continually expand Hoffman U training curriculum with offerings with training in purchasing, IMRF, PDRMA, unemployment cost savings measures.	Achieve annually with calendar offerings.	C	Thru 3 <sup>rd</sup> Q sessions on new hire paperwork, the new phone system, purchasing, RecTrac, budget, independent contractors, exempt hours, annual employee reviews, employee benefits, MainTrac and FinTrac have all been presented.
Coordinate Spanish speaking IMRF workshop for Parks seasonal staff.	Achieve by 3 <sup>rd</sup> qtr.	NC	Has been pushed to 2016 due to scheduling difficulties.
Continue emphasis on cross training within division to ensure work force readiness.	Achieve continually by performing tasks and having a bi-annually touch base to ensure any changes in processing are learned.	C	Cross training as well as back-up staff performing key tasks occurs continually to ensure work force readiness.
Investigate and recommend a procedure for new FT hires to sit with business department staff to review applicable software programs and financial procedures.	Achieve by 3 <sup>rd</sup> qtr.	C	Procedure has been completed and implemented.
Continually enhance orientation process.	Achieve continually.	C	Conducted Hoffman U on new hire paperwork requirements. Updating orientation information is ongoing. New FT hires receive introductory meetings across departments. Will continue to enhance in 2016.



Create an action plan to reduce unemployment costs by researching opportunities to develop alternate or modified light duty work plans. Develop advance planning for seasonal layoffs working within budget constraints.	Achieve by 3rd qtr.	C	Unemployment Consultants met with Parks Dept. in August regarding end of season layoffs. Considering using seasonal staff in facilities in 2016 either at the front or end of the parks season. By utilizing staff for 1-2 weeks, this could limit unemployment payments while keeping staff within hourly requirements. Unemployment liability was reduced in fall 2015 by requiring laid-off staff to call in with availability on a bi-weekly basis.
Investigate options to incorporate incentive programs for healthy habits for employees.	Achieve by September 2015.	C	Pedometers were offered as incentives to staff who earned first 100 points of their PATH program points.
Promote PDRMA PATH Program.	Achieve by September 2015.	C	Program promoted at FT staff meeting in April as well as promoted thru pedometer incentive. Multiple staff have already reached maximum incentive goal.
Promote health & wellness to sedentary staff by purchasing core strengthening fitness chairs to be shared within business/administrative departments.	Achieve by 3rd qtr.	C	Three fitness chairs have been ordered for staff to test. Staff liked the fitness chair option and 2 more were purchased. Staff in close proximity to one another share the chairs.

**District Initiative 2: Build organization culture based on I-2 CARE Values**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Divisionally, at minimum, one staff will sit on District Team Committee.	Achieve annually.	C	Division currently has two staff members sitting on the Team Committee.
Investigate options for competitions by facility to build team work.	Achieve by 3 <sup>rd</sup> qtr.	C	The Team Committee coordinated a Chili Cook-Off for all staff in March.

**District Initiative 3: Promote continuous learning and encourage innovative thinking**

<b>Division Objectives:</b>	<b>Measures:</b>	<b>Status</b>	<b>Achievement Level/Comments</b>
Attend legislative conference.	Achieve by May 2015.	C	Staff attended.
Attend legal symposium.	Achieve by November 2015.	C	Staff attended.
Attend Year 1 Director's school.	Achieve by November 2015.	C	Deputy Director attended year 1 of Director School.
Participate in IMRF/PDRMA seminars.	Achieve as offered.	C	Deputy Director is on PDRMA Board and attends meetings. HR manager attended IMRF session.
Attend IPRA/IAPD and NRPA conferences.	Achieve by 1 <sup>st</sup> and 3 <sup>rd</sup> qtr.	C	Staff (4) have attended IPRA/IAPD State conference. Staff (1) have attended NRPA conference.
Attend PDRMA risk management institute.	Achieve by November 2015.	C	Staff attended.

MANUAL CHECKS ISSUED 12/10/2015 THRU 01/12/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
00038730 Sarah Thorby							
123002	12/29/15	01	RecTrac Refund	0102202000	104904	12/30/15	3,000.00
					VENDOR TOTAL:		3,000.00
00048841 Jean DiMonte							
121701	12/16/15	01	RecTrac Refund	0102202000	104800	12/17/15	10.00
					VENDOR TOTAL:		10.00
00068544 Liz Pauley-Jackson							
123001	12/29/15	01	RecTrac Refund	0102202000	104905	12/30/15	115.00
					VENDOR TOTAL:		115.00
00070775 Britney Sawyer							
121002	12/09/15	01	RecTrac Refund	0102202000	104769	12/10/15	93.00
					VENDOR TOTAL:		93.00
00072964 Tuan Dang							
121001	12/09/15	01	RecTrac Refund	0102202000	104770	12/10/15	94.00
					VENDOR TOTAL:		94.00
AHA218 AHAI OFFCIATING COMMITTE							
20160060	12/27/15	01	WOLF PACK DEC REFEREE FEES(33)	0285555000	104919	01/07/16	1,606.00
					VENDOR TOTAL:		1,606.00
AHA315 AHAI 3V3 CLASSIC							
20155172	12/22/15	01	WOLVERINE AHAI 3V3 TOURNY	0202222793	104906	12/30/15	600.00
					VENDOR TOTAL:		600.00
ALA110 ALARM DETECTION SYSTEMS							
96368-1056	01/01/16	01	PSSWC ADS ALARM SERVICES/1QTR	1110735020	104920	01/07/16	335.04
		02	VOG HOUSE ADS ALARM SRV/1QTR	0210735020			228.42
		03	SEA FILTER BLDG ADS ALARM/1QTR	0280735020			243.66
		04	SEA BATHOUSE ADS ALARM SRV/1QT	0280735020			197.97
		05	WRC ADS ALARM SERVICES/1QTR	0210735020			258.87
		06	TC ADS ALARM SERVICES/1QTR	0210735020			487.26
		07	VOG BARN ADS ALARM SERVICES/1Q	0210735020			258.51
		08	MNT GARAGE ADS ALARM SRV/1Q	0120735020			251.25
					VENDOR TOTAL:		2,260.98
AME536 AMERICAN EXPRESS							
03401171215	12/23/15	01	FREEDOM RUN BCI INTERNET	0210805030	104975	01/08/16	102.85
059708	12/01/15	01	RETENTION MANAGEMENT - WRC	0240795020	104975	01/08/16	98.00
		02	RETENTION MANAGEMENT -TC	0230795020			98.00
13720562	12/01/15	01	PARKS DEPT GROOT SERVICES	0120735010	104975	01/08/16	34.74
		02	TC GROOT SERVICES	0210735010			568.81
		03	WRC GROOT SERVICES	0210735010			117.38
		04	BPC-GLF MNT GROOT SERVICES	1410735010			920.86
		05	PS GROOT SERVICES	1110735010			269.51
1669440	12/15/15	01	SHIPPING	0110815020	104975	01/08/16	20.00
2015018315	12/01/15	01	MONTHLY TC PAYMENT -MUSIC FITN	0230755100	104975	01/08/16	59.05
2015024015	12/01/15	01	PSSWC DIRECT TV SERVICES	1110765000	104975	01/08/16	102.99
		02	BPC DIRECT TV SERVICES	1410765000			152.77
2015025715	12/19/15	01	PARENTS NIGHT OUT PIZZA	1150605000	104975	01/08/16	89.99
2015032915	12/01/15	01	MUZAK DUES AND SUBSCRIPTIONS	1110765000	104975	01/08/16	121.83
2015033215	12/11/15	01	PS-ODOR CONTROL	1130755120	104975	01/08/16	35.00
201504801215	12/28/15	01	FACIILTY MAT SERVICE	1120755020	104975	01/08/16	392.18
20151851	12/18/15	01	CANOPY REPAIR FOR PLAYGROUND	0120825020	104975	01/08/16	30.00
20153074	12/15/15	01	ODYSSEY WORKS PUTTER	1440455120	104975	01/08/16	316.80

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AMES36	AMERICAN EXPRESS						
20153074	12/15/15	02	ODYSSEY WORKS 2BALL	1440455120	104975	01/08/16	172.80
		03	ODYSSEY 1VS	1440455120			288.00
		04	PT WHITE HOT PRO PUTTER	1440455120			351.36
		05	SHIPPING & HANDLING	1440455120			74.70
		06	CREDIT FOR GOLF CLUBS	1440455120			-141.72
20154047	12/01/15	01	HALLOWEEN/VALENTINE BAGS	0260525000	104975	01/08/16	148.10
20154147*	12/01/15	01	FLOOR MAT	1410735000	104975	01/08/16	40.00
		04	FLOOR MAT	1410735000			40.00
		07	FLOOR MAT RENTAL	1410735000			40.00
		09	LINEN RENTAL	1430745100			506.90
		10	FLOOR MAT	1410735000			40.00
20154510	12/17/15	01	REPAIR DAMAGED GPS UNIT	1440405010	104975	01/08/16	790.00
		02	SHIPPING & HANDLING	1440405010			30.00
20154687	11/30/15	01	PS- 2 55" TVS FOR FRONT CARDIO	1110815000	104975	01/08/16	996.00
20154707*	12/15/15	01	ADULT AED PADS	0110815020	104975	01/08/16	400.00
20154771	11/30/15	01	BRKFST/SNACKS	0260555010	104975	01/08/16	57.21
20154772	12/07/15	01	FRUIT, MILK, BREAD, CHEESE	0260555010	104975	01/08/16	62.66
		02	MILK, GIGERBREAD, DOUGH	0260555000			54.84
		03	ZIPLOC, FRUIT	0260505000			22.28
		04	CUPS, PUNCH, PENS	0260525000			33.93
20154773	12/15/15	04	FROSTING, POP, PUNCH	0260525000	104975	01/08/16	25.25
		05	FRUIT, YOGURT	0260555010			52.97
		06	PAPER, WHIP CREAM	0260555000			24.32
		07	BATTIERIES, PAPER	0260525000			9.09
20154791	12/01/15	01	FACEBOOK BOOST PUBLICATION	1430785010	104975	01/08/16	15.70
20154791*	12/20/15	01	FACEBOOK BOOST PUBLICATION	1430785010	104975	01/08/16	25.00
20154795	12/04/15	01	RECOVERY HOSE FOR EXTACTOR	0240825000	104975	01/08/16	66.50
		02	SHIPPING	0240825000			12.47
20154798	12/03/15	01	W-2 6 PART FORMS/ENVELOPES	0110785010	104975	01/08/16	495.99
		02	1099 3PT WITH ENVELOPES	0110785010			73.99
		03	SHIPPING	0110785010			7.98
		04	PROMO DISCOUNT	0110785010			-50.00
20154803	12/01/15	01	VGA CABLE SPLITER FOR LCD PROJ	1430755100	104975	01/08/16	47.98
		02	VGA CABLE SPLITER FOR LCD PROJ	1430755100			15.67
20154805	12/01/15	01	SNR TRIP LYRIC OPERA , 1/8/16	0201061000	104975	01/08/16	265.00
20154810	12/01/15	01	7TH GRADE FEEDER REG. FEE	0275535000	104975	01/08/16	850.00
		02	8TH GRADE FEEDER REG. FEE	0275535000			850.00
20154812	12/16/15	01	VOLLEYBALL PARTICIPATION AWARD	0275525000	104975	01/08/16	192.14
		02	TOURNAMENT AWARDS	0275525000			87.36
20154814	12/02/15	01	GEN/8.5X14 PAPER	0110755000	104975	01/08/16	82.66
		02	GEN/11X17 PAPER	0110755000			96.43
		03	GEN/BIC PENS	0110755000			29.45
		04	GEN/SCOTCH TAPE	0110755000			27.84
		05	50+/BOOK ENDS	0110755000			2.99
		06	WRC/HOLE PUNCH	0110755000			6.99
		07	GEN/STICK STIRS	0110755000			3.55
20154815	12/01/15	01	12V 140AMP BATTERY - TC	0285815000	104975	01/08/16	368.36
		02	DELIVERY	0285815000			15.32
20154816	12/01/15	01	1/2 WRIST BANDS	0275535000	104975	01/08/16	67.92
20154834	12/01/15	01	IPRA POST - FT SPONSORSHIP MGR	0110785010	104975	01/08/16	165.00
20154836	12/10/15	01	FOUNDATION CARDS - BURGER KING	0215785010	104975	01/08/16	29.91
20154839	12/17/15	01	PS-DESK LAMP FOR SALES DESK	1110755000	104975	01/08/16	12.99
		02	SHIPPING	1110755000			6.90

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AMES36	AMERICAN EXPRESS						
20154846	12/01/15	01	EMPLOY POSTERS-SEASCAPE	0110785010	104975	01/08/16	69.90
20154851	12/01/15	03	PS-35 GAL DRUM BODY LOTION	1130755120	104975	01/08/16	259.00
		04	PS-MOUTHWASH CUPS 5000CTCS	1130755120			177.58
		05	PS-SHIPPING	1130755120			114.37
20154852*	12/08/15	04	PS-BODYWASH /4GAL/CASE	1130755120	104975	01/08/16	686.40
		05	PS-SHAMPOO/4GAL/CASE	1130755120			411.84
		06	PS-HAIRCONDITON/4GAL/CASE	1130755120			527.04
		07	PS-MOUTHWASH/2GAL/CASE	1130755120			229.80
		08	PS-MENSHAVCREAM/12CAN/CASE	1130755120			35.76
		09	PS-WSHAVCREAM/12CAN/CASE	1130755120			71.52
		10	PS-AFTERSHAVE/4GAL/CASE	1130755120			103.92
		11	PS-HAIRSPRAY/4GAL/CASE	1130755120			99.92
		12	PS-DEODSPRAY/4GAL/CASE	1130755120			99.92
		13	PS-Q-TIPS/12/500BOX	1130755120			31.48
20154866	12/05/15	01	12.5.15 WEDDING LINENS	1430745100	104975	01/08/16	649.00
20154872	12/01/15	01	OIL , AIR AND FUEL FILTERS	0120825000	104975	01/08/16	344.92
20154873	12/08/15	01	TIRES FOR TRUCK 505(6)	0120825000	104975	01/08/16	747.96
20154879	12/01/15	01	GOMEZ RECONITION LUNCH	0120785000	104975	01/08/16	34.95
20154882	12/10/15	01	WATERCOLORS	0250595000	104975	01/08/16	5.82
		02	MARSHMELLOWS	0250595000			8.68
		03	SHEETS	0250595000			9.94
		04	CANDY CANES	0250595000			11.76
		05	TABLE CLOTHES	0250595000			5.82
		06	FIRE POKERS	0250595000			5.97
20154884	12/01/15	01	OIL FOR MOWERS	0120855000	104975	01/08/16	86.40
20154892	12/02/15	01	HOLIDAY DECORATIONS	1430755160	104975	01/08/16	187.88
20154892*	12/08/15	01	HOLIDAY DECORATIONS	1430755160	104975	01/08/16	104.19
20154892**	12/08/15	01	HOLIDAY DECORATIONS	1430755160	104975	01/08/16	19.99
20154892/	12/02/15	01	HOLIDAY DECORATIONS	1430755160	104975	01/08/16	45.97
20154900	12/03/15	01	DOOR COUNTER FOR NORTHSIDE TC	0230755100	104975	01/08/16	440.09
20154901	12/01/15	01	HOSE	1410835000	104975	01/08/16	139.42
		02	COUPLER FEMALE BRASS	1410835000			16.72
		03	COUPLER MALE STEEL/ZINC	1410835000			5.24
		04	KIT, PLUNGER SEAL	1410835000			122.26
		05	VALVE COMPLETE	1410835000			68.76
		06	SWITCH CARLING LENS	1410835000			18.72
		07	BEARING PROTECTOR	1410835000			6.85
		08	CRANKSHAFT SEAL	1410835000			11.85
		09	KIT, PLUNGER SEALS	1410835000			8.88
20154906	12/22/15	01	STAR FIELD TRIP 12/21	0260545020	104975	01/08/16	468.00
20154907	12/03/15	01	STAR FIELD TRIP 12/22	0260545020	104975	01/08/16	360.00
20154908	12/03/15	01	STAR FIELD TRIP 12/23	0260545020	104975	01/08/16	677.00
20154916	11/30/15	01	OFFICE DESK CHAIR-CT	0110815000	104975	01/08/16	340.70
		02	OFFICE SIDE CHAIR (2)-CT	0110815000			188.00
20154918	12/08/15	01	STAFF HOLIDAY DINNER	0260525010	104975	01/08/16	200.00
20154919	12/03/15	01	16X25X4 AIR FILTER - TC	0285835000	104975	01/08/16	206.82
		02	16X20X4 AIR FILTER	0285835000			55.68
		03	20X20X4 AIR FILTER	0285835000			68.94
20154931	12/02/15	01	TIRE GAUGE FOR SHOP	0120825000	104975	01/08/16	50.84
20154933	12/10/15	01	GEN/CALENDARS	0110755000	104975	01/08/16	35.04
		02	ADM/CALENDAR	0110755000			6.94
		03	GEN/2 SIDE TAPE	0110755000			23.09
20154934	12/07/15	01	PS/NAME BADGES	0110755000	104975	01/08/16	20.70

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AMES36	AMERICAN EXPRESS						
20154934	12/07/15	02	MAINT/TONER	0110755000	104975	01/08/16	151.80
		03	C&M INK DESIGN JET	0215755000			161.49
		04	C&M INK DESIGN JET	0215755000			49.69
20154935	12/03/15	01	LOCO RECONITION LUNCH	0120785000	104975	01/08/16	42.52
20154937	12/03/15	01	AGENCY SHOWCASE ENTRY	0215725000	104975	01/08/16	90.00
20154939	12/14/15	01	CASE OF LIGHTS FOR GYMS	0240755100	104975	01/08/16	58.68
20154940	12/10/15	01	SANTA BEARD AND WIG	0250595000	104975	01/08/16	59.00
		02	SANTA GLOVES	0250595000			5.04
		03	SHIPPING	0250595000			8.64
20154941	12/03/15	01	PSS-TILES FOR PSSWC	1120835000	104975	01/08/16	19.98
20154946	12/03/15	01	DAVE K RECONITION LUNCH	0120785000	104975	01/08/16	49.06
20154947	12/03/15	01	PIZZA	1430465000	104975	01/08/16	12.99
		02	14 OZ PLASTIC CUP	1430755110			70.99
20154953	12/08/15	01	GOOD MORNING SBURG - CT	0110725000	104975	01/08/16	25.00
20154955	12/13/15	01	STAFF APPRECIATION DINNER TC	0230755100	104975	01/08/16	264.84
		02	STAFF APPRECIATION DINNER WRC	0240755100			264.83
20154963	12/17/15	01	BLADES FOR 4100 MOWER	0120825000	104975	01/08/16	159.06
20154965	12/09/15	01	PS-KLEENEX (144 BOXES)	1130755120	104975	01/08/16	177.00
20154969	12/04/15	01	LINEN RENTAL	1430745100	104975	01/08/16	376.90
		02	FLOOR MAT RENTAL	1410735000			40.00
		04	LINEN RENTAL	1430745100			376.90
		05	FLOOR MAT	1410735000			40.00
		06	LINEN RENTAL	1430745100			292.74
		07	LINEN RENTAL	1430745100			376.90
		08	FLOOR MAT RENTAL	1430745100			40.00
20154977	12/10/15	01	GEN/CALENDARS	0110755000	104975	01/08/16	23.36
20154980	12/08/15	02	PICKLEBALLS	0255505000	104975	01/08/16	46.74
20154981	12/07/15	01	CRC LUNCHEON WATER JUICE	0250595000	104975	01/08/16	50.17
20154983	12/08/15	01	PETER SMITH - PROPOSAL SIGN	0215785010	104975	01/08/16	44.58
20154988	12/04/15	01	PS-URINAL SCREENS (2CS)	1120755020	104975	01/08/16	34.66
		02	SHIPPING	1120755020			5.00
20154992	12/09/15	01	MOTOR GREASE - TC	0285735010	104975	01/08/16	43.90
20154993	12/10/15	01	10"X 14" DISPOSE OF TRASH SIGN	0285835000	104975	01/08/16	39.08
20154994	12/10/15	01	SNACK TRAYS	0240755100	104975	01/08/16	35.32
		02	SNACK TRAYS	0230755100			15.12
20154998*	12/09/15	01	ADOBE CREATIVE SUITE -3 LICENS	0215765000	104975	01/08/16	127.47
20154999	12/09/15	01	APPLE DEVELOPER LICENSE	0201061000	104975	01/08/16	105.19
20155004	12/03/15	01	PESTICIDE LICENSE RENEW(2)	0101031000	104975	01/08/16	100.00
20155005	12/03/15	01	PARKS-JOHN G MEMBER RENEWAL	0101031000	104975	01/08/16	75.00
		02	PARKS-AL T MEMBER RENEWAL	0101031000			75.00
20155007	12/10/15	03	TICKETS BALANCE-CUBS	0201061000	104975	01/08/16	376.20
20155008	12/11/15	03	PS-DETRTGENT 4CASE	1130755110	104975	01/08/16	788.95
		04	PS-SOFTNER 2CASE	1130755110			450.06
		05	SHIPPING	1130755110			42.75
20155022	12/10/15	01	STAFF 4Q MTG/HOLIDAY GATHERING	0110715010	104975	01/08/16	908.60
20155023	12/08/15	01	CARBON NEXTBELT	1440455150	104975	01/08/16	25.00
		02	REPTILE NEXTBELT	1440455150			45.00

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AMES36	AMERICAN EXPRESS						
20155023	12/08/15	03	SHIPPING & HANDLING	1440455150	104975	01/08/16	5.70
20155024	12/08/15	01	BRAKE CLEAN	0120825000	104975	01/08/16	8.26
		02	OIL SEAL	0120825000			23.99
		03	BRAKE PADS	0120825000			44.19
		04	OIL SEAL	0120825000			23.99
20155025	12/10/15	01	VOL COACH/MANAGER MUGS(45)	0285555000	104975	01/08/16	601.20
		02	SHIPPING	0285555000			53.45
201550263	12/01/15	01	VOG COMCAST BCI WIFI	0240405040	104975	01/08/16	107.85
20155027	12/09/15	01	JR MAX CLUBS	1440505200	104975	01/08/16	390.00
		02	MISC. SINGLE CLUBS	1440505200			60.00
		03	SHIPPING & HANDLING	1440505200			25.00
20155029	12/15/15	01	MAINT/INK FOR FAX MACHINE	0110755000	104975	01/08/16	44.58
		02	MAINT/INK FOR FAX - BLACK	0110755000			26.25
20155030	12/15/15	01	REG/TONER	0110755000	104975	01/08/16	219.80
		02	HR/DRY ERASE MARKERS	0110755000			8.79
20155032	12/10/15	01	STAR CRAFT SUPPLIES	0260545010	104975	01/08/16	56.54
20155033	12/09/15	01	GEAR OIL	0120855000	104975	01/08/16	41.34
20155035	12/01/15	01	USGA MEMBERSHIP	0110785020	104975	01/08/16	15.00
20155039	12/21/15	01	STAR SITE SUPPLIES	0260545010	104975	01/08/16	226.75
		02	STAR SITE SUPPLIES	0260545000			62.90
20155044	12/15/15	01	CPRP APP & EXAM FEE -SMANISCO	0215725000	104975	01/08/16	260.00
20155046	12/09/15	01	APC UPS REPLACEMENT BATTERY	0110755050	104975	01/08/16	159.96
20155047	12/09/15	01	SAMSUNG 250GB SSD SATA DRIVE	0110755050	104975	01/08/16	464.95
20155054	12/14/15	01	CURTAIN TO BLOCK DOOR	1430755160	104975	01/08/16	39.98
		02	CANDY CANES	1430755160			18.13
		03	APPLE JUICE	1430475000			10.05
20155064	12/16/15	01	PS-RECHARGEABLE BATTERIES(5)	1130755100	104975	01/08/16	91.70
20155065	12/15/15	01	PS-AQUA BELLS ALL PURPOSE	1130755100	104975	01/08/16	419.70
		02	PS-AQUA BELLS MAX	1130755100			139.90
		05	PS-SHIPPING	1130755100			37.13
20155069	12/01/15	01	CO2 FOR BEER LINES	1430475000	104975	01/08/16	103.01
20155071	12/21/15	01	SHOE BOXES, BEADS, MILK	0260555000	104975	01/08/16	17.51
		02	FRUIT, MILK	0260555010			22.96
		03	UNDERWEAR	0260525000			10.60
20155076	12/18/15	02	PS - MARSHMELLOWS FOR PNO	1150605000	104975	01/08/16	1.19
		03	PS - HOT CHOCOLATE FOR PNO	1150605000			3.54
		04	PS - COOKIES FOR PNO	1150605000			9.00
		05	PS-CUPS	1150605000			1.97
20155079	12/17/15	01	LIGHT BULB FOR NS DESK-TC	0230755100	104975	01/08/16	39.98
20155081	12/07/15	01	WRC COPIER SERVICE AGREEMENT	0110745010	104975	01/08/16	175.90
20155083	12/15/15	01	SHIPPING & HANDLING	1440455140	104975	01/08/16	9.71
20155086	12/21/15	01	PS-LIGHT BULBS	1110755010	104975	01/08/16	9.00
		02	SHIPPING	1110755010			6.89
20155087	12/10/15	01	WINTERFEST SUPPLIES	0250595000	104975	01/08/16	18.93
20155090	12/15/15	01	DANCE RIBBON	0250525000	104975	01/08/16	47.88
		02	DANCE RIBBON	0250525000			19.71
20155091	12/18/15	01	RJORDAN BUSINESS CARDS(500)	0215785010	104975	01/08/16	21.32
20155095	12/16/15	01	SNR TRIP LYRIC OPERA, 1/8/16	0201061000	104975	01/08/16	275.00

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AME536	AMERICAN EXPRESS						
20155098	12/15/15	01	FALL SNACKS	0260545010	104975	01/08/16	15.71
20155104	12/18/15	01	PRESCHOOL LAPTOPS-(2)	0260395000	104975	01/08/16	849.98
20155107	12/15/15	01	MICHIGAN ST COOLER CART BAG	1440455130	104975	01/08/16	108.00
		02	CHICAGO CUBS HDCVRS	1440455160			42.30
		03	CHICAGO CUBS TOWELS	1440455160			45.12
		04	CHICAGO BLACKHAWKS TOWELS	1440455160			45.12
		05	CHICAGO WHITE SOX HDCVR	1440455160			11.75
		06	ILLINOIS DRIVER HEADCOVER	1440455160			11.25
		07	SHIPPING & HANDLING	1440455130			1.48
		08	SHIPPING & HANDLING	1440455160			23.67
20155111	12/16/15	01	RHINESTONES	0250525000	104975	01/08/16	39.27
		02	SHIPPING	0250525000			3.99
20155112	12/08/15	01	SHIPPING COST	1210735000	104975	01/08/16	6.95
20155119	12/16/15	01	PAINT AND PRIMER-CHESTNUT	1295245000	104975	01/08/16	62.96
20155122	12/17/15	01	PS-JAN2016 DIRECT MAIL 30K MEG	1101031000	104975	01/08/16	4,800.00
		02	POSTAGE	1101031000			6,600.00
20155123	12/11/15	01	SPONSORSHIP LUNCH MTG-CT	0110785000	104975	01/08/16	36.17
20155129	12/22/15	01	MONSTER POST - FT SPONSORSHIP	0110785010	104975	01/08/16	300.00
20155132	12/02/15	01	LADY FLY Z XL IRONS	1440455120	104975	01/08/16	257.25
		02	SHIPPING & HANDLING	1440455120			12.32
20155134	12/17/15	01	ADMIN TONER	0110755000	104975	01/08/16	173.19
		02	HR TONER	0110755000			87.90
20155141	12/22/15	01	WHEEL BEARING	0120825000	104975	01/08/16	18.47
20155143	12/22/15	01	JUAN AND ALFREADO LUNCHES	0120785000	104975	01/08/16	59.25
20155155	12/28/15	01	GMS BRKFST MTG DEAN 1/12/2016	0101031000	104975	01/08/16	25.00
201554832	12/02/15	01	SNR TRIP - BERGHOFF RESTAURANT	0255505000	104975	01/08/16	1,729.52
20160066	12/17/15	01	BANDANA	0250525000	104975	01/08/16	2.19
20160226	12/07/15	01	FORM FONTS 3D MODEL YRLY SUBS	1210735100	104975	01/08/16	199.00
2896010-0	11/24/15	01	SHIPPING CHARGES	0210815000	104975	01/08/16	60.00
3045066370	11/29/15	01	AMEX CHARGE/DISPUTING	0110905000	104975	01/08/16	24.90
535120300319	12/17/15	01	ALTERNATOR COVER	0120825000	104975	01/08/16	133.96
7059708	12/01/15	01	MONTHLY FEE, RENTENTN MNGMNT	1115735000	104975	01/08/16	200.00
91504960	12/03/15	01	HOLIDAY DECORATIONS	1430755160	104975	01/08/16	11.00
		02	CREDIT LYRIC TRIP	0201061000			-1.00
						VENDOR TOTAL:	47,398.83
BEC147	BRIAN BECHTOLD						
20155055	12/14/15	01	SWEET & SOUR MIX FOR BAR	1430475000	104801	12/17/15	41.94
						VENDOR TOTAL:	41.94
BES300	ERIN BESSEY						
20160112	01/05/16	01	NWHL MITE BLK PRACTICE JERSEYS	0202222776	104921	01/07/16	120.00
						VENDOR TOTAL:	120.00
BIL154	BILLY CASPER GOLF LLC						
MF01012016	01/01/16	01	MONTHLY MANAGEMENT FEE	1420605100	104922	01/07/16	5,948.25
OE01012016	01/01/16	01	JAN MAINTENANCE OP EXPENSE	1401061000	104923	01/07/16	92,811.00
						VENDOR TOTAL:	98,759.25
BIR683	JEFF BIRD						

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BIR683 JEFF BIRD							
20154964	12/02/15	01	HUSC RED DEVILS TRNG FAC	0202222717	104771	12/10/15	1,000.00
					VENDOR TOTAL:		1,000.00
CAL118 CALL ONE							
11364761215	12/15/15	01	ADMIN FAX	0110805030	104899	12/23/15	18.19
		02	PARKS FAX/ALARM/IRRIG	0120805030			191.62
		03	REC FAX/ALARM/ELEV/ATM	0210805030			503.76
		04	SEA FAX/ALARM/WTR	0210805030			135.06
		05	PS FAX/ALARM/ELV/ATM	1110805030			238.07
		06	BPC FAX/ALARM/ELV/ATM/IRG	1410805030			285.89
					VENDOR TOTAL:		1,372.59
CIT140 CITY BEVERAGE							
270362	12/03/15	01	BUD LIGHT	1430475000	104772	12/10/15	91.00
		02	SERVICE CHARGE	1430475000			3.00
		03	COUNTY TAX	1430475000			1.01
					VENDOR TOTAL:		95.01
COM000 COMMONWEALTH EDISON							
00011215	12/30/15	01	SEASCAPE ELECT DELIVERY/DEC	0280805000	104926	01/07/16	221.89
10001215	12/29/15	01	WRC ELECTRIC DELIVERY/DEC	0210805000	104926	01/07/16	824.90
10051215	12/29/15	01	BPC ELECT DELIVERY/DEC	1410805000	104926	01/07/16	1,482.27
		02	GLF ELECTRIC/DELIVERY/DEC	1420805000			494.10
20691215	12/29/15	01	CANTERBURY ELECT DELIVERY/DEC	0120805000	104926	01/07/16	31.58
20781215	12/29/15	01	N TWIN ELECT DELIVERY/DEC	0120805000	104926	01/07/16	44.80
300001215	12/23/15	01	VOG HOUSE ELECT DLEIVERY/DEC	0210805000	104908	12/30/15	208.20
		02	VOG BARN ELECT DELIVERY/DEC	0210805000			69.40
30231215	12/28/15	01	AERATOR #2 ELECT DELIVERY/DEC	0120805000	104926	01/07/16	37.27
30391215	12/30/15	01	PSSWC ELECT DELIVERY/DEC	1110805000	104926	01/07/16	2,638.40
330971215	12/09/15	01	COTTONWOOD PK ELECTRIC/DEC	0120805000	104802	12/17/15	27.31
40041215	12/29/15	01	TC ELECT DELIVERY/DEC	0210805000	104926	01/07/16	7,291.88
460591215	12/23/15	01	PRINCETON ELECT DELIVERY/DEC	0120805000	104908	12/30/15	30.09
480071215	12/29/15	01	MNT GARAGE ELECT DELIVER/DEC	0120805000	104926	01/07/16	393.79
50161215	12/29/15	01	EISENHOWER ELECT DELIVERY/DEC	0120805000	104926	01/07/16	31.31
50231215	12/28/15	01	CANNON CRSS ELECT DELVIERY/DEC	0120805000	104926	01/07/16	88.03
50541215	12/31/15	01	N RIDGE ELECTRIC/DEC	0120805000	104926	01/07/16	45.13
520161215	12/23/15	01	VICTORIA PK ELECT DELIVERY/DEC	0120805000	104908	12/30/15	21.17
530001215	12/21/15	01	SIGN,RESTRM ELECT DELIVER/DEC	1410805000	104908	12/30/15	284.67
570011215	12/23/15	01	LAKEVIEW PK ELECT DELIVERY/DEC	0120805000	104908	12/30/15	22.90
60491215	12/29/15	01	S TWIN ELECT DELIVERY/DEC	0120805000	104926	01/07/16	36.32
680271215	12/28/15	01	HIGHPOINT ELECTRIC /DEC	0120805000	104926	01/07/16	31.78
700021215	12/23/15	01	HIGHLAND PK ELECT DELIVERY/DEC	0120805000	104908	12/30/15	46.30
71141215	12/28/15	01	AERATOR #1 ELECT/DEC	0120805000	104926	01/07/16	54.54
80661215	12/28/15	01	SUNDANCE PK ELECT DELIVER/DEC	0120805000	104926	01/07/16	24.72
820091215	12/23/15	01	SYCAMORE ELECT DELIVERY/DEC	0120805000	104908	12/30/15	103.68
840011215	12/28/15	01	HIGHPOINT ELECT DELIVERY/DEC	0120805000	104926	01/07/16	96.57
870091215	12/23/15	01	COMMUNITY ELECT DELIVERY/DEC	0120805000	104908	12/30/15	21.17



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COM000 COMMONWEALTH EDISON							
890081215	12/29/15	01	NTH SHOP ELECT DELIVERY/DEC	0120805000	104926	01/07/16	72.82
90041215	12/29/15	01	PINE PK ELECTRIC/DELIVERY/DEC	0120805000	104926	01/07/16	48.91
921441215	12/30/15	01	HIGHPOINT PK ELECTRIC/DEC	0120805000	104926	01/07/16	34.27
940041215	12/23/15	01	FIELD PARK ELECT DELIVERY/DEC	0120805000	104908	12/30/15	23.44
VENDOR TOTAL:							14,883.61
COM250 COMCAST CABLE							
00535380116	01/01/16	01	TRIPHAHN COMCAST TV	0215765000	104927	01/07/16	8.45
01626511115	11/08/15	01	BPC CABLE TV	1410765000	104803	12/17/15	122.55
		02	BPC BCI WIFI	1410805030			244.70
01626511215	12/08/15	01	BPC CABLE TV	1410765000	104803	12/17/15	122.55
		02	BPC BCI WIFI	1410805030			254.20
019110230116	01/01/16	01	TRIPHAHN COMCAST BCI WIFI	0110805030	104927	01/07/16	212.90
03609410116	01/01/16	01	WRC COMCAST BCI WIFI	0210805030	104927	01/07/16	124.90
03609411215	12/01/15	01	WRC COMCAST BCI WIFI	0240405000	104773	12/10/15	122.90
05236390116	01/01/15	01	PSSWC COMCAST BCI WIFI	1110805030	104927	01/07/16	212.90
VENDOR TOTAL:							1,426.05
COM376 COMCAST							
39954833	12/15/15	01	ADM-COM INT/PRI/MBPS	0110805030	104900	12/23/15	292.83
		02	PM-COM 4MB	0120805030			352.00
		03	PM-COM INT/PRI/MBPS	0120805030			146.41
		04	WRC-COM 4MB	0210805030			352.00
		05	REC-COM INT/PRI/MBPS	0210805030			1,464.15
		06	TC-COM 28MB PORT	0210805030			120.00
		07	PS-COM 10MB	1110805030			560.00
		08	PS-COM INT/PRI/MBPS	1110805030			585.66
		09	PC-COM 10MB	1410805030			560.00
		10	PC-COM INT/PRI/MBPS	1410805030			439.24
VENDOR TOTAL:							4,872.29
CON213 MIKE CONKLIN							
20154976	12/04/15	01	HUSC AR ASSIGN FEES	0202222730	104774	12/10/15	670.50
VENDOR TOTAL:							670.50
CZA102 JIM CZARNIAK							
20155067	12/14/15	01	PS-PROG 240409-H	1150525100	104804	12/17/15	93.00
		02	PS-PROG 240409-J	1150525100			316.20
		03	PS-PROG 240409-C	1150525100			42.60
VENDOR TOTAL:							451.80
DEG629 PAMELA DEGRASSI							
20155168	12/22/15	01	NWHL BANTAM GRY URSA REF FEE	0202222774	104909	12/30/15	175.00
VENDOR TOTAL:							175.00
ELG168 ELGIN BEVERAGE CO.							
0000051933	12/04/15	01	CORONA	1430475000	104775	12/10/15	141.05
		02	DELIVERY CHARGE	1430475000			3.00
VENDOR TOTAL:							144.05
ENE264 ENERGY.ME							
9400001	12/30/15	01	SUNDANCE PK ELECTRIC/DEC	0120805000	104929	01/07/16	5.90
		02	PRINCETON PK ELECTRIC/DEC	0120805000			14.79
		03	FIELD PK ELECTRIC/DEC	0120805000			3.79
		04	TC ELECTRIC/DEC	0210805000			19,683.46
		05	S TWIN ELECTRIC/DEC	0120805000			13.49
		06	N TWIN PK ELECTRIC/DEC	0120805000			36.30
		07	VOG HOUSE ELECTRIC/DEC	0210805000			393.22
		08	VOG BARN ELECTRIC/DEC	0210805000			131.08

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ENE264	ENERGY.ME						
9400001	12/30/15	09	PINE PK ELECTRIC/DEC	0120805000	104929	01/07/16	15.85
		10	WRC ELECTRIC/DEC	0210805000			2,004.09
		11	GLF SIGN RESTRM ELECT/DEC	1410805000			565.01
		12	MNT GARAGE ELECTRIC/DEC	0120805000			648.85
		13	AERATOR #2 ELECTRIC/DEC	0120805000			16.16
		14	HIGHLAND PK ELECTRIC/DEC	0120805000			40.15
		15	HIGHPOINT PK ELECTRIC/DEC	0120805000			111.75
		16	NORTH SHOP ELECTRIC/DEC	0120805000			97.51
		17	LAKEVIEW PK ELECTRIC/DEC	0120805000			2.86
		18	CANNON CROSS ELECTRIC/DEC	0120805000			117.77
9400002	12/31/15	01	SEASCAPE ELECTRIC/DEC	0280805000	104929	01/07/16	442.32
		02	PSSWC ELECTRIC/DEC	1110805000			7,831.96
					VENDOR TOTAL:		32,176.31
FAB281	VALERIE FABER						
20155084	12/15/15	01	60 MIN MASS,BRENNER,12/08	1130425100	104805	12/17/15	45.50
		02	60 MIN MASS,SWEENEY,12/10	1130425100			45.50
20155167	12/28/15	01	60 MIN MASS,EASTHAM,12/12	1130425100	104911	12/30/15	45.50
		02	MESSAGE TIP,EASTHAM,12/12	1102202300			5.00
		03	60 MIN MASS,BILBREY,12/12	1130425100			45.50
		04	75 MIN SPORTS,MIRKOVICH,12/12	1130425100			55.25
		05	60 MIN MASS,ATWOOD,12/15	1130425100			45.50
		06	MESSAGE TIP,ATWOOD,12/15	1102202300			25.00
		07	90 MIN MASS,MONROE,12/17	1130425100			68.25
		08	MESSAGE TIP,MONROE,12/17	1102202300			20.00
		09	60 MIN MASS,SANDS,12/17	1130425100			45.50
		10	60 MIN MASS,SEGER,12/19	1130425100			45.50
		11	MESSAGE TIP,SEGER,12/19	1102202300			15.00
		12	45 MIN SPORTS,CISNEROS,12/19	1130425100			35.75
		13	90 MIN MASS,KANAGIN,12/19	1130425100			68.25
		14	60 MIN MASS,SANDS,12/22	1130425100			45.50
		15	60 MIN MASS, CHUNG, 12/22	1130425100			45.50
					VENDOR TOTAL:		702.00
FIR211	FIRST SERVE MANAGEMENT						
FSM1177*	11/30/15	01	PS-TENNIS LESS 11/29-12/11/15	1130515110	104806	12/17/15	2,501.80
FSM1178	12/14/15	01	PS-PICKLEBALL 11/1-11/30/15	1130515130	104806	12/17/15	1,192.50
FSM1179	12/14/15	01	PS-CARDIO TENNIS 11/1-11/30/15	1130515140	104806	12/17/15	168.75
FSM1181	12/28/15	01	PS-GROUP TENNIS 11/30-12/20	1130515100	104912	12/30/15	6,648.95
FSM1182	12/28/15	01	PS-CARDIO TENNIS 12/1-12/31	1130515140	104912	12/30/15	101.25
FSM1183	12/28/15	01	PS-TENNIS LESSONS 12/12-12/27	1130515110	104912	12/30/15	3,214.40
					VENDOR TOTAL:		13,827.65
FIS443	KYLIE E. FISCHBACH						
20155105	12/17/15	01	ARCHERY 245050 G	0250505100	104807	12/17/15	385.00
		02	ARCHERY 245050 H	0250505100			440.00
		03	ARCHERY 245050 I	0250505100			275.00
					VENDOR TOTAL:		1,100.00
FOT453	KAREN E. FOTOPOULOUS						
044	12/18/15	01	YOGA CLASS - 12/4	0260555000	104913	12/30/15	60.00
		02	YOGA CLASS - 12/11	0260555000			60.00
		03	YOGA CLASS - 12/18	0260555000			60.00
					VENDOR TOTAL:		180.00
GAR415	KRIS GARSTECKI						
20160113	01/04/16	01	NWHL PW RED TOURNY GIFT	0202222781	104930	01/07/16	236.26
		02	NWHL PW RED TEAM PARTY	0202222781			72.60
		03	NWHL PW RED NAME LABELS	0202222781			14.16
					VENDOR TOTAL:		323.02
GOT180	RICHARD GOTTSCHLICH						
201555040	12/10/15	01	SANTA FOR ALL ABOARD	0250595000	104776	12/10/15	275.00
					VENDOR TOTAL:		275.00

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GRO923 GROOT INDUSTRIES INC							
13724847	11/09/15	01	MAINT GARAGE ROLLOFF SERVICES	0120735010	104777	12/10/15	564.08
						VENDOR TOTAL:	564.08
HEI800 HEIDI G. MERTEL d/b/a							
121020152	12/10/15	01	50+ ENTERTAINMENT HOLIDAY DINN	0255505000	104778	12/10/15	175.00
						VENDOR TOTAL:	175.00
HIG144 HIGH TEA WITH GERRI							
120515	12/05/15	02	HIGH TEA WITH GERRI	0255505000	104779	12/10/15	455.00
						VENDOR TOTAL:	455.00
HOF001 HEPD FOUNDATION							
20155073	12/14/15	01	WT PAYMENT FOR UNCORKED	0202222025	104808	12/17/15	1,100.00
20160116	12/20/15	01	12/15 ORDER GIVING TREE	0202222025	104931	01/07/16	2,150.00
						VENDOR TOTAL:	3,250.00
HUD249 HUDSON ENERGY							
12057257	12/30/15	01	BPC ELECTRIC/DEC	1410805000	104932	01/07/16	2,887.33
		02	GLF MNT ELECTRIC/DEC	1420805000			962.45
						VENDOR TOTAL:	3,849.78
ILL104 ILLINOIS DEPT. OF REVENUE							
20155109	12/17/15	01	NOV '15 REC DEPT SALES TAX	0202202010	104809	12/17/15	0.70
		02	NOV '15 BPC SALES TAX	1402202010			2,327.80
		03	NOV '15 SALES TAX DISCOUNT	1410904000			-39.50
						VENDOR TOTAL:	2,289.00
ILL109 ILLINOIS SHOTOKAN KARATE, INC.							
9027	12/16/15	01	FALL KARATE 247211 A-247213 C	0250555100	104933	01/07/16	14,851.20
		02	FALL KARATE AT DOJO	0250555100			3,022.20
						VENDOR TOTAL:	17,873.40
ILL260 ILLINOIS STATE POLICE							
20155070	12/16/15	01	NOVEMBER 2015 - ISP INVOICE	0110635010	104810	12/17/15	180.00
						VENDOR TOTAL:	180.00
ILL471 ILLSTMA							
20155058	12/10/15	01	PARKS-MEMBERSHIP RENEWAL JOHN	0101031000	104811	12/17/15	45.00
		02	PARKS-MEMBERSHIP RENEWAL AL	0101031000			45.00
						VENDOR TOTAL:	90.00
INT256 INTERSTATE GAS SUPPLY INC							
242322	10/30/15	01	SEA NATURAL GAS/OCT	0280805010	104780	12/10/15	34.75
		02	VOG HOUSE NATURAL GAS/OCT	0210805010			42.11
		03	VOG BARN NATURAL GAS/OCT	0210805010			47.82
242451	10/30/15	01	MAINT GARAGE NATURAL GAS/OCT	0120805010	104780	12/10/15	13.03
		02	TC NATURAL GAS/OCT	0210805010			4,448.52
		03	WRC NATURAL GAS/OCT	0210805010			173.84
		04	PS NATURAL GAS/OCT	1110805010			2,192.00
		05	GLF MNT NATURAL GAS/OCT	1420805010			120.09
		06	BPC NATURAL GS/OCT	1410805010			316.62
242661	11/30/15	01	MAINT GARAGE NATURAL GAS/NOV	0120805010	104812	12/17/15	482.08
		02	TC NATURAL GAS/NOV	0210805010			5,430.78
		03	WRC NATURAL GAS/NOV	0210805010			506.03
		04	PSSWC NATURAL GAS/NOV	1110805010			3,224.91
		05	GLF MNT NATURAL GAS/NOV	1420805010			238.70
		06	BPC NATURAL GAS/NOV	1410805010			457.75
243864	11/30/15	01	SEASCAPE NATURAL GAS/NOV	0280805010	104934	01/07/16	124.50
		02	VOG HOUSE NATURAL GAS/NOV	0210805010			101.39
		03	VOG BARN NATURAL GAS/NOV	0210805010			174.39
						VENDOR TOTAL:	18,129.31
IPR536 IPRA							

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IPR536	IPRA						
20154929	12/03/15	01	IPRA 2016 DUES DB/CT/GB/LC/JA	0101031000	104781	12/10/15	1,270.00
		02	IPRA 2016 DUES MK/NC/JD/JD/KT	0201061000			1,270.00
		03	IPRA 2016 DUES JG	0101031000			254.00
		04	IPRA 2016 DUES SM	0201061000			254.00
		05	IPRA 2016 DUES KB/CT/CB/KM	1101031000			1,016.00
						VENDOR TOTAL:	4,064.00
JBR330	JBR, INC. d/b/a						
20155013	12/10/15	01	WINTERFEST SLEIGH RIDE	0250595000	104782	12/10/15	600.00
						VENDOR TOTAL:	600.00
KIN411	COLLEEN A. FROELICHER D/B/A						
3262	11/25/15	01	KINDERMUSIK CLASS 11/5	0260555000	104783	12/10/15	101.50
		02	KINDERMUSIK CLASS 11/12	0260555000			105.00
		03	KINDERMUSIK CLASS 11/19	0260555000			108.50
						VENDOR TOTAL:	315.00
KIR473	CHERI KIRK						
12252015	12/25/15	01	ZUMBA CONT. 244021 D	0240535100	104935	01/07/16	163.80
		02	8 DROP INS	0240535100			52.00
		04	1 PART. @ 69	0240535100			44.85
						VENDOR TOTAL:	260.65
LAN144	LANGUAGE STARS, LLC						
20154573	12/17/15	01	ELC SPANISH CLASS - 1ST INSTAL	0260555000	104813	12/17/15	2,083.25
						VENDOR TOTAL:	2,083.25
LEN635	ERIC D. LENINGER						
20155159	12/30/15	01	SHRM COURSE/EXAM REIMBURSEMENT	0110725000	104914	12/30/15	1,610.00
						VENDOR TOTAL:	1,610.00
LLC669	200 X 85 LLC						
20155110	12/02/15	01	WOLVERINES WINTER FROST TOURNY	0202222793	104814	12/17/15	250.00
20160111	01/05/16	01	NWHL PW GREY WINTR FRST TOURNY	0202222797	104936	01/07/16	500.00
						VENDOR TOTAL:	750.00
MEN230	MENARDS, INC.						
8866	11/11/15	01	PS-MURIATIC ACID/ CLEAN W POOL	1120755020	104901	12/23/15	15.92
						VENDOR TOTAL:	15.92
MOO000	REGINALD MOORE						
20155151	12/22/15	01	2015 PSSWC DUES REFUND	1115795020	104902	12/23/15	1,368.00
						VENDOR TOTAL:	1,368.00
NAD762	NADEAU'S ICE SCULPTURES, INC.						
19554	12/10/15	01	WINTERFEST ICE SCULPTURE	0250595000	104784	12/10/15	1,595.00
						VENDOR TOTAL:	1,595.00
NAN344	NAND, INC.						
11900	10/22/15	01	DRAWING CLASS 247403 D	0250545100	104915	12/30/15	136.00
						VENDOR TOTAL:	136.00
NEG141	DAVID NEGRETE						
1017	12/14/15	01	RB LESSONS 9/15-10/20	0240515000	104815	12/17/15	100.80
		03	RB LESSONS 11/3-12/8/15	0240515000			128.80
		05	4 PRIVATE LESSONS AT \$50 EACH	0240515000			140.00
						VENDOR TOTAL:	369.60
NIC416	NICOR GAS						
34105841115	11/01/15	01	BPC GAS DELIVERY/NOV	1410805010	104785	12/10/15	370.46
35085681115	11/01/15	01	GLF MNT GAS DELIVERY/NOV	1420805010	104785	12/10/15	210.98

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
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NIC416 NICOR GAS							
35619871115	11/09/15	01	SEASCAPE NATURAL GAS/NOV	0280805010	104816	12/17/15	290.00
38911541115	11/01/15	01	MAINT GARAGE GAS DELIVERY/NOV	0120805010	104785	12/10/15	306.47
40052391115	11/09/15	01	VOG BARN GAS DELIVERY/NOV	0210805010	104816	12/17/15	77.63
40860131115	11/09/15	01	VOG HOUSE GAS DELIVERY/NOV	0210805010	104816	12/17/15	120.96
40868561115	11/01/15	01	WRC GAS DELIVERY/NOV	0210805010	104785	12/10/15	312.87
40871311115	11/01/15	01	TC GAS DELIVERY/NOV	0210805010	104785	12/10/15	2,055.73
43141001115	11/01/15	01	PSSWC GAS DELIVERY/NOV	1110805010	104785	12/10/15	1,266.15
						VENDOR TOTAL:	5,011.25
PAD142 PADDOCK PUBLICATIONS							
T4422429	11/28/15	01	B&A HEARING	0110785010	104817	12/17/15	51.30
						VENDOR TOTAL:	51.30
PAR569 SAMANTHA PARKHURST							
20155166	12/22/15	01	NWHL MITE GREY PLAYER CARDS	0202222762	104916	12/30/15	12.45
		02	NWHL MITE GREY PARTY CUPCAKES	0202222762			17.28
		03	NWHL MITE GREY PIZZA PARTY	0202222762			65.00
						VENDOR TOTAL:	94.73
PDR203 PDRMA							
113015	11/30/15	01	PDRMA RISK MGT - CT 11/20/15	0110725000	104786	12/10/15	60.00
113015*	11/30/15	01	LENINGER - 2015 PDRMA RMI	0110725000	104786	12/10/15	50.00
						VENDOR TOTAL:	110.00
PER106 PAUL E. KAFKA D/B/A							
20155021	12/04/15	01	ADULT BASKETBALL REFEREES	0270535100	104787	12/10/15	4,692.00
20155097	12/03/15	01	YOUTH VOLLEYBALL REFEREES	0275525100	104818	12/17/15	990.00
						VENDOR TOTAL:	5,682.00
PET000 PETTY CASH							
20154970	12/10/15	01	LOCK FOR GYM CAGE	0260525010	104788	12/10/15	19.99
		02	CEILING HOOKS	0260525000			6.06
		03	DISH BRUSH	0260555000			5.58
		04	ELC FOOD - NOODLES/PEAS	0260555010			22.50
		05	STAMP SET	0260555000			9.98
		06	HOLIDAY CRAFT SUPPLIES	0260525000			9.56
		07	ORANGES	1115795020			14.97
		08	PSSWC - TP	1110755010			15.79
		09	SLED RACES - KK	1110755010			6.00
20155080	12/17/15	01	ELF ON SHELF-PSSWC PROMO	1115795020	104819	12/17/15	29.95
		02	50+TRIP 12/2/15 - LUNCH - CUFF	0255505000			12.50
		03	ELC HOLIDAY GIFTS - SNOWMEN	0260525000			42.60
		04	SENSORY TABLE ITEMS	0260535000			4.00
		05	4Q FT MTG - COOKIES	0110715010			15.00
		06	50+ SNACKWELL - RAW GOODS	0255505000			13.43
		07	4Q FT MTG - CANDY	0110715010			7.00
20155092	12/17/15	01	PHOTO PRINTS - 50+ HOL PARTY	0255505000	104819	12/17/15	12.96
		02	CAKE - 1,000 BOARD MTGS	0110785030			14.00
		03	DEAN - BREAKFAST WITH SANTA	0110785020			6.38
20155156	12/30/15	01	UPS-SHIPPING EXPENSE	1130755100	104917	12/30/15	8.63
		02	CRAFT SUPPLIES - PARNT NGT OUT	1150605000			14.75
20160085	01/07/16	01	PSSWC AUDIO CABLE	1110755010	104937	01/07/16	7.97
		02	MONTHLY PLANNER	1110755000			19.27
		03	LCKR ROOM SUPPLIES	1130755120			15.99
		04	COFFEE FOR 50+ CENTER	0255505000			5.49
		05	NTWRK MEG - 50+ CMFT KEEPERS	0255505000			12.76
		06	50+ PUB QUIZ	0255505000			14.75
						VENDOR TOTAL:	367.86

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
ROC420 ROCK N KIDS INC							
HOFFIII15	11/16/15	01	TOT ROCK 246323 B	0260505100	104789	12/10/15	252.00
		02	KID ROCK 246023 B	0260505100			420.00
						VENDOR TOTAL:	672.00
SDY430 S.D.Y. TAE-KWON-DO							
FALL2015	12/01/15	01	TAE KWON DO 247210 A-247202 H	0250555110	104820	12/17/15	4,714.50
						VENDOR TOTAL:	4,714.50
SPO613 SPORTSKIDS, INC.							
063621	12/01/15	01	SUMMER 239050	0275505100	104903	12/23/15	252.00
		02	SUMMER 239051-E MINI SOCCER	0275505100			805.00
		03	SUMMER 239052-A SPRT ENCT.	0275505100			560.00
063621*	12/01/15	01	SUMMER SESSION 239052-A	0275505100	104903	12/23/15	84.00
185830	12/01/15	01	FALL MINI SOCCER 249051	0275505100	104790	12/10/15	700.00
						VENDOR TOTAL:	2,401.00
TOW000 TOWN & COUNTRY DISTRIBUTORS							
788717	12/04/15	01	SERVICE CHARGE	1430475000	104791	12/10/15	3.75
		02	MILLER LITE	1430475000			71.60
		03	COORS LIGHT	1430475000			17.90
		04	COUNTY TAX	1430475000			1.02
						VENDOR TOTAL:	94.27
TUM422 TUMBLING TIMES INC.							
20155099	12/17/15	01	GYMN 244301AA-244310 BB	0250535100	104821	12/17/15	5,480.35
						VENDOR TOTAL:	5,480.35
ULT477 ULTIMATE TOURNAMENTS							
20155157	12/22/15	01	NWHL MIDGET BLK DELLS TOURNY	0202222786	104918	12/30/15	350.00
20160110	01/04/16	01	NWHL MIDGET BLK DELLS TOURNY	0202222786	104938	01/07/16	745.00
		02	NWHL PW GREY DELLS TOURNY	0202222797			350.00
						VENDOR TOTAL:	1,445.00
VER255 VERIZON WIRELESS							
9756284150	11/26/15	01	ADMIN CELL PHONES/NOV	0110805030	104792	12/10/15	374.24
		02	PARKS DEPT CELL PHONES/NOV	0120805030			666.87
		03	REC DEPT CELL PHONES/NOV	0210805030			154.68
		04	PSSWC CELL PHONES/NOV	1110805030			0.23
		05	BPC CELL PHONES/NOV	1410805030			18.00
		06	MACHINE TO MACHINE	1210385000			304.08
9757928252	12/26/15	01	ADMIN CELL PHONES/DEC	0110805030	104939	01/07/16	373.97
		02	PARKS DEPT CELL PHONES/DEC	0120805030			658.99
		03	REC DEPT CELL PHONES/DEC	0210805030			151.31
		04	PSSWC CELL PHONES/DEC	1110805030			0.23
		05	BPC CELL PHONES/DEC	1410805030			18.00
		06	MACHINE TO MACHINE	0210805030			304.08
						VENDOR TOTAL:	3,024.68
VIL190 VILLAGE OF HOFFMAN ESTATES							
20155108	12/17/15	01	NOV '15 BPC F&B SALES TAX	1402202010	104822	12/17/15	390.30
						VENDOR TOTAL:	390.30
VIL439 VILLAGE OF HOFFMAN ESTATES							
0005711115	11/24/15	01	VICTORIA PK WATER/NOV-A	0120805020	104797	12/10/15	382.77
0005821115	11/24/15	01	CANNON CROSS WATER/NOV-A	0120805020	104797	12/10/15	250.72
0005831115	11/24/15	01	HUNTINGTON PK WATER/NOV-E	0120805020	104797	12/10/15	9.30
00528011215	12/28/15	01	SEA BATHOUSE WATER/DEC-E	0280805020	104944	01/07/16	17.64
0052811115	11/24/15	01	SEASCAPE BATHOUSE WATER/NOV-E	0280805020	104797	12/10/15	16.84
00530011215	12/28/15	01	SEA CONCESSION WATER/DEC-E	0280805020	104944	01/07/16	13.95

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
VIL439 VILLAGE OF HOFFMAN ESTATES							
005301115	11/24/15	01	SEASCAPE CONCESS WATER/NOV-E	0280805020	104797	12/10/15	13.36
00531011215	12/28/15	01	SEA FIRE ALARM	0280735020	104944	01/07/16	122.50
		02	SEA MECH BLDG WATER/DEC-A	0280805020			44.69
005311115	11/24/15	01	SEASCAPR FIRE ALARM	0280735020	104797	12/10/15	122.50
		02	SEASCAPE MECH BLDG WATER/NOV-A	0280805020			42.36
005711215	12/28/15	01	VICTORIA PK WATER/DEC-A	0120805020	104944	01/07/16	17.64
00582001215	12/28/15	01	CANNON CROSS WATER/DEC-E	0120805020	104944	01/07/16	13.95
00583001215	12/28/15	01	HUNTINGTON PK WATER/DEC-E	0120805020	104944	01/07/16	9.65
00595001215	12/28/15	01	COMMUNITY PK WATER/DEC-A	0120805020	104944	01/07/16	44.69
005951115	11/24/15	01	COMMUNITY PARK WATER/NOV-E	0120805020	104797	12/10/15	42.36
00596001215	12/28/15	01	PSSWC WATER/DEC-A	1110805020	104944	01/07/16	5,102.29
		02	PSSWC FIRE ALARM	1110735020			122.50
005961115	11/24/15	01	PSSWC WATER/NOV-A	1110805020	104797	12/10/15	6,422.82
		02	PSSWC FIRE ALARM	1110735020			122.50
00598011215	12/28/15	01	FIELD PK WATER/DEC-A	0120805020	104944	01/07/16	13.95
005981115	11/24/15	01	FIELD PK WATER/NOV-A	0120805020	104797	12/10/15	13.36
00600011215	12/28/15	01	SYCAMORE PK WATER/DEC-E	0120805020	104944	01/07/16	13.95
006001115	11/24/15	01	SYCAMORE PK WATER/NOV-A	0120805020	104797	12/10/15	112.26
00613011215	12/28/15	01	PINE PARK WATER/DEC-A	0120805020	104944	01/07/16	13.95
006131115	11/24/15	01	PINE PARK WATER/NOV-A	0120805020	104797	12/10/15	13.36
0110711015	10/30/15	01	VOG BARN WATER CREDIT	0210805020	104797	12/10/15	-1,002.71
		02	VOG BARN FIRE ALARM	0210735020			122.50
0110711115	11/24/15	01	VOG BARN FIRE ALARM	0210735020	104797	12/10/15	122.50
		02	VOG BARN WATER/NOV-A	0210805020			128.32
01600021215	12/28/15	01	TROPICANA PK WATER/DEC-A	0120805020	104944	01/07/16	10.88
016001115	11/24/15	01	TROPICANA PK WATER/NOV-A	0120805020	104797	12/10/15	10.46
08818001215	12/28/15	01	COTTONWOOD PK WATER/DEC-E	0120805020	104944	01/07/16	17.64
088181115	11/24/15	01	COTOONWOOD PK WATER/NOV-A	0120805020	104797	12/10/15	16.84
11071011215	12/28/15	01	VOG BARN WATER/DEC-A	0210805020	104944	01/07/16	104.37
		02	VOG BARN FIRE ALARM	0210735020			122.50
11131001215	12/28/15	01	WRC WATER/DEC-A	0210805020	104944	01/07/16	786.22
		02	WRC FIRE ALARM	0210735020			122.50
		03	WRC ALARM	0210735020			122.50
111311115	11/24/15	01	WRC ALARM	0210735020	104797	12/10/15	122.50
		02	WRC FIRE ALARM	0210735020			122.50
		03	WRC WATER/NOV-A	0210805020			1,038.20
11132001215	12/28/15	01	STH RIDGE PK WATER/DEC-E	0120805020	104944	01/07/16	9.65
111321115	11/24/15	01	STH RIDGE PK WATER/NOV-A	0120805020	104797	12/10/15	29.08
11133001215	12/28/15	01	TC FIRE ALARM	0210735020	104944	01/07/16	122.50
		02	TC WATER/DEC-A	0210805020			534.46
111331115	11/24/15	01	TC FIRE ALARM	0210735020	104797	12/10/15	122.50
		02	TC WATER/NOV-A	0210805020			593.15
15700001215	12/28/15	01	GLF MNT FIRE ALARM	1410735020	104944	01/07/16	122.50
		02	GLF MNT WATER/DEC-A	1420805020			174.99
157001115	11/24/15	01	GLF MNT FIRE ALARM	1410735020	104797	12/10/15	122.50

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
VIL439 VILLAGE OF HOFFMAN ESTATES							
157001115	11/24/15	02	GLF MNT WATER/NOV-A	1420805020	104797	12/10/15	26.73
15710001215	12/28/15	01	BPC FIRE ALARM	1410735020	104944	01/07/16	122.50
		02	BPC WATER/DEC-A	1410805020			377.11
157101115	11/24/15	01	BPC FIRE ALARM	1410735020	104797	12/10/15	122.50
		02	BPC WATER/NOV-A	1410805020			632.71
23471001215	12/28/15	01	ICE ARENA WATER/DEC-A	0210805020	104944	01/07/16	2,132.20
234711115	11/24/15	01	ICE AERNA WATER/NOV-A	0210805020	104797	12/10/15	2,564.31
28218001215	12/28/15	01	EISENHOWER PK WATER/DEC-A	0120805020	104944	01/07/16	17.64
282181115	11/24/15	01	EISENHOWER PK WATER/NOV-A	0120805020	104797	12/10/15	432.22
32133011215	12/28/15	01	HIGHPOINT PK WATER/DEC-E	0120805020	104944	01/07/16	17.64
321331115	11/24/15	01	HIGHPOINT PARK AER/NOV-A	0120805020	104797	12/10/15	36.62
333561115	11/24/15	01	VOGELEI PK WATER/NOV-A	0120805020	104797	12/10/15	224.53
3356001215	12/28/15	01	VOGELEI PK WATER/DEC-A	0120805020	104944	01/07/16	17.64
3750001215	12/28/15	01	CANTERBURY WATER/DEC-E	0120805020	104944	01/07/16	19.14
46093011215	12/28/15	01	MNT GARAGE FIRE ALARM	0120735020	104944	01/07/16	122.50
		02	MNT GARAGE WATER/DEC-A	0120805020			255.91
460931115	11/24/15	01	MNT GARAGE FIRE ALARM	0120735020	104797	12/10/15	122.50
		02	MNT GARAGE WATER/NOV-A	0120805000			310.80
65667011215	12/28/15	01	VOG HOUSE FIRE ALARM	0210735020	104944	01/07/16	122.50
		02	VOG HOUSE WATER/DEC-A	0210805020			55.18
656671115	11/24/15	01	VOG HOUSE FIRE ALARM	0210735020	104797	12/10/15	122.50
		02	VOG HOUSE WATER/NOV-A	0210805020			42.36
68080011215	12/28/15	01	PRINCETON PK WATER/DEC-A	0120805020	104944	01/07/16	12.15
680801115	11/24/15	01	PRINCETON PK WATER/NOV-A	0120805020	104797	12/10/15	11.80
82524001215	12/28/15	01	GLF RESTRM WATER/DEC-A	1410805020	104944	01/07/16	20.14
825241115	11/24/15	01	GLF RESTRM WATER/NOV-A	1410805020	104797	12/10/15	29.08
837501115	11/24/15	01	CANTERBURY PK WATER/NOV-E	0120805020	104797	12/10/15	18.34
						VENDOR TOTAL:	24,904.16
VIS147 VISA (DEAN)							
20155031	12/03/15	02	COMMISSIONERS-IAPD CONF REGIST	0101031000	104945	01/07/16	1,450.00
		03	ADMIN CONF 2016 REG(6)	0101031000			1,685.00
		04	REC IAPD CONF 2016 REG(7)	0201061000			1,700.00
		05	MNT DEPT IAPD CONF 2016 REG(2)	0101031000			400.00
		06	C&M IAPD CONF 2016 REG(3)	0201061000			690.00
		07	PS IAPD CONF 2016 REG(3)	1101031000			705.00
						VENDOR TOTAL:	6,630.00
VIS148 VISA (DISTRICT'S)							
20154829	11/23/15	01	DISCOVERY CENTER 11/23 TRIP	0260545000	104946	01/07/16	118.00
20154830	11/25/15	01	ELC FIELD TRIP	0260555000	104946	01/07/16	510.75
20154862	12/03/15	01	PS-CARPET SPEED SLED	1130755100	104946	01/07/16	179.90
		02	PS-BELT STRAP	1130755100			89.90
		03	PS-HARNESS	1130755100			149.90
		04	PS-SLED PULL ROPE	1130755100			44.97
		05	PS-SHIPPING	1130755100			79.00
						VENDOR TOTAL:	1,172.42
WEB121 KELLY WEBER							
20160086	01/04/16	01	NWHL PW RED TOURNY GIFT	0202222781	104947	01/07/16	51.66
						VENDOR TOTAL:	51.66



MANUAL CHECKS ISSUED 12/10/2015 THRU 01/12/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
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WIR809	WIRTZ BEVERAGE ILLINOIS						
1012775258	12/04/15	01	CABERNET CASE	1430475000	104798	12/10/15	108.00
		02	PINOT GRIGIO CASE	1430475000			162.00
		03	JACK DANIELS CASE	1430475000			390.00
		04	KETTLE ONE CASE	1430475000			379.00
		05	KETEL ONE BTL PROMO	1430475000			4.56
		06	JOHNNIE WALKER RED	1430475000			200.88
		07	JOHNNIE WALKER BLACK	1430475000			259.14
		08	JOHNNIE WALKER BLACK PROMO	1430475000			1.52
		09	JACK DANIELS HONEY PROMO	1430475000			3.04
		10	CALYPSO RUM	1430475000			84.12
		11	BARTON VODKA PROMO	1430475000			4.56
		12	COUNTY TAX	1430475000			37.10
						VENDOR TOTAL:	1,633.92
WIT197	NICOLE WITT						
20155115	12/13/15	01	WOLVERINE APPLETON HOTEL REIMB	0202222793	104823	12/17/15	84.35
						VENDOR TOTAL:	84.35
YOU331	YOUTH ELITE SOCCER, LLC						
20154975	12/04/15	01	HUSC YES FEES 2846&2847	0202222730	104799	12/10/15	600.00
						VENDOR TOTAL:	600.00
						TOTAL ALL INVOICES:	352,412.62

DATE: 01/14/16  
 TIME: 06:36:59

HOFFMAN ESTATES PARK DISTRICT  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/15/16

VENDOR NUMBER	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ABI561	ABILITY PEST CONTROL							
	1080	12/03/15	01	PEST CONTROL SERVICES	1110735000	20150331	01/15/16	<u>195.00</u>
							VENDOR TOTAL:	195.00
ALP993	ALPHA BAKING COMPANY INC							
	15022633	12/04/15	01	SLIDERS	1430465000	20154985	01/15/16	18.24
			02	ENERGY CHARGE	1430465000			0.60
	15022633	12/05/15	01	FLOUR TORTILLAS	1430465000	20154984	01/15/16	20.80
			02	ENERGY CHARGE	1430465000			0.60
	15022634	12/12/15	01	HOT DOG BUNS	1430465000	20155051	01/15/16	30.24
			02	ENERGY CHARGE	1430465000			0.60
	15022634	12/15/15	01	GOLDEN SLICED ROLLS	1430465000	20155121	01/15/16	27.36
			02	ENERGY SURCHARGE	1430465000			<u>0.60</u>
							VENDOR TOTAL:	99.04
AME235	AMERICAN FIRST AID SERVICES							
	31075	12/11/15	01	FIRST AID SUPPLIES - ICE	0285505000	20155085	01/15/16	<u>80.00</u>
							VENDOR TOTAL:	80.00
ANC140	ANCEL, GLINK, DIAMOND, BUSH,							
	12/15	12/31/15	01	ATTORNEY FEES/DEC	0110735030	20160195	01/15/16	<u>461.25</u>
							VENDOR TOTAL:	461.25
BEV110	BEVERLY MATERIALS LLC							
	206291	12/12/15	01	#9 STONE-HIGHPOINT PARK	0120825020	20155057	01/15/16	<u>23.60</u>
							VENDOR TOTAL:	23.60
BRI310	BRIGHT LIGHT SIGN CO							
	12465	12/04/15	01	PSS-3 SECTION NEON SIGN REPAIR	1120835000	20154858	01/15/16	<u>917.70</u>
							VENDOR TOTAL:	917.70
BUC149	BUCK BROS. INC							
	55397	12/16/15	01	ESTIMATE REPAIR SKID LOADER	0120825000	20155128	01/15/16	<u>391.57</u>
							VENDOR TOTAL:	391.57
CEN345	CENTRAL CONTINENTAL BAKERY							
	1038915	12/05/15	01	12.5.15 WEDDING CAKE	1430465000	20155135	01/15/16	486.00
	1038955	12/04/15	01	MUFFIN	1430465000	20154987	01/15/16	28.32
			02	ENERGY CHARGE	1430465000			1.50
	1039874	12/11/15	01	CUP CAKES	1430465000	20155061	01/15/16	90.72
			02	DANISH	1430465000			63.72
			03	MUFFIN	1430465000			35.40
			04	DONUTS	1430465000			29.40
			05	MUFFIN BLUE BERRIE	1430465000			35.40
			06	ENERGY CHARGE	1430465000			1.50
	1040107	12/12/15	01	CUPCAKES	1430465000	20155053	01/15/16	82.80
			02	ENERGY CHARGE	1430465000			1.50

INVOICES DUE ON/BEFORE 01/15/16

VENDOR NUMBER	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CEN345	CENTRAL CONTINENTAL BAKERY							
	C1032758	10/11/15	01	FOOD CREDIT/SWEETROLLS	1430465000		01/15/16	<u>-10.20</u>
							VENDOR TOTAL:	846.06
CUC800	CUCCI FORD							
	5013481	01/11/16	01	TAIL GATE HANDLE 522	0120825000	20160141	01/15/16	<u>24.30</u>
							VENDOR TOTAL:	24.30
DIS763	DISCOUNT SCHOOL SUPPLY							
	P3380259	12/15/15	01	PRESCHOOL TABLE/CHAIRS	0260525010	20155060	01/15/16	165.74
			02	PRESCHOOL SOFA	0260525010			123.24
			03	PRESCHOOL DISH SET	0260525010			41.64
			04	3 PC PLAY KITCHEN	0260525010			764.98
			05	2 SIDED EASEL	0260525010			332.31
	P3385073	01/11/16	01	GLUE,MARKERS,TAPE,PENCILS	0260545000	20160127	01/14/16	60.30
	P3385076	01/08/16	01	SCISSORS,CHALK,MARKERS,PAPER	0260545010	20160126	01/14/16	<u>84.86</u>
							VENDOR TOTAL:	1,573.07
DIV919	DIVINE SIGNS INC							
	20537	12/08/15	01	PS-NAME PLATE - DRU STEINHOFF	1115785010	20154813	01/15/16	12.00
			02	PS - NAME PLATE - KATIE MILLER	1115785010			29.98
	20575	12/08/15	01	PS-POOL SIGN STICKERS (QTY 5)	1115785010	20154880	01/15/16	50.00
	20660	12/15/15	01	PLAYGROUND HOURS SIGN WRC	0260525000	20154867	01/15/16	70.00
	20672	12/01/15	01	ELEVATOR MACHINE ROOM SIGN	0240755100	20155074	01/15/16	21.68
	20686	12/18/15	01	PLAYGROUND SIGN FOR TC	0210835000	20155145	01/15/16	<u>70.00</u>
							VENDOR TOTAL:	253.66
DLA002	DLA LTD							
	151201	12/31/15	01	PS-ARCHITECTURAL FEE	1295195000	20154808	01/15/16	<u>13,500.00</u>
							VENDOR TOTAL:	13,500.00
DUA430	DUALTEMP OF IL INC							
	207907	12/14/15	01	ICE ARENA -COMPRESSOR LABOR	0285735010	20155020	01/15/16	<u>444.05</u>
							VENDOR TOTAL:	444.05
ECO703	ECOLAB INC							
	0349572	12/10/15	01	DISHWASHER MACHINE RENTAL MAIN	1430735000	20150382	01/15/16	<u>287.62</u>
							VENDOR TOTAL:	287.62
EDW701	EDWARD DON AND COMPANY							
	18635858	12/09/15	01	ICE CUBE MACHINE	1495025000	20154363	01/15/16	4,664.62
			02	ICE CUBE BIN	1495025000			2,493.04
			03	DEFLECTOR	1495025000			86.43
			04	FRIEGHT	1495025000			<u>91.47</u>
							VENDOR TOTAL:	7,335.56
FED114	FEDEX							

INVOICES DUE ON/BEFORE 01/15/16

VENDOR NUMBER	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
FED114	FEDEX							
	5-265-33	12/23/15	01	FEDEX COURIER CHARGES	0110785000		01/15/16	<u>26.05</u>
							VENDOR TOTAL:	26.05
FIN130	THE FINER LINE INC							
	55055*	11/03/15	01	PARKS-TREE MEMORIAL	0120845050	20155133	01/15/16	185.00
			02	PARKS-HANDLING	0120845050			5.00
			03	PARKS-SHIPPING	0120845050			9.84
	55695	12/17/15	01	NAME PLATES EMP QTR	0110715010	20155118	01/15/16	30.00
	55805	01/08/16	01	EMP OF THE YEAR AWARDS	0110715010	20155147	01/14/16	119.24
	55890	01/13/16	01	VOL OF THE YEAR AWARD-BUESING	0110785030	20160132	01/15/16	<u>48.38</u>
							VENDOR TOTAL:	397.46
FLO537	FLORES & ROSALES FAMILY CORP							
	041315	04/13/15	01	WP SPRING COACH MEETING SNACKS	0285555000	20151460	01/15/16	200.00
	111815	11/18/15	02	(6) PIZZAS (29) WATER/COACH MEET	0285555000	20154748	01/15/16	120.00
	121815	12/18/15	01	COOKIES/HOT CHOC/SANTA SKATE	0285595000	20155139	01/15/16	<u>500.00</u>
							VENDOR TOTAL:	820.00
FLO586	FLOLO CORPORATION							
	418922	12/11/15	01	TC-1/3HP FAN MOTOR	0120835010	20155036	01/15/16	161.83
	419077	12/17/15	01	TC-CAPACITOR & 1/2 HP MOTOR	0120835010	20155127	01/15/16	<u>138.28</u>
							VENDOR TOTAL:	300.11
FUL160	FULTON CONTRACTING CO.							
	654	12/08/15	01	CAN-LABOR/50 FT REACH	0120825020	20155150	01/15/16	315.00
			02	CAN-ADDITIONAL LABOR	0120825020			<u>255.00</u>
							VENDOR TOTAL:	570.00
HAI113	HAIGES MACHINERY, INC.							
	ST81090	01/06/16	01	PS-WASHER BROKEN.PART REPLACMT	1120825000	20160208	01/15/16	174.48
	ST81090-	01/06/16	01	PS-WASHER SRVC, TRIP CHARGE	1120825000	20160031	01/15/16	60.00
			02	PS-WASHER SRVC, LABOR CHARGE	1120825000			<u>180.00</u>
							VENDOR TOTAL:	414.48
HAL465	HALOGEN SUPPLY COMPANY							
	00478948	12/10/15	01	PSS-WHIRL FLO NOZZLE	1120835000	20155078	01/15/16	28.68
			02	PSS-RETAINING RING	1120835000			10.44
			03	PSS-HYDRO AIR	1120835000			6.56
	00479095	01/04/16	01	PS-PH DOIUMBISUL/50LB/PAIL	1180755030	20155048	01/14/16	290.40
			02	SHIPPING	1180755030			48.00
	259	12/15/15	01	PSS-WHIRL FLOW NOZZLE	1120835000	20155149	01/15/16	105.16
			02	PSS-TOOL FOR JET AIR	1120835000			<u>13.94</u>
							VENDOR TOTAL:	503.18
HIG366	HIGHLAND BAKING CO.							
	00009874	12/04/15	01	FRENCH BREAD	1430465000	20154986	01/15/16	61.80

INVOICES DUE ON/BEFORE 01/15/16

VENDOR NUMBER	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HIG366	HIGHLAND BAKING CO.							
	00009921	12/11/15	01	FRENCH BREAD	1430465000	20155052	01/15/16	<u>20.60</u>
							VENDOR TOTAL:	82.40
HOB241	HOBBY LOBBY INC							
	52864255	12/08/15	01	FABRIC/FEATHERS	0260555000	20154807	01/15/16	17.29
	52864255	12/08/15	01	CREDIT FOR FEATHERS	0260555000		01/15/16	-3.98
	52865848	12/08/15	01	FEATHERS, MODEL MAGIC, RIC RAC	0260555000	20154989	01/15/16	<u>17.27</u>
							VENDOR TOTAL:	30.58
JEF570	JEFFERY ELEVATORS CO INC							
	112992	01/01/16	02	DISTRICT-WIDE ELEVATOR INSPECT	0120635000	20160118	01/14/16	<u>900.00</u>
							VENDOR TOTAL:	900.00
JER501	JERRYS PRO SHOP INC							
	WH122815	12/28/15	01	WP MITE TEAM SOCKS(50)	0285555000	20153923	01/15/16	650.00
			02	WP SQUIRT TEAM SOCKS(50)	0285555000			650.00
			03	WP PEE WEE TEAM SOCKS(40)	0285555000			650.00
			04	WP BANTAM TEAM SOCKS(50)	0285555000			520.00
	WH122815	12/28/15	01	CAPTAINS LETTERS HOME,AWAY(60)	0285555000	20154238	01/15/16	300.00
	WH122815	12/28/15	01	COACHES COATS ADULT SMALL(1)	0285555000	20154412	01/15/16	52.00
			02	COACH COATS ADULT MEDIUM(8)	0285555000			416.00
			03	COACHES COATS ADULT LARGE(4)	0285555000			208.00
			04	COACHES COAT 3XXXL(1)	0285555000			60.00
	WH122815	12/28/15	01	WOLVERINES TEAM SOCKS(20)	0285555000	20154521	01/15/16	260.00
	WH122815	12/28/15	01	JR MITE IN HOUSE JERSEYS(45)	0285555000	20154642	01/15/16	<u>900.00</u>
							VENDOR TOTAL:	4,666.00
JMS337	JMS TRADING COMPANY							
	1535	12/08/15	01	STAR SHORT SLEEVE MD SHIRT(16)	0260545010	20155026	01/15/16	51.00
			02	STAR SHORT SLEEVE MD SHIRT(16)	0260545000			51.00
			03	STAR LONG SLEEVE MD SHIRT(14)	0260545010			48.00
			04	STAR LONG SLEEVE MD SHIRT(14)	0260545000			<u>48.00</u>
							VENDOR TOTAL:	198.00
JOH220	JOHNSON WATER CONDITIONING							
	116866	01/05/16	01	BPC-WATER CONDITIONING	1430735000	20160046	01/14/16	<u>120.00</u>
							VENDOR TOTAL:	120.00
JOR150	JORSON & CARLSON INC							
	0429560	12/11/15	01	ZAMBONI BLADE SHARPENING - TC	0285825000	20155146	01/15/16	117.04
			02	FREIGHT	0285825000			<u>5.25</u>
							VENDOR TOTAL:	122.29
KCP654	KC FITNESS SERVICES, INC.							
	57731	11/03/15	01	TC-FIT EQUIP PREVENT MAINT	0230825000	20150534	01/15/16	700.00
	57874	12/11/15	01	PS-95C BATTERY	1130825000	20155037	01/15/16	49.21

INVOICES DUE ON/BEFORE 01/15/16

VENDOR NUMBER	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----								
KCF654	KC FITNESS SERVICES, INC.							
	57874	12/11/15	02	PS-95C LFT PEDAL ASSEMBLY	1130825000	20155037	01/15/16	33.27
			04	PS-FRONT SEAT TRACK	1130825000			37.16
	57899	12/16/15	01	PS-FITNESS EQUIP PREVENT MNT	1130825000	20150412	01/15/16	3,060.00
	57900	12/16/15	01	PS- POP PIN	1130825000	20155066	01/15/16	12.50
			03	PS-CABLE COLUMN CABLE	1130825000			105.00
	57901	12/16/15	01	PS-BATTERY-CYBEC BIKE	1130825000	20155120	01/15/16	49.21
			03	PS-BATTERY-CYBEC BIKE	1130825000			49.21
						VENDOR TOTAL:		4,095.56
LAI150	FIRST STUDENT							
	721-C-04	11/17/15	01	ICOMPETE BUS 11/17	0250595000	20155014	01/15/16	200.90
						VENDOR TOTAL:		200.90
LIF106	LIFE FITNESS							
	4839695	12/08/15	01	PS-GROUP ROW GX	1195015000	20154556	01/15/16	2,998.00
			02	PS-SHIPPING/INSTALL	1195015000			470.68
						VENDOR TOTAL:		3,468.68
LIF120	THE LIFEGUARD STORE INC							
	370874	12/14/15	01	PS-BACKBOARD STRAPS (QTY 8)	1180755100	20155010	01/15/16	143.00
			02	SHIPPING	1180755100			5.00
						VENDOR TOTAL:		148.00
MAN638	MANSFIELD OIL COMPANY							
	7575	12/02/15	01	GAS FOR VEHICLES	0120855000	20154926	01/15/16	989.79
	7576	12/02/15	01	DIESEL FUEL FOR VEHICLES	0120855000	20154926	01/15/16	1,188.19
						VENDOR TOTAL:		2,177.98
MEN230	MENARDS, INC.							
	11152*	12/03/15	01	TC-ICE MAKER KIT	0120835010	20155034	01/15/16	24.99
			02	TC-5/16 DRILL BIT	0120835010			2.29
			03	TC-1/4 COMPRESSION SLEEVE	0120835010			0.85
			04	TC-1/4 COMPRESSION NUT	0120835010			1.24
			05	TC-3/8 COMPRESSION NUT	0120835010			1.74
			06	TC-3/8 COMPRESSION SLEEVE	0120835010			1.19
			07	TC-OD Q-TURN	0120835010			9.79
			08	TC-TEFLON TAPE	0120835010			0.48
			09	TC-MALEXFEMALE COMP	0120835010			6.78
	11594	12/08/15	01	PSS-SPA FLEX HOSE	1120835000	20155042	01/15/16	33.99
			02	PSS-SCH40 COUPLING	1120835000			1.52
			03	PSS-2" PVC CUTTER	1120835000			39.87
			04	PSS-PVC SHEAR	1120835000			59.99
			05	PSS-CLEAR PRIMER	1120835000			5.99
			06	PSS-PVC CEMENT	1120835000			5.97
			07	PSS-SANDCLOTH	1120835000			8.39

INVOICES DUE ON/BEFORE 01/15/16

VENDOR NUMBER	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MEN230	MENARDS, INC.							
	11673	12/04/15	01	PS-AA BATTERIES (QTY 40)	1120755020	20154945	01/15/16	20.00
			02	PS-9VOLT BATTERIES (QTY 8)	1120755020			24.00
			03	PS-ZIP TIES (100/BAG)	1120755020			20.00
			04	PS-WD40 (2 CANS)	1120755020			15.84
	12140	12/15/15	01	PSS-4000 PSI CONCRETE	1120835000	20155077	01/15/16	41.85
	12147	12/15/15	01	SEA-30A FUSE	0210835000	20155117	01/15/16	39.88
			02	SEA-20A FUSE	0210835000			39.88
	12189	12/15/15	01	CHESTNUT-TREATED LUMBER	1295245000	20155126	01/15/16	200.00
			02	CHESTNUT-PAINT SUPPLIES	1295245000			30.62
	12237	12/16/15	01	SEA-1 HP SUMP PUMP	0280835000	20160155	01/15/16	237.52
	12476	12/19/15	01	CABLE	0285825000	20155158	01/15/16	9.99
			02	CABLE CLAMP	0285825000			1.18
	13586	01/04/16	01	WOOD FILL	1410835000	20160001	01/14/16	4.98
			02	SANDER	1410835000			15.00
			03	STAIN	1410835000			14.75
			04	BRUSH	1410835000			10.00
			05	CARPET GLUE	1410835000			10.00
	13636*	01/05/16	01	PSS-3/8" ADAPTER	1120835000	20160081	01/14/16	3.29
			02	PSS-LUCITE SPRAY GLUE	1120835000			7.94
	13675	01/05/16	01	TC-4" NARROW TAPE	0210835000	20160082	01/14/16	19.99
			02	TC-GORILLA GLUE	0210835000			5.97
			03	TC-PLEATED ALL THREAD	0210835000			1.89
			04	TC-1/4" ALL THREAD	0210835000			4.90
			05	TC-1/4" HEX NUT	0210835000			1.59
			06	TC-#10 HEX NUT	0210835000			1.59
	13733	01/06/16	01	FENCE BO RUN-4X4 TREATED POST	0120825020	20160062	01/14/16	616.99
	13800	01/07/16	01	TC-ALLIGATOR CLIP	0210835000	20160130	01/14/16	0.89
			02	TC-15A 125V CONNECTOR	0210835000			1.97
	13814	01/07/16	01	SHOP-18X24 CLEAR GLASS	0120835000	20160120	01/14/16	13.34
			02	SHOP-SPONGE RUBBER	0120835000			3.54
			03	SHOP-GLASS CUTTING TOOL KIT	0120835000			8.49
	13905	01/08/16	01	BPC-15A HEAVY DUTY PLUG	1410835000	20160136	01/14/16	8.48
			02	BPC-20A GFCI WALL SOCKET	1410835000			18.49
			03	BPC-7/8" DRILL BIT	1410835000			14.99
	13926	01/08/16	01	TC-6V EXIT LIGHT BATTERY	0210835000	20160144	01/15/16	37.96
			02	TC-HANDY BOX EXTENSION	0210835000			7.04
			03	TC-1/2" COUPLER	0210835000			4.92
			04	TC-1/2" SCREW CONNECTOR	0210835000			1.88
			05	TC-1/2" PULL ELBOW	0210835000			9.84
	14113	01/11/16	01	WRC-18W 4 PACK LIGHT BULBS(4)	0240755100	20160145	01/15/16	19.96
	14129	01/11/16	01	LATEX,GLOVES,PAPER TOWELS	0120755010	20160139	01/15/16	59.66
	14138	01/11/16	01	STAIN	1410835000	20160137	01/15/16	14.84
			02	RESTORE	1410835000			17.58
			03	STAIN PAD	1410835000			2.58
			04	SANDING BLOCK	1410835000			5.61
			05	BRUSH KIT	1410835000			9.97
VENDOR TOTAL:								1,866.74

INVOICES DUE ON/BEFORE 01/15/16

VENDOR NUMBER	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MID110	MID CENTRAL PEST CONTROL							
	51515	12/18/15	01	MONTHLY PEST CONTROL	1430735000	20150841	01/15/16	<u>60.00</u>
							VENDOR TOTAL:	60.00
NOR542	NORTHWEST TOWN REFRIGERATION							
	SI201836	12/29/15	01	TC-EMER HEATER SERVICE	0210835000	20160107	01/15/16	804.50
			02	TC-ENVIRONMENTAL FEE	0210835000			12.00
	SI201838	12/29/15	01	TC-LABOR AND MATERIAL HVAC	1295175000	20154667	01/15/16	<u>10,018.00</u>
							VENDOR TOTAL:	10,834.50
NTI325	N.T.I. LINEN INC							
	29644	12/10/15	01	PS-SM HAND TOWEL (25DOZ)	1130755040	20154966	01/15/16	262.50
			02	PS-LG CLUB TOWELS (10DOZ)	1130755040			<u>259.50</u>
							VENDOR TOTAL:	522.00
OOS948	OOSTERBAAN & SONS CO							
	JK15-726	12/18/15	01	PAINT SWING TO MATCH NEW EQUIP	1295065000	20153442	01/15/16	<u>2,450.00</u>
							VENDOR TOTAL:	2,450.00
PAD776	PADDOCK PUBLICATIONS							
	T4425067	11/16/15	01	BID NOTICE COURT REPAIR	1210735100	20155114	01/15/16	44.55
	T4425963	11/25/15	01	BID NOTICE PG SHEFFIELD	1210735100	20155113	01/15/16	<u>49.95</u>
							VENDOR TOTAL:	94.50
PAU904	PAULSON PRESS INC							
	15-1260	01/05/16	01	PS - MEMBERSHIP FOLDERS(1000)	1115785010	20154954	01/14/16	<u>1,250.00</u>
							VENDOR TOTAL:	1,250.00
PDR432	PARK DISTRICT RISK MANAGEMENT							
	12/15	12/31/15	01	DEC 2015 HEALTH INS INVOICE	0110715000	20160003	01/15/16	57,259.26
	123115	12/31/15	01	SEMI-ANNUAL PROP INS	0110605000	20160004	01/15/16	52,865.94
			02	SEMI-ANNUAL LIABILITY INS	0110605005			23,511.84
			03	SEMI-ANNUAL WORK COMP INS	0110615000			64,610.22
			04	SEMI-ANNUAL EMPLOY PRCT INS	0110615005			8,873.22
			05	SEMI-ANNUAL POLLUTION LIAB INS	0110615010			<u>1,553.10</u>
							VENDOR TOTAL:	208,673.58
PEE338	PEERLESS ENTERPRISES							
	011921	01/06/16	01	BO RUN-BLACK FENCING	0120825020	20160063	01/14/16	100.00
	011921*	01/06/16	01	BO RUN-FENCING	0120825020	20160121	01/14/16	<u>80.00</u>
							VENDOR TOTAL:	180.00
PEP750	PEPSI-COLA GEN BOT INC							
	85474558	12/10/15	01	BAG IN BOX 3 GALLON	1430475000	20155068	01/15/16	169.44
			02	BAG IN BOX 5 GALLON	1430475000			68.60
			03	BAG IN BOX JUICE	1430475000			<u>94.29</u>
							VENDOR TOTAL:	332.33



DATE: 01/14/16  
 TIME: 06:37:00

HOFFMAN ESTATES PARK DISTRICT  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/15/16

VENDOR NUMBER	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
PER210	PERFORMANCE PADDING INC							
	1371	12/20/15	01	PS-UPHOLSTERY REPAIR	1130825000	20154864	01/15/16	574.00
			02	PS-ON-SITE INSTALLATION	1130825000			<u>250.00</u>
						VENDOR TOTAL:		824.00
PER585	PERFECT CLEANING SERVICES CORP							
	41504	12/17/15	01	PS MONTHLY CUSTODIAL SERV	1120735040	20153913	01/15/16	<u>11,287.50</u>
						VENDOR TOTAL:		11,287.50
PIT470	PITNEY BOWES, INC							
	622869	01/03/16	01	QUARTERLY POSTAGE METER RENTAL	0110745010	20160068	01/14/16	<u>210.00</u>
						VENDOR TOTAL:		210.00
POM163	POMPS TIRE SERVICES INC							
	64003733	12/10/15	01	TIRES FOR BACKHOE AND INSTALL	0120825000	20155131	01/15/16	290.40
	64003733	12/10/15	01	REAR TIRES FOR BACKHOE	0120825000	20154758	01/15/16	1,120.00
			02	TIRES MOUNTED SERVICE CALL	0120825000			200.00
			03	DISPOSAL OF OLD TIRES MISC.	0120825000			<u>60.00</u>
						VENDOR TOTAL:		1,670.40
PRE140	PRESTIGE GROUT & TILE							
	1065	12/24/15	01	TILE REPAIR, STEAM ROOMS/LOCKR	1295195000	20154968	01/15/16	<u>14,000.00</u>
						VENDOR TOTAL:		14,000.00
QUA442	QUALITY PEST CONTROL							
	21956	01/08/16	01	TC GENERAL PEST CONTROL	0210735000	20160170	01/15/16	<u>47.00</u>
						VENDOR TOTAL:		47.00
RAD392	RADI-LINK							
	105955	12/13/15	01	KENWOOD WALKIE TALKIE'S(4)	0230755100	20154483	01/15/16	<u>996.00</u>
						VENDOR TOTAL:		996.00
RUS237	RUSH TRUCK CENTER OF IL INC							
	30012299	01/08/16	01	WIRE CONNECTOR FOR 542	0120825000	20160140	01/15/16	<u>29.80</u>
						VENDOR TOTAL:		29.80
RUS952	RUSSO POWER EQUIPMENT							
	2780806	11/27/15	01	CREDIT FOR SNOW BLOWER MUFFLER	0120825000		01/15/16	-21.20
	2805485	12/02/15	01	BRUSH BLADES FOR WEEDWHIPS	0120825000	20154932	01/15/16	78.92
	2831480	12/22/15	01	SALT SPREADERS(1)	0120815000	20154730	01/15/16	95.99
	2845265	12/01/15	01	BEARINGS FOR BROOM(2)	0120825000	20154885	01/15/16	<u>80.50</u>
						VENDOR TOTAL:		234.21
SAM660	SAMS CLUB DIRECT COMMERCIAL							
	16250814	12/04/15	01	FALL SNACKS	0260545010	20154831	01/15/16	264.38
	16260814	12/04/15	01	FALL SNACKS	0260545010	20154831	01/15/16	166.08
	16270814	12/04/15	02	FALL SNACKS	0260545010	20154831	01/15/16	288.18

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SAM660	SAMS CLUB DIRECT COMMERCIAL							
	16280814	12/04/15	01	FALL SNACKS	0260545010	20154831	01/15/16	311.48
	16290814	12/04/15	01	FALL SNACKS	0260545010	20154831	01/15/16	251.06
	16300814	12/04/15	01	FALL: SNACKS	0260545010	20160020	01/15/16	667.79
	36750814	12/11/15	01	FRUIT,CHEX MIX,CHIPS	0260555010	20155016	01/15/16	125.34
			02	FOAM CUPS	0260525000			13.44
			03	KSTAR CRAFT SUPPLIES	0260545000			16.58
	40340814	12/10/15	01	GRAHAM CRAKERS	0250595000	20155088	01/15/16	30.72
			02	HERSHEY BARS	0250595000			43.88
	46590814	12/08/15	01	FALL SNACKS	0260545010	20154831	01/15/16	356.25
	50950814	12/22/15	01	SCHOOLS OUT TRIP SNACKS	0260545020	20155136	01/15/16	33.87
	73360814	01/07/16	01	50+ CENTER COFFEE/CRMR/FILTERS	0255505000	20155160	01/15/16	81.06
	83530814	11/20/15	01	FALL: SNACKS	0260545010	20154848	01/15/16	265.13
						VENDOR TOTAL:		2,915.24
SCH524	SCHOOL DISTRICT 54							
	OM25467	12/14/15	01	NOV ARM RENTAL - AM	0260545010	20160103	01/15/16	215.60
			02	NOV ARM RENTAL - PM	0260545010			61.75
			03	NOV ARM RENTAL - PM	0260545010			279.50
			04	NOV FV RENTAL - AM	0260545010			183.15
			05	NOV FV RENTAL - PM	0260545010			133.25
			06	NOV FV RENTAL - PM	0260545010			593.45
			07	NOV LV RENTAL - AM	0260545010			111.10
			08	NOV LV RENTAL - PM	0260545010			48.75
			09	NOV LV RENTAL - PM	0260545010			224.25
			10	NOV LP RENTAL - AM	0260545010			257.40
			11	NOV LP RENTAL - PM	0260545010			53.30
			12	NOV LP RENTAL - PM	0260545010			228.15
			13	NOV MAC RENTAL - AM	0260545010			195.80
			14	NOV MAC RENTAL - PM	0260545010			123.50
			15	NOV MAC RENTAL - PM	0260545010			580.45
			16	NOV MUIR RENTAL - AM	0260545010			160.60
			17	NOV MUIR RENTAL - PM	0260545010			47.45
			18	NOV MUIR RENTAL - PM	0260545010			246.35
	OM25546	12/23/15	01	B-BALL PRCT. IKE DEC.	0275535000	20160097	01/15/16	60.00
	OM25562	12/23/15	01	BBALL IKE PRCT FEEDER NOV.	0275535000	20160097	01/15/16	60.00
	OM25616	12/23/15	01	B-BALL PRCT AT JOHN MUIR DEC.	0275535000	20160097	01/15/16	60.00
	OM25635	12/23/15	01	SOC PRCT AT FAIRVIEW NOV.	0275555000	20160097	01/15/16	60.00
	OM25636	12/23/15	01	B-BALL PRCT AT CHURCHILL DEC.	0275535000	20160097	01/15/16	60.00
	OM25637	12/23/15	01	BOBALL PRCT AT LINC. PR. DEC.	0275535000	20160097	01/15/16	60.00
	OM25666	12/23/15	01	SOC PRCT AT FAIRVEIW DEC.	0275555000	20160097	01/15/16	60.00
	OM25667	12/23/15	01	B-BALL PRCT. ARMSTRONG DEC.	0275535000	20160097	01/15/16	60.00
	OM25668	12/23/15	01	B-BALL PRCT. MACARTHUR DEC.	0275535000	20160097	01/15/16	60.00
	OM25699	12/30/15	01	DEC ARM RENTAL - AM	0260545010	20160104	01/15/16	103.40
			02	DEC ARM RENTAL - PM	0260545010			55.25
			03	DEC ARM RENTAL - PM	0260545010			184.60
			04	DEC FV RENTAL - AM	0260545010			144.65

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SCH524	SCHOOL DISTRICT 54							
	OM25699	12/30/15	05	DEC FV RENTAL - PM	0260545010	20160104	01/15/16	136.50
			06	DEC FV RENTAL - PM	0260545010			448.50
			07	DEC LV RENTAL - AM	0260545010			103.40
			08	DEC LV RENTAL - PM	0260545010			52.65
			09	DEC LV RENTAL - PM	0260545010			186.55
			10	DEC LP RENTAL - AM	0260545010			201.85
			11	DEC LP RENTAL - PM	0260545010			57.20
			12	DEC LP RENTAL - PM	0260545010			161.20
			13	DEC MAC RENTAL - AM	0260545010			163.90
			14	DEC MAC RENTAL - PM	0260545010			117.00
			15	DEC MAC RENTAL - PM	0260545010			412.10
			16	DEC MUIR RENTAL - AM	0260545010			121.55
			17	DEC MUIR RENTAL - PM	0260545010			52.00
			18	DEC MUIR RENTAL - PM	0260545010			<u>183.95</u>
						VENDOR TOTAL:		7,170.05
SIG680	THE SIGN PALACE INC.							
	17008	12/08/15	01	STUB FOR SIGN POST(1)	0120845050	20155063	01/15/16	<u>40.00</u>
						VENDOR TOTAL:		40.00
SPO741	SPORT CONNECTION INC							
	121415	01/07/16	01	TC-WRC-STAFF POLO SHIRTS(45)	0240715020	20155015	01/15/16	<u>426.75</u>
						VENDOR TOTAL:		426.75
STA525	STARFISH AQUATICS INSTITUTE							
	12073	12/09/15	01	LIFEGUARD RENEW FEE 2016	0201061000	20155038	01/15/16	<u>350.00</u>
						VENDOR TOTAL:		350.00
STE638	STERLING NETWORK INTEGRATION							
	0401001	01/04/16	01	VEEAM VM BACKUP LICENSE 1 YR	0110745050	20154959	01/14/16	1,380.00
	080103	01/08/16	01	UNIFI AC WIFI ACCESS POINTS	0110835000	20155102	01/15/16	<u>1,417.00</u>
						VENDOR TOTAL:		2,797.00
STU220	STUEVER & SONS INC							
	0123092	12/09/15	01	BEER LINE CLEANING	1430735000	20150385	01/15/16	<u>82.00</u>
						VENDOR TOTAL:		82.00
SUP812	SUPERIOR KNIFE INC							
	918199	12/15/15	01	KNIFE SHARPENING	1430735000	20151358	01/15/16	30.00
	923123	12/29/15	01	KNIFE SERVICE SHARPENING	1430735000	20160041	01/15/16	<u>30.00</u>
						VENDOR TOTAL:		60.00
SYS750	SYSCO FOOD SRVS-CHICAGO INC							
	51202228	12/02/15	01	HEAVY CREAM	1430465000	20155009	01/15/16	65.59
			02	BACON	1430465000			235.56

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SYS750	SYSCO FOOD SRVS-CHICAGO INC							
	51202228	12/02/15	03	BEEF STRIPLOIN	1430465000	20155009	01/15/16	289.65
			04	BEEF STRIPLOIN	1430465000			123.07
			05	MEATBALL	1430465000			44.59
			06	CHICKEN BREAST	1430465000			226.68
			07	DICED CHICKEN	1430465000			91.30
			08	BEEF WELLINGTON	1430465000			269.34
			09	BERRY IQF	1430465000			34.75
			10	ASSORTED DESSERT BAR	1430465000			83.22
			11	OREO CREAM PIE	1430465000			50.26
			12	DINNER ROLL	1430465000			89.22
			13	DEMI GLACE MIX	1430465000			74.50
			14	BROCCOLI	1430465000			46.79
			15	CARROT	1430465000			24.07
			16	MUSHROOM	1430465000			26.95
			17	ONION	1430465000			19.78
			18	ROSEMARY	1430465000			9.50
			19	ZUCCHINI	1430465000			25.96
	51207150	12/07/15	01	BUTTER	1430465000	20155011	01/15/16	151.36
			02	SAUSAGE LINKS	1430465000			120.80
			03	CHEESE BLINTZ	1430465000			85.90
			04	VANILLA EXTRACT	1430465000			37.11
			05	GRAPEFRUIT JUICE	1430465000			71.70
			06	ORANGE JUICE	1430465000			95.10
			07	MAYONNAISE	1430465000			40.89
			08	PANCAKE MIX	1430465000			31.99
			09	RACK COVER	1430755110			35.45
			10	LARGE GLOVES	1430755110			79.89
			11	MEDIUM GLOVES	1430755110			71.67
			12	PAN FRY NON-STICK	1430755020			51.92
			13	BROCCOLI	1430465000			46.79
			14	CANTALOUPE	1430465000			36.15
			15	HONEYDEW	1430465000			69.00
			16	MUSHROOM	1430465000			18.33
			17	GREEN PEPPER	1430465000			30.16
			18	PINEAPPLE	1430465000			63.45
			19	RED POTATO	1430465000			104.10
			20	STRAWBERRY	1430465000			49.60
	51209182	12/09/15	01	CHEDDAR CHEESE	1430465000	20155056	01/15/16	33.24
			02	HEAVY CREAM	1430465000			59.00
			03	HALF AND HALF	1430465000			34.64
			04	LIQUID EGG	1430465000			293.93
			05	VANILLA ICE CREAM	1430465000			31.06
			06	CHOCOLATE MILK	1430465000			16.63
			07	MILK	1430465000			53.22
			08	BEEF STRIPLOIN	1430465000			280.04

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SYS750	SYSCO FOOD SRVS-CHICAGO INC							
	51209182	12/09/15	09	BEEF STRIPLOIN	1430465000	20155056	01/15/16	104.26
			10	PIT HAM	1430465000			111.84
			11	CHICKEN BREAST	1430465000			226.68
			12	CHICKEN SATAY	1430465000			106.65
			13	APPLE PIE	1430465000			40.23
			14	CHERRY PIE	1430465000			70.85
			15	DINNER ROLL	1430465000			133.83
			16	PEELED POTATO	1430465000			42.94
			17	ZICCHINI	1430465000			26.97
			18	TOMATO	1430465000			39.21
	51211168	12/11/15	01	CUBE CHEESE	1430465000	20155062	01/15/16	61.05
			02	HALF AND HALF	1430465000			34.64
			03	MILK	1430465000			17.74
			04	MEATBALL	1430465000			44.59
			05	TURKEY BREAST	1430465000			257.72
			06	GREEN BEANS	1430465000			64.70
			07	DINNER ROLL	1430465000			44.61
			08	ASSORTED CRACKERS	1430465000			39.05
			09	ORANGE JUICE	1430465000			63.40
			10	POTATO POWDER	1430465000			57.87
			11	GUEST CHECK	1430465000			53.85
			12	DETERGENT SOLID	1430755020			268.86
			13	DETERGENT POT PAN	1430755020			191.18
			14	PRESOAK	1430755020			209.40
			15	STERNO	1430755110			42.86
			16	BROCCOLI	1430465000			46.79
			17	MIX GREENS	1430465000			20.28
			18	ROMAINE	1430465000			44.25
			19	CANTALOUPE	1430465000			38.85
			20	PEELED POTATO	1430465000			42.94
			21	RASPBERRY	1430465000			33.75
			22	SPINACH	1430465000			26.24
			23	TOMATO	1430465000			39.21
	51212009	11/30/15	01	MONTHLY DISHWASHER RENTAL	1430735000	20151356	01/15/16	120.20
	51216165	12/16/15	01	PARMENSAN CHEESE	1430465000	20155137	01/15/16	45.76
			02	EGGS	1430465000			28.65
			03	BEEF STRIP	1430465000			314.83
			04	CHICKEN BREAST	1430465000			73.41
			05	CHICKEN TENDER	1430465000			106.26
			06	POTATO FRY	1430465000			69.22
			07	OLIVE OIL	1430465000			74.08
			08	SHORTENING FRY	1430465000			87.30
			09	CHICKEN STOCK	1430465000			51.42
			10	CARROTS	1430465000			24.07
			11	LETTUCE	1430465000			20.28

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SYS750	SYSCO FOOD SRVS-CHICAGO INC							
	51216165	12/16/15	12	ROMAINE LETTUCE	1430465000	20155137	01/15/16	34.57
			13	POTATO PEELED	1430465000			42.94
			14	CLEANING FLOOR SANITATION	1430755020			227.54
			15	HASHBROWNS	1430465000			18.84
	51217139	12/17/15	01	WINE OPENERS/BARTENDERS(1CASE)	1430755120	20160078	01/15/16	29.08
			02	SHIPPING	1430755120			9.45
	51218147	12/18/15	01	WHITE SERVING GLOVES(1 CASE)	1430755140	20160079	01/15/16	11.34
			02	SHIPPING	1430755140			9.45
	57143012	12/31/15	01	SYSCOO FOOD CREDIT	1430465000		01/15/16	<u>-653.87</u>
						VENDOR TOTAL:		7,316.01
TEB741	TEBON'S GAS SERVICE							
	183694	12/02/15	01	REFILL PROPANE TANKS - TC	0285805040	20155003	01/15/16	105.00
			02	DELIVERY	0285805040			8.00
	183746	12/09/15	01	REFILL PROPANE TANKS-TC	0285805040	20155049	01/15/16	147.00
			02	DELIVERY	0285805040			8.00
	183809	12/16/15	01	REFILL PROPANE TANKS-TC	0285805040	20155138	01/15/16	147.00
			02	DELIVERY	0285805040			8.00
	183857	12/23/15	01	REFILL PROPANE TANKS - TC	0285805040	20155162	01/15/16	147.00
			02	DELIVERY	0285805040			8.00
	183897	12/30/15	01	REFILL PROPANE TANKS - TC	0285805040	20160124	01/15/16	84.00
			02	DELIVERY	0285805040			8.00
	183946	01/06/16	01	REFILL PROPANE TANKS - TC	0285805040	20160180	01/15/16	105.00
			02	DELIVERY	0285805040			<u>8.00</u>
						VENDOR TOTAL:		783.00
TEM177	TEMPERATE EQUIPMENT CORP							
	4271973-	11/16/15	01	SHOP-SWOOSH CARTRIDGES	0120835000	20154991	01/15/16	<u>24.36</u>
						VENDOR TOTAL:		24.36
TOT680	TOTAL STEALTH							
	9903143	11/13/15	01	VOGL-LABOR FLAT FEE BACKFLOW	0210835000	20155130	01/15/16	125.00
	9903143*	11/13/15	01	VOGL BARN-FIRE ALARM REPAIR	0210835000	20154669	01/15/16	452.00
	9905181	12/01/15	01	CANON-FIRE ALARM REPAIR	0120835000	20154671	01/15/16	<u>1,109.00</u>
						VENDOR TOTAL:		1,686.00
TRA717	TRANE US INC							
	11596307	12/04/15	01	HVAC BOX	1410835000	20154923	01/15/16	59.00
			02	STATIC TAP	1410835000			0.41
	11596307	01/06/16	01	CLIP STATIC RETAINER 1/2 RTU	1410835000	20160149	01/15/16	22.46
	35348287	12/01/15	01	TC HVAC CONTROLLERS	1295175000	20151749	01/15/16	<u>4,641.54</u>
						VENDOR TOTAL:		4,723.41
UND212	UNDERGROUND IMAGING CORP							
	A2015160	12/21/15	01	PSS-IMAGING SERVICES	1120835000	20154857	01/15/16	900.00

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UND212	UNDERGROUND IMAGING CORP							
	A2015160	12/21/15	01	PSS-IMAGING SERVICES	1120835000	20160061	01/15/16	<u>964.49</u>
	VENDOR TOTAL:							1,864.49
UNI132	UNITED SEPTIC & GREASE BUSTERS							
	1875	10/21/15	01	GREASE TRAP CLEANING/4QTR	1430735000	20150383	01/15/16	450.00
	2372	01/07/16	01	GREASE TRAP CLEANING/1QTR	1430735000	20160045	01/15/16	<u>450.00</u>
	VENDOR TOTAL:							900.00
VIL190	VILLAGE OF HOFFMAN ESTATES							
	W0000033	12/21/15	01	HYDRANT METERED WATER	0120805020	20155041	01/15/16	<u>2,377.55</u>
	VENDOR TOTAL:							2,377.55
WIL210	WILLIAMS ARCHITECTS							
	0016739	11/19/15	01	CONCEPT PLANS 50 + TRIPHAHN N	1210735000	20155153	01/15/16	4,641.52
	0016815	12/16/15	01	CONCEPT PLANS 50 + TRIPHAHN N	1210735000	20155153	01/15/16	<u>4,446.05</u>
	VENDOR TOTAL:							9,087.57
WWG136	GRAINGER							
	99126276	12/09/15	01	TC-PLEATED FILTER20X30	0120835010	20155124	01/15/16	56.16
			02	TC-PLEATED FILTER25X25	0120835010			59.40
			03	TC-PLEATED FILTER20X25	0120835010			84.60
	99141724	12/10/15	01	VOGL-30A CIRCUIT BREAKER(1)	0210835000	20155082	01/15/16	71.57
	99155775	12/11/15	01	SEA-LOW VOLTAGE TRANSFORMER(1)	0280835000	20155050	01/15/16	100.90
	99315922	01/06/16	01	BPC-THERMOSTAT(1)	1410835000	20160108	01/15/16	239.96
	99316249	01/06/16	01	PS-MINI INCANDESCENT BULBS(18)	1120835000	20160128	01/15/16	11.34
	99326385	01/07/16	01	WRC-LIGHT BALLASTS(4)	0240755100	20160084	01/15/16	<u>48.80</u>
	VENDOR TOTAL:							672.73
	TOTAL ALL INVOICES:							344,512.87

HOFFMAN ESTATES PARK DISTRICT  
 DETAILED REVENUE & EXPENSE REPORT

SUMMARIZED BY CLASS

FUND: 01-GENERAL  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>ADMINISTRATION</b>							
<b>REVENUES</b>							
	INTERFUND CHARGES	\$1,518,552	\$1,500,995	\$2,804,193	\$2,786,636	\$2,804,193	\$1,763,627
	TAXES	\$116,284	\$245,095	\$2,841,000	\$2,965,974	\$2,841,000	\$2,844,131
	INVESTMENT INCOME	\$15,948	\$34,055	\$50,000	\$129,668	\$50,000	\$42,099
	DONATIONS	\$0	\$0	\$0	\$0	\$0	\$1,823
	GRANT REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$17,412
	RENTAL INCOME	\$15,144	\$130,254	\$60,576	\$175,456	\$60,576	\$58,921
	MISCELLANEOUS	\$1,377	\$12,003	\$15,000	\$47,778	\$15,000	\$39,993
<b>TOTAL REVENUES: ADMINISTRATION</b>		<b>\$1,667,305</b>	<b>\$1,922,402</b>	<b>\$5,770,769</b>	<b>\$6,105,512</b>	<b>\$5,770,769</b>	<b>\$4,768,006</b>
<b>MAINTENANCE</b>							
<b>REVENUES</b>							
	GRANT REIMBURSEMENT	\$6,910	\$0	\$14,500	\$5,000	\$14,500	\$12,559
	MISC. INCOME	\$0	\$0	\$0	\$500	\$0	\$4,185
<b>TOTAL REVENUES: MAINTENANCE</b>		<b>\$6,910</b>	<b>\$0</b>	<b>\$14,500</b>	<b>\$5,500</b>	<b>\$14,500</b>	<b>\$16,744</b>
<b>ADMINISTRATION</b>							
<b>EXPENSES</b>							
	INTERFUND CHARGES	\$1,091,500	\$1,382,855	\$1,141,000	\$1,432,355	\$1,141,000	\$67,500
	PROPERTY & LIABILITY INSURANCE	\$76,381	\$76,378	\$152,760	\$152,756	\$152,760	\$135,314
	EMPLOYMENT INSURANCE	\$75,043	\$75,036	\$150,085	\$150,072	\$150,085	\$134,146
	UNEMPLOYMENT INSURANCE	\$28,940	\$2,130	\$85,000	\$58,279	\$85,000	\$143,993
	LOSS PREVENTION	\$1,835	\$1,079	\$5,500	\$6,996	\$5,500	\$6,049
	AUDIT SERVICE	\$3,325	\$0	\$22,225	\$22,225	\$22,225	\$22,580
	PAYROLL	\$308,224	\$316,733	\$1,232,894	\$1,243,375	\$1,232,894	\$1,241,999
	EMPLOYEE BENEFITS	\$137,415	\$140,980	\$547,850	\$525,501	\$547,850	\$475,694
	EDUCATION & TRAINING	\$3,180	\$2,135	\$14,750	\$12,978	\$14,750	\$11,237
	CONTRACTED SERVICES	\$21,250	\$8,991	\$85,000	\$25,704	\$85,000	\$73,034
	SERVICE & RENTAL AGREEMENTS	\$3,176	\$2,198	\$36,285	\$34,535	\$36,285	\$43,426
	SUPPLIES	\$8,976	\$4,164	\$20,000	\$15,151	\$20,000	\$18,101
	DUES & SUBSCRIPTIONS	\$5,980	\$157	\$20,985	\$15,999	\$20,985	\$21,373
	ADMINISTRATIVE EXPENSES	\$6,909	\$4,349	\$33,450	\$27,898	\$33,450	\$27,103



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FUND: 01-GENERAL  
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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>ADMINISTRATION</b>							
	UTILITIES	\$1,587	\$2,722	\$7,476	\$10,581	\$7,476	\$7,805
	EQUIPMENT	\$3,949	\$2,359	\$7,305	\$4,368	\$7,305	\$6,255
	TECHNOLOGY	\$23,350	\$6,138	\$49,050	\$27,219	\$49,050	\$34,221
	MISCELLANEOUS	\$0	(\$205)	\$0	\$322	\$0	\$8
<b>TOTAL EXPENSES: ADMINISTRATION</b>		<b>\$1,801,020</b>	<b>\$2,028,199</b>	<b>\$3,611,615</b>	<b>\$3,766,314</b>	<b>\$3,611,615</b>	<b>\$2,469,838</b>
<b>MAINTENANCE EXPENSES</b>							
	LOSS PREVENTION	\$5,424	\$900	\$20,625	\$15,335	\$20,625	\$14,675
	PAYROLL	\$327,792	\$322,432	\$1,509,985	\$1,408,306	\$1,509,985	\$1,462,858
	EMPLOYEE BENEFITS	\$100	\$900	\$9,400	\$9,240	\$9,400	\$7,395
	EDUCATION & TRAINING	\$990	\$51	\$7,500	\$3,730	\$7,500	\$4,396
	CONTRACTED SERVICES	\$2,467	\$2,714	\$12,760	\$14,004	\$12,760	\$12,209
	SERVICE & RENTAL AGREEMENTS	\$0	\$0	\$0	\$0	\$0	\$44
	SUPPLIES	\$8,749	\$6,749	\$18,500	\$14,851	\$18,500	\$21,281
	DUES & SUBSCRIPTIONS	\$255	\$165	\$1,450	\$2,045	\$1,450	\$1,219
	ADMINISTRATIVE EXPENSES	\$706	\$1,007	\$2,250	\$2,622	\$2,250	\$2,513
	UTILITIES	\$23,528	\$26,481	\$100,484	\$127,760	\$100,484	\$80,576
	EQUIPMENT	\$2,600	\$2,312	\$6,000	\$5,795	\$6,000	\$7,274
	EQUIPMENT MAINTENANCE & REPAIR	\$10,119	\$12,018	\$78,500	\$83,243	\$78,500	\$74,843
	FACILITY MAINTENANCE	\$0	\$7,881	\$83,500	\$94,848	\$83,500	\$95,595
	PROPERTY & FIELD MAINTENANCE	\$70,217	\$28,387	\$164,500	\$120,091	\$164,500	\$124,599
	FUEL & LUBRICANTS	\$27,485	\$15,154	\$101,200	\$74,690	\$101,200	\$101,777
<b>TOTAL EXPENSES: MAINTENANCE</b>		<b>\$480,432</b>	<b>\$427,151</b>	<b>\$2,116,654</b>	<b>\$1,976,560</b>	<b>\$2,116,654</b>	<b>\$2,011,254</b>
<b>2014 CAPITAL PROJECTS EXPENSES</b>							
	COMPRESSOR REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$41,965
<b>TOTAL EXPENSES: 2014 CAPITAL PROJECTS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,965</b>

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SUMMARIZED BY CLASS

FUND: 01-GENERAL  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
2015 CAPITAL PROJECTS							
EXPENSES							
	REPLACE UPS BATTERY ARRAY	\$11,000	\$8,675	\$11,000	\$8,675	\$11,000	\$0
	DISTRICT SOFTWARE CONVERSION	\$7,000	\$0	\$7,000	\$0	\$7,000	\$0
	DISTRICT FACILITY WI-FI	\$0	\$0	\$10,000	\$6,315	\$10,000	\$0
	COPIER REPLACEMENT	\$0	\$0	\$9,000	\$8,851	\$9,000	\$0
-----							
	TOTAL EXPENSES: 2015 CAPITAL PROJECTS	\$18,000	\$8,675	\$37,000	\$23,841	\$37,000	\$0
	BEGINNING FUND BALANCE				\$2,964,182		
	TOTAL FUND REVENUES	\$1,674,215	\$1,922,402	\$5,785,269	\$6,111,012	\$5,785,269	\$4,784,750
	TOTAL FUND EXPENSES	\$2,299,452	\$2,464,025	\$5,765,269	\$5,766,715	\$5,765,269	\$4,523,057
	FUND SURPLUS (DEFICIT)	(\$625,237)	(\$541,623)	\$20,000	\$344,297	\$20,000	\$261,693
-----							
	ENDING FUND BALANCE				\$3,308,479		

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FUND: 02-RECREATION  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
ADMINISTRATION							
REVENUES							
	INTERFUND CHARGES	\$110,925	\$83,108	\$443,682	\$415,865	\$443,682	\$431,532
	TAXES	\$37,512	\$84,516	\$1,010,000	\$1,056,029	\$1,010,000	\$1,050,994
	INVESTMENT INCOME	\$0	\$0	\$0	\$0	\$0	\$18,243
	GRANT REIMBURSEMENT	\$0	\$3,600	\$0	\$3,600	\$0	\$880
	FACILITY RENTALS	\$21,609	\$20,049	\$90,520	\$93,363	\$90,520	\$73,393
	MERCHANDISE RESALE	\$285	\$184	\$720	\$1,160	\$720	\$1,171
	MISCELLANEOUS	\$2,254	\$1,270	\$10,000	\$10,598	\$10,000	\$11,875
TOTAL REVENUES: ADMINISTRATION		\$172,585	\$192,727	\$1,554,922	\$1,580,615	\$1,554,922	\$1,588,088
-----							
COMMUNICATIONS & MARKETING							
REVENUES							
	CORPORATE RELATIONS	\$16,875	\$17,070	\$67,000	\$61,158	\$67,000	\$50,866
TOTAL REVENUES: COMMUNICATIONS & MARKETING		\$16,875	\$17,070	\$67,000	\$61,158	\$67,000	\$50,866
-----							
TRIPHAHN CENTER							
REVENUES							
	RENTALS	\$7,725	\$11,265	\$35,645	\$35,240	\$35,645	\$34,761
	MEMBERSHIPS	\$53,932	\$51,716	\$229,365	\$219,654	\$229,365	\$203,738
	GUEST SERVICES	\$1,642	\$3,009	\$6,989	\$9,044	\$6,989	\$6,788
	FITNESS PROGRAM REVENUE	\$2,712	\$2,334	\$11,060	\$8,808	\$11,060	\$9,163
TOTAL REVENUES: TRIPHAHN CENTER		\$66,011	\$68,324	\$283,059	\$272,746	\$283,059	\$254,450
-----							
WILLOW RECREATION CENTER							
REVENUES							
	RENTALS	\$37,416	\$27,701	\$136,835	\$125,908	\$136,835	\$134,370
	MEMBERSHIPS	\$23,377	\$22,462	\$98,126	\$97,731	\$98,126	\$92,066
	GUEST SERVICES	\$1,141	\$1,328	\$3,827	\$5,479	\$3,827	\$3,790
	COURT TIME	\$2,836	\$1,997	\$10,205	\$9,673	\$10,205	\$11,079

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HOFFMAN ESTATES PARK DISTRICT  
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SUMMARIZED BY CLASS

FUND: 02-RECREATION  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>WILLOW RECREATION CENTER</b>							
	MERCHANDISE RESALE	\$129	\$16	\$309	\$105	\$309	\$129
	LESSONS	\$181	\$256	\$2,375	\$1,303	\$2,375	\$2,460
	LEAGUES & TOURNAMENTS	\$1,137	\$977	\$3,920	\$3,605	\$3,920	\$3,701
	FITNESS PROGRAM REVENUE	\$6,613	\$5,373	\$23,924	\$24,871	\$23,924	\$30,095
<b>TOTAL REVENUES: WILLOW RECREATION CENTER</b>		<b>\$72,830</b>	<b>\$60,110</b>	<b>\$279,521</b>	<b>\$268,675</b>	<b>\$279,521</b>	<b>\$277,690</b>
<b>GENERAL LEISURE SERVICES REVENUES</b>							
	RENTALS	\$0	\$0	\$5,500	\$2,100	\$5,500	\$2,878
	GENERAL PROGRAMS	\$3,677	\$6,506	\$15,735	\$19,832	\$15,735	\$13,829
	DAYCAMPS	(\$159)	\$0	\$112,886	\$92,578	\$112,886	\$103,055
	DANCE	\$34,920	\$31,605	\$118,063	\$122,371	\$118,063	\$114,726
	GYMNASTICS	\$23,309	\$21,492	\$81,162	\$91,149	\$81,162	\$83,920
	ARTS & CRAFTS	\$1,641	\$446	\$5,040	\$4,140	\$5,040	\$4,126
	MARTIAL ARTS	\$26,640	\$24,322	\$124,698	\$111,320	\$124,698	\$114,064
	TEEN PROGRAMS/EVENTS	\$0	\$0	\$0	\$0	\$0	\$282
	SPECIAL EVENTS	\$5,360	\$3,939	\$17,000	\$14,927	\$17,000	\$13,767
<b>TOTAL REVENUES: GENERAL LEISURE SERVICES</b>		<b>\$95,388</b>	<b>\$88,310</b>	<b>\$480,084</b>	<b>\$458,417</b>	<b>\$480,084</b>	<b>\$450,647</b>
<b>SENIOR REVENUES</b>							
	MEMBERSHIPS	\$2,622	\$2,654	\$12,000	\$8,183	\$12,000	\$10,250
	SENIOR PROGRAMS	\$14,177	\$16,494	\$80,603	\$87,371	\$80,603	\$75,098
<b>TOTAL REVENUES: SENIOR</b>		<b>\$16,799</b>	<b>\$19,148</b>	<b>\$92,603</b>	<b>\$95,554</b>	<b>\$92,603</b>	<b>\$85,348</b>
<b>EARLY CHILDHOOD REVENUES</b>							
	GRANT REVENUE	\$0	\$0	\$0	\$10,644	\$0	\$0
	GENERAL PROGRAMS	\$16,699	\$14,429	\$53,573	\$52,778	\$53,573	\$54,723

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FUND: 02-RECREATION  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>EARLY CHILDHOOD</b>							
	DAYCAMPS	(\$78)	(\$40)	\$237,913	\$247,463	\$237,913	\$230,195
	PRESCHOOL	\$85,705	\$105,273	\$242,527	\$264,171	\$242,527	\$231,648
	PARENT/TOT	\$6,139	\$5,746	\$17,873	\$19,372	\$17,873	\$18,023
	STAR PROGRAMS	\$243,768	\$247,300	\$727,760	\$755,590	\$727,760	\$711,082
	FULL DAY CARE	\$63,176	\$88,446	\$267,514	\$317,282	\$267,514	\$268,123
<b>TOTAL REVENUES: EARLY CHILDHOOD</b>		<b>\$415,409</b>	<b>\$461,154</b>	<b>\$1,547,160</b>	<b>\$1,667,300</b>	<b>\$1,547,160</b>	<b>\$1,513,794</b>
<b>YOUTH BASEBALL &amp; SOFTBALL REVENUES</b>							
	BOYS BASEBALL	\$950	\$833	\$51,480	\$40,287	\$51,480	\$48,831
	GIRLS SOFTBALL	\$0	\$0	\$5,800	\$4,365	\$5,800	\$3,905
	BOYS TRAVEL BASEBALL	\$0	\$3,780	\$4,320	\$3,780	\$4,320	\$0
<b>TOTAL REVENUES: YOUTH BASEBALL &amp; SOFTBALL</b>		<b>\$950</b>	<b>\$4,613</b>	<b>\$61,600</b>	<b>\$48,432</b>	<b>\$61,600</b>	<b>\$52,736</b>
<b>ADULT ATHLETICS REVENUES</b>							
	GENERAL PROGRAMS	\$0	\$0	\$3,440	\$1,120	\$3,440	\$2,366
	BASKETBALL LEAGUES	\$7,731	\$7,336	\$40,320	\$33,915	\$40,320	\$38,365
	SOFTBALL LEAGUES	\$2,251	\$1,098	\$19,660	\$12,120	\$19,660	\$18,580
	FOOTBALL LEAGUES	\$5,925	\$3,780	\$18,720	\$9,360	\$18,720	\$8,765
<b>TOTAL REVENUES: ADULT ATHLETICS</b>		<b>\$15,907</b>	<b>\$12,214</b>	<b>\$82,140</b>	<b>\$56,515</b>	<b>\$82,140</b>	<b>\$68,076</b>
<b>YOUTH ATHLETICS REVENUES</b>							
	GENERAL PROGRAMS	\$0	\$1,611	\$14,000	\$10,257	\$14,000	\$5,782
	ATHLETIC CAMPS	\$782	\$0	\$20,960	\$19,198	\$20,960	\$12,016
	YOUTH VOLLEYBALL	\$9,720	\$6,545	\$9,720	\$6,545	\$9,720	\$10,700
	YOUTH BASKETBALL	\$1,299	\$12,623	\$49,500	\$54,679	\$49,500	\$41,670
	SOCCER - IN HOUSE LEAGUES	\$21,014	\$16,314	\$81,050	\$60,712	\$81,050	\$63,243

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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
YOUTH ATHLETICS							
	SOCCER - TRAVEL	\$6,600	\$8,474	\$20,625	\$25,067	\$20,625	\$9,644
-----							
	TOTAL REVENUES: YOUTH ATHLETICS	\$39,415	\$45,567	\$195,855	\$176,458	\$195,855	\$143,055
SEASCAPE AQUATIC CENTER							
REVENUES							
	RENTALS & PRIVATE PARTIES	(\$89)	(\$18)	\$19,940	\$22,985	\$19,940	\$17,914
	MEMBERSHIPS	(\$135)	\$159	\$81,950	\$67,308	\$81,950	\$75,754
	DAILY FEES	\$0	\$0	\$116,300	\$127,263	\$116,300	\$110,846
	MERCHANDISE RESALE	\$0	\$0	\$180	\$9	\$180	\$66
	CONCESSION SALES/RENTAL	\$0	\$0	\$3,100	\$2,741	\$3,100	\$2,550
	GENERAL PROGRAMS	\$0	\$0	\$43,345	\$34,228	\$43,345	\$38,081
	SPECIAL EVENT	\$0	\$0	\$2,100	\$1,600	\$2,100	\$1,594
-----							
	TOTAL REVENUES: SEASCAPE AQUATIC CENTER	(\$224)	\$141	\$266,915	\$256,134	\$266,915	\$246,805
ICE RINK							
REVENUES							
	RENTALS	\$262,543	\$281,234	\$706,295	\$715,378	\$706,295	\$697,597
	DAILY ADMISSIONS	\$19,079	\$16,966	\$70,020	\$59,501	\$70,020	\$65,171
	PRO SHOP	\$2,424	\$2,475	\$9,600	\$9,900	\$9,600	\$9,800
	CONCESSIONS	\$2,591	\$2,736	\$10,715	\$8,419	\$10,715	\$9,842
	LESSONS	\$77,498	\$75,097	\$370,885	\$392,230	\$370,885	\$378,523
	CAMPS	\$4,506	\$0	\$57,500	\$50,088	\$57,500	\$53,228
	ADULT LEAGUES	\$28,729	\$27,250	\$90,000	\$65,645	\$90,000	\$100,250
	YOUTH LEAGUES	\$142,708	\$144,404	\$447,300	\$450,708	\$447,300	\$390,337
	SPECIAL EVENTS	\$1,859	\$1,240	\$4,700	\$3,840	\$4,700	\$3,520
-----							
	TOTAL REVENUES: ICE RINK	\$541,937	\$551,402	\$1,767,015	\$1,755,709	\$1,767,015	\$1,708,268
ADMINISTRATION							
EXPENSES							

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FUND: 02-RECREATION  
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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>ADMINISTRATION</b>							
	INTERFUND CHARGES	\$228,035	\$228,035	\$912,143	\$912,143	\$912,143	\$868,104
	RENTAL EXPENSES	\$565	\$0	\$800	\$0	\$800	\$680
	PAYROLL	\$172,363	\$152,420	\$689,449	\$637,591	\$689,449	\$685,843
	EMPLOYEE BENEFITS	\$1,000	\$0	\$1,000	\$0	\$1,000	\$295
	EDUCATION & TRAINING	\$1,833	\$0	\$8,950	\$7,579	\$8,950	\$8,730
	CONTRACTED SERVICES	\$11,278	\$10,468	\$37,346	\$41,414	\$37,346	\$35,640
	SERVICE & RENTAL AGREEMENTS	\$0	\$0	\$17,030	\$18,138	\$17,030	\$18,880
	SUPPLIES	\$0	\$0	\$400	\$20	\$400	\$137
	DUES & SUBSCRIPTIONS	\$127	\$659	\$3,228	\$3,299	\$3,228	\$3,048
	ADMINISTRATIVE EXPENSES	\$2,500	\$153	\$5,000	\$957	\$5,000	\$1,096
	UTILITIES	\$127,413	\$136,436	\$549,352	\$528,160	\$549,352	\$481,062
	EQUIPMENT	\$720	\$606	\$1,500	\$838	\$1,500	\$1,447
	FACILITY MAINTENANCE	\$5,915	\$5,487	\$16,557	\$6,093	\$16,557	\$40,424
	MISCELLANEOUS	\$18,004	\$15,290	\$70,000	\$66,518	\$70,000	\$69,626
<b>TOTAL EXPENSES: ADMINISTRATION</b>		<b>\$569,753</b>	<b>\$549,554</b>	<b>\$2,312,755</b>	<b>\$2,222,750</b>	<b>\$2,312,755</b>	<b>\$2,215,012</b>
<b>COMMUNICATIONS &amp; MARKETING EXPENSES</b>							
	CORPORATE RELATIONS	\$148	\$300	\$7,050	\$831	\$7,050	\$1,847
	PAYROLL	\$47,019	\$42,944	\$186,583	\$185,061	\$186,583	\$171,643
	PROFESSIONAL EDUCATION	\$423	\$350	\$3,800	\$3,094	\$3,800	\$3,727
	CONTRACTUAL SERVICE	\$1,135	\$258	\$4,120	\$4,766	\$4,120	\$4,214
	SUPPLIES	\$0	\$304	\$1,650	\$4,509	\$1,650	\$1,377
	DUES & SUBSCRIPTIONS	\$0	\$766	\$6,282	\$7,868	\$6,282	\$6,417
	POSTAGE	\$8,545	\$8,575	\$40,558	\$41,076	\$40,558	\$39,769
	PRINTING & PUBLICATION	\$14,500	\$15,763	\$66,500	\$83,880	\$66,500	\$50,286
	ADVERTISING	\$4,342	\$211	\$14,257	\$7,358	\$14,257	\$15,649
<b>TOTAL EXPENSES: COMMUNICATIONS &amp; MARKETING</b>		<b>\$76,112</b>	<b>\$69,471</b>	<b>\$330,800</b>	<b>\$338,443</b>	<b>\$330,800</b>	<b>\$294,929</b>
<b>MAINTENANCE EXPENSES</b>							
	PAYROLL	\$50,159	\$47,561	\$194,153	\$192,841	\$194,153	\$187,759

HOFFMAN ESTATES PARK DISTRICT  
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FUND: 02-RECREATION  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>MAINTENANCE</b>							
	CONTRACTED SERVICES	\$0	\$0	\$0	\$67	\$0	\$659
	SUPPLIES	\$794	\$0	\$18,594	\$17,800	\$18,594	\$20,509
<b>TOTAL EXPENSES: MAINTENANCE</b>		<b>\$50,953</b>	<b>\$47,561</b>	<b>\$212,747</b>	<b>\$210,708</b>	<b>\$212,747</b>	<b>\$208,927</b>
<b>TRIPHAHN CENTER EXPENSES</b>							
	RENTALS	\$1,277	\$454	\$2,940	\$2,167	\$2,940	\$2,923
	GUEST SERVICES	\$306	\$1,119	\$1,688	\$2,873	\$1,688	\$1,461
	FITNESS PROGRAM EXPENSE	\$1,452	\$1,291	\$5,899	\$5,303	\$5,899	\$5,312
	PAYROLL	\$29,196	\$23,957	\$111,805	\$103,899	\$111,805	\$113,303
	EMPLOYEE BENEFITS	\$0	\$0	\$1,695	\$1,824	\$1,695	\$1,578
	SUPPLIES	\$4,098	\$2,403	\$11,480	\$8,693	\$11,480	\$13,625
	PROMOTIONAL EXPENSES	\$335	\$646	\$1,856	\$1,625	\$1,856	\$1,745
	MAINTENANCE & REPAIR	\$2,890	\$1,755	\$8,599	\$5,443	\$8,599	\$9,727
<b>TOTAL EXPENSES: TRIPHAHN CENTER</b>		<b>\$39,554</b>	<b>\$31,625</b>	<b>\$145,962</b>	<b>\$131,827</b>	<b>\$145,962</b>	<b>\$149,674</b>
<b>WILLOW RECREATION CENTER EXPENSES</b>							
	RENTALS	\$5,622	\$3,883	\$21,928	\$14,752	\$21,928	\$20,188
	MEMBERSHIPS	\$3,331	\$432	\$7,360	\$2,903	\$7,360	\$3,814
	GUEST SERVICES	\$270	\$336	\$560	\$1,578	\$560	\$481
	MERCHANDISE RESALE	\$64	\$140	\$254	\$140	\$254	\$0
	LESSONS	\$0	\$370	\$1,360	\$909	\$1,360	\$1,385
	LEAGUES & TOURNAMENTS	\$206	\$227	\$650	\$517	\$650	\$410
	FITNESS PROGRAM EXPENSE	\$4,884	\$5,116	\$15,407	\$18,062	\$15,407	\$20,113
	PAYROLL	\$22,431	\$16,542	\$92,043	\$69,360	\$92,043	\$68,612
	EMPLOYEE BENEFITS	\$1,208	\$1,262	\$1,380	\$1,410	\$1,380	\$1,165
	SUPPLIES	\$518	\$1,225	\$4,186	\$2,885	\$4,186	\$3,100
	PROMOTIONAL EXPENSES	\$388	\$604	\$2,186	\$1,630	\$2,186	\$1,658
	FITNESS EQUIPMENT	\$2,201	\$1,145	\$3,350	\$1,869	\$3,350	\$2,729
	MAINTENANCE & REPAIR	\$719	\$393	\$2,920	\$2,593	\$2,920	\$2,265
	FACILITY MAINTENANCE	\$1,968	\$55	\$5,485	\$2,906	\$5,485	\$1,805



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FUND: 02-RECREATION  
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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
TOTAL EXPENSES: WILLOW RECREATION CENTER		\$43,810	\$31,730	\$159,069	\$121,514	\$159,069	\$127,725
GENERAL LEISURE SERVICES EXPENSES							
RENTALS		\$102	\$0	\$3,458	\$1,598	\$3,458	\$3,671
GENERAL PROGRAMS		\$1,606	\$4,787	\$5,533	\$9,216	\$5,533	\$5,233
DAYCAMPS		\$0	\$0	\$61,774	\$48,851	\$61,774	\$58,515
DANCE		\$12,936	\$15,015	\$63,708	\$70,368	\$63,708	\$64,888
GYMNASTICS		\$17,410	\$14,988	\$61,813	\$63,346	\$61,813	\$59,006
ARTS & CRAFTS		\$1,585	\$306	\$3,528	\$2,754	\$3,528	\$2,876
MARTIAL ARTS		\$33,600	\$22,588	\$88,293	\$77,772	\$88,293	\$79,920
VOGELEI PROGRAMS		\$724	\$1,342	\$4,978	\$5,465	\$4,978	\$3,808
SPECIAL EVENTS		\$9,277	\$8,659	\$44,961	\$39,325	\$44,961	\$39,400
TOTAL EXPENSES: GENERAL LEISURE SERVICES		\$77,240	\$67,685	\$338,046	\$318,695	\$338,046	\$317,317
SENIOR EXPENSES							
SENIOR PROGRAMS		\$7,680	\$10,053	\$60,509	\$70,364	\$60,509	\$69,182
TOTAL EXPENSES: SENIOR		\$7,680	\$10,053	\$60,509	\$70,364	\$60,509	\$69,182
EARLY CHILDHOOD EXPENSES							
GRANT EXPENSE		\$0	\$1,435	\$0	\$3,935	\$0	\$0
GENERAL PROGRAMS		\$8,227	\$7,485	\$30,680	\$28,436	\$30,680	\$28,258
DAYCAMPS		\$29	\$158	\$119,432	\$120,679	\$119,432	\$117,297
PRESCHOOL		\$48,523	\$66,280	\$148,855	\$168,291	\$148,855	\$144,867
PARENT/TOT		\$3,036	\$2,563	\$9,495	\$9,882	\$9,495	\$8,918
STAR PROGRAMS		\$126,602	\$105,437	\$392,176	\$352,550	\$392,176	\$370,347
FULL DAY CARE		\$37,649	\$49,505	\$154,331	\$185,588	\$154,331	\$162,122
TOTAL EXPENSES: EARLY CHILDHOOD		\$224,066	\$232,863	\$854,969	\$869,361	\$854,969	\$831,809

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FUND: 02-RECREATION  
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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
YOUTH BASEBALL & SOFTBALL EXPENSES							
	BOYS BASEBALL	\$761	\$758	\$23,667	\$16,887	\$23,667	\$20,057
	GIRLS SOFTBALL	\$392	\$134	\$948	\$1,662	\$948	\$307
TOTAL EXPENSES: YOUTH BASEBALL & SOFTBALL		\$1,153	\$892	\$24,615	\$18,549	\$24,615	\$20,364
-----							
ADULT ATHLETICS EXPENSES							
	GENERAL PROGRAMS	\$0	\$0	\$2,214	\$0	\$2,214	\$1,656
	BASKETBALL LEAGUES	\$6,906	\$6,316	\$30,967	\$24,986	\$30,967	\$28,389
	SOFTBALL LEAGUES	\$1,100	\$1,264	\$9,080	\$5,366	\$9,080	\$7,664
	FOOTBALL LEAGUES	\$5,942	\$3,398	\$12,311	\$6,294	\$12,311	\$5,257
TOTAL EXPENSES: ADULT ATHLETICS		\$13,948	\$10,978	\$54,572	\$36,646	\$54,572	\$42,966
-----							
YOUTH ATHLETICS EXPENSES							
	GENERAL PROGRAMS	\$518	\$2,401	\$9,842	\$5,284	\$9,842	\$4,616
	ATHLETIC CAMPS	\$455	\$4	\$12,488	\$11,759	\$12,488	\$7,164
	YOUTH VOLLEYBALL	\$3,970	\$2,170	\$3,973	\$2,386	\$3,973	\$4,018
	YOUTH BASKETBALL	\$1,555	\$2,264	\$27,396	\$25,974	\$27,396	\$26,979
	SOCCER - IN HOUSE LEAGUES	\$6,305	\$4,180	\$40,945	\$24,333	\$40,945	\$41,184
	SOCCER - TRAVEL	\$789	\$0	\$2,260	\$0	\$2,260	\$212
TOTAL EXPENSES: YOUTH ATHLETICS		\$13,592	\$11,019	\$96,904	\$69,736	\$96,904	\$84,173
-----							
SEASCAPE AQUATIC CENTER EXPENSES							
	GENERAL PROGRAMS	\$0	\$0	\$12,089	\$13,784	\$12,089	\$15,658
	SPECIAL EVENT	\$188	\$0	\$1,040	\$847	\$1,040	\$1,112
	PAYROLL	\$6,760	\$2,787	\$204,745	\$164,718	\$204,745	\$186,902
	EMPLOYEE BENEFITS	\$0	\$0	\$3,080	\$3,153	\$3,080	\$3,086

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FUND: 02-RECREATION  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<hr/>							
SEASCAPE AQUATIC CENTER							
	EDUCATION & TRAINING	\$0	\$0	\$6,012	\$9,215	\$6,012	\$11,352
	CONTRACTED SERVICES	\$771	\$432	\$4,210	\$4,911	\$4,210	\$5,276
	SUPPLIES	\$0	\$0	\$18,745	\$23,997	\$18,745	\$17,034
	DUES & SUBSCRIPTIONS	\$94	\$0	\$375	\$15	\$375	\$0
	PROMOTIONAL EXPENSES	\$1,360	\$0	\$2,500	\$649	\$2,500	\$1,315
	UTILITIES	\$5,189	\$3,226	\$92,500	\$82,939	\$92,500	\$102,381
	EQUIPMENT	\$0	\$0	\$1,865	\$1,251	\$1,865	\$922
	EQUIPMENT MAINTENANCE & REPAIR	\$0	\$0	\$2,481	\$9,912	\$2,481	\$907
	FACILITY MAINTENANCE & REPAIRS	\$2,064	\$3,196	\$7,274	\$8,041	\$7,274	\$13,639
<hr/>							
	TOTAL EXPENSES: SEASCAPE AQUATIC CENTER	\$16,426	\$9,641	\$356,916	\$323,432	\$356,916	\$359,584
ICE RINK EXPENSES							
	INTERFUND TRANSFERS	\$187,500	\$187,500	\$750,000	\$750,000	\$750,000	\$706,150
	RENTALS	\$0	\$0	\$4,000	\$903	\$4,000	\$2,677
	LESSONS	\$33,266	\$24,869	\$157,047	\$143,603	\$157,047	\$163,410
	CAMPS	\$1,044	\$330	\$8,351	\$20,687	\$8,351	\$8,909
	ADULT LEAGUES	\$2,601	\$2,784	\$8,397	\$6,816	\$8,397	\$10,785
	YOUTH LEAGUES	\$51,915	\$28,450	\$223,154	\$194,270	\$223,154	\$233,247
	SPECIAL EVENTS	\$2,494	\$500	\$3,000	\$500	\$3,000	\$1,444
	PAYROLL	\$107,628	\$99,413	\$436,963	\$419,624	\$436,963	\$432,992
	UNIFORMS	\$1,800	\$0	\$3,000	\$1,198	\$3,000	\$0
	PROFESSIONAL EDUCATION	\$0	\$0	\$1,000	\$413	\$1,000	\$79
	CONTRACTED SERVICES	\$2,900	\$1,568	\$16,000	\$11,292	\$16,000	\$15,949
	SUPPLIES	\$448	\$0	\$1,750	\$0	\$1,750	\$2,445
	DUES & SUBSCRIPTIONS	\$19	\$0	\$525	\$240	\$525	\$417
	MILEAGE REIMBURSEMENT	\$105	\$163	\$600	\$607	\$600	\$575
	ADVERTISING	\$2,250	\$0	\$3,500	\$937	\$3,500	\$3,514
	UTILITIES	\$1,982	\$1,868	\$6,240	\$6,392	\$6,240	\$6,798
	EQUIPMENT	\$0	\$384	\$2,010	\$3,306	\$2,010	\$2,073
	EQUIPMENT MAINTENANCE	\$0	\$859	\$2,973	\$6,106	\$2,973	\$4,629
	FACILITY MAINTENANCE	\$637	\$768	\$3,500	\$3,648	\$3,500	\$5,347
<hr/>							
	TOTAL EXPENSES: ICE RINK	\$396,589	\$349,456	\$1,632,010	\$1,570,542	\$1,632,010	\$1,601,440
2014 CAPITAL PROJECTS EXPENSES							

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FUND: 02-RECREATION  
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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>2014 CAPITAL PROJECTS</b>							
	REPLACE TCIA GYM DOORS	\$0	\$0	\$0	\$0	\$0	\$7,900
	SEASCAPE POOL PUMP REBUILDS	\$0	\$0	\$0	\$0	\$0	\$11,654
	ICE COMPRESSOR REBUILDS	\$0	\$0	\$0	\$0	\$0	\$9,388
	TCIA ENTRANCE GRATINGS	\$0	\$0	\$0	\$0	\$0	\$10,939
	REPLACE WRC ONE MAN LIFT	\$0	\$0	\$0	\$0	\$0	\$8,400
	TCIA GYM FLOOR REFINISH	\$0	\$0	\$0	\$0	\$0	\$4,804
<b>TOTAL EXPENSES: 2014 CAPITAL PROJECTS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$53,085</b>
<b>2015 CAPITAL IMPROVEMENTS EXPENSES</b>							
	REPLACE FITNESS EQUIPMENT	\$1,200	\$0	\$10,500	\$9,273	\$10,500	\$0
	REPLACE ICE EQUIP GATE/POST(2)	\$11,000	\$0	\$11,000	\$0	\$11,000	\$0
	REPLACE SEA PUMPS 1 & 2	\$0	\$0	\$14,000	\$26,190	\$14,000	\$0
	REPAIR WRC N/S ENTRY CEILINGS	\$8,000	\$0	\$8,000	\$0	\$8,000	\$0
	ICE BHRINE INHIB & 240 VOLT	\$9,000	\$0	\$9,000	\$0	\$9,000	\$0
	REBUILD ICE COMPRESSOR	\$1,057	\$0	\$10,500	\$9,407	\$10,500	\$0
<b>TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS</b>		<b>\$30,257</b>	<b>\$0</b>	<b>\$63,000</b>	<b>\$44,870</b>	<b>\$63,000</b>	<b>\$0</b>
<b>BEGINNING FUND BALANCE</b>					\$2,218,659		
<b>TOTAL FUND REVENUES</b>		\$1,453,882	\$1,520,780	\$6,677,874	\$6,697,713	\$6,677,874	\$6,439,823
<b>TOTAL FUND EXPENSES</b>		\$1,561,133	\$1,422,528	\$6,642,874	\$6,347,437	\$6,642,874	\$6,376,187
<b>FUND SURPLUS (DEFICIT)</b>		<b>(\$107,251)</b>	<b>\$98,252</b>	<b>\$35,000</b>	<b>\$350,276</b>	<b>\$35,000</b>	<b>\$63,636</b>
<b>ENDING FUND BALANCE</b>					<b>\$2,568,935</b>		

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FUND: 07-IMRF  
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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
ADMINISTRATION							
REVENUES							
	INTERFUND TRANSFERS	\$800,000	\$1,091,355	\$800,000	\$1,091,355	\$800,000	\$0
	TAXES	\$18,157	\$42,311	\$505,000	\$528,680	\$505,000	\$562,282
	INVESTMENT INCOME	\$454	\$0	\$1,816	\$0	\$1,816	\$1,493
-----							
	TOTAL REVENUES: ADMINISTRATION	\$818,611	\$1,133,666	\$1,306,816	\$1,620,035	\$1,306,816	\$563,775
EXPENSES							
	INTERFUND CHARGES	\$112,957	\$93,102	\$451,816	\$431,961	\$451,816	\$454,468
	IMRF	\$950,000	\$1,091,355	\$950,000	\$1,091,355	\$950,000	\$78,029
-----							
	TOTAL EXPENSES: ADMINISTRATION	\$1,062,957	\$1,184,457	\$1,401,816	\$1,523,316	\$1,401,816	\$532,497
	BEGINNING FUND BALANCE				\$235,584		
	TOTAL FUND REVENUES	\$818,611	\$1,133,666	\$1,306,816	\$1,620,035	\$1,306,816	\$563,775
	TOTAL FUND EXPENSES	\$1,062,957	\$1,184,457	\$1,401,816	\$1,523,316	\$1,401,816	\$532,497
-----							
	FUND SURPLUS (DEFICIT)	(\$244,346)	(\$50,791)	(\$95,000)	\$96,719	(\$95,000)	\$31,278
	ENDING FUND BALANCE				\$332,303		

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FUND: 08-DEBT SERVICE  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
ADMINISTRATION REVENUES							
	INTERFUND TRANSFERS	\$350,006	\$325,003	\$1,400,000	\$1,300,000	\$1,400,000	\$1,256,150
	PROPERTY TAXES	\$85,483	\$268,984	\$3,200,000	\$3,360,971	\$3,200,000	\$3,297,563
	INVESTMENT INCOME	\$1,250	\$0	\$5,000	\$0	\$5,000	\$24,217
TOTAL REVENUES: ADMINISTRATION		\$436,739	\$593,987	\$4,605,000	\$4,660,971	\$4,605,000	\$4,577,930
-----							
2010 A ALTERNATE BONDS REVENUES							
	2010 ALT BOND (BAB) REBATE	\$75,700	\$75,640	\$151,400	\$151,280	\$151,400	\$151,362
TOTAL REVENUES: 2010 A ALTERNATE BONDS		\$75,700	\$75,640	\$151,400	\$151,280	\$151,400	\$151,362
-----							
2014 LIMITED BONDS REVENUES							
	2014 LIMITED BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$740,000
TOTAL REVENUES: 2014 LIMITED BONDS		\$0	\$0	\$0	\$0	\$0	\$740,000
-----							
2014 ALTERNATE BONDS REVENUES							
	2014 ALTERNATE BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$15,868,293
TOTAL REVENUES: 2014 ALTERNATE BONDS		\$0	\$0	\$0	\$0	\$0	\$15,868,293
-----							
2015 BOND ISSUE REVENUES							
	2015 LIMITED BOND PROCEEDS	\$1,665,000	\$2,790,000	\$1,665,000	\$2,790,000	\$1,665,000	\$0
TOTAL REVENUES: 2015 BOND ISSUE		\$1,665,000	\$2,790,000	\$1,665,000	\$2,790,000	\$1,665,000	\$0

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-----							
2015 BOND ISSUE							
SERIES 2004 DEBT CERTIFICATES EXPENSES							
	BOND PRINCIPAL PAYMENTS	\$0	\$0	\$0	\$0	\$0	\$14,772,338
	BOND INTEREST PAYMENTS	\$0	\$0	\$0	\$0	\$0	\$702,262
TOTAL EXPENSES: SERIES 2004 DEBT CERTIFICATES		\$0	\$0	\$0	\$0	\$0	\$15,474,600
-----							
SERIES 2006 LIMITED BONDS EXPENSES							
	BOND INTEREST PAYMENTS	\$120,000	\$120,000	\$240,000	\$240,000	\$240,000	\$240,000
TOTAL EXPENSES: SERIES 2006 LIMITED BONDS		\$120,000	\$120,000	\$240,000	\$240,000	\$240,000	\$240,000
-----							
2010 A ALTERNATE BONDS EXPENSES							
	BOND INTEREST PAYMENTS	\$233,134	\$233,134	\$466,268	\$466,268	\$466,268	\$466,268
TOTAL EXPENSES: 2010 A ALTERNATE BONDS		\$233,134	\$233,134	\$466,268	\$466,268	\$466,268	\$466,268
-----							
2010 B ALTERNATE BONDS EXPENSES							
	BOND INTEREST PAYMENTS	\$519,440	\$519,440	\$1,038,880	\$1,038,880	\$1,038,880	\$1,038,880
TOTAL EXPENSES: 2010 B ALTERNATE BONDS		\$519,440	\$519,440	\$1,038,880	\$1,038,880	\$1,038,880	\$1,038,880
-----							
2010 C ALTERNATE BONDS EXPENSES							
	BOND INTEREST PAYMENTS	\$37,151	\$37,151	\$74,302	\$74,302	\$74,302	\$74,302
TOTAL EXPENSES: 2010 C ALTERNATE BONDS		\$37,151	\$37,151	\$74,302	\$74,302	\$74,302	\$74,302

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FUND: 08-DEBT SERVICE  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
2013 LIMITED BONDS EXPENSES							
	SERIES 2012 PRINCIPAL PAYMENTS	\$0	\$0	\$0	\$0	\$0	\$2,735,000
	SERIES 2012 INTEREST PAYMENTS	\$0	\$0	\$0	\$0	\$0	\$27,275
TOTAL EXPENSES: 2013 LIMITED BONDS		\$0	\$0	\$0	\$0	\$0	\$2,762,275
-----							
2013 ALTERNATE BONDS EXPENSES							
	2013 INTEREST PAYMENTS	\$404,869	\$404,869	\$809,738	\$809,738	\$809,738	\$807,488
TOTAL EXPENSES: 2013 ALTERNATE BONDS		\$404,869	\$404,869	\$809,738	\$809,738	\$809,738	\$807,488
-----							
2014 LIMITED BONDS EXPENSES							
	2014 PRINCIPAL PAYMENTS	\$2,775,000	\$2,740,000	\$2,775,000	\$2,740,000	\$2,775,000	\$0
	2014 INTEREST PAYMENTS	\$10,000	\$27,400	\$20,000	\$54,800	\$20,000	\$0
	BOND ISSUE COSTS	\$0	\$0	\$0	\$0	\$0	\$14,043
TOTAL EXPENSES: 2014 LIMITED BONDS		\$2,785,000	\$2,767,400	\$2,795,000	\$2,794,800	\$2,795,000	\$14,043
-----							
2014 ALTERNATE BONDS EXPENSES							
	2014 PRINCIPAL PAYMENTS	\$0	\$100,000	\$0	\$100,000	\$0	\$0
	2014 INTEREST PAYMENTS	\$0	\$310,531	\$0	\$591,735	\$0	\$0
	BOND ISSUE COSTS	\$0	\$0	\$0	\$0	\$0	\$176,269
TOTAL EXPENSES: 2014 ALTERNATE BONDS		\$0	\$410,531	\$0	\$691,735	\$0	\$176,269
-----							
2015 BOND ISSUE EXPENSES							



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FUND: 08-DEBT SERVICE  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
2015 BOND ISSUE							
BOND ISSUE COSTS		\$37,212	\$30,000	\$37,212	\$30,000	\$37,212	\$0
-----							
TOTAL EXPENSES: 2015 BOND ISSUE		\$37,212	\$30,000	\$37,212	\$30,000	\$37,212	\$0
BEGINNING FUND BALANCE					\$3,549,607		
TOTAL FUND REVENUES		\$2,177,439	\$3,459,627	\$6,421,400	\$7,602,251	\$6,421,400	\$21,337,585
TOTAL FUND EXPENSES		\$4,136,806	\$4,522,525	\$5,461,400	\$6,145,723	\$5,461,400	\$21,054,125
FUND SURPLUS (DEFICIT)		(\$1,959,367)	(\$1,062,898)	\$960,000	\$1,456,528	\$960,000	\$283,460
					-----		
ENDING FUND BALANCE					\$5,006,135		

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FUND: 09-SPECIAL RECREATION  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
ADMINISTRATION							
REVENUES							
	INTERFUND TRANSFER	\$275,000	\$275,000	\$275,000	\$275,000	\$275,000	\$0
	TAXES	\$18,355	\$42,291	\$505,000	\$528,448	\$505,000	\$525,167
	INVESTMENT INCOME	\$90	\$0	\$360	\$0	\$360	\$1,821
TOTAL REVENUES: ADMINISTRATION		\$293,445	\$317,291	\$780,360	\$803,448	\$780,360	\$526,988
-----							
EXPENSES							
	NWSRA ASSESSMENT	\$157,500	\$150,387	\$315,000	\$300,774	\$315,000	\$304,907
	ADA	\$0	\$0	\$0	\$0	\$0	\$21,669
	SPEC REC RENTAL ALLOCATION	\$21,465	\$21,465	\$85,860	\$85,860	\$85,860	\$85,860
TOTAL EXPENSES: ADMINISTRATION		\$178,965	\$171,852	\$400,860	\$386,634	\$400,860	\$412,436
-----							
2014 ADA CAPITAL PROJECTS							
EXPENSES							
	ADA WRC PLAYGROUND	\$0	\$0	\$0	\$0	\$0	\$75,500
	ADA POPLAR PARK PLAYGROUND	\$0	\$0	\$0	\$0	\$0	\$76,657
	ADA COTTONWOOD PK PLAYGROUND	\$0	\$0	\$0	\$0	\$0	\$36,515
	ADA OLMSTEAD SO WALK SLOPE	\$0	\$0	\$0	\$0	\$0	\$11,854
	ADA SHOE FACTORY BIKE TRAIL	\$7,500	\$0	\$7,500	\$0	\$7,500	\$10,449
	ADA LOCUST PLAYGROUND	\$0	\$0	\$0	\$0	\$0	\$21,200
	ADA DISTRICT FITNESS EQUIP	\$3,000	\$0	\$3,000	\$0	\$3,000	\$0
TOTAL EXPENSES: 2014 ADA CAPITAL PROJECTS		\$10,500	\$0	\$10,500	\$0	\$10,500	\$232,175
-----							
2015 ADA CAPITAL PROJECTS							
EXPENSES							
	ADA - PATCH PARKING LOTS	\$0	\$0	\$10,000	\$11,052	\$10,000	\$0
	ADA - EVERGREEN PLAYGROUND	\$0	\$0	\$52,000	\$50,537	\$52,000	\$0
	ADA - VALLEY PLAYGROUND	\$0	\$0	\$29,000	\$30,278	\$29,000	\$0
	ADA - MAPLE PLAYGROUND	\$0	\$2,070	\$28,000	\$30,067	\$28,000	\$0
	ADA - HIGHPOINT WALKS/PATHS	\$0	\$0	\$250,000	\$257,529	\$250,000	\$0

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FUND: 09-SPECIAL RECREATION  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
TOTAL EXPENSES: 2015 ADA CAPITAL PROJECTS		\$0	\$2,070	\$369,000	\$379,463	\$369,000	\$0
BEGINNING FUND BALANCE					\$209,435		
TOTAL FUND REVENUES		\$293,445	\$317,291	\$780,360	\$803,448	\$780,360	\$526,988
TOTAL FUND EXPENSES		\$189,465	\$173,922	\$780,360	\$766,097	\$780,360	\$644,611
FUND SURPLUS (DEFICIT)		\$103,980	\$143,369	\$0	\$37,351	\$0	(\$117,623)
ENDING FUND BALANCE					\$246,786		

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FUND: 10-FICA  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
ADMINISTRATION							
REVENUES							
	PROPERTY TAXES	\$15,409	\$46,468	\$550,000	\$580,615	\$550,000	\$562,282
	INVESTMENT INCOME	\$1,200	\$0	\$4,800	\$0	\$4,800	\$1,319
TOTAL REVENUES: ADMINISTRATION		\$16,609	\$46,468	\$554,800	\$580,615	\$554,800	\$563,601
-----							
EXPENSES							
	INTERFUND TRANSFERS	\$134,944	\$89,525	\$539,800	\$494,381	\$539,800	\$511,027
TOTAL EXPENSES: ADMINISTRATION		\$134,944	\$89,525	\$539,800	\$494,381	\$539,800	\$511,027
-----							
BEGINNING FUND BALANCE					\$220,472		
TOTAL FUND REVENUES		\$16,609	\$46,468	\$554,800	\$580,615	\$554,800	\$563,601
TOTAL FUND EXPENSES		\$134,944	\$89,525	\$539,800	\$494,381	\$539,800	\$511,027
FUND SURPLUS (DEFICIT)		(\$118,335)	(\$43,057)	\$15,000	\$86,234	\$15,000	\$52,574
ENDING FUND BALANCE					\$306,706		

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FUND: 11-PSSWC  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>ADMINISTRATION</b>							
<b>REVENUES</b>							
	INTERFUND TRANSFER	\$35,605	\$28,642	\$142,417	\$135,454	\$142,417	\$147,896
	INVESTMENT INCOME	\$0	\$0	\$0	\$0	\$0	\$6,440
	RENTAL INCOME	\$54,838	\$61,680	\$208,920	\$225,167	\$208,920	\$206,029
	MERCHANDISE RESALE	\$1,088	\$816	\$7,465	\$3,976	\$7,465	\$6,923
	MISCELLANEOUS	\$0	\$48	\$0	\$112	\$0	\$122
<b>TOTAL REVENUES: ADMINISTRATION</b>		<b>\$91,531</b>	<b>\$91,186</b>	<b>\$358,802</b>	<b>\$364,709</b>	<b>\$358,802</b>	<b>\$367,410</b>
<b>FITNESS</b>							
<b>REVENUES</b>							
	RENTAL INCOME	\$2,288	\$1,949	\$9,218	\$6,908	\$9,218	\$7,899
	MEMBERSHIP FEES	\$442,845	\$464,972	\$1,855,000	\$1,899,751	\$1,855,000	\$1,928,383
	GUEST SERVICES	\$56,021	\$44,772	\$249,532	\$183,981	\$249,532	\$219,361
	MERCHANDISE RESALE	\$455	\$226	\$600	\$521	\$600	\$424
	TENNIS LESSONS	\$68,898	\$73,669	\$278,000	\$277,307	\$278,000	\$257,467
<b>TOTAL REVENUES: FITNESS</b>		<b>\$570,507</b>	<b>\$585,588</b>	<b>\$2,392,350</b>	<b>\$2,368,468</b>	<b>\$2,392,350</b>	<b>\$2,413,534</b>
<b>RECREATION</b>							
<b>REVENUES</b>							
	CLIMBING WALL REVENUE	\$2,166	\$2,398	\$7,840	\$9,481	\$7,840	\$6,447
	SPORTS PROGRAMS	\$3,854	\$4,271	\$20,560	\$15,735	\$20,560	\$22,468
	EARLY CHILDHOOD	\$5,033	\$1,946	\$18,092	\$6,144	\$18,092	\$9,488
<b>TOTAL REVENUES: RECREATION</b>		<b>\$11,053</b>	<b>\$8,615</b>	<b>\$46,492</b>	<b>\$31,360</b>	<b>\$46,492</b>	<b>\$38,403</b>
<b>AQUATICS</b>							
<b>REVENUES</b>							
	MEMBERSHIP FEES	\$4,145	\$4,367	\$17,000	\$16,408	\$17,000	\$16,413
	SWIM PROGRAM REVENUE	\$37,186	\$34,200	\$185,050	\$168,483	\$185,050	\$158,295
<b>TOTAL REVENUES: AQUATICS</b>		<b>\$41,331</b>	<b>\$38,567</b>	<b>\$202,050</b>	<b>\$184,891</b>	<b>\$202,050</b>	<b>\$174,708</b>

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FUND: 11-PSSWC  
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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
AQUATICS							
ADMINISTRATION EXPENSES							
	INTERFUND TRANSFERS	\$182,807	\$182,807	\$731,195	\$731,195	\$731,195	\$733,048
	RENTAL EXPENSE	\$6,019	\$7,651	\$32,184	\$39,564	\$32,184	\$34,369
	PAYROLL	\$173,876	\$154,063	\$667,054	\$650,976	\$667,054	\$663,277
	EMPLOYEE BENEFITS	\$0	\$140	\$3,270	\$3,046	\$3,270	\$3,853
	PROFESSIONAL EDUCATION	\$370	\$378	\$3,750	\$3,652	\$3,750	\$3,468
	CONTRACTED SERVICES	\$2,083	\$1,762	\$8,330	\$8,047	\$8,330	\$8,257
	EQUIPMENT RENTAL & AGREEMENTS	\$188	\$161	\$750	\$615	\$750	\$589
	SUPPLIES	\$1,639	\$1,231	\$7,158	\$5,007	\$7,158	\$8,223
	DUES & SUBSCRIPTIONS	\$6,925	\$6,440	\$25,530	\$26,071	\$25,530	\$23,585
	ADMINISTRATIVE EXPENSES	\$25	\$0	\$100	\$32	\$100	\$125
	UTILITIES	\$70,363	\$61,894	\$292,944	\$270,565	\$292,944	\$254,539
	EQUIPMENT	\$1,300	\$3,296	\$2,100	\$4,102	\$2,100	\$424
	MISCELLANEOUS	\$12,241	\$12,624	\$50,750	\$50,309	\$50,750	\$50,080
TOTAL EXPENSES: ADMINISTRATION		\$457,836	\$432,447	\$1,825,115	\$1,793,181	\$1,825,115	\$1,783,837
-----							
ADVERTISING & MARKETING EXPENSES							
	CONTRACTED SERVICES	\$600	\$600	\$2,400	\$2,900	\$2,400	\$5,468
	PRINTING & PUBLICATION	\$17,086	\$15,723	\$56,320	\$55,106	\$56,320	\$59,555
	ADVERTISING	\$1,977	\$2,665	\$8,900	\$10,678	\$8,900	\$7,348
TOTAL EXPENSES: ADVERTISING & MARKETING		\$19,663	\$18,988	\$67,620	\$68,684	\$67,620	\$72,371
-----							
MAINTENANCE EXPENSES							
	PAYROLL	\$28,115	\$24,067	\$112,457	\$110,719	\$112,457	\$116,694
	CONTRACTED SERVICES	\$34,427	\$33,863	\$137,707	\$135,450	\$137,707	\$136,200
	SUPPLIES	\$3,668	\$3,320	\$16,000	\$18,801	\$16,000	\$18,533
	EQUIPMENT	\$750	\$0	\$2,750	\$2,194	\$2,750	\$0
	EQUIPMENT MAINTENANCE	\$1,156	\$2,089	\$5,100	\$6,077	\$5,100	\$7,303

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FUND: 11-PSSWC  
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ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>MAINTENANCE</b>							
	FACILITY MAINTENANCE	\$1,100	\$5,738	\$8,000	\$12,785	\$8,000	\$13,912
<b>TOTAL EXPENSES: MAINTENANCE</b>		<b>\$69,216</b>	<b>\$69,077</b>	<b>\$282,014</b>	<b>\$286,026</b>	<b>\$282,014</b>	<b>\$292,642</b>
<b>FITNESS EXPENSES</b>							
	GUEST SERVICES EXPENSE	\$46,404	\$37,369	\$205,566	\$163,011	\$205,566	\$216,253
	MERCHANDISE RESALE COGS	\$300	\$0	\$400	\$237	\$400	\$0
	FITNESS PROGRAM EXPENSES	\$30,457	\$26,976	\$117,662	\$119,649	\$117,662	\$121,868
	TENNIS LESSONS	\$48,908	\$55,697	\$196,350	\$197,942	\$196,350	\$176,584
	PAYROLL	\$4,633	\$7,643	\$31,228	\$30,439	\$31,228	\$53,005
	SUPPLIES	\$15,847	\$13,432	\$67,884	\$62,969	\$67,884	\$71,499
	EQUIPMENT MAINTENANCE	\$7,020	\$5,459	\$22,840	\$21,039	\$22,840	\$22,038
<b>TOTAL EXPENSES: FITNESS</b>		<b>\$153,569</b>	<b>\$146,576</b>	<b>\$641,930</b>	<b>\$595,286</b>	<b>\$641,930</b>	<b>\$661,247</b>
<b>RECREATION EXPENSES</b>							
	CLIMBING WALL EXPENSE	\$1,965	\$2,163	\$10,146	\$11,551	\$10,146	\$11,952
	SPORTS PROGRAM WAGES	\$2,611	\$2,710	\$21,536	\$9,278	\$21,536	\$13,933
	EARLY CHILDHOOD	\$3,194	\$1,697	\$11,609	\$4,897	\$11,609	\$6,343
<b>TOTAL EXPENSES: RECREATION</b>		<b>\$7,770</b>	<b>\$6,570</b>	<b>\$43,291</b>	<b>\$25,726</b>	<b>\$43,291</b>	<b>\$32,228</b>
<b>AQUATICS EXPENSES</b>							
	SWIM PROGRAM EXPENSE	\$19,101	\$19,971	\$76,798	\$87,236	\$76,798	\$94,260
	POOL SUPPLIES	\$1,822	\$1,364	\$11,290	\$11,293	\$11,290	\$10,770
	EQUIPMENT MAINTENANCE	\$0	\$66	\$2,136	\$4,081	\$2,136	\$2,527
<b>TOTAL EXPENSES: AQUATICS</b>		<b>\$20,923</b>	<b>\$21,401</b>	<b>\$90,224</b>	<b>\$102,610</b>	<b>\$90,224</b>	<b>\$107,557</b>
<b>2014 CAPITAL PROJECTS EXPENSES</b>							

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FUND: 11-PSSWC  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
2014 CAPITAL PROJECTS							
	REPLACE PSSWC CARPET	\$0	\$0	\$0	\$0	\$0	\$6,022
-----							
	TOTAL EXPENSES: 2014 CAPITAL PROJECTS	\$0	\$0	\$0	\$0	\$0	\$6,022
2015 CAPITAL IMPROVEMENTS EXPENSES							
	FITNESS EQUIPMENT	\$24,500	\$3,469	\$24,500	\$3,469	\$24,500	\$0
-----							
	TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS	\$24,500	\$3,469	\$24,500	\$3,469	\$24,500	\$0
BEGINNING FUND BALANCE					\$967,489		
TOTAL FUND REVENUES		\$714,422	\$723,956	\$2,999,694	\$2,949,428	\$2,999,694	\$2,994,055
TOTAL FUND EXPENSES		\$753,477	\$698,528	\$2,974,694	\$2,874,982	\$2,974,694	\$2,955,904
FUND SURPLUS (DEFICIT)		(\$39,055)	\$25,428	\$25,000	\$74,446	\$25,000	\$38,151
					-----		
ENDING FUND BALANCE					\$1,041,935		



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FUND: 12-CAPITAL  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>ADMINISTRATION</b>							
<b>REVENUES</b>							
	INTERFUND TRANSFERS	\$214	\$58	\$853	\$697	\$853	\$7
	INVESTMENT INCOME	\$0	\$0	\$0	\$0	\$0	\$21,643
	BUILDER DONATIONS	\$0	\$0	\$0	\$51,276	\$0	\$8,855
	MARQUEE SIGNS	\$22,500	\$37,030	\$90,000	\$74,452	\$90,000	\$0
	GRANT REIMBURSEMENT	\$0	\$0	\$0	\$15,976	\$0	\$89,372
	BOND PROCEEDS	\$1,110,000	\$0	\$1,110,000	\$0	\$1,110,000	\$2,000,000
<b>TOTAL REVENUES: ADMINISTRATION</b>		<b>\$1,132,714</b>	<b>\$37,088</b>	<b>\$1,200,853</b>	<b>\$142,401</b>	<b>\$1,200,853</b>	<b>\$2,119,877</b>
<b>EXPENSES</b>							
	INTERFUND CHARGES	\$30,750	\$30,750	\$123,000	\$123,000	\$123,000	\$241,512
	MARQUEE SIGNS	\$40,055	\$912	\$42,800	\$3,650	\$42,800	\$0
	CONTRACTED SERVICES	\$6,164	\$9,659	\$24,653	\$23,821	\$24,653	\$17,359
<b>TOTAL EXPENSES: ADMINISTRATION</b>		<b>\$76,969</b>	<b>\$41,321</b>	<b>\$190,453</b>	<b>\$150,471</b>	<b>\$190,453</b>	<b>\$258,871</b>
<b>2014 CAPITAL PROJECTS</b>							
<b>EXPENSES</b>							
	MARQUEE SIGNS	\$3,300	\$0	\$45,000	\$42,343	\$45,000	\$1,034,793
	PARK PORTAL	\$6,400	\$0	\$6,400	\$0	\$6,400	\$5,998
	REPLACE WRC PLAYGROUND	\$0	\$0	\$0	\$0	\$0	\$66,196
	REPLACE POPLAR PK PLAYGROUND	\$0	\$0	\$0	\$0	\$0	\$85,712
	REPLACE COTTONWOOD PK PLAY	\$0	\$0	\$0	\$0	\$0	\$56,298
	COURT CRACK/FILL/COAT	\$0	\$0	\$0	\$0	\$0	\$57,017
	PARKING LOT ASPHALT REPAIRS	\$0	\$0	\$0	\$0	\$0	\$97,260
	ADDITIONAL SECURITY CAMERAS	\$0	\$0	\$0	\$0	\$0	\$21,498
	PARKING LOT STRIP/SEALCOAT	\$0	\$0	\$0	\$0	\$0	\$38,000
	REPLACE LOCUST PLAYGROUND	\$0	\$0	\$0	\$0	\$0	\$50,611
	REPLACE FORD EXPEDITION	\$0	\$0	\$0	\$0	\$0	\$38,976
	REPLACE CHEVY TRUCK W/PLOW	\$0	\$0	\$0	\$0	\$0	\$29,982
	REPLACE TORO MOWER	\$0	\$0	\$0	\$0	\$0	\$53,908
	REPLACE TRAILERS (2)	\$0	\$0	\$0	\$0	\$0	\$9,283
	REPLACE COLOR COPIER	\$0	\$0	\$0	\$0	\$0	\$7,000
	REPLACE BOARDROOM MTG CHAIRS	\$0	\$0	\$0	\$0	\$0	\$5,945

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FUND: 12-CAPITAL  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>2014 CAPITAL PROJECTS</b>							
	REPLACE DISTRICT PHONE SYSTEM	\$5,000	\$11,106	\$100,000	\$105,949	\$100,000	\$53,554
	REPLACE DISTRICT FITNESS EQUIP	\$0	\$0	\$0	\$0	\$0	\$11,707
	PSSWC EXTERIOR SIGN	\$0	\$0	\$0	\$18	\$0	\$17,845
	REPLACE WRC LOWER LEV CARPET	\$0	\$0	\$0	\$0	\$0	\$15,800
	REPLACE TCIA CARPETING	\$0	\$0	\$0	\$0	\$0	\$31,686
	PURCHASE SUMMIT	\$0	\$0	\$0	\$1,712	\$0	\$240,760
	EISENHOWER GRANT PROJECT	\$0	\$0	\$0	\$0	\$0	\$77,704
	BPC HOLE 10 WALL/PATHS	\$0	\$0	\$45,000	\$48,215	\$45,000	\$84,467
<b>TOTAL EXPENSES: 2014 CAPITAL PROJECTS</b>		<b>\$14,700</b>	<b>\$11,106</b>	<b>\$196,400</b>	<b>\$198,237</b>	<b>\$196,400</b>	<b>\$2,192,000</b>
<b>2015 CAPITAL IMPROVEMENTS EXPENSES</b>							
	VIRTUALIZED SERVER HOST APPS01	\$12,500	\$11,298	\$12,500	\$11,298	\$12,500	\$0
	BPC REPLACE TORO MOWER (2)	\$0	\$0	\$60,000	\$61,479	\$60,000	\$0
	PATCH PARKING LOTS	\$9,300	\$20,535	\$175,000	\$186,060	\$175,000	\$0
	PATCH COURTS	\$0	\$0	\$62,500	\$61,242	\$62,500	\$0
	REPLACE EVERGREEN PLAYGROUND	\$41,875	\$2,450	\$125,000	\$83,051	\$125,000	\$0
	REPLACE VALLEY PLAYGROUND	\$0	\$0	\$72,000	\$69,220	\$72,000	\$0
	REPLACE MAPLE PLAYGROUND	\$25,100	\$0	\$87,000	\$54,832	\$87,000	\$0
	WRC-REPLACE CONCRETE APRON/WLK	\$0	\$0	\$50,000	\$47,854	\$50,000	\$0
	REPLACE HIGHPOINT WALKS/PATHS	\$21,000	\$0	\$160,000	\$138,863	\$160,000	\$0
	TC-REPLACE CONCRETE APRON/WALK	\$9,000	\$2,790	\$55,000	\$48,753	\$55,000	\$0
	REPLACE #454 07 FORD EXPLORER	\$0	\$0	\$35,000	\$34,903	\$35,000	\$0
	REPLACE #453 07 FORD EXPLORER	\$5,700	\$0	\$35,000	\$32,230	\$35,000	\$0
	REPLACE TORO Z TURN MOWER (3)	\$9,000	\$0	\$44,000	\$34,932	\$44,000	\$0
	REPLACE 89 CHEVY CREW CAB	\$3,000	\$0	\$31,000	\$28,042	\$31,000	\$0
	REPLACE CARPET - TC ADMIN	\$4,770	\$7,237	\$40,000	\$42,373	\$40,000	\$0
	REPLACE HVAC	\$49,700	\$23,631	\$135,000	\$108,865	\$135,000	\$0
	ICE REFRIG/BHRINE PUMP	\$75,000	\$0	\$75,000	\$0	\$75,000	\$0
	PSSWC LOCKER ROOMS	\$50,000	\$27,500	\$50,000	\$27,500	\$50,000	\$0
	PSSWC POOL PUMP CONTROL	\$17,500	\$0	\$17,500	\$0	\$17,500	\$0
	ICE GRATE/BOARD RENOVATION	\$17,500	\$0	\$17,500	\$0	\$17,500	\$0
	BRADWELL PROPERTY	\$0	\$0	\$0	\$70,000	\$0	\$0
	BPC TENTH HOLE GREEN	\$0	\$14,881	\$0	\$32,221	\$0	\$0
	CHESTNUT PORTOLET ENCLOSURE	\$0	\$3,495	\$0	\$4,055	\$0	\$0

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FUND: 12-CAPITAL  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS		\$350,945	\$113,817	\$1,339,000	\$1,177,773	\$1,339,000	\$0
BEGINNING FUND BALANCE					\$3,554,839		
TOTAL FUND REVENUES		\$1,132,714	\$37,088	\$1,200,853	\$142,401	\$1,200,853	\$2,119,877
TOTAL FUND EXPENSES		\$442,614	\$166,244	\$1,725,853	\$1,526,481	\$1,725,853	\$2,450,871
FUND SURPLUS (DEFICIT)		\$690,100	(\$129,156)	(\$525,000)	(\$1,384,080)	(\$525,000)	(\$330,994)
ENDING FUND BALANCE					\$2,170,759		

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FUND: 13-WORKING CASH  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
-----							
ADMINISTRATION							
REVENUES							
	INVESTMENT INCOME	\$674	\$52	\$2,694	\$964	\$2,694	\$5,292
-----							
	TOTAL REVENUES: ADMINISTRATION	\$674	\$52	\$2,694	\$964	\$2,694	\$5,292
EXPENSES							
	INTERFUND TRANSFER	\$1,090,000	(\$1,091,355)	\$1,090,000	(\$1,091,355)	\$1,090,000	\$0
-----							
	TOTAL EXPENSES: ADMINISTRATION	\$1,090,000	(\$1,091,355)	\$1,090,000	(\$1,091,355)	\$1,090,000	\$0
	BEGINNING FUND BALANCE				\$1,078,598		
	TOTAL FUND REVENUES	\$674	\$52	\$2,694	\$964	\$2,694	\$5,292
	TOTAL FUND EXPENSES	\$1,090,000	(\$1,091,355)	\$1,090,000	(\$1,091,355)	\$1,090,000	\$0
-----							
	FUND SURPLUS (DEFICIT)	(\$1,089,326)	\$1,091,407	(\$1,087,306)	\$1,092,319	(\$1,087,306)	\$5,292
-----							
	ENDING FUND BALANCE				\$2,170,917		

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FUND: 14-BPC  
 FOR 4TH QUARTER

ACCOUNT NUMBER	DESCRIPTION	QTD BUDGET	QTD ACTUAL	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR-TO-DATE ACTUAL
<b>ADMINISTRATION</b>							
<b>REVENUES</b>							
	INTERFUND CHARGES	\$27,941	\$16,515	\$111,785	\$100,359	\$111,785	\$97,593
	INVESTMENT INCOME	\$0	\$303	\$0	\$1,473	\$0	\$2,874
	ADVERTISING INCOME	\$358	\$75	\$2,865	\$131	\$2,865	\$2,441
	RENTAL INCOME	\$13,295	\$13,295	\$20,180	\$20,180	\$20,180	\$20,180
	VENDING CONCESSIONS	\$750	(\$156)	\$5,625	\$2,146	\$5,625	\$2,324
	MISCELLANEOUS	\$1,500	\$496	\$10,000	\$5,573	\$10,000	\$7,056
<b>TOTAL REVENUES: ADMINISTRATION</b>		<b>\$43,844</b>	<b>\$30,528</b>	<b>\$150,455</b>	<b>\$129,862</b>	<b>\$150,455</b>	<b>\$132,468</b>
<b>FOOD &amp; BEVERAGE</b>							
<b>REVENUES</b>							
	RENTALS	\$6,250	\$4,658	\$58,750	\$50,439	\$58,750	\$57,327
	MERCHANDISE RESALE	\$400	\$0	\$2,925	\$0	\$2,925	\$1,461
	FOOD SALES	\$82,750	\$72,943	\$543,300	\$446,985	\$543,300	\$535,661
	BEVERAGE SALES	\$36,100	\$36,386	\$402,300	\$341,732	\$402,300	\$389,504
	GRATUITIES/SERVICE CHARGES	\$19,480	\$13,263	\$123,130	\$97,218	\$123,130	\$120,577
	MISCELLANEOUS	\$0	\$69	\$0	\$137	\$0	\$469
<b>TOTAL REVENUES: FOOD &amp; BEVERAGE</b>		<b>\$144,980</b>	<b>\$127,319</b>	<b>\$1,130,405</b>	<b>\$936,511</b>	<b>\$1,130,405</b>	<b>\$1,104,999</b>
<b>GOLF OPERATIONS</b>							
<b>REVENUES</b>							
	RENTALS	\$42,925	\$51,747	\$436,650	\$396,359	\$436,650	\$390,550
	RESIDENT ID CARD	\$0	\$27	\$1,400	\$997	\$1,400	\$1,000
	GUEST SERVICES	\$0	\$0	\$9,000	\$7,190	\$9,000	\$8,925
	GREEN FEES - RESIDENT	\$3,768	\$3,529	\$68,116	\$53,610	\$68,116	\$62,423
	GREEN FEES - NON RESIDENT	\$35,901	\$36,269	\$477,800	\$454,041	\$477,800	\$424,040
	MERCHANDISE RESALE	\$7,750	\$13,957	\$95,475	\$88,305	\$95,475	\$83,812
	GENERAL PROGRAMS	\$1,250	\$0	\$32,014	\$24,315	\$32,014	\$28,886
	TOURNAMENTS & OUTINGS	\$30,470	\$30,038	\$179,022	\$146,883	\$179,022	\$156,737
	DRIVING RANGE FEES	\$11,068	\$9,474	\$141,070	\$126,803	\$141,070	\$127,231
	MISCELLANEOUS	\$600	\$561	\$1,200	\$1,929	\$1,200	\$1,628
<b>TOTAL REVENUES: GOLF OPERATIONS</b>		<b>\$133,732</b>	<b>\$145,602</b>	<b>\$1,441,747</b>	<b>\$1,300,432</b>	<b>\$1,441,747</b>	<b>\$1,285,232</b>

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-----							
GOLF OPERATIONS							
ADMINISTRATION EXPENSES							
	INTERFUND CHARGES	\$59,750	\$34,747	\$238,976	\$138,976	\$238,976	\$114,996
	PAYROLL	\$60,828	\$66,606	\$245,603	\$277,210	\$245,603	\$213,714
	EMPLOYEE BENEFITS	\$0	\$0	\$1,000	\$896	\$1,000	\$950
	EDUCATION & TRAINING	\$400	\$15	\$1,500	\$1,299	\$1,500	\$1,248
	CONTRACTED SERVICES	\$4,640	\$4,649	\$18,560	\$18,752	\$18,560	\$17,519
	SERVICE & RENTAL AGREEMENTS	\$192	\$0	\$767	\$217	\$767	\$354
	SUPPLIES	\$1,395	\$314	\$8,995	\$5,790	\$8,995	\$6,665
	DUES & SUBSCRIPTIONS	\$415	\$2,271	\$10,605	\$12,010	\$10,605	\$12,097
	ADMINISTRATIVE EXPENSES	\$0	\$0	\$0	\$100	\$0	\$0
	UTILITIES	\$30,070	\$30,110	\$127,184	\$123,283	\$127,184	\$91,698
	EQUIPMENT	\$0	\$0	\$8,250	\$5,958	\$8,250	\$14,352
	FACILITY MAINTENANCE & REPAIR	\$3,000	\$1,008	\$12,000	\$7,183	\$12,000	\$26,455
	MISCELLANEOUS	\$5,900	\$4,378	\$34,000	\$31,852	\$34,000	\$33,593
-----							
	TOTAL EXPENSES: ADMINISTRATION	\$166,590	\$144,098	\$707,440	\$623,526	\$707,440	\$533,641
MAINTENANCE EXPENSES							
	MAINTENANCE MANAGEMENT	\$95,967	\$78,704	\$434,110	\$414,859	\$434,110	\$420,630
	EMPLOYEE BENEFITS	\$0	\$0	\$1,000	\$1,611	\$1,000	\$972
	TRAINING & EDUCATION	\$500	\$1,051	\$2,750	\$2,666	\$2,750	\$3,145
	CONTRACTED SERVICES	\$500	\$2,666	\$2,000	\$5,850	\$2,000	\$27,160
	RENTAL & SERVICE AGREEMENTS	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,412
	SUPPLIES	\$145	\$177	\$2,500	\$4,244	\$2,500	\$14,986
	DUES & SUBSCRIPTIONS	\$0	\$320	\$1,600	\$1,140	\$1,600	\$2,127
	ADMINISTRATIVE EXPENSES	\$0	\$0	\$250	\$250	\$250	\$250
	UTILITIES	\$10,474	\$8,535	\$38,900	\$35,599	\$38,900	\$28,869
	EQUIPMENT MAINTENANCE & REPAIR	\$4,200	\$1,250	\$20,500	\$26,645	\$20,500	\$38,057
	FACILITY MAINTENANCE & REPAIR	\$0	\$597	\$1,000	\$1,546	\$1,000	\$2,419
	COURSE MAINTENANCE	\$2,950	\$4,512	\$91,500	\$96,765	\$91,500	\$101,722
	FUEL & LUBRICANTS	\$3,000	\$6,628	\$20,000	\$15,745	\$20,000	\$20,536
-----							
	TOTAL EXPENSES: MAINTENANCE	\$118,936	\$105,640	\$617,310	\$608,120	\$617,310	\$662,285

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<b>FOOD &amp; BEVERAGE EXPENSES</b>							
	RENTALS	\$500	\$510	\$3,500	\$2,905	\$3,500	\$2,345
	MERCHANDISE RESALE	\$0	\$0	\$1,900	\$0	\$1,900	\$707
	FOOD COST OF GOODS SOLD	\$26,480	\$29,567	\$173,856	\$152,852	\$173,856	\$157,479
	BEVERAGE COST OF GOODS SOLD	\$10,108	\$9,383	\$112,644	\$82,555	\$112,644	\$98,848
	PAYROLL	\$110,495	\$90,487	\$501,295	\$399,972	\$501,295	\$440,951
	EMPLOYEE BENEFITS	\$0	\$0	\$3,750	\$2,586	\$3,750	\$2,213
	CONTRACTED SERVICES	\$3,278	\$2,689	\$14,314	\$11,264	\$14,314	\$13,053
	SERVICE & RENTAL AGREEMENTS	\$5,400	\$9,117	\$32,000	\$31,068	\$32,000	\$32,773
	SUPPLIES	\$4,800	\$3,292	\$25,800	\$13,950	\$25,800	\$31,728
	ADMINISTRATIVE EXPENSES	\$250	\$41	\$1,500	\$1,490	\$1,500	\$1,085
	PROMOTIONAL EXPENSES	\$0	\$39	\$19,200	\$20,649	\$19,200	\$19,068
	EQUIPMENT	\$0	\$0	\$2,500	\$3,228	\$2,500	\$1,345
	EQUIPMENT MAINTENANCE & REPAIR	\$250	\$0	\$5,500	\$4,084	\$5,500	\$1,921
<b>TOTAL EXPENSES: FOOD &amp; BEVERAGE</b>		<b>\$161,561</b>	<b>\$145,125</b>	<b>\$897,759</b>	<b>\$726,603</b>	<b>\$897,759</b>	<b>\$803,516</b>
<b>GOLF OPERATIONS EXPENSES</b>							
	RENTALS	\$1,000	\$3,690	\$8,000	\$6,048	\$8,000	\$2,599
	LIGHTING SYSTEM PASS	\$850	\$1,020	\$6,000	\$8,272	\$6,000	\$6,015
	MERCHANDISE RESALE	\$5,359	\$14,771	\$68,376	\$76,266	\$68,376	\$76,083
	GENERAL PROGRAMS	\$400	\$475	\$11,750	\$8,781	\$11,750	\$10,952
	TOURNAMENTS & OUTINGS	\$5,200	\$18,031	\$14,370	\$28,978	\$14,370	\$24,387
	PAYROLL	\$30,410	\$23,089	\$175,323	\$158,591	\$175,323	\$171,883
	EMPLOYEE BENEFITS	\$0	\$0	\$4,320	\$2,876	\$4,320	\$4,164
	EDUCATION & TRAINING	\$2,200	\$0	\$3,600	\$1,028	\$3,600	\$1,153
	CONTRACTED SERVICES	\$0	\$0	\$1,500	\$0	\$1,500	\$2,480
	SUPPLIES	\$0	\$0	\$13,925	\$10,307	\$13,925	\$13,226
	ADMINISTRATIVE EXPENSES	\$0	\$75	\$2,800	\$2,548	\$2,800	\$1,881
	PROMOTIONAL EXPENSES	\$82	\$250	\$10,532	\$11,089	\$10,532	\$10,211
	EQUIPMENT PURCHASES	\$800	\$0	\$5,550	\$4,550	\$5,550	\$7,981
	EQUIPMENT MAINTENANCE & REPAIR	\$0	\$0	\$536	\$678	\$536	\$454
<b>TOTAL EXPENSES: GOLF OPERATIONS</b>		<b>\$46,301</b>	<b>\$61,401</b>	<b>\$326,582</b>	<b>\$320,012</b>	<b>\$326,582</b>	<b>\$333,469</b>
<b>2013 CAPITAL PROJECT LEASES EXPENSES</b>							

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-----							
2013 CAPITAL PROJECT LEASES							
BPC GPS LEASE		\$0	\$0	\$53,664	\$53,664	\$53,664	\$53,664
BPC CART LEASE		\$12,892	\$12,892	\$77,352	\$77,350	\$77,352	\$77,350
-----							
TOTAL EXPENSES: 2013 CAPITAL PROJECT LEASES		\$12,892	\$12,892	\$131,016	\$131,014	\$131,016	\$131,014
2014 CAPITAL PROJECTS EXPENSES							
LANDSCAPE WALL #14 TEE		\$0	\$0	\$0	\$0	\$0	\$43,003
REPLACE JACOBSEN ROLLERS		\$0	\$0	\$0	\$0	\$0	\$10,249
-----							
TOTAL EXPENSES: 2014 CAPITAL PROJECTS		\$0	\$0	\$0	\$0	\$0	\$53,252
2015 PCCC CAPITAL IMPROVEMENTS EXPENSES							
BPC COPIER		\$0	\$0	\$6,500	\$5,477	\$6,500	\$0
BPC ICE MACHINES		\$11,000	\$7,675	\$11,000	\$7,675	\$11,000	\$0
BPC MAIN ENTRY BANQUET DOORS		\$25,000	\$0	\$25,000	\$0	\$25,000	\$0
-----							
TOTAL EXPENSES: 2015 PCCC CAPITAL IMPROVEMENTS		\$36,000	\$7,675	\$42,500	\$13,152	\$42,500	\$0
BEGINNING FUND BALANCE					\$167,133		
TOTAL FUND REVENUES		\$322,556	\$303,449	\$2,722,607	\$2,366,805	\$2,722,607	\$2,522,699
TOTAL FUND EXPENSES		\$542,280	\$476,831	\$2,722,607	\$2,422,427	\$2,722,607	\$2,517,177
-----							
FUND SURPLUS (DEFICIT)		(\$219,724)	(\$173,382)	\$0	(\$55,622)	\$0	\$5,522
-----							
ENDING FUND BALANCE					\$111,511		